

NEWBURYPORT REDEVELOPMENT AUTHORITY

Minutes of the May 28, 2003 Meeting

The meeting was called to order at 6:15 PM.

Members present: Jan Marcus, Millie Munroe, Laura Rowe, and Mary Lou Supple. Also: Atty. Carol Powers.

Minutes of the April 2, 2003 Meeting

MOTION made and passed to approve the minutes as presented.

Treasurer's Report

Discussed and accepted as submitted.

Annual Reports

Annual reports of the corporation for fiscal years 2001 and 2002 have been prepared and will be sent to the appropriate Commonwealth office.

Design Review

- a) Soup-er Salad, 23 Inn Street (former Harbor Realty office).
Applied for a temporary banner; A. Sidford approved it, advising the owners that all future permanent signs must also be submitted for approval.
MOTION made and passed to approve the banner and the vent design.
- b) Salisch Yacht Design, 39 Inn Street.
Applicant preferred to put his sign (for a third floor office) on the wall next to the street level entry door, but NRA rules require that the sign be put on the door itself.
MOTION made and passed to approve a sign of one-square-foot on the door.
- c) Anna William LLC, 1 Merrimac Street (formerly Mahri's).
MOTION made and passed to approve the sign design as presented, pending an approval letter from the Condominium Association at 1 Merrimac Street.
- d) Valerie's Gallery, 12 State Street.
MOTION made and passed to approve moving the sign from her former location on Inn Street.

Unitarian Church Deed

Atty. Powers explained that, in the process of preparing surveys and documents for financing the church's renovation, some discrepancies in measurement were found regarding a small strip of land behind the church.

MOTION made and passed to prepare a confirmatory deed based on corrected metes and bounds.

MOTION made and passed to authorize M. Supple to sign above deed.

Attorney Powers

C. Powers announced that she is now working directly for a nonprofit organization and the NRA is her last remaining private client. Since it is not economically feasible for her to continue to carry malpractice insurance for only one client, she broached the possibility of becoming an employee of the NRA. She will make some written proposals for us to consider, determining whether this would be an acceptable situation for us.

Minutes of the May 23, 2003 Meeting (cont.)

Parking Lots - Summer 2003

Two proposals were received: from Marie Chochrek and Cam Nolan. Both women had experience working the lots as volunteers for the Iceliners. M. Supple recommended accepting M. Chochrek's proposal because she had worked with her for many years and found her totally reliable. May 30th is the expiration date for proposals.

MOTION made and passed to accept M. Chochrek's proposal if no other proposals come in by May 30th; should there be other proposals we will schedule a meeting to review all proposals.

New Signs for Parking Lots

M. Supple will draft a new sign for the parking lots listing the NRA's conditions of use.

MOTION made and passed to adjourn the meeting at 8:45 PM.

Respectfully submitted,



Laura Rowe
Secretary