

NEWBURYPORT REDEVELOPMENT AUTHORITY

**Meeting Minutes
November 24, 2009
7:00 PM**

In Attendance: Rick Taintor, Patty Dorfman, James Shanley, John Morris (7:15), Tim Brennan (7:40).

Sign Reviews: Ed Juralavicz, representing United Sign Company, presented the sign application from Keller Williams Realty. James Shanley made a motion to approve the application, Patty Dorfman seconded, all were in favor. The second application was by Green Bean Deli. They applied for a hanging sign and awning. James Shanley made a motion to approve the hanging sign, but not to approve the awning due to the stated size and lack of information. Patty Dorfman seconded, all were in favor.

Waterfront Use Applications: The National MS Society applied for waterfront use on April 10, 2010 to host their annual MS Walk fundraiser. Patty Dorfman made a motion to approve, James Shanley seconded and the NRA approved but will ask that the National MS Society provide a certificate of insurance within one week of the event, and that the organization will promise to pick up all trash related to the event.

Public Comments: Bill Harris, representing the “Settlors of Waterfront” trust (also known as the “Intervenors”) made a presentation as follows:

- Presentation of the history of the Newburyport preservation of Ways to the Water using a painting to demonstrate the historical “Way to the Water”.
- He explained that the commercial boat operators want a booth on the berm, and that the “Settlors” want to ensure that Waterfront Trust land does not prevent maritime activity.
- In order to have a booth placed on the berm, an amendment will be required to the original Waterfront Trust documents. The NRA will be asked, along with the “Settlors” and the Waterfront Trust, to approve any amendment to the original documents, in order to make the amendment valid.

Approval of Minutes: delayed until December Meeting

Other correspondence/news:

Rick Taintor spoke with Georgie Vining in the planning department and asked him to speak with Donna Holaday (Mayor elect), regarding a proposal, by the NRA, to share with the city, the funding of a position of Executive Director of the NRA within the Planning Department. John Morris will contact Sean Sullivan in the Planning Department to re-visit the issue of Sign Review. It is the opinion of the members of the NRA that this process would be best served via the planning Department. Rick will email the new ordinance that was drafted 3 years ago to John for reference.

Charlie Nichols reported to James that bumpers are in disrepair. Tim has asked Standard Parking for a proposal to replace 40 bumpers with primed and painted. Standard Parking responded with a quote of \$800 for materials and \$700 for labor. James Shanley made a motion to approve \$1500.00 for bumpers to be installed next Spring., Tim seconded, motion was passed unanimously. James agreed to look into acquiring and placing snow plow guide sticks.

Treasurer's Report:

Treasurer's Report to Newburyport Redevelopment Authority November 24, 2009

Year to Date Summary (01/01/09 through 10/31/09)

Beginning Balance - January 1, 2009

<i>(TD Banknorth Money Market Acct. # 20109)</i>	\$124,738.94
<i>(TD Banknorth Checking Acct. # 8242812994)</i>	<u>\$598.00</u>
Total Beginning Balance:	\$125,336.94

Income

<i>Parking</i>	\$77,926.02
<i>Interest</i>	<u>\$277.22</u>
Total Income:	\$78,203.24

Expenses

<i>Parking (payments to Waterfront Trust)</i>	\$ -
<i>Electricity</i>	\$1,517.44
<i>Lot Maintenance</i>	\$3,898.00
<i>Meeting Minutes</i>	\$1,350.00
<i>Member Expense Reimbursement</i>	\$911.04
<i>Bank Fees</i>	\$65.00
<i>Vanasse Hangen Brustlin</i>	\$3,098.43
<i>The Cecil Group</i>	\$3,385.20
<i>Weston & Sampson</i>	\$25,262.56
<i>Commonwealth of Massachusetts</i>	<u>\$2,000.00</u>
Total Expenses:	\$41,487.67

Ending Balance – October 31, 2009

<i>(TD Banknorth Money Market Acct. # 20109)</i>	\$161,949.79
<i>(TD Banknorth Checking Acct. # 8242812994)</i>	<u>\$102.72</u>
Total Ending Balance:	\$162,052.51

James Shanley makes a motion to pay the Waterfront Trust in the amount of \$7097.92 for 2009 season...Patty Dorfman seconds, motion is passed unanimously.
(SEE ATTACHED LETTER TO NEWBURYPORT WATERFRONT TRUST)

November 24, 2009

Newburyport Redevelopment Authority
City Hall
60 Pleasant Street
Newburyport, MA 01950

Newburyport Waterfront Trust
Attention: Mr. Cliff Goudey
City Hall
60 Pleasant Street
Newburyport, MA 01950

Dear Mr. Goudey:

Please find enclosed with this letter a check from the Newburyport Redevelopment Authority, payable to the Newburyport Waterfront Trust, in the amount of \$7,097.92

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This amount represents the Waterfront Trust's share of parking revenues collected by Standard Parking for the entire 2009 season (May 22, 2009 through October 12, 2009) for spaces on the Waterfront Trust's property.

In accordance with the agreement between the NRA and the Waterfront Trust, this share represents one half of the applicable parking revenues received by the NRA. As its parking management fee, Standard Parking retains half of all revenues collected on Fridays, and a third of all revenues collected on the other days.

For your information and review, I have, again, attached a spreadsheet providing the details of the calculations performed, using data reported from Standard Parking, to determine the amount of this payment.

Please don't hesitate to contact me if you have any questions (cell-phone: 617-543-2112; Email: timothy.j.brennan@us.ngrid.com).

Regards,

Timothy J. Brennan
Treasurer
Newburyport Redevelopment Authority

Patty Dorfman makes a motion to pay the Firehouse Theater \$200 for the technical support used at the public forum, James Shanley seconds, motion is passed unanimously.

Other bills presented as follows:
National Grid \$139.86
Weston and Sampson \$9867.43
ND Landscaping \$450.00

James Shanley makes a motion to pay all of these bills, Patty Dorfman seconds, motion is passed unanimously.

Rick and James met with Erik of Weston and Sampson, they determined that the Public Way is exempt from this DEP process, and therefore, Erik amended the description in the report to the DEP to include 5000 Square feet at the Custom House rear.

James Shanley made a motion to Authorize Submission of this report as amended to the DEP. John Morris seconded, all were in favor. Motion passed with no further discussion.

A full report to the DEP is available on the NRA Website and in the City of Newburyport Planning Office.

It was determined that Mayor-elect Holaday will be invited to the next Meeting of the NRA that will be held on December 16, 2009.

Motion to Adjourn: 9:20PM

Respectfully submitted,

Patty Dorfman
Secretary, Newburyport Redevelopment Authority