

NEWBURYPORT REDEVELOPMENT AUTHORITY

Meeting Minutes

November 19, 2008

Call to order

7:00 PM

Present

Nat Norton, Rick Tainter, James Shanley, Tim Brennon, Patty Dorfman

Public Comments

There was no public comment.

Sign / Façade Applications / Waterfront use requests

Custom House submitted a waterfront use request application for August 15, 2009, for a wedding.

Discussion of managing the calendar of events. All applications for use of the back lawn of the Custom House will go through the Custom House to the NRA.

Rick Taintor made a motion to approve the request pending proof of insurance.

Patty Dorfman seconded the motion.

Motion passed unanimously.

Approval of meeting minutes

Discussion of official meeting minutes for the record versus meeting notes. Patty Dorfman will speak with Carol Powers about the best way to move forward.

Treasurer's report

Tim Brennen presented the Treasurer's report through November 19, 2008 (see attached report)

Rick Taintor made a motion to approve \$450 payment to N and D Landscaping.

Patty Dorman seconded the motion.

Motion passed unanimously.

Patty Dorfman made a motion to approve \$300 payment to Jennifer Stone.

James Shanley seconded the motion.

Motion passed unanimously.

Discussion of the NRA's line of credit.

Carol Powers and she will submit a bill for the NRA by the end of the year.

James Shanley made a motion to approve the finance report.

Patty Dorfman seconded the motion.

Motion passed unanimously.

Cecil Park Planning Status

No further information on the Cecil Park Planning Process

PPS Proposal

James Shanley has a DVD that describes the PPS working method and projects that they've been involved with including a mixed use development and developing a waterfront parking lot. Mr. Shanley's goal is not to hire them to design the waterfront but to get the community away from solely focusing on how much grass and parking there will be on the waterfront. Mr. Shanley thinks that the NRA and the community need to be questioning how to maximize the benefit of the waterfront for the long term. The model that PPS uses starts with what is good for the people rather than what works on paper and trying to make people conform to that plan. Patty Dorfman stated that she watched the DVD and noted that you design your home around the people living in it, not around the garage or driveway. Mr. Shanley is not looking for an action item on the proposal but would just would like the board members to review the PPS proposal and watch the DVD if they have a chance. Mr. Shanley will be looking for funding throughout the city. Discussion of funding, scope of proposal, and how to get stakeholder and public buy-in to the process. Discussion of what would be accomplished by hiring PPS as a consultant. Mr. Shanley's goal is to change how people look and think about the waterfront/park. Patty Dorfman stated that it seems that PPS has a successful method of approaching these projects. NRA needs to decide whether the method is right for this project.

DEP notice of NON Status

There should be a draft of the RFP for a licensed site professional ready for the next meeting. The NRA can advertise in January, hire someone in February, and that person can start working in March.

Parking Lot

Mr. Shanley has obtained some quotes for redoing the parking lots and is waiting for others to come in. Mr. Taintor and Mr. Shanley will be on a subcommittee to get quotes and choose a contractor. In preparation for winter snow plowing, Mr. Norton has spoken with Brendan O'Regan of DPS. Mr. O'Regan asked if the NRA would absorb the cost of marking the parking lot lines. The line of curb stops need to be demarked with a four foot or higher post so that cars don't run them over.

NRA correspondence / news

The next meeting will be held on December 17, 2008.

Adjournment

Mr. Shanley motioned to adjourn the meeting, Mr. Taintor seconded the motion, and the motion passed unanimously.

The meeting adjourned at 8:52 P.M.

Sincerely,

Patricia Dorfman
Secretary, Newburyport Redevelopment Authority