

Newburyport Redevelopment Authority
Minutes – November 17, 2010

1. Call to Order

A regular meeting of the Newburyport Redevelopment Authority was called to order at 7:00 p.m. by Chair James Shanley.

2. Roll Call

In attendance were members Patty Dorfman, Adam Guild and James Shanley.

3. Public Comment

None

4. Treasurer's Report

There was no treasurer's report as Tim Brennan was not present, but he had requested that an invoice be approved. James Shanley moved to approve a payment to Jennifer Stone for note taking for \$150. Patty Dorfman seconded the motion. The motion was unanimously approved.

5. Discussion

A list of tasks that need to be done to move the plan for the waterfront forward was developed. The list was then prioritized. A timetable for the completion of the tasks will be discussed at the next meeting.

The tasks that need immediate attention are:

- Locating the master plans that have previously been done.
- Locating the most current urban renewal plan and finding out if a new urban renewal plan is needed. The urban renewal plan expired in 2004 or 2005. James will ask Carol Powers if an up-to-date urban renewal plan is needed for the NRA to exist and to be able to accomplish tasks, if the plan can be renewed or recreated and who would be responsible for writing a new plan.
- Locating the plan for Newburyport developed by Ben Thompson.
- Meeting with the mayor to discuss the position of executive director.
- Copying the materials in the NRA binders.
- Locating examples of other successful waterfronts.
- Creating a model and developing a financial analysis for open space, mid range development, a full build out.
- Obtaining property assessments for the North, Black Cow and Merchant's Rows.
- Summarizing past legal issues.
- Meeting with members of the Waterfront Trust, the Harbor Commission, the Chamber of Commerce and Newburyport Development.

Mid-range tasks include:

- Locating the Sasaki plan.
- Locating the document prepared by the Advisory Council on Historic Preservation.
- Locating the report developed by the Kennedy School titled *The Challenge of Development of the Newburyport Waterfront*.

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- Clarifying the position of executive director and determining who would pay the salary.
- Meeting with the Parks Commission and the Maritime Society.

Long-term tasks include:

- Generating a RFI or RFP.
- Holding a meeting for the public.
- Defining the mission statement. The mission statement should be read at the beginning of each meeting. An executive summary rather than a covenant should be developed.
- Developing a list of all past NRA projects.
- Assembling digital images of successful waterfronts.

Before the next meeting:

- James will speak with Carol Powers and Ann Lagasse.
- James will obtain the urban renewal plan and the Thompson plan.
- Patty will put together the information in the binders.
- Adam will work on the financial analysis.
- Adam will meet with Brad Duffin.

6. Minutes

Draft minutes from the November 3 meeting were distributed and will be approved at the next meeting.

7. Other business

The next regular meeting of the NRA will take place on December 1.

8. Adjournment

James Shanley moved to adjourn the meeting at 8:45 p.m. Patty Dorfman seconded the motion. The motion was unanimously approved.

Respectfully Submitted,

Patty Dorfman
Secretary, Newburyport Redevelopment Authority