

NEWBURYPORT REDEVELOPMENT AUTHORITY

Meeting Minutes

October 27, 2009

7:00 PM

In Attendance: Rick Taintor, Patty Dorfman, John Morris (7:15), Tim Brennan (7:40).

Absent: James Shanley

Public Comments: None

Sign Reviews: None

Approval of Minutes: delayed until November Meeting

Treasurer's Report: see attached

Invoices: Motion to approve payment of National Grid August 21 through September 21 in the amount of \$148.70 made by Patty Dorfman, seconded by John Morris, passed unanimously. Motion to approve payment of ND Landscaping up to \$900.00 based on Tim Brennan's records as to what is currently due made by Patty Dorfman, seconded by John Morris, approved unanimously.

Maintenance: Discussion of maintenance of parking lots occurred. Patty Dorfman will follow up with James Shanley to determine if agreement had been reached with Charlie Nichols for his services to monitor the condition of the lots. If arrangements have been made, we will honor those until January, at which time board is in agreement that Tim Brennan would monitor parking lots every Saturday and report any issues.

Parking Lot Management: Review of 2009 Revenues demonstrated an increase over 2008 season. Total revenues due NRA in 2009 equaled \$130,322 vs. \$114,387 in 2008. Discussion ensued regarding the term of current contract with Standard Parking for parking lot management services. Rick agreed to check into the term of the present contract to determine if a new RFP would be required in 2010.

Mass Development Brownfields Assessment Grant-MOA update: Rick has completed all of the documentation necessary to file the NRA's grant application.

LSP Services: Eric Nelson emailed Rick Taintor an update on Tuesday, October 27, 2009 stating that Weston & Sampson are working to complete the required Phase II and Phase III reports to get them to us for review before the November 30 deadline. A discussion took place regarding timing of that review due to Thanksgiving holiday. It was decided that Rick Taintor would request that Weston & Sampson provide the NRA with their reports prior to November 24th so that members have an opportunity to review at the November 24th meeting.

Executive Director: Discussion ensued regarding the hiring of an Executive Director for the NRA. Scenarios were discussed and there was a consensus to delay until after the Newburyport Mayoral elections so that the NRA can include the new mayor in these discussions.

Sign Review: John Morris had a conversation with Sean Sullivan in the Planning Department regarding the Sign Review process. Sullivan suggested that this task be taken on by the Planning Department. Rick Taintor will take the necessary steps to put this on the agenda of the new council to vote on an ordinance change.

Newburyport Maritime Society: No further action at this time regarding Letter of Intent. Discussion took place regarding whether to advise the NMS of the NRA's intent to offer the property for sale at fair market value. It was determined that Rick Taintor and John Morris would ask to be included on the agenda of the meeting of the Board of Directors of the NMS to inform them of this offer.

Other correspondence/news: None

Motion to Adjourn: 9:05PM

Respectfully Submitted,

Patty Dorfman
Secretary, Newburyport Redevelopment Authority