

License Commission Meeting Minutes
4 Green Street, Newburyport
May 1, 2019

The meeting was called to order at 7:00 P.M.
A quorum was present.

1. Roll Call

In attendance: Bruce Bergwall, Bette Jacques, Gregg Ogden, Ted Waldron, Craig Holt

2. One Day Licenses

1) Mission Oak Grill Strong Reitchel Wedding

Representative at meeting: Janet Cena

Type of License Requested: Beer & Wine

Information discussed about Event: This is a cocktail hour for a wedding reception in Brown's Square. They will have the area marked off by roping with lights. They have one entrance and exit into the area from Brown's Square Lane. There are two TIPs servers and they expect 145 people. It is open bar, they will card and only serving beer and wine. From 5pm to 6pm June 15, 2019.

☒ Charitable and/or non-profit organization (to benefit)

☒ Event to be legally conducted and revenues raised should further goals of organization

☒ TIPs certified bartender

☒ Proof of Liability Insurance

☒ \$100.00 check

☒ Other: Fire Department Sign Off

Motion to approve the one day Beer & Wine by Gregg Ogden, seconded by Bruce Bergwall. So voted.

Votes Cast:

Bruce Bergwell: Yes Craig Holt: Yes Bette Jacques: Yes Gregg Ogden: Yes Ted Waldron: Yes

2) Newburyport Art Association Annual Art Auction

Representative at meeting: Deb Pare

Type of License Requested: Beer & Wine

Information discussed about Event: This is the 18th annual art auction. Deb is on the Board, in charge of the event and has been co-chair for the past three years. They expect up to 250 people on June 8, 2019 from 5:30pm to 9:30pm at the NAA, 65 Water Street. They have a silent auction and then live auction. They have five TIPs servers. This is the same set up as last year. There is one bar and bartenders will card. There is an exit into the parking lot, but only entrance is through the front of the Art Assoc.

☒ Charitable and/or non-profit organization (to benefit)

☒ Event to be legally conducted and revenues raised should further goals of organization

☒ TIPs certified bartender

☒ Proof of Liability Insurance

☒ \$100.00 check

☒ Other: Fire Department Sign Off

Motion to approve the one day Beer & Wine by Bette Jacques, seconded by Bruce Bergwall. So voted.

Votes Cast:

Bruce Bergwell: Yes Craig Holt: Yes Bette Jacques: Yes Gregg Ogden: Yes Ted Waldron: Yes

3,4,5,6,7, 8, 9, 10) Custom House Maritime Museum Maritime Days

Representative at meeting: Ken Jackman

Type of License Requested: 7 - Beer & Wine, 1 – All Alcohol

Information discussed about Event: Ken Jackman appeared for the Custom House Maritime Museum Maritime Days events. They are the same type of events as in other years, this year aboard the Nao Santa Maria docked at the waterfront. The events are May 31st Welcoming Part, June 1st; Black Tie Fundraiser, June 2nd Stone Ridge Properties Client Appreciation, June 4th, Matter Communications Team Event, June 5th, Explore the Port Restaurant Event, June 6th Newburyport Bank Customer and Team Appreciation Night, June 7th Rain Date, June 8th CHMM Pirate Costume Party (All Alcohol). Each event is capped at 125. Gangway is the only entrance and they will use bracelets. They have four servers and will provide TIPs.

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPs certified bartender
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Department Sign Off

Motion to approve the 7- one day Beer & Wine and 1 All Alcohol licenses by Ted Waldron, seconded by Gregg Ogden. So voted.

Votes Cast:

Bruce Bergwell: Yes Craig Holt: Yes Bette Jacques: Yes Gregg Ogden: Yes Ted Waldron: Yes

11) Parks Department Perkins Park Fundraiser

Representative at meeting: Lise Reid

Type of License Requested: Beer & Wine

Information discussed about Event: This event is to celebrate the World Series Trophy coming to the City. There will be outdoor events. Outside access is through the Senior/Community Center. They hope to have up to 300 people. Family event. The event is June 2, 2019 from 3pm to 6pm at the Senior and Community Center, 331 High Street. There will be volunteers throughout keeping an eye on the alcohol. The alcohol will be allowed in the roped area outside.

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPs certified bartender
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check -- Waived
- ☒ Other: Fire Department Sign Off

Motion to approve the one day Beer & Wine and waive the fee by Bette Jacques, seconded by Ted Waldron. So voted.

Votes Cast:

Bruce Bergwell: Yes Craig Holt: Yes Bette Jacques: Yes Gregg Ogden: Yes Ted Waldron: Yes

3) Transient Vendor

1.) Spirit of Newburyport, John Brown, 42 Federal Street

John Brown appeared for the Transient Vendor License. This is his 10th year. He will be adding wheels to his cart. He plans to be out May 11 through Dec. 31st. He will provide hours.

Motion to approve the transient vendor license pending a COI, fee, dates and hours and removing the cart when not attended by Gregg Ogden, seconded by Bruce Bergwall. So voted.

Votes Cast:

Bruce Bergwell: Yes Craig Holt: Yes Bette Jacques: Yes Gregg Ogden: Yes Ted Waldron: Yes

4. Miscellaneous:

1) Ashlyn Calgagni of Anchor Stone Deck was inquiring about changing the tables that are part of his outdoor seating. He is interested in using picnic tables to provide more seating with better access for staff going out to clean and straighten up the area. He would continue to use the same fencing. (Post meeting it was determined as long as the foot print is the same, the City Clerk's office has jurisdiction over the type of seating as it is on the public sidewalk).

2) March 6, 2019 minutes were approved by a motion from Ted Waldron, seconded by Gregg Ogden. So voted.

3) Newburyport Provisions provided updated hours approved on a motion from Ted Waldron, seconded by Gregg Ogden. So voted.

5. Adjourn

Motion to adjourn at 8:32pm by Gregg Ogden, seconded by Bruce Bergwall. So voted.

6. Re-Open

Motion to re-open at 8:34pm by Ted Waldron, seconded by Gregg Ogden. So voted.

The Chair discussed that the ABCC investigator for the North End Boat Club alteration of premises noted that Clubs are not open to the public and therefore guests must sign in and be accompanied by a member. When a Club comes before the commission, as the Dalton Club has, and the NEBC will again when the alteration of premises is received, the commission will reiterate that they need to have guests sign in every time and have the guest book accessible.

7. Adjourn

Motion to adjourn at 8:41pm by Gregg Ogden, seconded by Ted Waldron. So voted.

Respectfully submitted by Lynn Varney