

**License Commission Meeting Minutes**  
**4 Green Street, Police Department Conference Room**  
**October 1, 2014**

The meeting was called to order at 7:00 P.M. A quorum was present.

**1. Roll Call**

**In attendance:** Joseph Devlin, Richard Sharp, Brad Duffin

**Absent:** Craig Holt, Don Zabriskie

**2. Minutes**

Sept. 3, 2014 - **Motion to approve minutes by Joe Devlin, seconded by Richard Sharp. So voted.**

**3. One Day Licenses**

1) *City of Newburyport, 250<sup>th</sup> Celebration Scavenger Hunt*

**Representative at meeting:** Mayor Donna Holaday

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** This is a family friendly historic scavenger hunt as part of the City's 250<sup>th</sup> celebration. There will be a dinner after in the auditorium at City Hall. Expect 300 maximum. Mill River winery and Newburyport Brewing Company are expected vendors. They will have TIPs certified servers. At the door, over 21 will be given a bracelet. There will also be music. Event is Sat., Oct. 18, 2014 from 6:00 to 8:30pm.

**Purpose of Event:** Scavenger Hunt to celebrate the 250th

**License Check-list:**

☒ Charitable and/or non-profit organization (to benefit)

☒ Event to be legally conducted and revenues raised should further goals of organization

☐ TIPs certified bartender: Yes

☐ Proof of Liability Insurance

☐ \$100.00 check - waived

☒ Other: Fire Dept. & Police Dept. Sign Off

Motion to approve by Joe Devlin pending TIPs certification and insurance, seconded by Richard Sharp. So voted.

**Votes Cast:**

Joseph Devlin: Yes

Craig Holt: Absent

Richard Sharp: Yes

Donald Zabriskie: Absent

Brad Duffin: Yes

2) *Pennies for Poverty: 2 Cents 4 Change, Inc. Music for Change*

**Representative at meeting:** Sue McKitterick

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** This is a first time fundraising event and expected to be the largest one for Pennies for Poverty. There will be live music, and a silent auction. The event is Sat. Nov. 1, 2014 from 6:30pm to 10:30pm at the Belleville Church stage room. Expect about 150 people. They will have a table to sell beer, wine and water. TIPs certified server. The Institution for Savings and Newburyport 5 Cents Savings Bank are sponsors.

**Purpose of Event:** Proceeds support Pennies for Poverty.

**License Check-list:**

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPS certified bartender: Yes
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Dept. & Police Dept. Sign Off

Motion to approve by Joe Devlin, seconded by Richard Sharp. So voted.

**Votes Cast:**

Joseph Devlin: Yes

Craig Holt: Absent

Richard Sharp: Yes

Donald Zabriskie: Absent

Brad Duffin: Yes

**3) Fuel Training Studio Newburyport River Run 1/2 Marathon and 5k**

**Representative at meeting:** Julie Bokar

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** This event will be May 31, 2015 from 9:00am to 3:15pm. Last year they had 1200 people for the whole event and less than half drank so they expect about 600 may drink. This is the 3<sup>rd</sup> year of the event, and it is being held behind the Towle building on Merrimack St. They will have snow fencing around the tent, a bouncer at the entrance, id's will be checked and hands stamped and given a beer ticket. Two police officers will be at the tent. The Budweiser beer truck will be there. They will be serving alcohol from 11 to 1pm. And they are cleaned up and gone by 3pm.

**Purpose of Event:** Proceeds support the Jimmy Fund.

**License Check-list:**

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPS certified bartender: Yes
- ☒ Proof of Liability Insurance
- ☐ \$100.00 check
- ☒ Other: Fire Dept. & Police Dept. Sign Off

Motion to approve by Richard Sharp, seconded by Joseph Devlin. So voted.

**Votes Cast:**

Joseph Devlin: Yes

Craig Holt: Absent

Richard Sharp: Yes

Donald Zabriskie: Absent

Brad Duffin: Yes

**4) Newburyport Youth Hockey**

**Representative at meeting:** Laurie Naughton

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** This is a fundraiser and kickoff for the season for the Newburyport Youth Hockey. They will be having food with dessert and beer and wine in Nicholson Hall. They will have Chris Richard for music. This is the 1<sup>st</sup> time at Nicholson Hall, last year was at the Elks Club. They expect about 75 people.

**Purpose of Event:** Proceeds support Newburyport Youth Hockey.

**License Check-list:**

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPS certified bartender: Yes
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Dept. & Police Dept. Sign Off

Motion to approve by Joseph Devlin, seconded by Richard Sharp. So voted.

**Votes Cast:**

Joseph Devlin: Yes

Craig Holt: Absent

Richard Sharp: Yes

Donald Zabriskie: Absent

Brad Duffin: Yes

**5) Annunciation Greek Orthodox Church Newburyport Fall Beer Festival**

**Representative at meeting:** Ryan Jansen

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** This is a fall fundraiser for the church. The first time doing a beer festival. The event is from 1pm to 4pm on Saturday, November 8, 2014. They have five TIPS certified servers that are volunteers who will serve. They will also be selling sausage, hotdogs and hamburgers.

**Purpose of Event:** Proceeds support Annunciation Greek Orthodox Church.

**License Check-list:**

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPS certified bartender: Yes
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Dept. & Police Dept. Sign Off

Motion to approve by Joseph Devlin, seconded by Richard Sharp. So voted.

**Votes Cast:**

Joseph Devlin: Yes

Craig Holt: Absent

Richard Sharp: Yes

Donald Zabriskie: Absent

Brad Duffin: Yes

**4. Hearing Alteration of Premises Kigali dba Leary's Fine Wines**

Todd Baltich owner of Leary's explained that he is making pizza ovens and utilizing one wall of the building as the pizza prep, cooking area. For delivery, applicants must be 25 and have come into the store to complete an application with a photo id. Drivers can only deliver to the person on file and will match the id at delivery time. All of the vehicles are also properly licensed to transport alcohol.

No one spoke in favor of nor against the application.

Motion to approve the alteration of premises by Joseph Devlin, seconded by Richard Sharp. So voted.

**5. Change of Hours Kigali dba Leary's Fine Wines**

Todd Baltich requested that the hours on Sunday change to open at 10:00am per the recent legislative change.

Motion to approve the change of hours by Joseph Devlin, seconded by Richard Sharp. So voted.

**6. Miscellaneous**

ABCC issued letter to Local Licensing Authorities regarding Club authorized signers. The commission will have this letter forwarded to all licensed Clubs.

**7. Adjourn**

Motion to adjourn at 7:55pm by Joseph Devlin, seconded by Richard Sharp. So voted.

Respectfully submitted, Lynn Varney