

License Commission Meeting Minutes
4 Green Street, Police Department Conference Room
September 3, 2014

The meeting was called to order at 7:00 P.M. A quorum was present.

1. Roll Call

In attendance: Joseph Devlin, Craig Holt, Richard Sharp, Brad Duffin

Absent: Don Zabriskie

2. Minutes

August 4, 2014 - **Motion to approve revised minutes by Craig Holt, seconded by Joe Devlin. So voted.**

3. One Day Licenses

1) *Green Strides ½ Marathon*

Representative at meeting: Eli Balin

Type of License Requested: Beer & Wine

Information discussed about Event: This is the 3rd year of the Green Strides ½ marathon. This year they are using the softball field at Cashman Park with ½ of the boat trailer parking lot. The park is surrounded by chain link fence. Inside the park a separate area for the beer will be cordoned off with 4' hard barricade. Entrance will be through the registration tent where ids will be checked. There will be four people attending tables in tent at access points to beer section. One additional exit from beer area will have an attendant to make sure no one enters and no beer leaves. Expect up to 2000 attendees at race. One police officer will be in beer area, and another will be throughout whole area. TIPS certified servers, insurance. Completed and initialed diagram presented. Event is Oct. 26, 2014 from 11:00am to 3:30pm.

Purpose of Event: Road race with part of the proceeds go to local charities.

License Check-list:

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPS certified bartender: Yes
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Department Sign Off

Motion to approve by Joe Devlin, seconded by Craig Holt. So voted.

Votes Cast:

Joseph Devlin: Yes

Craig Holt: Yes

Richard Sharp: Yes

Donald Zabriskie: Absent

Brad Duffin: Yes

2) *Annunciation Greek Church Greek Dance*

Representative at meeting: Joanne Housiantis

Type of License Requested: All Alcohol

Information discussed about Event: Annual Greek Church dinner dance on October 11, 2014 from 7pm to 11pm. They expect about 125 people. Held in Nicholson Hall at 11 Harris Street. TIPS certified servers.

Purpose of Event: Proceeds support the Greek Church.

License Check-list:

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPs certified bartender: Yes
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Department Sign Off

Motion to approve by Joe Devlin, seconded by Craig Holt. So voted.

Votes Cast:

Joseph Devlin: Yes

Craig Holt: Yes

Richard Sharp: Yes

Donald Zabriskie: Absent

Brad Duffin: Yes

3) *Long Way Home Rubbish to Runway Fashion Show*

Representative at meeting: Joanne Housiantis

Type of License Requested: Beer & Wine

Information discussed about Event: This is the second annual fashion show event that the Greek church is running for Long Way Home. Will be held at Nicholson Hall on Oct. 25, 2014 from 6pm to 10pm. Tickets to get in and cash bar. They expect about 140 people. TIPs certified servers and insurance.

Purpose of Event: Proceeds support Long Way Home.

License Check-list:

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPs certified bartender: Yes
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Department Sign Off

Motion to approve by Joseph Devlin, seconded by Craig Holt. So voted.

Votes Cast:

Joseph Devlin: Yes

Craig Holt: Yes

Richard Sharp: Yes

Donald Zabriskie: Absent

Brad Duffin: Yes

4) *Newburyport Clean Tech Center for Storm Surge How Far Under Water Will You Be*

Representative at meeting: Chris Czernak

Type of License Requested: Beer & Wine

Information discussed about Event: This is the first event for Storm Surge presenting information on realities and impact of sea level rise, storm surge and climate change. Will serve beer and wine with appetizers prior to the event. Informational and educational event. Two bartenders from North Shore Bartending and Lon Hochmeister, chairperson of the event, will be in charge of crowd control.

Purpose of Event: Proceeds support Transition Newburyport.

License Check-list:

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☐ TIPs certified bartender: Yes
- ☐ Proof of Liability Insurance
- ☐ \$100.00 check
- ☒ Other: Fire Department Sign Off

Motion to approve by Joseph Devlin, seconded by Richard Sharp. So voted.

Votes Cast:

Joseph Devlin: Yes

Craig Holt: Yes

Richard Sharp: Yes

Donald Zabriskie: Absent

Brad Duffin: Yes

4. Miscellaneous

Commission discussed outdoor seating and will mail follow up letter to all licensed premises with diagrams of approved patio spaces and approved fencing/barrier.

5. Adjourn

Motion to adjourn at 7:55pm by Joseph Devlin, seconded by Richard Sharp. So voted.

Respectfully submitted,
Lynn Varney