

License Commission Meeting Minutes
4 Green Street, Police Department Conference Room
August 4, 2014

The meeting was called to order at 7:00 P.M.
A quorum was present.

1. Roll Call

In attendance: Joseph Devlin, Craig Holt, Don Zabriskie, Brad Duffin

Absent: Richard Sharp

2. Minutes

June 4, 2014 - **Motion to approve by Joe Devlin, seconded by Craig Holt. So voted.**

July 2, 2014 - **Motion to approve by Craig Holt, seconded by Joe Devlin. So voted.**

3. One Day Licenses

1) *Greater Newburyport Chamber of Commerce Oktoberfest*

Representative at meeting: Ann Ormond

Type of License Requested: Beer & Wine

Information discussed about Event: This is the 3rd year of the Oktoberfest. It is at Cashman Park, area is cordoned off with snow fencing. There will be bands, rides, food truck and vendors. Family event. Expect 750 to 1000 at the whole event. They have 2 police officers, TIPs certified servers, insurance. Commission requested diagram of event. Event is Sept. 27, 2014 from 12noon to 6pm.

Purpose of Event: Proceeds fund the organization's efforts in the community.

License Check-list:

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPs certified bartender: Yes
- ☒ Proof of Liability Insurance
- ☐ \$100.00 check
- ☒ Other: Fire Department Sign Off

Motion to approve by Don Zabriskie pending receipt of diagram of area, seconded by Joseph Devlin. So voted.

Votes Cast:

Joseph Devlin: Yes

Craig Holt: Yes

Richard Sharp: Absent

Donald Zabriskie: Yes

Brad Duffin: Yes

2) *Newburyport Fisherman, LLC Shark and Tuna Tournament*

Representative at meeting: Larry Collins

Type of License Requested: Beer & Wine

Information discussed about Event: This is the first year for this awards dinner for the tournament. This will be held behind the Maritime Museum. They have a 30x60 tent, sides will be down. 4 foot snow fencing will be in place. Expect about 150 people with 80% adults. Have 1 police officer. Beer and wine will be in tent only. ID by bracelet color. Newburyport Brewing Co. will provide beverage and food.

Purpose of Event: Proceeds support various local charities.

License Check-list:

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☐ TIPs certified bartender: Yes
- ☐ Proof of Liability Insurance
- ☐ \$100.00 check

√ Other: Fire Department Sign Off

Motion to approve pending insurance and TIPs by Joe Devlin, seconded by Craig Holt. So voted.

Votes Cast:

Joseph Devlin: Yes

Craig Holt: Yes

Richard Sharp: Absent

Donald Zabriskie: Yes

Brad Duffin: Absent

3) *The Grog & The Tannery Chili Cook-Off*

Representative at meeting: Bill Nichelmann

Type of License Requested: Beer & Wine

Information discussed about Event: This is an annual event, the first time for the new location in the Tannery parking lot under the Farmer's Market tent area. This will be on Sat. Oct. 11, 2014 from 1 to 4pm. Table will either be breweries or chili contestants (restaurants). Pour samples of 4oz. Tamper proof bracelet for beer. Two ticket prices, 1 for chili only and 1 for chili and beer. This is a family event, not a drinking event. There will be 2 police officers.

Purpose of Event: Proceeds support 3 local food pantries.

License Check-list:

√ Charitable and/or non-profit organization (to benefit)

√ Event to be legally conducted and revenues raised should further goals of organization

√ TIPs certified bartender: Yes

√ Proof of Liability Insurance

√ \$100.00 check

√ Other: Fire Department Sign Off

Motion to approve by Craig Holt, seconded by Craig Holt. So voted.

Votes Cast:

Joseph Devlin: Yes

Craig Holt: Yes

Richard Sharp: Absent

Donald Zabriskie: Yes

Brad Duffin: Yes

4) Tabled – *Green Stride Half Marathon until September 3, 2014*

4. Miscellaneous

Discussion regarding outdoor patio space. Commission will mail letter to all licensed premises with outdoor patios reminding them to be in compliance with the outdoor space as described in their applications.

5. Adjourn

Motion to adjourn at 7:40pm by Craig Holt, seconded by Joseph Devlin.

Respectfully submitted,
Lynn Varney