

**License Commission Meeting Minutes**  
**4 Green Street, Police Station Conference Room**  
**September 4, 2013**  
**REVISED**

The meeting was called to order at 7:00 P.M.  
A quorum was present.

**1. Roll Call**

**In attendance:** Joseph Devlin, Brad Duffin, Craig Holt, Donald Zabriskie  
**Absent:** Richard Sharp

**2. Minutes**

July 15, 2013 Motion to accept the minutes by Craig Holt, seconded by Don Zabriskie. So voted.  
August 13, 2013 Motion to accept the minutes by Joe Devlin, seconded by Craig Holt. So voted.

**3. One Day License**

**1) *Long Way Home Rubbish to Runway Fashion Show***

**Representative at meeting:** Joanne Housianitis

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** This is the 2<sup>nd</sup> Rubbish to Runway Fashion Show to benefit Long Way Home. October 19, 2013 from 6:30pm to 9:30pm.

**Purpose of Event:** fundraiser for Long Way Home

**License Check-list:**

- ☒ Charitable and/or non-profit organization
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPS certified bartender: Yes
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Department Sign Off

Joe Devlin made a motion to approve the 1 Day All Alcohol License, seconded by Donald Zabriskie.

**Votes Cast:**

Craig Holt: Yes

Joseph Devlin: Yes

Donald Zabriskie: Yes

Brad Duffin: Yes

**2) *Greek Church Art Auction***

**Representative at meeting:** Joanne Housianitis

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** Art auction to benefit the church. October 26, 2013 from 6:00pm to 10:30pm. Expect about 110 people.

**Purpose of Event:** Fundraiser for the church

**License Check-list:**

- ☒ Charitable and/or non-profit organization
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPS certified bartender: Yes
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Department Sign Off

Joe Devlin made a motion to approve the 1 Day All Alcohol License, seconded by Donald Zabriskie.

**Votes Cast:**

Craig Holt: Yes  
Joseph Devlin: Yes  
Donald Zabriskie: Yes  
Brad Duffin: Yes

**3) *Greek Church New Year's Eve Dinner Social***

**Representative at meeting:** Joanne Housianitis

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** New Year's eve dinner and dance December 31, 2013 from 7pm to 12:30am. Expect about 40 to 50 couples.

**Purpose of Event:** Fundraiser for the church

**License Check-list:**

- ☒ Charitable and/or non-profit organization
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPS certified bartender: Yes
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Department Sign Off

Joe Devlin made a motion to approve the 1 Day All Alcohol License, seconded by Donald Zabriskie.

**Votes Cast:**

Craig Holt: Yes  
Joseph Devlin: Yes  
Donald Zabriskie: Yes  
Brad Duffin: Yes

**Commissioner Devlin recused himself for the following One Day License application.**

**4) *Newburyport Brewing Company Chowder and Chili Fest***

**Representative at meeting:** Bill Fisher

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** Outside event with food vendors and indoor tours. October 19, 2013 from 12pm to 7pm. Will have wrist bands for serving beer. Expect about 250 the most at one time, but up to 750 throughout the day. Commission wants crowd control manager or police at each egress, as well as at front door where id's and wristbands will be given. Segregated area for beer. No problems at event held in June.

**Purpose of Event:** fundraiser for Pettingill House

**License Check-list:**

- ☒ Charitable and/or non-profit organization
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPS certified bartender: Yes
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Department Sign Off

Craig Holt made a motion to approve the 1 Day Beer & Wine License, seconded by Donald Zabriskie.

**Votes Cast:**

Craig Holt: Yes  
Donald Zabriskie: Yes  
Brad Duffin: Yes

**Commissioner Devlin returned to the meeting.**

## 2) *The Grog Annual Chili Cook-Off*

**Representative at meeting:** Bill Nichelmann

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** 4<sup>th</sup> annual chili cookoff on October 26, 2013. from 11am to 3pm. Expect about 300 people. \$10 to get in, wristbands for beer. Beer is donated. All proceeds from beer and entrance go to charity. Chili booths along side of parking lot that abuts neighbors. In past they have had one officer and two security. Commission requested two police officers and better securing of area so patrons can't get in through neighbor's driveway.

**Purpose of Event:** Fundraiser for local charities

### **License Check-list:**

- ☒ Charitable and/or non-profit organization
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☐ TIPS certified bartender: Yes
- ☒ Proof of Liability Insurance
- ☐ \$100.00 check
- ☒ Other: Fire Department Sign Off

Joe Devlin made a motion to approve the 1 Day Beer & Wine License, seconded by Donald Zabriskie.

### **Votes Cast:**

Craig Holt: Yes

Joseph Devlin: Yes

Donald Zabriskie: Yes

Brad Duffin: Yes

## **Executive Session 7:32 pm.**

## **Executive Session Closed 8:10pm**

## **8. Miscellaneous**

1) Discussion regarding compliance and sobriety checks by agents of the commission. Request Marshall Howard to be at next meeting to go over procedures for renewal inspections.

2) Discussion regarding one day license policy. Motion to reverse previous decision on Newburyport Art Association and establish the practice not to require one day licenses for any establishment not selling alcohol by Commissioner Duffin. Motion withdrawn.

## **9. Adjourn**

Motion to adjourn at 8:45pm by Donald Zabriskie, seconded by Joe Devlin. So voted.