

**Newburyport Historical Commission**  
City Council Chambers  
September 12, 2018  
Minutes

**1. Call to Order**

Chair Sarah White called a regular meeting of the Newburyport Historical Commission to order at 7:31 p.m.

**2. Roll Call**

In attendance were members Stephen Dodge, Ron Ziemba, Glenn Richards, Malcolm Carnwath, Sarah White and Christopher Fay. Ned McGrath was absent.

**3. Public Hearings**

**Christopher Crump**

47 Purchase Street

Roofline Change

The applicant is proposing add a second floor to a one-story wing at the rear of the structure. The wing was remodeled in the 1970s in a contemporary style that is not compatible with that of the original structure. Neither the existing footprint nor the front façade would be changed. The exterior stairs on the right side of the structure would be removed, as would the entrance and third-floor balcony on the left side. The existing siding and trim would be retained and replaced in kind as necessary. Six-over-six wood windows would be installed in the same size and configuration as the existing. No members of the public commented on the plans.

Glenn Richards moved to approve the plans as presented. Stephen Dodge seconded the motion. The motion was approved with Sarah White abstaining.

**4. General Business**

**106 High Street LLC c/o Mark Griffin, Esq.**

106-108 High Street

DOD Advisory Review

The applicant is proposing to construct a two-story addition at the rear of an existing four-unit structure. The Commission members reviewed the site plan and the plans for the rehabilitation of the structure. The vinyl siding would be replaced with wood clapboards. The Greek Revival window trim would be retained. Currently a combination of older and replacements windows exists. The older windows would be restored. The newer windows would be replaced with wood, simulated divided lights that match the older windows. The existing vinyl shutters and the skylight at the gable would be removed. The chimneys would be removed except for the one visible from High Street. The rendering and elevation are not consistent with regards to the shutters. The Commission would prefer for shutters not to be used.

The meeting was opened to comments from the public. Stephanie Niketic, 93 High Street, said she is happy to see the structure is to be sensitively rehabilitated. She is appreciative of the efforts the applicant made to incorporate the comments of the abutters. She would prefer that true-divided lights be used for the replacement windows on at least the High-Street façade. The applicant agreed to donate any old windows from the rear façade to the Window Woman of New England. Tom Kolterjahn, 64 Federal Street, said he is glad the structure is to receive some

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much-needed attention and that the applicant consulted with the Newburyport Preservation Trust while developing the plans.

Glenn Richards moved to advise the Planning Board that the Historical Commission is in favor of the project as proposed, which includes but is not limited to, the replacement of the vinyl siding with wood clapboards, the restoration of the existing wood windows, the use of simulated divided light wood windows with the appropriate profiles for those that are to be replaced, the retention of the chimney visible from High Street and the deletion of the skylight. Stephen Dodge seconded the motion. The motion was unanimously approved.

**Alfred G. Clifford**

Hamilton Estates Lots 2-4

Informal Plan Review

A special condition of the permit for the Hamilton Estates Subdivision is Planning Board approval of the design of the structures. The applicant requested the Historical Commission also review the plans for the three additional homes that are to be constructed on the site. Sarah White moved to inform the Planning Board that the Historical Commission, while being appreciative of being notified about the plans, has no comment on the project. Stephen Dodge seconded the motion. The motion was unanimously approved.

**5. Minutes**

Stephen Dodge moved to approve the minutes of the August 8, 2018, meeting. Malcolm Carnwath seconded the motion. The motion was approved with Glenn Richards and Sarah White abstaining.

Stephen Dodge moved to approve the minutes of the August 22, 2018, meeting. Malcolm Carnwath seconded the motion. The motion was approved with Christopher Fay and Sarah White abstaining.

**6. Adjournment**

Sarah White moved to adjourn the meeting at 8:44 p.m. Christopher Fay seconded the motion. The motion was unanimously approved.