

Newburyport Harbor Commission
City Council Chambers
November 8, 2012
Minutes

1. Call to Order

A regular meeting of the Newburyport Harbor Commission was called to order by acting Chair Bob Dow at 7:15 p.m. In attendance were Paul Dahn, Jamie Knapp, Andrew Casson, Justin Dutcher and Bob Dow. Brad Duffin, Paul Rooney and Steve Hines were absent.

2. Commission Vacancy

The four candidates for the Harbor Commission were each asked a series of questions:

- Why are you interested in being a member of the Harbor Commission?
- What is your availability for serving on the Harbor Commission?
- What experience or special skills do you have that would be beneficial to the Harbor Commission?
- What in your opinion should be the priority and focus of the Harbor Commission going forward?

The four candidates were:

- Ronald Doescher, a retired engineer who is a member of the Coast Guard Auxiliary and is interested in public service
- Daniel May, an engineer and retired Rear Admiral from the U.S. Coast Guard, who is interested in contributing to the community
- Stephanie Sarofian, who has a background in business and is interested in bringing children to the waterfront
- David Simpkins, owner of Rhumb Line Yacht Sales, who is interested in the role of the Harbor Commission in the development of the waterfront

3. Executive Session

Bob Dow moved to go into an Executive Session at 8:15 p.m. to discuss the qualifications of the candidates. Jamie Knapp seconded the motion. The motion was unanimously approved.

Andrew Casson moved to close the Executive Session at 9:05 p.m. Jamie Knapp seconded the motion. The motion was unanimously approved.

4. Recommendation to Fill Commission Vacancy

Bob Dow moved to recommend that Daniel May be appointed to the Harbor Commission. Justin Dutcher seconded the motion. The motion was unanimously approved.

Newburyport Harbor Commission
November 8, 2012

5. Minutes

Bob Dow moved to approve the minutes of the October 3, 2012 meeting as submitted. Justin Dutcher seconded the motion. The motion was unanimously approved.

6. Watersheet Application

The applicant did not attend the meeting. It is not known if the applicant notified the abutters of the hearing and advertised the hearing in the *Daily News* as is required.

7. Discussion of New Harbormaster's Facility

Paul Dahn said he expects the cost of obtaining architectural plans for the new Harbormaster's facility to be around \$20,000. The Harbor Commission should therefore obtain three bids in order to follow sound business practices. Three architects are expected to present their schematic designs at the next Commission meeting.

8. Adjournment

Jamie Knapp moved to adjourn the meeting at 9:25 p.m. Andrew Casson seconded the motion. The motion was unanimously approved.