

Fruit Street Local Historic District Commission
Meeting Minutes – November 11, 2011
Second Floor Conference Room, City Hall

Meeting of the Fruit Street Local Historic District Commission was called to order at 7:09 PM.

Roll Call

Present: Tom Bower, Bonnie Sontag, Kevin Wallace

Absent: Leah McGavern, Maurice Southworth

General Business

a) Approval of Minutes

Meeting minutes approval delayed until next meeting due to insufficient members from last meeting being present.

Correspondence

None

Old Business

Local Historic District Disclosure and Realtor Cover Letter

Kevin reminded us that the burden to notify, facilitate, and get signatures is on the listing agent. But exposure is for the buyer and seller. The disclosure is part of the listing process. It shows up online with all relevant documents for each listed property.

It will be the responsibility of the Fruit Street Commission to identify listings on Fruit Street and contact the listing agent. The notification will be downloadable from the City website, Fruit Street screen. Bonnie will email the final version of the disclosure notification and letter to everyone and ask Dianne Eppa to post only the disclosure notification on the web site.

After adjusting the language in each document, Kevin made a motion to adopt both documents. Tom seconded the motion.

The motion was approved unanimously.

Kevin Wallace – approve

Tom Bower – approve

Bonnie Sontag - approve

New Business

None

Adjournment

Meeting adjourned at 7:40 PM.

Respectfully submitted, Bonnie Sontag - Note Taker.