Fruit Street Local Historic District Commission
Meeting Minutes – October 20, 2011
Second Floor Conference Room, City Hall

Meeting of the Fruit Street Local Historic District Commission was called to order at 7:15 PM.

Roll Call

Present: Tom Bower, Maurice Southworth, Bonnie Sontag

Absent: Leah McGavern, Kevin Wallace

General Business

   a) Approval of Minutes

Tom Bower made a motion to approve meeting minutes for September 8, 2011.

Maurice Southworth seconded the motion. Minutes, as amended, approved unanimously.

Correspondence

None

Old Business

   a) LHD Notification Letter to Property Owners

The first paragraph of the draft letter was amended to read: "Living in this particular Newburyport neighborhood has the added significance of participating in the preservation of historic structures not only for our own enjoyment but also for future generations". The word "right" was dropped from the designation of "side-bar" in the instructions for finding information on the web site.

Bonnie Sontag made a motion to adopt the amended Letter to Property Owners.

Tom Bower seconded the motion. The motion was approved unanimously.

   b) Disclosure & Cover Letter to Relators

After discussion of the draft disclosure, members present suggested eliminating the words "or Occupant" and the entire last sentence. "Date" was added after the Prospective Purchaser(s) signature. Changes were also suggested for the cover letter. All changes have been added to documents and highlighted. They will be emailed to all members for review before voting to adopt at a future meeting.

New Business

   c) Response to LHD Study Committee public hearings

There was general acknowledgement that the Study Committee should be holding more educational meetings and gather input for revisions to their proposed documents. They should be informing people that their documents are available on their web page for review, as well as Fruit Street LHD documents on our web page.

Adjournment

Meeting adjourned at 7:55 PM.

Respectfully submitted, Bonnie Sontag, Note Taker.