

#### CITY OF NEWBURYPORT FINANCE DEPARTMENT

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Donna D. Holaday Mayor ETHAN R. MANNING FINANCE DIRECTOR/CITY AUDITOR

To: Mayor Donna D. Holaday

President and Members of the Newburyport City Council

From: Ethan R. Manning, Finance Director/City Auditor

Date: January 18, 2019

Subject: FY2019 Mid-Year Budget Report

Attached is the FY2019 Mid-Year Budget Report that includes a summary of budget expenditures for the period of July 1, 2018 through December 31, 2018. The report covers expenditures within the General Fund and the Water, Sewer, and Harbormaster Enterprise Funds. Also included is an update on the City's revenue collections.

#### **FY2019 Mid-Year Expenditures**

Mid-year expenditures were at 48.8% of budget for the General Fund, 50.2% for the Water Enterprise Fund, 43.9% for the Sewer Enterprise Fund and 62.1% for the Harbormaster Enterprise Fund. It is typical that expenditure levels are not exactly 50% at mid-year as major expenditures occur during various times of the year depending on the department or cost center. Below is a summary of the mid-year expenditures by fund, which is broken out in greater detail in the reports that follow.

**REVISED** 

**YTD** 

REMAINING

				% USED
	BUDGET	<b>EXPENDED</b>	BUDGET	% USED
001 GENERAL FUND	\$67,633,552	\$33,016,601	\$34,669,347	48.8%
060 WATER ENTERPRISE FUND	\$5,472,514	\$2,745,216	\$2,726,778	50.2%
061 SEWER ENTERPRISE FUND	\$7,406,393	\$3,251,382	\$4,155,011	43.9%
6520 HARBORMASTER ENTERPRISE FUND	\$524,040	\$325,670	\$198,370	62.1%
TOTAL BUDGETARY FUNDS	\$81,036,498	\$39,338,870	\$41,749,506	48.5%

While most department/cost centers show expenses below or near 50% of appropriations, those that were higher than 60% included:

- **General Administration (67.5%):** A large component of this cost center is municipal insurance premiums, which are paid at the start of the fiscal year.
- <u>Information Technology (64.1%):</u> Licenses, including the license for the City's MUNIS financial software, are paid in July, resulting in higher expenditures in the first half.
- **Board of Registrar's (91.0%):** Elections work during the first half of the fiscal year largely expended this cost center.
- <u>License Commission (62.9%):</u> Expenses for the Licensing Commission are driven by the number of meetings held each month. The Commission met more frequently during the first half of the fiscal year.
- <u>Planning Board (83.3%):</u> Funding for minute takers is drawn first from the General Fund budget and then from the revolving fund.
- **Zoning Board (77.8%):** Funding for minute takers is drawn first from the General Fund budget and then from the revolving fund.
- Parking Clerk (68.4%): During FY19, there was an extension of enforcement hours, as well as, contractual pay increases for Parking Enforcement Officers. As a result personnel costs have trended higher than budget.
- Essex North Shore Technical School (73.7%): Tuition and transportation is paid in the first half of the fiscal year.
- <u>Historical Commission (91.7%):</u> Funding for minute takers is drawn first from the General Fund budget and then from the revolving fund.
- Retirement Board (100.0%): The City's appropriation to the Newburyport Retirement System is paid on July 1<sup>st</sup>.

Additional funding may be required in some accounts, such as snow and ice and overtime, due to the unpredictability of those line items. In accordance with state law, the City is allowed to exceed the budgetary appropriation for snow and ice removal as it is a matter of public safety. However, any deficit must be removed prior to year-end through the use of reserves or other available funds. If the deficit is not removed prior to year-end, then the shortage must be made-up in the next fiscal year's tax rate. In past years, Free Cash has been the primary source of funding to cover snow and ice deficits.

#### FY2019 Mid-Year Revenue

Mid-year revenue was at 47.3% of the FY19 estimate for the General Fund, 55.8% for the Water Enterprise Fund, 54.9% for the Sewer Enterprise Fund and 45.4% for the Harbormaster Enterprise Fund. On the following page is a summary of the mid-year revenue by fund, which is broken out in greater detail in the reports that follow.

001 GENERAL FUND 060 WATER ENTERPRISE FUND 061 SEWER ENTERPRISE FUND 6520 HARBORMASTER ENTERPRISE FUND

**TOTAL BUDGETARY FUNDS** 

ESTIMATE	ACTUAL	REMAINING	% COLL.
\$66,711,206	\$31,545,757	\$35,165,449	47.3%
\$5,360,014	\$2,989,116	\$2,370,898	55.8%
\$7,018,893	\$3,855,631	\$3,163,262	54.9%
\$482,829	\$219,341	\$263,489	45.4%
\$79,572,941	\$38,609,844	\$40,963,097	48.5%

A full copy of this report is available in the Financial Reports Center, located at:

https://www.cityofnewburyport.com/financials

Please feel free to contact me if you have any questions.



#### City of Newburyport FY2019 Mid-Year Expenditure Summary

	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% USED
001 GENERAL FUND						
111 CITY COUNCIL	\$72,543	\$0	\$72,543	\$35,012	\$37,531	48.3%
121 MAYOR'S DEPARTMENT	\$296,023	\$0	\$296,023	\$129,552	\$166,470	43.8%
129 GENERAL ADMINISTRATION	\$409,412	(\$33,488)	\$375,924	\$253,579	\$122,344	67.5%
135 AUDITOR'S DEPARTMENT	\$327,856	\$0	\$327,856	\$162,736	\$165,119	49.6%
141 ASSESSORS DEPARTMENT	\$234,121	\$1,696	\$235,817	\$117,793	\$118,024	50.0%
145 TREASURER'S DEPARTMENT	\$306,181	\$4,961	\$311,142	\$149,200	\$161,942	48.0%
151 INFO TECHNOLOGY DEPT	\$320,817	\$7,000	\$327,817	\$210,282	\$117,536	64.1%
152 HUMAN RESOURCES	\$320,267	\$0	\$320,267	\$189,882	\$130,385	59.3%
161 CITY CLERK'S DEPARTMENT	\$258,732	\$0	\$258,732	\$132,956	\$178,173	51.4%
163 BOARD OF REGISTRARS	\$44,260	\$0	\$44,260	\$40,269	\$3,991	91.0%
165 LICENSE COMMISSION	\$6,340	\$0	\$6,340	\$3,988	\$2,352	62.9%
171 CONSERVATION COMMISSION	\$1,800	\$0	\$1,800	\$1,050	\$750	58.3%
175 PLANNING BOARD	\$1,800	\$0	\$1,800	\$1,500	\$300	83.3%
176 ZONING BOARD	\$1,800	\$0	\$1,800	\$1,400	\$400	77.8%
182 PLANNING & DEVELOPMENT	\$314,511	\$2,366	\$316,877	\$158,690	\$158,187	50.1%
191 LEGAL DEPARTMENT	\$100,000	\$0	\$100,000	\$28,186	\$71,814	28.2%
210 POLICE DEPARTMENT	\$3,959,748	\$0	\$3,959,748	\$2,044,100	\$1,915,648	51.6%
220 FIRE DEPARTMENT	\$3,731,744	\$0	\$3,731,744	\$1,997,870	\$1,733,874	53.5%
241 BUILDING DEPARTMENT	\$180,313	\$3,204	\$183,516	\$88,663	\$94,854	48.3%
291 EMERGENCY MANAGEMENT	\$31,100	\$0	\$31,100	\$10,650	\$20,450	34.2%
292 ANIMAL CONTROL	\$66,052	\$0	\$66,052	\$27,443	\$38,609	41.5%
293 PARKING CLERK DEPARTMENT	\$409,586	\$0	\$409,586	\$280,269	\$129,317	68.4%
300 SCHOOL DEPARTMENT	\$29,850,374	\$0	\$29,850,374	\$12,214,535		40.9%
398 ESSEX NORTH SHORE TECH SCHOOL	\$73,000	\$0	\$73,000	\$53,832	\$19,168	73.7%
399 WHITTIER VO TECH SCHOOL	\$622,252	\$0	\$622,252	\$311,126	\$311,126	50.0%
421 PUBLIC SERVICES DEPARTMENT	\$3,054,696	\$106,563	\$3,161,259	\$1,344,242	\$1,817,017	42.5%
423 SNOW & ICE	\$210,000	\$0	\$210,000	\$55,180	\$154,820	26.3%
510 HEALTH DEPARTMENT	\$247,909	\$1,519	\$249,428	\$109,033	\$140,395	43.7%
519 SUSTAINABILITY	\$1,541,906	\$15,000	\$1,556,906	\$738,219	\$818,687	47.4%
541 COUNCIL ON AGING	\$298,226	\$3,149	\$301,374	\$146,952	\$154,423	48.8%
542 YOUTH SERVICES	\$294,368	\$0	\$294,368	\$132,473	\$161,895	45.0%
543 VETERANS' DEPARTMENT		\$1,401	\$294,308			39.3%
610 LIBRARY DEPARTMENT	\$286,761		\$1,385,542	\$113,167	\$174,994	
	\$1,384,162	\$1,380		\$714,797	\$670,745	51.6%
630 PARKS COMMISSION	\$238,050	\$0 \$0	\$238,050	\$138,191	\$99,859	58.1%
691 HISTORICAL COMMISSION	\$1,800		\$1,800	\$1,650	\$150	91.7%
710 DEBT EXCLUSION	\$3,178,737	\$0	\$3,178,737	\$1,335,975		42.0%
720 ORDINARY DEBT SERVICE	\$954,098	\$0	\$954,098	\$614,495	\$339,603	64.4%
911 RETIREMENT BOARD	\$4,132,415	\$0	\$4,132,415	\$4,131,876	\$539	100.0%
914 INSURANCE GROUP	\$9,719,304	\$0	\$9,719,304	\$4,761,861	\$4,957,444	49.0%
921 COMMISSION ON DISABILITY	\$2,640	\$0	\$2,640	\$830	\$1,810	31.4%
990 INTERFUND TRANSFERS OUT	\$0	\$33,100	\$33,100	\$33,100	\$0	100.0%
001 GENERAL FUND Total	\$67,485,702	<u>\$147,850</u>	\$67,633,552	\$33,016,601	\$34,669,347	<u>48.8%</u>
060 WATER ENTERPRISE FUND Total	\$5,460,014	<u>\$12,500</u>	<u>\$5,472,514</u>	\$2,745,216	<u>\$2,726,778</u>	<u>50.2%</u>
061 SEWER ENTERPRISE FUND Total	<u>\$7,393,893</u>	<u>\$12,500</u>	<u>\$7,406,393</u>	<u>\$3,251,382</u>	<u>\$4,155,011</u>	<u>43.9%</u>
6520 HARBORMASTER ENTERPRISE FUND Total	<u>\$482,829</u>	<u>\$41,211</u>	<u>\$524,040</u>	<u>\$325,670</u>	<u>\$198,370</u>	<u>62.1%</u>
Grand Total	\$80,822,437	<u>\$214,061</u>	<u>\$81,036,498</u>	\$39,338,870	<u>\$41,749,506</u>	<u>48.5%</u>



	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% USED
001 GENERAL FUND						
111 CITY COUNCIL						
001 PERSONNEL SERVICES	\$61,043	\$0	\$61,043	\$30,509	\$30,534	50.0%
002 PURCHASE OF SERVICES	\$11,500	\$0	\$11,500	\$4,503	\$6,997	39.2%
111 CITY COUNCIL Total	\$72,543	\$0	\$72,543	\$35,012	\$37,531	48.3%
121 MAYOR'S DEPARTMENT						
001 PERSONNEL SERVICES	\$240,023	\$0	\$240,023	\$106,477	\$133,546	44.4%
002 PURCHASE OF SERVICES	\$40,000	\$0	\$40,000	\$20,000	\$20,000	50.0%
007 OTHER CHARGES & EXPENSES	\$16,000	\$0	\$16,000	\$3,076	\$12,924	19.2%
121 MAYOR'S DEPARTMENT Total	\$296,023	\$0	\$296,023	\$129,552	\$166,470	43.8%
129 GENERAL ADMINISTRATION						
001 PERSONNEL SERVICES	\$28,500	\$2,250	\$30,750	\$13,386	\$17,364	43.5%
002 PURCHASE OF SERVICES	\$154,500	\$0	\$154,500	\$68,535	\$85,965	44.4%
004 SUPPLIES	\$9,000	\$0	\$9,000	\$1,333	\$7,667	14.8%
007 OTHER CHARGES & EXPENSES	\$217,412	(\$35,738)	\$181,674	\$170,326	\$11,348	93.8%
129 GENERAL ADMINISTRATION Total	\$409,412	(\$33,488)	\$375,924	\$253,579	\$122,344	67.5%
135 AUDITOR'S DEPARTMENT						
001 PERSONNEL SERVICES	\$279,401	\$0	\$279,401	\$137,769	\$141,631	49.3%
002 PURCHASE OF SERVICES	\$46,500	\$0	\$46,500	\$23,652	\$22,848	50.9%
004 SUPPLIES	\$1,500	\$0	\$1,500	\$860	\$640	57.4%
007 OTHER CHARGES & EXPENSES	\$455	\$0	\$455	\$455	\$0	100.0%
135 AUDITOR'S DEPARTMENT Total	\$327,856	\$0	\$327,856	\$162,736	\$165,119	49.6%
141 ASSESSORS DEPARTMENT						
001 PERSONNEL SERVICES	\$204,581	\$1,696	\$206,277	\$103,139	\$103,139	50.0%
002 PURCHASE OF SERVICES	\$25,990	\$0	\$25,990	\$13,040	\$12,950	50.2%
004 SUPPLIES	\$3,000	\$0	\$3,000	\$1,134	\$1,866	37.8%
007 OTHER CHARGES & EXPENSES	\$550	\$0	\$550	\$480	\$70	87.3%
141 ASSESSORS DEPARTMENT Total	\$234,121	\$1,696	\$235,817	\$117,793	\$118,024	50.0%
145 TREASURER'S DEPARTMENT						
001 PERSONNEL SERVICES	\$261,881	\$4,961	\$266,842	\$128,938	\$137,904	48.3%
002 PURCHASE OF SERVICES	\$38,700	\$0	\$38,700	\$17,541	\$21,159	45.3%
004 SUPPLIES	\$3,800	\$0	\$3,800	\$1,421	\$2,379	37.4%
007 OTHER CHARGES & EXPENSES	\$1,800	\$0	\$1,800	\$1,300	\$500	72.2%
145 TREASURER'S DEPARTMENT Total	\$306,181	\$4,961	\$311,142	\$149,200	\$161,942	48.0%
151 INFO TECHNOLOGY DEPT						
001 PERSONNEL SERVICES	\$92,928	\$7,000	\$99,928	\$49,964	\$49,964	50.0%
002 PURCHASE OF SERVICES	\$225,890	\$0	\$225,890	\$159,668	\$66,222	70.7%
004 SUPPLIES	\$2,000	\$0	\$2,000	\$650	\$1,350	32.5%
151 INFO TECHNOLOGY DEPT Total	\$320,817	\$7,000	\$327,817	\$210,282	\$117,536	64.1%



	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% USED
152 HUMAN RESOURCES						
001 PERSONNEL SERVICES	\$169,056	(\$2,000)	\$167,056	\$69,260	\$97,796	41.5%
002 PURCHASE OF SERVICES	\$149,511	\$500	\$150,011	\$118,443	\$31,568	79.0%
004 SUPPLIES	\$1,500	\$1,500	\$3,000	\$2,179	\$821	72.6%
007 OTHER CHARGES & EXPENSES	\$200	\$0	\$200	\$0	\$200	0.0%
152 HUMAN RESOURCES Total	\$320,267	\$0	\$320,267	\$189,882	\$130,385	59.3%
161 CITY CLERK'S DEPARTMENT						
001 PERSONNEL SERVICES	\$246,632	\$0	\$246,632	\$125,647	\$173,381	50.9%
002 PURCHASE OF SERVICES	\$12,100	\$0	\$12,100	\$7,309	\$4,791	60.4%
161 CITY CLERK'S DEPARTMENT Total	\$258,732	\$0	\$258,732	\$132,956	\$178,173	51.4%
163 BOARD OF REGISTRARS						
001 PERSONNEL SERVICES	\$4,260	\$0	\$4,260	\$2,130	\$2,130	50.0%
007 OTHER CHARGES & EXPENSES	\$40,000	\$0	\$40,000	\$38,139	\$1,861	95.3%
163 BOARD OF REGISTRARS Total	\$44,260	\$0	\$44,260	\$40,269	\$3,991	91.0%
165 LICENSE COMMISSION						
001 PERSONNEL SERVICES	\$5,340	\$0	\$5,340	\$3,750	\$1,590	70.2%
007 OTHER CHARGES & EXPENSES	\$1,000	\$0	\$1,000	\$238	\$762	23.8%
165 LICENSE COMMISSION Total	\$6,340	\$0	\$6,340	\$3,988	\$2,352	62.9%
171 CONSERVATION COMMISSION						
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,050	\$750	58.3%
171 CONSERVATION COMMISSION Total	\$1,800	\$0	\$1,800	\$1,050	\$750	58.3%
175 PLANNING BOARD						
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,500	\$300	83.3%
175 PLANNING BOARD Total	\$1,800	\$0	\$1,800	\$1,500	\$300	83.3%
176 ZONING BOARD						
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,400	\$400	77.8%
176 ZONING BOARD Total	\$1,800	\$0	\$1,800	\$1,400	\$400	77.8%
182 PLANNING & DEVELOPMENT						
001 PERSONNEL SERVICES	\$297,461	\$2,366	\$299,827	\$151,987	\$147,840	50.7%
002 PURCHASE OF SERVICES	\$12,000	\$0	\$12,000	\$5,148	\$6,853	42.9%
004 SUPPLIES	\$5,050	\$0	\$5,050	\$1,556	\$3,494	30.8%
182 PLANNING & DEVELOPMENT Total	\$314,511	\$2,366	\$316,877	\$158,690	\$158,187	50.1%
191 LEGAL DEPARTMENT						
002 PURCHASE OF SERVICES	\$100,000	\$0	\$100,000	\$28,186	\$71,814	28.2%
191 LEGAL DEPARTMENT Total	\$100,000	\$0	\$100,000	\$28,186	\$71,814	28.2%



	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% USED
210 POLICE DEPARTMENT						
001 PERSONNEL SERVICES	\$3,616,739	\$0	\$3,616,739	\$1,864,804	\$1,751,935	51.6%
002 PURCHASE OF SERVICES	\$167,459	\$0	\$167,459	\$77,343	\$90,116	46.2%
004 SUPPLIES	\$84,100	\$0	\$84,100	\$30,370	\$53,730	36.1%
007 OTHER CHARGES & EXPENSES	\$20,450	\$0	\$20,450	\$12,841	\$7,609	62.8%
008 CAPITAL OUTLAY	\$71,000	\$0	\$71,000	\$58,741	\$12,259	82.7%
210 POLICE DEPARTMENT Total	\$3,959,748	\$0	\$3,959,748	\$2,044,100	\$1,915,648	51.6%
220 FIRE DEPARTMENT				_		
001 PERSONNEL SERVICES	\$3,492,294	\$0	\$3,492,294	\$1,850,250	\$1,642,044	53.0%
002 PURCHASE OF SERVICES	\$177,500	\$0	\$177,500	\$96,442	\$81,058	54.3%
004 SUPPLIES	\$56,500	\$0	\$56,500	\$48,654	\$7,846	86.1%
007 OTHER CHARGES & EXPENSES	\$5,450	\$0	\$5,450	\$2,524	\$2,926	46.3%
220 FIRE DEPARTMENT Total	\$3,731,744	\$0	\$3,731,744	\$1,997,870	\$1,733,874	53.5%
241 BUILDING DEPARTMENT						
001 PERSONNEL SERVICES	\$179,313	\$3,204	\$182,516	\$87,932	\$94,584	48.2%
002 PURCHASE OF SERVICES	\$1,000	\$0	\$1,000	\$731	\$269	73.1%
241 BUILDING DEPARTMENT Total	\$180,313	\$3,204	\$183,516	\$88,663	\$94,854	48.3%
291 EMERGENCY MANAGEMENT						
001 PERSONNEL SERVICES	\$16,000	\$0	\$16,000	\$8,000	\$8,000	50.0%
002 PURCHASE OF SERVICES	\$12,000	\$0	\$12,000	\$2,651	\$9,349	22.1%
004 SUPPLIES	\$1,100	\$0	\$1,100	\$0	\$1,100	0.0%
007 OTHER CHARGES & EXPENSES	\$2,000	\$0	\$2,000	\$0	\$2,000	0.0%
291 EMERGENCY MANAGEMENT Total	\$31,100	\$0	\$31,100	\$10,650	\$20,450	34.2%
292 ANIMAL CONTROL						
001 PERSONNEL SERVICES	\$57,072	\$0	\$57,072	\$25,283	\$31,789	44.3%
002 PURCHASE OF SERVICES	\$6,340	\$0	\$6,340	\$633	\$5,707	10.0%
004 SUPPLIES	\$2,290	\$0	\$2,290	\$1,277	\$1,013	55.7%
007 OTHER CHARGES & EXPENSES	\$350	\$0	\$350	\$251	\$99	71.7%
292 ANIMAL CONTROL Total	\$66,052	\$0	\$66,052	\$27,443	\$38,609	41.5%
293 PARKING CLERK DEPARTMENT						
001 PERSONNEL SERVICES	\$157,886	\$0	\$157,886	\$117,356	\$40,530	74.3%
002 PURCHASE OF SERVICES	\$165,900	\$0	\$165,900	\$112,456	\$53,444	67.8%
004 SUPPLIES	\$85,800	\$0	\$85,800	\$50,457	\$35,343	58.8%
293 PARKING CLERK DEPARTMENT Total	\$409,586	\$0	\$409,586	\$280,269	\$129,317	68.4%
300 SCHOOL DEPARTMENT						
002 PURCHASE OF SERVICES	\$29,850,374	\$0	\$29,850,374	\$12,214,535	\$17,635,839	40.9%
300 SCHOOL DEPARTMENT Total	\$29,850,374	\$0	\$29,850,374	\$12,214,535	\$17,635,839	40.9%
398 ESSEX NORTH SHORE TECH SCHOOL						
002 PURCHASE OF SERVICES	\$73,000	\$0	\$73,000	\$53,832	\$19,168	73.7%
398 ESSEX NORTH SHORE TECH SCHOOL Total	\$73,000	\$0	\$73,000	\$53,832	\$19,168	73.7%



	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% USED
399 WHITTIER VO TECH SCHOOL						
002 PURCHASE OF SERVICES	\$622,252	\$0	\$622,252	\$311,126	\$311,126	50.0%
399 WHITTIER VO TECH SCHOOL Total	\$622,252	\$0	\$622,252	\$311,126	\$311,126	50.0%
421 PUBLIC SERVICES DEPARTMENT						
001 PERSONNEL SERVICES	\$1,939,338	\$6,813	\$1,946,152	\$913,467	\$1,032,685	46.9%
002 PURCHASE OF SERVICES	\$561,237	\$19,750	\$580,987	\$243,079	\$337,908	41.8%
004 SUPPLIES	\$258,475	\$80,000	\$338,475	\$167,355	\$171,120	49.4%
008 CAPITAL OUTLAY	\$295,646	\$0	\$295,646	\$20,342	\$275,304	6.9%
421 PUBLIC SERVICES DEPARTMENT Total	\$3,054,696	\$106,563	\$3,161,259	\$1,344,242	\$1,817,017	42.5%
423 SNOW & ICE		_				
001 PERSONNEL SERVICES	\$105,000	\$0	\$105,000	\$9,875	\$95,125	9.4%
002 PURCHASE OF SERVICES	\$105,000	\$0	\$105,000	\$45,304	\$59,696	43.1%
423 SNOW & ICE Total	\$210,000	\$0	\$210,000	\$55,180	\$154,820	26.3%
510 HEALTH DEPARTMENT						
001 PERSONNEL SERVICES	\$207,125	\$1,519	\$208,644	\$100,976	\$107,668	48.4%
002 PURCHASE OF SERVICES	\$35,284	\$0	\$35,284	\$6,493	\$28,791	18.4%
004 SUPPLIES	\$4,500	\$0	\$4,500	\$913	\$3,587	20.3%
007 OTHER CHARGES & EXPENSES	\$1,000	\$0	\$1,000	\$650	\$350	65.0%
510 HEALTH DEPARTMENT Total	\$247,909	\$1,519	\$249,428	\$109,033	\$140,395	43.7%
519 SUSTAINABILITY						
001 PERSONNEL SERVICES	\$100,406	\$0	\$100,406	\$53,685	\$46,721	53.5%
002 PURCHASE OF SERVICES	\$1,440,500	\$15,000	\$1,455,500	\$684,010	\$771,490	47.0%
004 SUPPLIES	\$1,000	\$0	\$1,000	\$525	\$475	52.5%
519 SUSTAINABILITY Total	\$1,541,906	\$15,000	\$1,556,906	\$738,219	\$818,687	47.4%
541 COUNCIL ON AGING	<u> </u>					
001 PERSONNEL SERVICES	\$259,726	\$3,149	\$262,874	\$128,492	\$134,382	48.9%
002 PURCHASE OF SERVICES	\$24,500	\$0	\$24,500	\$10,759	\$13,741	43.9%
004 SUPPLIES	\$14,000	\$0	\$14,000	\$7,700	\$6,300	55.0%
541 COUNCIL ON AGING Total	\$298,226	\$3,149	\$301,374	\$146,952	\$154,423	48.8%
542 YOUTH SERVICES						
001 PERSONNEL SERVICES	\$212,718	\$0	\$212,718	\$99,815	\$112,903	46.9%
002 PURCHASE OF SERVICES	\$25,300	\$0	\$25,300	\$8,595	\$16,705	34.0%
007 OTHER CHARGES & EXPENSES	\$56,350	\$0	\$56,350	\$24,063	\$32,287	42.7%
542 YOUTH SERVICES Total	\$294,368	\$0	\$294,368	\$132,473	\$161,895	45.0%
543 VETERANS' DEPARTMENT						
001 PERSONNEL SERVICES	\$126,621	\$1,401	\$128,021	\$57,573	\$70,448	45.0%
002 PURCHASE OF SERVICES	\$5,720	\$0	\$5,720	\$836	\$4,884	14.6%
007 OTHER CHARGES & EXPENSES	\$154,420	\$0	\$154,420	\$54,758	\$99,662	35.5%
543 VETERANS' DEPARTMENT Total	\$286,761	\$1,401	\$288,161	\$113,167	\$174,994	39.3%



	ORIGINAL APPROP.	TRANSFERS/ ADJUST.	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% USED
610 LIBRARY DEPARTMENT						
001 PERSONNEL SERVICES	\$1,041,550	\$1,380	\$1,042,930	\$505,784	\$537,146	48.5%
002 PURCHASE OF SERVICES	\$342,612	\$0	\$342,612	\$209,013	\$133,599	61.0%
610 LIBRARY DEPARTMENT Total	\$1,384,162	\$1,380	\$1,385,542	\$714,797	\$670,745	51.6%
630 PARKS COMMISSION						
001 PERSONNEL SERVICES	\$192,550	\$0	\$192,550	\$102,744	\$89,806	53.4%
002 PURCHASE OF SERVICES	\$40,500	\$0	\$40,500	\$31,602	\$8,898	78.0%
004 SUPPLIES	\$5,000	\$0	\$5,000	\$3,845	\$1,155	76.9%
630 PARKS COMMISSION Total	\$238,050	\$0	\$238,050	\$138,191	\$99,859	58.1%
691 HISTORICAL COMMISSION						
001 PERSONNEL SERVICES	\$1,800	\$0	\$1,800	\$1,650	\$150	91.7%
691 HISTORICAL COMMISSION Total	\$1,800	\$0	\$1,800	\$1,650	\$150	91.7%
710 DEBT EXCLUSION						
009 DEBT SERVICE	\$3,178,737	\$0	\$3,178,737	\$1,335,975	\$1,842,762	42.0%
710 DEBT EXCLUSION Total	\$3,178,737	\$0	\$3,178,737	\$1,335,975	\$1,842,762	42.0%
720 ORDINARY DEBT SERVICE						
009 DEBT SERVICE	\$954,098	\$0	\$954,098	\$614,495	\$339,603	64.4%
720 ORDINARY DEBT SERVICE Total	\$954,098	\$0	\$954,098	\$614,495	\$339,603	64.4%
911 RETIREMENT BOARD						
001 PERSONNEL SERVICES	\$4,132,415	\$0	\$4,132,415	\$4,131,876	\$539	100.0%
911 RETIREMENT BOARD Total	\$4,132,415	\$0	\$4,132,415	\$4,131,876	\$539	100.0%
914 INSURANCE GROUP						<u> </u>
001 PERSONNEL SERVICES	\$9,719,304	\$0	\$9,719,304	\$4,761,861	\$4,957,444	49.0%
914 INSURANCE GROUP Total	\$9,719,304	\$0	\$9,719,304	\$4,761,861	\$4,957,444	49.0%
921 COMMISSION ON DISABILITY					_	
001 PERSONNEL SERVICES	\$2,640	\$0	\$2,640	\$830	\$1,810	31.4%
921 COMMISSION ON DISABILITY Total	\$2,640	\$0	\$2,640	\$830	\$1,810	31.4%
990 INTERFUND TRANSFERS OUT			T .		1	
010 OTHER FINANCING USES	\$0	\$33,100	\$33,100	\$33,100	\$0	100.0%
990 INTERFUND TRANSFERS OUT Total	\$0	\$33,100	\$33,100	\$33,100	\$0	100.0%
001 GENERAL FUND Total	<u>\$67,485,702</u>	<u>\$147,850</u>	<u>\$67,633,552</u>	<u>\$33,016,601</u>	\$34,669,347	<u>48.8%</u>



	ORIGINAL	TRANSFERS/	REVISED	YTD	REMAINING	% USED
060 WATER ENTERPRISE FUND	APPROP.	ADJUST.	BUDGET	EXPENDED	BUDGET	
450 WATER DEPARTMENT						
001 PERSONNEL SERVICES	\$2,175,572	\$0	\$2,175,572	\$1,187,547	\$988,024	54.6%
002 PURCHASE OF SERVICES	\$898,351	\$0 \$0	\$898,351	\$390,211		43.5%
004 SUPPLIES		\$0 \$0			\$507,621	50.1%
	\$185,845	\$0 \$0	\$185,845	\$93,087	\$92,759	
007 OTHER CHARGES & EXPENSES 008 CAPITAL OUTLAY	\$106,107		\$106,107	\$79,116	\$26,991	74.6%
	\$240,000	\$0 \$0	\$240,000	\$101,333	\$138,667	42.2%
009 DEBT SERVICE	\$1,854,139	\$0	\$1,854,139	\$881,422	\$972,717	47.5%
010 OTHER FINANCING USES	\$0	\$12,500	\$12,500	\$12,500	\$0	100.0%
450 WATER DEPARTMENT Total	<u>\$5,460,014</u>	<u>\$12,500</u>	<u>\$5,472,514</u>	<u>\$2,745,216</u>	<u>\$2,726,778</u>	<u>50.2%</u>
060 WATER ENTERPRISE FUND Total	<u>\$5,460,014</u>	<u>\$12,500</u>	\$5,472,514	<u>\$2,745,216</u>	<u>\$2,726,778</u>	<u>50.2%</u>
061 SEWER ENTERPRISE FUND						
440 SEWER DEPARTMENT						
001 PERSONNEL SERVICES	\$2,317,272	\$0	\$2,317,272	\$1,307,300	\$1,009,973	56.4%
002 PURCHASE OF SERVICES	\$1,277,607	\$0	\$1,277,607	\$497,125	\$780,483	38.9%
004 SUPPLIES	\$402,128	\$0	\$402,128	\$207,990	\$194,138	51.7%
007 OTHER CHARGES & EXPENSES	\$91,321	\$0	\$91,321	\$76,857	\$14,464	84.2%
008 CAPITAL OUTLAY	\$271,000	\$0	\$271,000	\$58,774	\$212,226	21.7%
009 DEBT SERVICE	\$3,034,564	\$0	\$3,034,564	\$1,090,837	\$1,943,727	35.9%
010 OTHER FINANCING USES	\$0	\$12,500	\$12,500	\$12,500	\$0	100.0%
440 SEWER DEPARTMENT Total	\$7,393,893	<u>\$12,500</u>	<u>\$7,406,393</u>	\$3,251,382	\$4,155,011	43.9%
061 SEWER ENTERPRISE FUND Total	<u>\$7,393,893</u>	<u>\$12,500</u>	<u>\$7,406,393</u>	\$3,251,382	<u>\$4,155,011</u>	43.9%
6520 HARBORMASTER ENTERPRISE FUND						
295 HARBORMASTER DEPARTMENT						
001 PERSONNEL SERVICES	\$279,044	\$0	\$279,044	\$183,813	\$95,231	65.9%
002 PURCHASE OF SERVICES	\$47,250	\$0	\$47,250	\$19,041	\$28,209	40.3%
004 SUPPLIES	\$18,700	\$0	\$18,700	\$7,746	\$10,954	41.4%
007 OTHER CHARGES & EXPENSES	\$11,000	\$0	\$11,000	\$7,633	\$3,367	69.4%
008 CAPITAL OUTLAY	\$50,000	\$0	\$50,000	\$7,563	\$42,437	15.1%
009 DEBT SERVICE	\$76,835	\$0	\$76,835	\$58,661	\$18,174	76.3%
010 OTHER FINANCING USES	\$0	\$41,211	\$41,211	\$41,211	\$0	100.0%
295 HARBORMASTER DEPARTMENT Total	\$482,829	\$41,211	\$524,040	\$325,670	\$198,370	62.1%
6520 HARBORMASTER ENTERPRISE FUND Total	<u>\$482,829</u>	<u>\$41,211</u>	<u>\$524,040</u>	<u>\$325,670</u>	<u>\$198,370</u>	<u>62.1%</u>
Grand Total	\$80,822,437	<u>\$214,061</u>	\$81,036,498	<u>\$39,338,870</u>	<u>\$41,749,506</u>	<u>48.5%</u>



	<u>!</u>	FY2018 Mid-Ye	ar Revenue			FY2019 Mid-Ye	ear Revenue		FY18 vs. FY	<u> 19 +/-</u>	
CATEGORY	ESTIMATE	6MO ACTUAL	REMAINING	% COLL	ESTIMATE	6MO ACTUAL	REMAINING	% COLL	\$	%	
Tax Revenue											
Real Estate Tax	54,348,166	26,378,107	27,970,059	48.5%	56,146,562	26,731,012	29,415,550	47.6%	352,905	1.3%	<b>1</b>
Personal Property Tax	663,951	345,662	318,289	52.1%	657,872	320,177	337,695	48.7%	(25,485)	-7.4%	<b>4</b>
Total Tax Revenue	55,012,117	26,723,769	28,288,348	48.6%	56,804,435	27,051,189	29,753,246	47.6%	327,420	1.2%	1
Local Receipts											
Motor Vehicle Excise (1)	2,450,000	360,175	2,089,825	14.7%	2,600,000	393,618	2,206,382	15.1%	33,443	9.3%	<b>1</b>
Room Occupancy Excise	220,000	152,952	67,048	69.5%	225,000	155,178	69,822	69.0%	2,226	1.5%	
Meals Excise	525,000	361,605	163,395	68.9%	625,000	369,648	255,352	59.1%	8,043	2.2%	1
Other Excise (2)	100,000	0	100,000	0.0%	110,000	53	109,947	0.0%	53	0.0%	$\leftrightarrow$
Pen & Int on Tax & Exc	290,000	169,576	120,424	58.5%	300,000	162,071	137,929	54.0%	(7,506)	-4.4%	<b>4</b>
Payments in Lieu of Taxes (3)	60,000	0	60,000	0.0%	60,000	0	60,000	0.0%	0	0.0%	$\leftrightarrow$
Fees (4)	340,000	209,462	130,538	61.6%	352,500	170,599	181,901	48.4%	(38,864)	-18.6%	
Other Dept. Revenue (5)	55,000	30,260	24,740	55.0%	60,000	32,906	27,094	54.8%	2,645	8.7%	<b>1</b>
Licenses and Permits	700,000	548,310	151,690	78.3%	897,500	718,269	179,231	80.0%	169,959	31.0%	<b>1</b>
Fines & Forfeits	10,000	5,620	4,380	56.2%	10,000	5,320	4,680	53.2%	(300)	-5.3%	<b>4</b>
Investment Income	45,000	60,541	(15,541)	134.5%	50,000	84,287	(34,287)	168.6%	23,746	39.2%	<b>1</b>
Medicaid Reimbursement	100,000	14,526	85,474	14.5%	100,000	21,276	78,724	21.3%	6,750	46.5%	1
Miscellaneous Recurring (6)	138,000	30,506	107,494	22.1%	175,000	44,312	130,688	25.3%	13,805	45.3%	1
Miscellaneous Non-Recurring	0	46,328	(46,328)	100.0%	0	63,510	(63,510)	100.0%	17,182	37.1%	<b>1</b>
Total Local Receipts	5,033,000	1,989,862	3,043,138	<u>39.5%</u>	<u>5,565,000</u>	2,221,046	3,343,954	39.9%	231,184	11.6%	1
Local Receipts Excluding MV Excise	2,583,000	1,629,687	953,313	63.1%	2,965,000	1,827,428	1,137,572	61.6%	197,741	12.1%	1
Net State Aid	<u>4,265,776</u>	<u>2,240,298</u>	<u>2,025,478</u>	<u>52.5%</u>	<u>4,341,771</u>	<u>2,273,522</u>	<u>2,068,249</u>	<u>52.4%</u>	<u>33,224</u>	<u>1.5%</u>	1
Total General Fund Revenue	64,310,893	30,953,929	33,356,963	<u>48.1</u> %	66,711,206	31,545,757	35,165,449	<u>47.3</u> %	591,827	<u>1.9</u> %	<b>1</b>
Enterprise Funds											
Water Fund Revenue	5,107,870	2,834,986	2,272,884	55.5%	5,360,014	2,989,116	2,370,898	55.8%	<u>154,130</u>	5.4%	<b></b>
Sewer Fund Revenue	6,385,654	3,497,849	<u>2,887,805</u>	54.8%	7,018,893	3,855,631	3,163,262	54.9%	357,782	10.2%	
Harbormaster Fund Revenue	467,830	244,095	223,735	52.2%	482,829	235,130	<u>3,103,202</u> <u>247,699</u>	48.7%	(8,965)	-3.7%	
naryormaster runa nevenue	407,030	277,033	223,733	<u> </u>	402,023	233,130	277,033	40.7/0	(0,503)	-3.776	•
Total Budgetary Funds	76,272,247	37,530,860	38,741,388	<u>49.2</u> %	79,572,941	38,625,634	40,947,307	<u>48.5</u> %	1,094,774	<u>2.9</u> %	1

<sup>(1)</sup> Motor vehicle excise tax bills mailed out by end of Feburary.

<sup>(2)</sup> Urban redevelopment excise tax (MGL Ch. 121A); distributed by state at year-end.

<sup>(3)</sup> Payments in lieu of taxes paid in March; category includes any roll back taxes as well.

<sup>(4)</sup> Municipal liens, off duty fees, registry fees, tax title, fire alarm box fees.

<sup>(5)</sup> Copies/recordings, zoning/ordinances, business certificates.

<sup>(6)</sup> Police incident/accident, cell tower lease payments, Animal Control (\$22K), Veterans' Services (\$89K), FWS refuge revenue sharing.

#### CITY OF NEWBURYPORT DEPARTMENTAL REVOLVING FUNDS

FY2019 YEAR-TO-DATE ACTIVITY (AS OF DECEMBER 31, 2018)

Account Name	<u>Fund</u> <u>Code</u>	Beginning Balance	<u>YTD</u> <u>Revenue</u>	YTD Expended	<u>Transfers</u> <u>Out</u>	<u>Current</u> <u>Balance</u>	FY18 Spending Limit	% Spent
Council on Aging	2802	\$30,618	\$16,155	(\$17,030)		\$29,743	\$40,000	42.6%
Recreational Services	2803	\$143,264	\$285,337	(\$198,565)		\$230,035	\$370,000	53.7%
Historical Commission	2804	\$8,222	\$600	(\$150)		\$8,672	\$2,500	6.0%
Electrical Inspector	2806	\$19,452	\$66,066	(\$38,752)		\$46,767	\$60,000	64.6%
Plumbing Inspector	2807	\$1,988	\$25,716	(\$27,015)		\$689	\$65,000	41.6%
Gas Inspector	2808	\$9,337	\$19,370	(\$20,561)		\$8,146	\$40,000	51.4%
Disabilities Commission	2809	\$19,317	\$2,610	\$0	(\$3,300)	\$18,627	\$3,000	0.0%
Emma Andrews Library	2810	\$37,349	\$4,500	(\$10,241)		\$31,608	\$30,000	34.1%
Transient Vendors	2812	\$12,040	\$8,200	(\$3,429)		\$16,812	\$20,000	17.1%
Planning & Zoning	2813	\$52 <i>,</i> 535	\$25,650	(\$18,960)		\$59,225	\$70,000	27.1%
Animal Control	2817	\$14,144	\$555	\$0		\$14,699	\$6,000	0.0%
Tree Commission	2818	\$4,926	\$1,035	(\$33)		\$5,928	\$10,000	0.3%
Medicare/Medicaid	2835	\$35,083	\$10,072	(\$12,458)		\$32,696	\$25,000	49.8%
Veterans Services	2836	\$1,283	\$50	\$0		\$1,333	\$2,000	0.0%
City Hall Maintenance	2840	\$2,003	\$1,000	\$0		\$3,003	\$5,000	0.0%
Senior Comm. Ctr. Maint.	2841	\$27,628	\$13,993	(\$4,080)		\$37,541	\$15,000	27.2%
Parks Maint.	2842	\$0	\$1,175	(\$1,148)		\$27	\$15,000	7.7%
Solid Waste	2843	\$0	\$42,526	\$0		\$42,526	\$80,000	0.0%
Assessor	2844	\$0	\$120	\$0		\$120	\$2,000	0.0%
Total Revolving Funds		\$ <u>419,190</u>	\$ <u>482,083</u>	(\$352,421)	( <u>\$3,300</u> )	\$ <u>545,553</u>	\$ <u>778,500</u>	<u>45.3</u> %

#### CITY OF NEWBURYPORT RECEIPTS RESERVED FOR APPROPRIATION FUNDS

FY2019 YEAR-TO-DATE ACTIVITY (AS OF DECEMBER 31, 2018)

Account Name	<u>Fund</u>	<b>Beginning</b>	<u>YTD</u>	<u>Transfers</u>	<u>Current</u>
Account Name	<u>Code</u>	<u>Balance</u>	<u>Revenue</u>	<u>Out</u>	<u>Balance</u>
Cemetery Receipts	2721	\$11,399	\$928	\$0	\$12,327
Gasoline	2722	\$93,257	\$59,569	(\$80,000)	\$72,826
Inflow/Infiltration Fees	2723	\$428,893	\$51,612	\$0	\$480,505
Assessor Fees	2724	\$2,520	\$0	\$0	\$2,520
Paid Parking	2739	\$1,069,737	\$653,759	(\$525,353)	\$1,198,143
Insurance Claims	2741	\$51,864	\$0	\$0	\$51,864
Settlements	2745	\$109,323	\$0	(\$22,500)	\$86,823
Solid Waste Fees	2747	\$320,631	\$0	(\$15,000)	\$305,631
Green Initiatives	2755	\$161,910	\$0	\$0	\$161,910
Sale of Muni. Buildings/Equipment	2760	\$748,000	\$0	\$0	\$748,000
Total		\$ <u>2,997,534</u>	\$ <u>765,868</u>	( <u>\$642,853</u> )	\$ <u>3,120,549</u>