

NEWBURYPORT COUNCIL ON AGING

February 21, 2013

The Board of Directors of the Newburyport Council on Aging met on this date at the Salvation Army building.

Chairperson Frances Munroe called the meeting to order at 9:30 a.m.

MEMBERS PRESENT:

Charles Carroll	Miller Graf
Jo An Kincaid	Cynthia Muir
Frances Munroe	Frances Reslewic
Jack Ronan	Martha True
Roseann Robillard, Director	

MEMBERS ABSENT:

Richard Eaton	Jane Kelly
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The Secretary's minutes of January 17, 2013, were presented for approval.

There being no discussion, it was moved, seconded, and

VOTED: to accept the Secretary's minutes of the meeting of January 17, 2013, as presented.

SENIOR/COMMUNITY CENTER:

Jack Ronan began his report with much praise for the excellent job that the planning department is doing. Jack gave the board an update on the placement of the hot water tank – a bump-out from the right rear near the front of the building – and the two air conditioner condensers which will be on the front lawn outside the building. He suggested that the board discuss the planting of shrubbery around the condensers at the next board meeting. A discussion was held regarding the presentation of Ronan's very extensive report of the pros and cons of many varieties of trees. Director Roseann Robillard has notified the planning team about Jack's report and his concerns regarding the appropriate trees to be planted and those that definitely should not be used.

FRIENDS OF THE COUNCIL ON AGING:

Director Robillard spoke about a tree of life, proposed by Jane Kelly, for donors names to be on display in the new Senior/Community Center.

The family of George Lawler requested that memorial donations be made in Lawler's name to the Friends of the Council of Aging.

Roseann reported that the City is now ready to kickoff the fundraising campaign. The quest is on to find a fundraising chairperson to approach local organizations and other potential donors. Several names of people were discussed. Friends of the Council on Aging are preparing a glossy brochure to show prospective donors what their donations would accomplish. The Friends are planning to reach out to the community organizations who will be users of the Senior/Community Center in the future.

Dorothy LaFrance, former City of Newburyport Librarian, who was involved with renovating the Newburyport Public Library, is willing to assist a fundraising chairperson by sharing helpful information.

DIRECTOR'S REPORT:

Director Roseann Robillard presented a detailed transportation report on Transportation Activities from July 2011 through December 2012 and Transportation Financial from July 2011 through November 2012. Director Robillard also reported on budgetary needs for the Municipal Budget FY '14:

Salary – Activities Coordinator

Purchase of Services – Telephone

Supplies – Fuel/Oil Vehicles

explaining the rationale of the needs.

OLD BUSINESS:

A plaque in honor of Tom Lyons will be completed in May 2013.

NEW BUSINESS:

“Brian Riley, Esq. will be in the City Hall Auditorium next **Wednesday night, February 27th at 7:00 p.m.** to inform us of changes in the rules and regulations concerning Open Meeting Laws and State Ethics. Mayor Holaday is mandating that every board/commission is represented; the Chair's attendance is preferable. This is an important seminar as it may very well affect the way in which you conduct your meetings. Confirm plans to attend with Mayor's Aide, Lois Honegger, 978-465-4413”

Frances Munroe, Chairperson, will attend this meeting at City Hall on February 27th.

There being no further business it was moved, seconded and
VOTED: TO ADJOURN at 10:35 a.m.

The next meeting will be held on March 21, 2013, at 9:30 a.m.

Frances Reslewic, Secretary