

NEWBURYPORT COUNCIL ON AGING
September 12, 2013

The Board of Directors of the Newburyport Council on Aging met on this date at the Salvation Army building.

Chairperson Frances Munroe called the meeting to order at 9:30 a.m.

MEMBERS PRESENT:

Charles Carroll	Richard Eaton
Jane Kelly	Jo An Kincaid
Cynthia Muir	Frances Munroe
Frances Reslewic	Jack Ronan
Martha True	
Roseann Robillard, Director	

MEMBERS ABSENT:

Miller Graf	Yvonne McQuilkin
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The Secretary's minutes of July 18, 2013, were presented for approval. There being no discussion, it was moved, seconded, and

VOTED: to accept the Secretary's minutes of the meeting of July 18, 2013, as presented.

SENIOR/COMMUNITY CENTER:

Director Roseann Robillard and Jack Ronan met with the full building committee including Mayor Holaday and Geordie Vining, the Service Project Manager, on August 7th. Director Robillard reported that the City Departments (water/sewer/electrical/fire/police/health/building) have reviewed and commented on the design plans. Jack Ronan spoke about the fantastic presentation made by our Director explaining where we are and where we are going. The comments and concerns addressed to the architects by the City Departments and the many questions from people attending the meeting got precise answers to their questions from Director Robillard. It was voted unanimously to accept the plan. Sterling Architects will provide updated Design Documents for the final plan on September 13, 2013.

In the feedback from the August 7th meeting the note-taker was very impressed with the informative answers given by our Director saying that rarely was a presentation so well prepared.

FRIENDS OF THE COUNCIL ON AGING:

Jane Kelly presented a sample of the Friends' fundraising calendar. She explained the details of the fundraiser and the prizes offered. Betty Stearns will design and print the calendar free of charge. Calendars will sell for \$10 each. The Annual Meeting of the Friends of the Council on Aging will be held on Thursday, November 14th at 3:00 p.m. at the Hope Church. Speaker will be Susan Cripps, SHINE Program Coordinator, Elder Services Merrimac Valley.

TRIAD

Frances Reslewic reported on the upcoming events:

Wednesday, October 16 at 10:30 at Heritage House – Maurice Pratt will speak about the Essex County Sheriff's Department and the Middleton House of Corrections.

Wednesday, November 6th at 1:30 at the Golden Age Meeting, Elks Hall, Maurice Pratt will speak about Bullies. Chairperson Frances Munroe explained what the program regarding Bullies included and why it is necessary to make people aware of this problem for our senior citizens.

DIRECTORS REPORT

Director Roseann Robillard spoke about a new position opening in the Council on Aging – a part-time Senior Activities Coordinator (19 hours per week) to plan and oversee recreational and educational activities that the Council on Aging sponsors for senior citizens. Many applications have been received. Interviews are being held at City Hall.

Director Roseann Robillard informed the Board of the purchase of a new van.

OLD BUSINESS

Frances Reslewic reported on the progress of the plaque in honor of Thomas Lyons.

NEW BUSINESS

Chairperson Frances Munroe notified the Board that there will be Board Training on Friday, September 20, 2013, from 1:00 to 3:00 p.m. at the Chelmsford COA. Chairperson Munroe encouraged members to attend the training.

Charles Carroll presented board members with copies of Policies and Procedures of the Council on Aging, City of Newburyport, Massachusetts. Discussion. Motion was made, seconded and VOTED: to amend the Policies and Procedures, ARTICLE III – OFFICERS, Section 1 – Background. First paragraph will read “The officers shall consist of a Chair, Vice-Chair, Secretary, and if necessary Treasurer.” Board members were encouraged to read this document.

There being no further business it was moved, seconded and VOTED: to adjourn. The meeting adjourned at 10:20 a.m.

The next meeting will be on October 17, 2013, at 9:30 a.m.

Submitted by:

Frances Reslewic, Secretary