



CITY OF NEWBURYPORT  
CONSERVATION COMMISSION  
60 PLEASANT STREET  
NEWBURYPORT, MA 01950  
978-465-4462

**Appendix A**  
**Newburyport Wetlands Protection Regulations**  
**Local Administrative Fee Schedule**

Local administrative fees are payable at the time of application and are non-refundable. The administrative fees shall be calculated by the project applicant according to the schedule listed below. City projects are exempt from fees.

**These fees are in addition to and separate from those fees required by the Commonwealth of Massachusetts, the Department of Environmental Protection (DEP) or other agencies. See <http://www.mass.gov/dep/water/approvals/wwforms.htm#noi> for DEP Wetland permit forms and instructions, and <http://www.mass.gov/dep/water/approvals/wwforms.htm#appendix> for DEP Wetland Fee Transmittal Forms.**

The following local administrative fees shall be applied:

**1. *Request for Determination of Applicability (RDA)***

For an RDA submitted under the Newburyport Wetlands Protection Ordinance, there shall be a charge of \$100.00 to be submitted with the RDA application (This does not include the additional \$150.00 for placement of the Newspaper Ad).

**2. *Abbreviated of Notice of Resource Area Delineation (ANRAD)***

For an ANRAD's submitted under the Newburyport Wetlands Protection Ordinance there shall a fee of **\$25.00** for each 100 linear feet of resource area to be reviewed by the Commission, not to exceed **\$1,000.00**.

**3. *Notice of Intent (NOI) or Abbreviated Notice of Intent (ANOI)***

For NOI's and ANOI's submitted under the Newburyport Wetlands Protection Ordinance there shall be a fee for each activity under review by the Commission as follows:

Category 1 - \$50.00 for each activity

Category 2 - \$150.00 for each activity

Category 3 - \$300.00 for each activity

Category 4 - \$500.00 for each activity

Category 5 - \$1.00/linear foot, not less than \$100.00 or more than \$1,000.00

Category 6 - \$1.00/linear foot, no more than \$100.00 for single family home or \$1,000.00 for all other activities

Note: the above categories are defined in the *Category Activities and Fees* section of the Mass. DEP *Instructions for Completing Application, WPA Form 3 – Notice of Intent*. See <http://www.mass.gov/dep/water/approvals/wwforms.htm#noi>

#### 4. ***Order of Conditions (OOC)***

Modification/Amendment - A fee of **\$50.00** shall be charged for the first requested modification and/or amendment as well as an additional **\$25.00** for each additional modification and/or amendment (for example: 1<sup>st</sup> modification/amendment = \$50.00, 2<sup>nd</sup> = \$75.00, 3<sup>rd</sup> = \$100.00, 4<sup>th</sup> = \$125.00).

Certificate of Compliance (COC) - A fee of **\$25.00** shall be charged for a request for a Certificate of Compliance for an Order of Conditions that has *not yet expired*. If the first request has been denied, there shall be a charge of **\$50.00** for each additional request.

A fee of **\$100.00** shall be charged for a request for Certificate of Compliance for an *expired* Order of Conditions. If the first request has been denied, there shall be a charge of **\$50.00** for each additional request.

Extension Permit - A fee of **\$50.00** shall be charged for each request for an Extension Permit of an Order of Conditions.

#### 5. ***Emergency Certification***

A fee of **\$100.00** shall be charged for each request for an Emergency Certification.

#### 6. ***Violation/Enforcement Order***

A fee of \$50 shall be charged for each Notice of Violation or Enforcement Order ratified by the Conservation Commission. This Administrative Fee is separate and apart from any other fees or fines that may be charged for the violation under the Wetlands Protection Act or the Newburyport Wetlands Protection Ordinance.