

Community Preservation Committee

February 25, 2020

Police Station Conference Room

Minutes

1. Call to Order

Chair Mike Dissette called a regular meeting of the Community Preservation Committee to order at 7:02 p.m.

2. Roll Call

In attendance were Don Little, Paul Healy, Karen Popken, Ron Ziemba, Mike Dissette, Mark Rosen, and Don Walters.

Director Andy Port of the Planning Office was also present.

4. Confirm Schedule for FY21 Applications for CPA Funding

Mike Dissette confirmed all in agreement for March schedule for applications on 3/10 and 3/24.

5. Notices and Publicity Regarding Application Review

Mike Dissette advised notices will be updated to public on website. Director Andy Port advised of press release and social media being worked on as a way to publish. Discussion included whether late applicants will be allowed or not.

6. Additional Quarterly Reports

1. Restoration of the Swan Foundation
2. Specimen Trees for Bartlet Mall
3. Bradley Fuller Athletic Complex Improvement and Expansion
4. Joppa Park Boat Ramp Renovation
5. Master Plan for Lower Atkinson Common
6. Bartlet Mall Walkway Replacement
7. Slate Roof Replacement
8. Rehabilitation of Exterior Woodwork Newburyport HS
9. Historical Society of Old Newbury, Cushing House Electrical Project
10. Gateway II Merrimac St- Planting Elm Trees
11. Central Congregational Church Project- Steeple and Exterior of the Sanctuary Building
12. Old Hill and Oak Hill Gravestone Restoration
13. Clipper City Rail Trail Phase II
14. Clipper City Rail Trail Phase III

7. Additional Information from Communications Committee

Don Walters advised no updates from the Communications Committee at this time.

8. Draft FY21 Budget

Mike Dissette reviewed items of FY21 Budget with 24% match as well as confirmation from Ethan of undesignated \$86,000. Discussed two remaining outstanding bonds to be covered this year. The Administrative funds generally roll forward \$12,000, which includes the coalition

membership dues \$3,500 (believe already paid). Mike Dissette moved to approve renewal; Paul Healy 2nd; all were in agreement.

9. Community Preservation Coalition Dues

As mentioned above

10. Upcoming Meeting Schedule

Mike Dissette discussed details of upcoming meetings and splitting the applicants for each of the March dates. Director Andy Port will have confirmation of items for each meeting by 2/28/20. Discussed also held on remote (dial-in) participation of Committee members.

11. Approval of Minutes

Mike Dissette moved to approve the minutes of the January meeting. Request for some minor changes; once corrections complete Mike moved to approve. Paul Healy 2nd; all in agreement.

12. Other Updates

Mike Dissette opened discussions regarding Open Space Committee as Mike Frye has left and normally would have submitted reserved packet. Would Committee entertain late file for Open Space Reserve Fund? Paul Healy motioned to delay and Don Little 2nd.

Mike Dissette motioned to accept late file on Open Space and all in agreement.

Don Walters opened discussion on River Woods. Committee discussed value, land size, and potential usage of pathways, trails and Public access.

13. Adjournment

The meeting was adjourned at 7:38pm. Mike Dissette motioned to adjourn and Don Little 2nd.