

Community Preservation Committee
January 24, 2017
Police Station Conference Room
Minutes

1. Call to Order

Chair Mike Dissette called a regular meeting of the Community Preservation Committee to order at 7:02 p.m.

2. Roll Call

In attendance were members Mike Dissette, Jane Healey, Paul O'Brien, Don Little, Paul Healy, Sarah White and Dan Koen. Steve Sawyer was absent. Also in attendance was Kate Newhall-Smith.

3. General Business

Minutes

Dan Koen moved to approve the minutes of the July 26, 2016 meeting as submitted. Jane Healey seconded the motion. The motion was unanimously approved.

Dan Koen moved to approve the minutes of the October 25, 2016 meeting as submitted. Paul Healy seconded the motion. The motion was approved with Mike Dissette abstaining.

Meeting Dates

A list of the dates of the regularly scheduled CPC meetings for 2017 was distributed in the members' packets. Kate Newhall-Smith announced Leah McGavern has resigned as the Planning Board representative on the committee. The chair of the Planning Board has been asked to recommend her replacement.

Committee Elections for Chair and Vice Chair

Dan Koen moved to nominate Mike Dissette for the position of chair and Jane Healey for the position of vice chair. Paul Healy seconded the motion. The motion was unanimously approved.

Community Preservation Coalition Dues

Mike Dissette moved to approve the payment of an invoice in the amount of \$3,500 from the Community Preservation Coalition for dues for calendar year 2017. Paul Healy seconded the motion. The motion was unanimously approved.

FY2018 Draft Budget

The balance in the Community Preservation Fund is \$252,400.98.

Quarterly Reports

The quarterly reports were due on January 15. Kate Newhall-Smith provided updates on several projects as a part of the staff report distributed in the members' packets. The updates included the following information:

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- It would be necessary to put the repair work for the wall at Moseley Woods back out to bid due to changes in the scope of work. Because this project is not a priority for the Parks Department at this time, funding in the amount of \$11,800 was returned to the Community Preservation Fund.
- The contract for the work to paint the Plum Island Light House and replace the windows on the structure is well below the amount granted for the project. The group will make a request to the CPC for an expanded scope of work at a future meeting.
- The preservation restriction for the Masonic building restoration project has not been signed and \$12,500 in funding has not been released. Mike Dissette met with the group to discuss their concerns and intends to revise the document.

Upcoming Meetings

The next regular meeting of the Community Preservation Committee is scheduled for Tuesday, February 28 at 7:00 p.m. Grant applications are due Thursday, February 9 at 4:00 p.m.

5. Adjournment

Paul Healy moved to adjourn the meeting at 7:38 p.m. Dan Koen seconded the motion. The motion was unanimously approved.