

**CITY COUNCIL MEETING AGENDA v.1**

**CITY COUNCIL CHAMBERS**

**October 26, 2015**

**7:15 PM**

**Tax Classification Hearing**

**7:30 PM**

**(Name Plates & Sound Check)**

- 1. MOMENT OF SILENCE**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CALL TO ORDER**
- 4. LATE FILE ITEMS**
- 5. PUBLIC COMMENT**
- 6. MAYOR'S UPDATE**

**CONSENT AGENDA**

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

**7. APPROVAL OF MINUTES**

October 13, 2015

(Approved)

**8. TRANSFERS – NONE**

**9. COMMUNICATIONS**

1. Special Event Application Newburyport River Run ½ Marathon & 5k June 12, 2016
2. Mayor memo regarding Material Weakness - Cash Reconciliation
3. Snow & Ice Plan 2015-16

(PS)

(B&F)

(PS)

**10. APPOINTMENTS – First Reading - None**

**END OF CONSENT AGENDA**

**REGULAR AGENDA**

**11. COMMUNICATIONS**

4. LATE FILE – Mayor's Communication

**12. APPOINTMENTS – 2<sup>nd</sup> Reading**

**APPOINTMENTS – TABLED**

1. Ann Dykes	12 Munroe Street	Parks Commission	April 1, 2018
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**APPOINTMENTS**

2. Stephen B. Sawyer	15 Collins Street	Community Preservation Act Committee	Nov.1, 2018
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**13. ORDERS**

1. TABLED Order Discontinue portion of Belcher's Street
2. Tax Classification Order
3. Tax Rate Order

**14. ORDINANCES**

1. 2<sup>nd</sup> Reading Amend ORD 15-32 Taxi Licenses
2. Amend ORD Ch. 13-179 Handicapped Parking on Franklin Street
3. Amend ORD Ch. 13 -171 Service Zone 153-155 State Street

## 15. COMMITTEE ITEMS

### Budget & Finance

#### *In Committee:*

1. Order Home Rule Petition- supplementing education budget (COTW) \*05/12/2014
2. Amend ORD Ch. 2 Section 2-45 City Council Salary \*05/12/2014
3. Amend ORD Ch. 2 Section 2-61A School Committee Salary \*05/12/2014
4. Letter from Hope Church regarding Master Box fee \*11/10/2014
5. Statement re: Human Resources Dependent Audit \*08/10/2015
6. Mayor/Planning & Dev. Gen'l Fd Free Cash \$40,000 to Master Plan Update \*10/13/2015
7. Accept Gift of \$5,000 from Nbpt Mothers and Families Club for Inn St. Fountain Restoration \*10/13/2015
8. Loan Order intermodal transit parking facility \$630,300 \*10/13/2015
9. Loan Order for remodeling of former Central Fire Station \$400,000 \*10/13/2015

### General Government

#### *In Committee:*

1. Letter re: Health Insurance Benefit \*05/11/2015
2. Changes to City Hall Rental Application and Rules of Use \*09/15/2015
3. Create Ch. 2-2.5 City Flag \*09/15/2015

### Joint Education

#### *In Committee:*

1. Order Home Rule Petition- supplementing education budget (COTW) \*05/12/2014

### License & Permits

#### *In Committee:*

1. Movable Sign Application Newburyport Brewing Company \*02/10/2014
2. Amend ORD Sec. 9-114 Transient Vendors Restricted Areas \*04/28/2014
3. Letter regarding transient vendor licensing \*06/30/2014
4. Regulations \*08/10/2015

### Neighborhoods and City Services

#### *In Committee:*

1. Amend Ch11 Parks and Recreation (COTW) \*08/10/2015
2. Amend Ch. 12-9 Maintenance of City Owned Sidewalks \*09/15/2015
3. Amend Ch. 12-181 Protection of Public Trees \*09/15/2015
4. Order Portion of Belcher Street for disposition \*10/13/2015

### Planning & Development

#### *In Committee:*

1. Letter from Newburyport Preservation Trust \*03/31/2014
2. First Refusal to Purchase Lot 8 Low Street \*01/12/2015
3. Amend ORD Zoning Map Sec. III-C "Back Bay Area Zoning Map Change" \*01/12/2015
4. Amend Zoning VIII-D Sign regulations \*09/15/2015
5. Amend Zoning XI-I Glare \*09/15/2015
6. Amend Ch. 2-116 Planning Board Established, membership, appointment \*09/15/2015
7. Amend Ch. 2-119 Planning Board Members to serve without pay; powers and duties \*09/15/2015

### Public Safety

#### *In Committee:*

1. London Livery request for valet parking at 38 State Street \*04/27/2015
2. Order regarding Signs \*05/26/2015
3. Amend ORD Ch. 13 Article IV Div 6 Sec. 13-175 2 hr No. Atkinson \*06/29/2015
4. Letter regarding condition of Dove Street \*07/13/2015
5. Amend Ch. 3-2 Disposal of Animal Waste \*09/15/2015
6. Amend Ch. 13-136 Designated Stop Intersections \*09/15/2015
7. Amend Ch. 13-168 Parking Restricted on Certain Streets \*09/15/2015

- |   |             |
|---|-------------|
| 8. Amend Ch. 13-180 Resident Parking                                      | *09/15/2015 |
| 9. Amend Ch. 13-168 Parking Restricted on Pauline Street                  | *09/15/2015 |
| 10. Special Event Application Loco Sports, Inc. ½ marathon Nov. 15, 2015  | *09/28/2015 |
| 11. Special Event Application Ladies Night out Run Dec. 12, 2015          | *09/28/2015 |
| 12. Amend ORD Ch. 13-181 Parking Lots Waterfront Trust Lot                | *09/28/2015 |
| 13. Amend ORD Ch. 13-181 Parking Lots Green Street Lot Police Vehicles    | *09/28/2015 |
| 14. Amend ORD Ch. 13-168 Parking restricted on certain streets (COTW)     | *10/13/2015 |
| 15. Amend ORD Ch. 13 Div 5 Turning Lanes                                  | *10/13/2015 |
| 16. Amend ORD Ch. 13 Div 6 Stopping, Standing and Parking Add Section 166 | *10/13/2015 |
| 17. Amend ORD Ch. 13 Div 4 Stop Intersections Add Sections 136-138        | *10/13/2015 |
| 18. Amend ORD Ch. 9-158 Business prohibited between certain hours         | *10/13/2015 |

**Public Utilities Committee**

***In Committee:***

- |  |             |
|--|-------------|
| 1. Sum. Rep. from Environmental Ptners on Wastewater Trtmnt Fac. & Odor Controls & COW | *09/28/2015 |
|--|-------------|

**Rules Committee**

**16. GOOD OF THE ORDER**

**17. ADJOURNMENT**

## HEARING

**CITY OF NEWBURYPORT  
PUBLIC HEARING**

In accordance with section 1 of chapter 369 of the acts of 1982,  
**the City Council of the City of Newburyport** will hold a  
public hearing on the determination of the **Percentage of Tax**  
**Levy** to be borne by each **Class of Real and Personal**  
**Property for Fiscal Year 2016**. The hearing will be held in **the**  
**Council Chambers at Newburyport City Hall at 7:15 P.M.,**  
**Monday, October 26, 2015**. At which time all interested  
parties may be heard.

Councilor Thomas O'Brien

A true copy attest:

Richard B. Jones, City Clerk

**To the Daily News,**

**Please run the legal ad as written above  
on Tuesday, October 20, 2015**

**This can be billed to:**

**978-465-4403**

**Assessors Office**

**City Hall**

**Newburyport, MA 01950**

## **CONSENT AGENDA**

**CITY COUNCIL MEETING MINUTES v.1**

**CITY COUNCIL CHAMBERS**

**October 13, 2015**

**7:30 PM**

Council President O'Brien called the meeting to order at 7:30 pm. A moment of silence was held for Samuel May, Jr. a longtime Salisbury police officer. This was followed by the Pledge of Allegiance. He then instructed the City Clerk to call the roll. The following Councillors answered present: Cameron, Connell, Cronin, Eigerman, Giunta, Heartquist, Herzog, Kinsey, Tontar, Vogel and O'Brien. 11 present.

**1. LATE FILES** – Communication #2 Mayor's Update, order #4, revised minutes Sept. 28, 2015

**Motion to waive the rules and accept the late file items by Councillor Cameron, seconded by Councillor Connell. So voted.**

**2. PUBLIC COMMENT**

1. David Galanek	4 Wallace Bashaw Jr, Way	Signage Permit
2. George Ellison	2A Noble St.	Firehouse bond
3. Robert Kelly	89 Scotland Rd, Newbury	Firehouse bond
4. Beth Falconer	Market Sq., Firehouse Dir.	Firehouse bond
5. Sharif Zeid	192 Water St.	Garage
6. Rob Germinara	2 Ashland St.	Firehouse bond, Intermodal Facility

**3. MAYOR'S UPDATE**

**The Mayor gave an update.**

**CONSENT AGENDA**

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

**4. APPROVAL OF MINUTES**

September 28, 2015

(Approved)

**5. TRANSFERS**

1. Mayor/Planning & Dev. Gen'l Fd Free Cash \$40,000 to Master Plan Update (B&F)

**6. COMMUNICATIONS - None**

**7. APPOINTMENTS – First Reading**

**APPOINTMENTS**

1. Stephen B. Sawyer	15 Collins Street	Community Preservation Act Committee	Nov.1, 2018
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**END OF CONSENT AGENDA**

**Motion to approve the Consent Agenda by Councillor Cameron, seconded by Councillor Giunta. So voted.**

**REGULAR AGENDA**

**8. COMMUNICATIONS**

1. Block Party Application, Guild Street, October 17, 2015

**Motion to declare an emergency preamble by Councillor Heartquist, seconded by Councillor Tontar. 10 yes, 1 no (Cronin). So voted. Motion to approve by Councillor Herzog, seconded by Councillor Heartquist. So voted.**

2. LATE FILE – Mayor's Communication

**Motion to receive and file by Councillor Cameron, seconded by Councillor Giunta. So voted.**

**9. APPOINTMENTS – 2<sup>nd</sup> Reading**

**APPOINTMENTS**

2. Ann Dykes	12 Munroe Street	Parks Commission	April 1, 2018
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**Motion to Table by Councillor Herzog, seconded by Councillor Tontar. Roll call vote, 11 yes. So voted.**

3. Sarah M. White 349 High Street CPA Committee representing Historical Com. Oct.1, 2018  
**Motion to approve by Councillor Cameron, seconded by Councillor Connell. Roll call vote, 11 yes. So voted.**

#### 10. ORDERS

1. Accept Gift of \$5,000 from the Nbpt Mothers and Families Club for Inn St. Fountain Restoration  
**Motion to refer to Budget and Finance by Councillor Tontar, seconded by Councillor Cronin. So voted.**

2. Loan Order intermodal transit parking facility \$630,300  
**Motion to refer to Budget and Finance by Councillor Cameron, seconded by Councillor Connell. So voted.**

3. Loan Order for remodeling of former Central Fire Station \$400,000  
**Motion to refer to Budget and Finance by Councillor Herzog, seconded by Councillor Cameron. 10 yes, 1 recused (Eigerman). So voted.**

4. LATE FILE Order Portion of Belcher St. available for disposition  
**Motion to refer to Neighborhoods and City Services by Councillor Connell, seconded by Councillor Herzog. So voted.**

#### 11. ORDINANCES

1. Pending Publication 2<sup>nd</sup> Reading Amend ORD 15-32 Taxi Licenses  
2. Amend ORD Ch. 13-168 Parking restricted on certain streets  
**Motion to refer to Public Safety and Committee of the Whole by Councillor Cronin, seconded by Councillor Giunta. So voted.**

3. Amend ORD Ch. 13 Div 5 Turning Lanes  
**Motion to refer to Public Safety by Councillor Cronin, seconded by Councillor Cameron. So voted.**

4. Amend ORD Ch. 13 Div 6 Stopping, Standing and Parking Add Section 166  
**Motion to refer to Public Safety by Councillor Cronin, seconded by Councillor Cameron. So voted.**

5. Amend ORD Ch. 13 Div 4 Stop Intersections Add Sections 136-138  
**Motion to refer to Public Safety by Councillor Cronin, seconded by Councillor Cameron. So voted.**

6. Amend ORD Ch. 9-158 Business prohibited between certain hours  
**Motion to refer to Public Safety by Councillor Cronin, seconded by Councillor Kinsey. So voted.**

#### 12. COMMITTEE ITEMS

##### Budget & Finance

##### *In Committee:*

1. Order Home Rule Petition- supplementing education budget (COTW) \*05/12/2014
  2. Amend ORD Ch. 2 Section 2-45 City Council Salary \*05/12/2014
  3. Amend ORD Ch. 2 Section 2-61A School Committee Salary \*05/12/2014
  4. Letter from Hope Church regarding Master Box fee \*11/10/2014
  5. Statement re: Human Resources Dependent Audit \*08/10/2015
  6. Accept Sec. 15B of Ch. 60 MGL authorizing establishment tax title collection revolv fund \*09/28/2015
- Motion to remove by Councillor Tontar, seconded by Councillor Cameron. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Cameron. So voted.**
7. \$14,000 Net premium paid to the City be appropriated to pay costs and reduce premium \*09/28/2015
  8. \$5,000 Net premium paid to the City be appropriated to pay costs and reduce premium \*09/28/2015
  9. \$20,000 Net premium paid to the City be appropriated to pay costs and reduce premium \*09/28/2015
- Motion to remove items 7, 8, 9 collectively by Councillor Tontar, seconded by Councillor Cameron. So voted.**  
**Motion to approve items 7, 8, 9 collectively by Councillor Tontar, seconded by Councillor Cameron. So voted.**
10. Special Municipal Employees Community Preservation Commission (CPC) \*09/28/2015
- Motion to remove by Councillor Tontar, seconded by Councillor Cameron. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Cameron. So voted.**
11. Declaration of rental space at the Senior Community Center \*09/28/2015
- Motion to remove by Councillor Tontar, seconded by Councillor Herzog. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Connell. So voted.**

##### General Government

##### *In Committee:*

1. Letter re: Health Insurance Benefit \*05/11/2015
2. Changes to City Hall Rental Application and Rules of Use \*09/15/2015
3. Create Ch. 2-2.5 City Flag \*09/15/2015



## **Joint Education**

### ***In Committee:***

1. Order Home Rule Petition- supplementing education budget (COTW)

\*05/12/2014

## **License & Permits**

### ***In Committee:***

1. Movable Sign Application Newburyport Brewing Company
2. Amend ORD Sec. 9-114 Transient Vendors Restricted Areas
3. Letter regarding transient vendor licensing
4. Regulations
5. Application for Moveable Sign Avita of Newburyport

\*02/10/2014

\*04/28/2014

\*06/30/2014

\*08/10/2015

\*09/28/2015

**Motion to remove by Councillor Heartquist, seconded by Councillor Connell. So voted. Motion to approve by Councillor Heartquist, seconded by Councillor Connell. So voted.**

## **Neighborhoods and City Services**

### ***In Committee:***

1. Temple Street sidewalk repair

\*04/27/2015

**Councillor Connell publicly thanked Mr. Woods for his letter. Motion to remove by Councillor Connell, seconded by Councillor Herzog. So voted. Motion to receive and file by Councillor Connell, seconded by Councillor Vogel. So voted.**

2. Letter re: sidewalks and bike paths to Hale Street and West End

\*05/11/2015

**Motion to remove by Councillor Connell, seconded by Councillor Herzog. So voted. Motion to receive and file by Councillor Connell, seconded by Councillor Vogel. So voted.**

3. Letter regarding Emerald Ash Borer

\*05/26/2015

**Motion to remove by Councillor Connell, seconded by Councillor Herzog. So voted. Motion to receive and file by Councillor Connell, seconded by Councillor Kinsey. So voted.**

4. City-Wide Sidewalk Specifications

\*06/08/2015

**Motion to remove by Councillor Connell, seconded by Councillor Herzog. So voted. Motion to receive and file by Councillor Connell, seconded by Councillor Herzog. So voted.**

5. Amend Ch11 Parks and Recreation (COTW)

\*08/10/2015

6. Amend Ch. 12-9 Maintenance of City Owned Sidewalks

\*09/15/2015

7. Amend Ch. 12-181 Protection of Public Trees

\*09/15/2015

8. Order Discontinue portion of Belcher's Street

\*09/28/2015

**Motion to remove by Councillor Connell, seconded by Councillor Herzog. So voted. Motion to table by Councillor Connell, seconded by Councillor Herzog. So voted.**

9. Access Easement Way off Spofford Street

\*09/28/2015

**Motion to remove by Councillor Connell, seconded by Councillor Heartquist. So voted. Motion to approve by Councillor Connell, seconded by Councillor Heartquist. Roll call vote, 11 yes. So voted.**

## **Planning & Development**

### ***In Committee:***

1. Letter from Newburyport Preservation Trust
2. First Refusal to Purchase Lot 8 Low Street
3. Amend ORD Zoning Map Sec. III-C "Back Bay Area Zoning Map Change"
4. Amend Zoning VIII-D Sign regulations
5. Amend Zoning XI-I Glare
6. Amend Ch. 2-116 Planning Board Established, membership, appointment
7. Amend Ch. 2-119 Planning Board Members to serve without pay; powers and duties

\*03/31/2014

\*01/12/2015

\*01/12/2015

\*09/15/2015

\*09/15/2015

\*09/15/2015

\*09/15/2015

## **Public Safety**

### ***In Committee:***

1. London Livery request for valet parking at 38 State Street
2. Order regarding Signs
3. Amend ORD Ch. 13 Article IV Div 6 Sec. 13-175 2 hr No. Atkinson
4. Letter regarding condition of Dove Street
5. Amend Ch. 3-2 Disposal of Animal Waste

\*04/27/2015

\*05/26/2015

\*06/29/2015

\*07/13/2015

\*09/15/2015

- |  |             |
|--|-------------|
| 6. Amend Ch. 13-136 Designated Stop Intersections                        | *09/15/2015 |
| 7. Amend Ch. 13-168 Parking Restricted on Certain Streets                | *09/15/2015 |
| 8. Amend Ch. 13-180 Resident Parking                                     | *09/15/2015 |
| 9. Amend Ch. 13-168 Parking Restricted on Pauline Street                 | *09/15/2015 |
| 10. Special Event Application Loco Sports, Inc. ½ marathon Nov. 15, 2015 | *09/28/2015 |
| 11. Special Event Application Ladies Night out Run Dec. 12, 2015         | *09/28/2015 |
| 12. Amend ORD Ch. 13-181 Parking Lots Waterfront Trust Lot               | *09/28/2015 |
| 13. Amend ORD Ch. 13-181 Parking Lots Green Street Lot Police Vehicles   | *09/28/2015 |

**Public Utilities Committee**

**Councillor Herzog stated that there would be a meeting on Monday Oct. 19<sup>th</sup> of the Public Utilities committee and Committee of the Whole with the Water and Sewer commission at the Sewer plant.**

***In Committee:***

- |  |             |
|--|-------------|
| 1. Sum. Rep. from Environmental Ptners on Wastewater Trtmnt Fac. & Odor Controls & COW | *09/28/2015 |
|--|-------------|

**Rules Committee**

**13. GOOD OF THE ORDER**

**14. ADJOURNMENT**

**Motion to adjourn by Councillor Tontar, seconded by Councillor Kinsey at 8:33pm. So voted.**

# COMMUNICATIONS

## NEWBURYPORT SPECIAL EVENT APPLICATION

### SPECIAL EVENTS

Tel.

Fax.

(For Parades, Road Races and Walkathons Only - Please complete page 3 of this application)

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2015 OCT 20 P 3:09

NAME OF EVENT: NEWBURYPORT RIVER RUN 1/2 MARATHON & 5K

1. Date: JUNE 12<sup>th</sup> Time: from 9:15 AM to 1:00 PM  
Rain Date: \_\_\_\_\_ Time: from \_\_\_\_\_ to \_\_\_\_\_

2. Location: CASHMAN PARK

3. Description of Property: \_\_\_\_\_ Public \_\_\_\_\_ Private \_\_\_\_\_

4. Name of Organizer: FULL TRAIL MIX STUDIO City Sponsored Event: Yes \_\_\_\_\_ No ☒

Contact Person JULIE BOKAT

Address: 75 MERRIMACK ST. Telephone: 617-694-5489

E-Mail: JTB@FULLTRAILMIXSTUDIO.COM Cell Phone: \_\_\_\_\_

Day of Event Contact & Phone: SAME

5. Number of Attendees Expected: 900

6. MA Tax Number: 262199810

7. Is the Event Being Advertised? YES Where? ACTIVE.COM

8. What Age Group is the Event Targeted to? 12 AND UP

9. Have You Notified Neighborhood Groups or Abutters? Yes \_\_\_\_\_ No \_\_\_\_\_, Who? \_\_\_\_\_

### ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food ☒ Beverages \_\_\_\_\_ Alcohol ☒ Goods \_\_\_\_\_ Total # of Vendors \_\_\_\_\_

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music \_\_\_\_\_ DJ ☒ Radio/CD \_\_\_\_\_  
Performers \_\_\_\_\_ Dancing \_\_\_\_\_ Amplified Sound ☒ Stage \_\_\_\_\_

C. Games /Rides: Adult Rides \_\_\_\_\_ Kiddie Rides \_\_\_\_\_ Games \_\_\_\_\_ Raffle \_\_\_\_\_  
Other \_\_\_\_\_ Total # \_\_\_\_\_

Name of Carnival Operator: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes ☒ No \_\_\_\_\_

If yes:

- a) How many trash receptacles will you be providing? 15
- b) How many recycling receptacles will you be providing? 15
- c) Will you be contracting for a dumpster for trash? Yes ☒ No ☐
- i. If yes, size of dumpster \_\_\_\_\_
- ii. Name of disposal company MELLO
- iii. If no, will you remove trash with organizers' cars or trucks? Yes \_\_\_\_\_ No \_\_\_\_\_

If no:

- a) # of trash container(s) to be provided by DPS \_\_\_\_\_ (fee/container may apply)
- b) # of recycling container(s) to be provided by DPS \_\_\_\_\_ (fee/container may apply)
- c) \$35.00 /hr/DPS employee charge must be paid by the organizer to DPS in advance of the event. The hours required for the event will be determined by DPS.

All fees must be paid prior to the event. Check or money order is payable to the City of Newburyport.

E. Portable Toilets: (Each cluster of portable toilets must include at least one ADA accessible toilet)

# 23 Standard # 1 ADA accessible

Name of company providing the portable toilets: DAVE'S GERTIL

# FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

PARADE \_\_\_\_\_ ROAD RACE ☒ WALKATHON \_\_\_\_\_

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon: FULL TRAINING STUDIO

2. Name, Address & Daytime Phone Number of Organizer: JULIE BOKAT  
75 MERRIMAC ST.  
NBPT, MA 01950 617-694-5489

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up SAME

4. Date of Event: JUNE 12TH Expected Number of Participants: 700

5. Start Time: 9:15 AM Expected End Time: 1:00 PM

6. Road Race, Parade or Walkathon Route: (List street names & attach map of route): ATTACHED

7. Locations of Water Stops (if any): AWSON ROAD

8. Will Detours for Motor Vehicles Be Required? NO If so, where? \_\_\_\_\_

9. Formation Location & Time for Participants: END OF OAKLAND ST. 9:00 AM

10. Dismissal Location & Time for Participants: \_\_\_\_\_

11. Additional Parade Information:

- Number of Floats: \_\_\_\_\_
- Locations of Viewing Stations: \_\_\_\_\_
- Are Weapons Being Carried: Yes \_\_\_\_\_ No ☒
- Are Marshalls Being Assigned to Keep Parade Moving: Yes \_\_\_\_\_ No \_\_\_\_\_

## APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY

CITY MARSHAL RLC 4 Green St. FIRE CHIEF Cheryl Allen Greenleaf St.  
 DEPUTY DIRECTOR DePue 1 Perry Way CITY CLERK [Signature] 60 Pleasant St

## DEPARTMENT APPROVAL (For Committee member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, & others may request cash in advance payment.

Approval  
Required

Date: \_\_\_\_\_ Signature \_\_\_\_\_

- \_\_\_\_ 1. Special Events: \_\_\_\_\_
- \_\_\_\_ 2. Police: \_\_\_\_\_  
    ~~Don't~~ Is Police Detail Required: \_\_\_\_\_ # of Details Assigned: \_\_\_\_\_
- \_\_\_\_ 3. Traffic, Parking & Transportation: \_\_\_\_\_
- \_\_\_\_ 4. ISD/Health: \_\_\_\_\_
- \_\_\_\_ 5. ISD/Building: \_\_\_\_\_
- \_\_\_\_ 6. Electrical: \_\_\_\_\_
- \_\_\_\_ 7. Fire: \_\_\_\_\_  
    ~~Don't~~ Is Fire Detail Required: \_\_\_\_\_ # of Details Assigned: \_\_\_\_\_
- \_\_\_\_ 8. Public Works: \_\_\_\_\_
- \_\_\_\_ 9. Recreation Department: \_\_\_\_\_
- \_\_\_\_ 10. License Commission: \_\_\_\_\_

The Departments listed above have their own application process. Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual Departments.

### Limitations

- (a) "Procedure" All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.
- (b) "Exemptions" Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (c) "Course map" All applications shall be accompanied by a course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by Police, Fire, Department of Public Services, Parks Commission and Harbormasters Departments prior to submission to the City Clerk.
- (d) "Electronic Amplifier" Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 A.M. except for Sundays when electronic amplifiers, loud speakers or bullhorns will be used for public address announcements or music before 9:00 AM. This shall be deemed a requirement for all permitted events regardless of type or location.
- (e) "Road Closure" No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ten (10) days in advance that neighborhood roads will be closed if no alternate route is available to those residents.

AGGREGATE

- (f) "Insurance" All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars (\$2,000,000.00).
- (g) "Event termination" If in the judgment of the City Marshal, Fire Chief or Department of Public Services (DPS) Director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the Harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (h) "Event and traffic Security" The City Marshal, Fire Chief, DPS Director or in the case of a triathlon, the Harbormaster can require special duty personnel to oversee the safety and security of the event. All special duty assignments will be paid by the event organizers.
- (i) "Clean-up" The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

### 13-101 Enforcement

- (a) "Regulations" Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the City Council. Any event previously approved by City Council shall be deemed permitted.
- (b) "Warning" In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the City Clerk and City Council and may be used as a factor in future application approvals and denials.
- (c) "Noncriminal Disposition" If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in Subsection 1-17 of Chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d)
- (d) "Violation" The non-criminal violation shall be \$100.00 for the first offense and \$250.00 for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the City Clerk and City Council and shall be used as a factor in future application approvals and denials.

**I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

10/20/16





FUEL-1

OP ID: AC

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/20/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S) AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Chase & Lunt LLC  
65 Parker Street  
Newburyport, MA 01950  
Select Business Unit

CONTACT NAME: Select Business Unit

PHONE (A/C, No, Ext): 978-462-4434

FAX (A/C, No): 978-465-6204

E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Philadelphia Insurance Company

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED Fuel Training Studio  
Julie Bokar  
75 Merrimac Street  
Newburyport, MA 01950

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			PHPK1038061	06/25/2015	06/25/2016	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 1,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> ANY AUTO						
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					BODILY INJURY (Per person) \$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR					BODILY INJURY (Per accident) \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					PROPERTY DAMAGE (PER ACCIDENT) \$
	DED	RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH)	<input type="checkbox"/> Y/N	N/A				WC STATUTORY LIMITS
	If yes, describe under DESCRIPTION OF OPERATIONS below						OTHER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is recognized as Additional Insured for General Liability if such coverage is required of the insured in a written permit, contract or agreement.

## CERTIFICATE HOLDER

## CANCELLATION

CITYNBT

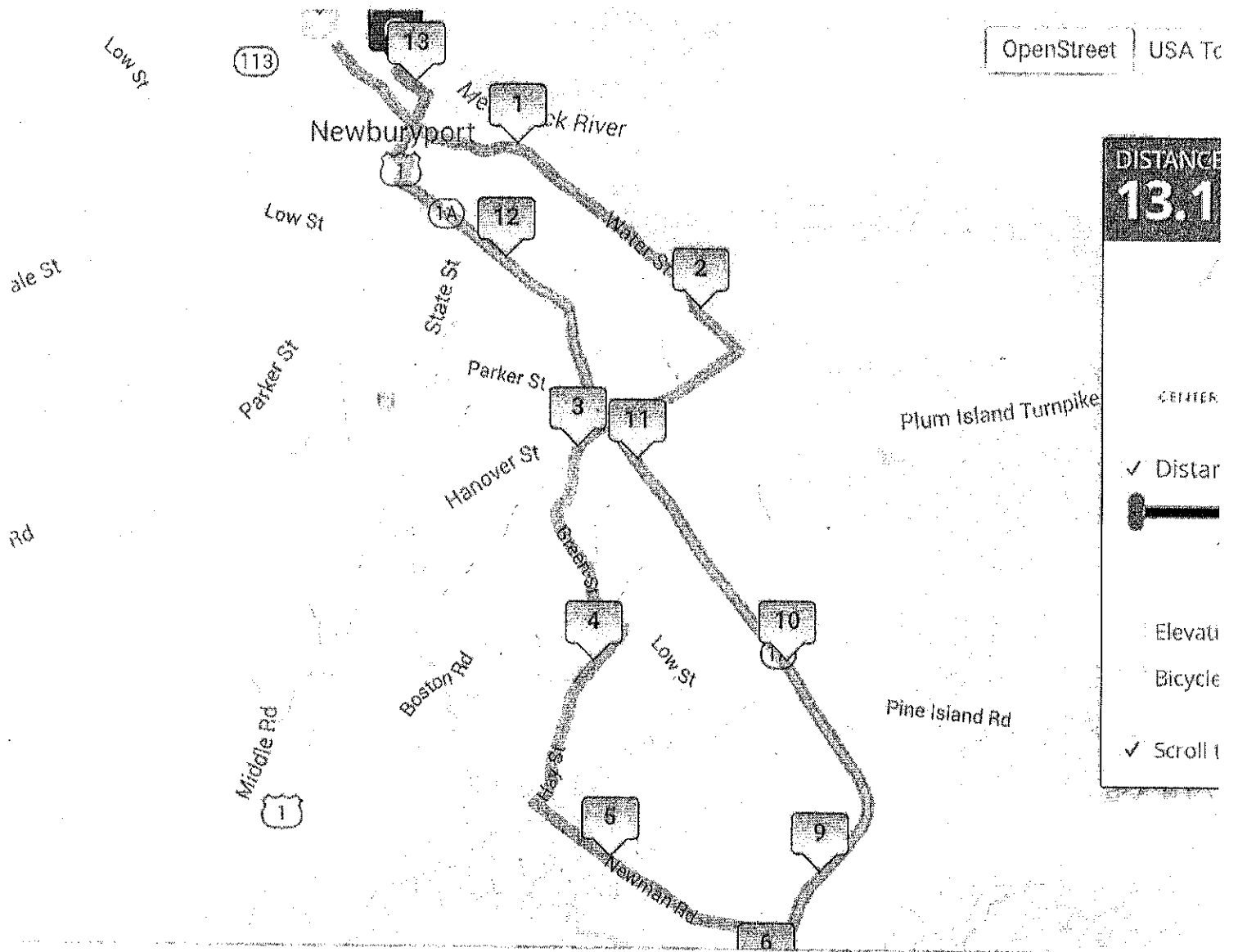
City of Newburyport  
City Hall, PO Box 550  
Newburyport, MA 01950

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# CITY OF NEWBURYPORT



**Proposal****Newburyport River Run 1/2 Marathon and 5k**

Julie Bokar/Jeanne Carter

Fuel Training Studio

jj@fueltrainingstudio.com

75 Merrimac St.

Newburyport, MA 01950

Julie 617.694.5489

Jeanne 978.270.0020

Date: Sunday, June 12, 2016

Race Time: 9:15 am – 1 pm

Post Race Festivities 11-3pm including clean up

Site: Cashman Park

Beer Tent - 11 AM -1 PM

10-20 Vendor Booths

**13.1 Mile Route:**

Race begins between Oakland and California St.

1. Down Merrimac to Rolfe's Lane
2. Right on Rolfe's Lane over Route 1A
3. Continue on Hanover to Green Street
4. Take a right on Hay Street
5. Take a left on Newman Road
6. Right on 1A
7. Right on Old Rowley Rd. turn around and come back.
8. Cross over High Rd. onto Newbury Neck Rd.
9. Take right on to 1A/High Rd
10. Take a right on Summer St.
11. Take a left onto Washington St.
12. Take a quick right onto the Rail Trail until Cashman Park.

**5 Mile Route:**

Race would begin in the same spot as the 13.1 route.

1. Down Merrimac to Bromfield
2. Right on Bromfield
3. Right on High St.
4. Right on Summer St.
5. Left On Washington St.
6. Right onto the Rail Trail
7. Finish at Cashman Park near baseball field.

We have reviewed this proposal with Deputy Chief John Lucy of the Newbury Police Department as well as Lieutenant Richard Siemasko and they have both agreed on the date and the route of the course. We will be filling out all the appropriate paper work with the health inspector as well as getting a one day liquor license.



# Newburyport Parks

## One-Day Use Permit Application

### Applicant Information

Name of organization FUEL TRAINING STUDIO  
 Contact name JULIE BOKAT  
 Address 75 MIDDLEMAC ST  
 City NEWBURYPORT  
 State MA Zip 01950  
 Phone 617-694-5489 Fax \_\_\_\_\_  
 Email JTB@FUELTRAININGSTUDIO.COM

### Scheduling Information

Date of Application ~~6/19/16~~ 7/23/15

### We request use of:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Atwood Park - South End             | <input type="checkbox"/> Cushing Park                           | <input type="checkbox"/> Perkins Park - South End   |
| <input type="checkbox"/> Basketball Court                    | <input type="checkbox"/> Basketball Courts                      | (For ball field please use "Field Use Permit Form") |
| <input type="checkbox"/> Tennis Court                        | <input type="checkbox"/> Joppa Park at the Sea Wall - South End | <input type="checkbox"/> Basketball Courts          |
| <input type="checkbox"/> Brown Square                        | <input type="checkbox"/> Jason Sawyer Playground - Plum Island  | <input type="checkbox"/> Tennis Courts              |
| <input checked="" type="checkbox"/> Cashman Park - North End | <input type="checkbox"/> Basketball Court                       | <input type="checkbox"/> Moseley Woods Pavilion     |
| (For ball field please use "Field Use Permit Form")          | <input type="checkbox"/> Pavilion                               | <input type="checkbox"/> Bartlet Mall               |
| <input type="checkbox"/> Basketball Courts                   | <input type="checkbox"/> March's Hill                           | <input checked="" type="checkbox"/> Rail Trail      |
| <input type="checkbox"/> Tennis Courts                       | <input type="checkbox"/> Basketball Court                       |   |

Dates/days requested 6/19/16

Time slot requested 9 AM - 1 PM  
 (1/2 hour blocks)

Activity 1/2 MARATHON & 5K START/FINISH Number of attendees 1000

Authorized Applicant Signature \_\_\_\_\_

### FOR INTERNAL USE ONLY

Approval is contingent upon approval from the following authorities: ADDITIONAL COMMENTS:

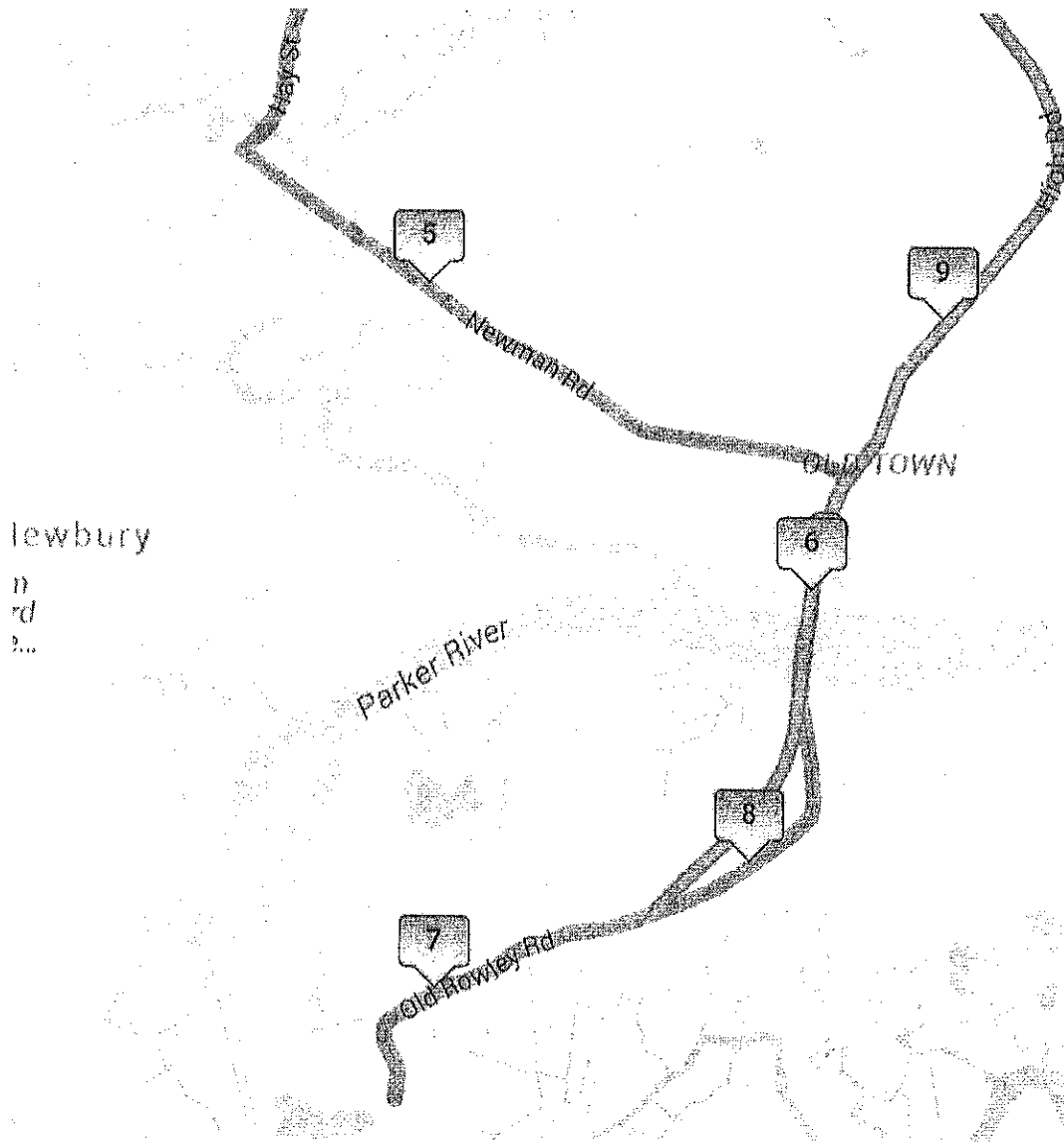
- ☒ Health Department John  
☒ Fire Department John  
☒ Police Department John  
☒ Licensing Commission selling  
☒ City Council  
☒ Harbormaster John  
☐ No further approvals needed

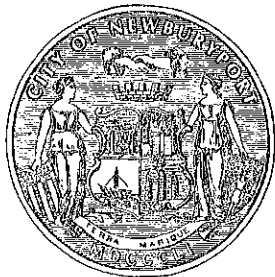
LEAVING SITE AS THEY FOUND IT. PORTA POTTIES MAY BE INSTALLED ON FRIDAY AND MUST BE REMOVED THE MONDAY FOLLOWING THE EVENT. Do not block rail trail with any obstructions This permit does not give you exclusive use of the Clipper City Rail Trail; please inform participants and/or be sure to employ adequate staff or volunteers to ensure that

For Park Commission Use that  
 Date reviewed 7/24/15  
 Approved X  
 Rejected \_\_\_\_\_  
 Comments  
SEE CONDITIONS

Submit completed form to  
 Newburyport Parks  
 Newburyport City Hall  
 60 Pleasant Street  
 Newburyport, MA 01950

# TOWN OF NEWBURY





CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550  
NEWBURYPORT, MA 01950  
978-465-4413 PHONE  
978-465-4402 FAX

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2015 OCT 20 A 11:52

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Date: October 20, 2015  
Subject: Material Weakness – Cash Reconciliation Process

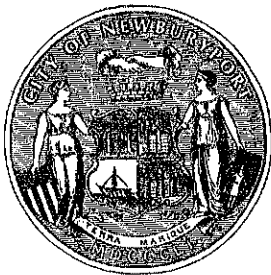
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At your July 13, 2015 meeting, it was requested that I report back in three months regarding the material weakness related to the City's cash reconciliation process. As such, I am pleased to provide an update to the Council on this matter.

The City has actively worked to improve the cash reconciliation process over the past year with changes to policies and procedures within the Finance Department to ensure that accounts are fully reconciled at all times. Such action steps included: 1) daily reconciliations between the Treasurer's and Auditor's offices to ensure consistency between the bank statements, cash book and general ledger, 2) researching and addressing all prior year and current year reconciling items as identified on the bank-to-book reconciliations, and 3) updating the City's cash receipts policy to ensure that all departments are providing timely and accurate turnovers of receipts.

While the FY2015 audit will not be complete for several more months, all year-end reports have been submitted to the Department of Revenue for review as part of the free cash certification process, including the Treasurer's Year-End Report and the Cash Reconciliation Report, which compares the Treasurer's cash balance to the Auditor's cash balance as of June 30<sup>th</sup>. It is worth noting that we were only carrying a variance of \$9,633 at year-end between the Treasurer's cashbook and the Auditor's general ledger, which accounting principles would consider to be immaterial.

The FY2015 audit will include a discussion with our independent auditors, Melanson, Heath & Company, regarding the improvements made to our cash reconciliation process; I am hopeful that this will no longer be noted as a material weakness for the City. We will report back to the full council once the FY2015 audit is finalized this winter.



# CITY OF NEWBURYPORT

OFFICE OF THE MAYOR  
DONNA D. HOLADAY, Mayor

60 PLEASANT STREET - P.O. BOX

NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

RECEIVED  
CITY CLERK'S OFFICE  
OCT 20 P 2:00

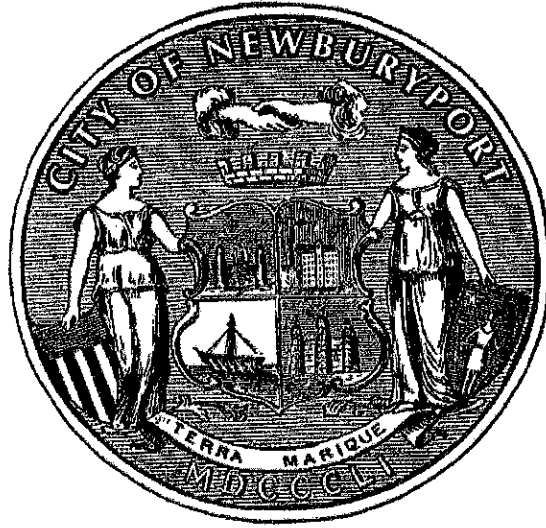
To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Date: October 20, 2015

Subject: Snow and Ice Plan 2015-2016

Earlier this year, the City Council asked that the Department of Public Services (DPS) submit a plan on how snow and ice are dealt with by the department. Removal of snow and ice from our public ways is one of the most critical jobs of our DPS Highway Division during the winter months. Through the coordinated work of DPS employees and plowing contractors, 70 miles of public roadways are attended to during unfavorable weather conditions every season. We welcome this opportunity to outline how the department handles snow and ice conditions and look forward to providing any additional information that Council members may require.



*City of Newburyport*  
*Department of Public Services*  
**SNOW AND ICE PLAN**  
**2015 / 2016 Season**

Donna D. Holaday, Mayor

Anthony J. Furnari, Director

Wayne S. Amaral, Deputy Director



## **INTRODUCTION**

The City of Newburyport takes great pride in making our public roadways as safe as possible under the worst of winter conditions. Keeping our public ways safe and accessible during snow and ice events is of highest priority in order to reduce the likelihood of personal injury to the general public, automobile accidents and property damage. The City's goal is to quickly open the streets and make them passable so that essential vehicular traffic can safely negotiate roadways. Residents can help us do this by working together.

## **SNOW EMERGENCY PARKING BAN**

The City of Newburyport implements a snow emergency parking ban when it is predicted that we will receive three or more inches of snow accumulation. If there is a parking ban in effect, it will appear on the City's website [www.cityofnewburyport.com](http://www.cityofnewburyport.com). To get email notifications from the website be sure to select the "Notify Me" button on the front page and sign up.

In addition, flashing blue lights will be activated throughout the city at the following locations:

**March's Hill at Bromfield St.**

**Route 113 at Route 95 Bridge**

**Route 113 at Hoyt's Lane**

**Water St. at Shandel Dr.**

**Market Square,**

**Spofford St. and Merrimac St.**

**Storey Ave, Ferry Rd and Mosley Ave Intersection**

**Malcolm Hoyt Dr. at Parker St.**

**High St. @ State St.**

**Route 1 Rotary and State St.**

**Merrimac, Moseley and Spofford (Roundabout)**

**Storey Ave. across from Daniel Lucy Way.**

You may also contact The Department of Public Services (978-465-4464) or the Snow Emergency Information Line (978-463-0472 ext. 1797) to find out the status of the parking ban. Parking regulations are strictly enforced to ensure that streets remain accessible for snowplows, fire apparatus and other emergency vehicles. **Any vehicle that impedes the snow removal process will be ticketed and towed.**

## **ALTERNATIVE DESIGNATED PARKING AREAS**

The City of Newburyport offers alternative designated parking areas for on-street cars that include the following: Green Street Municipal Lot, Cashman Park (off Merrimac Street), Cushing Park (Washington Street) NRA Waterfront Lots East and West, Hales Court Lot (corner of Hales Court and Prince Place) and State Street Lot (corner of Harris Street and State Street).

**PLEASE NOTE:** All vehicles must be removed from the above listed lots within 24 hours following the cancellation of the snow emergency (weekends included) or vehicles will be ticketed and towed at the owner's expense.

**SNOW EMERGENCY CANCELLATION** information can be obtained by checking [www.cityofnewburyport.com](http://www.cityofnewburyport.com) or calling the Snow Emergency Information Line at 978-463-0472, ext. 1797 or contacting the Department of Public Services at 978-465-4464.

DPS will do its best to lift the city-wide Snow Emergency parking restriction as soon as possible. The city-wide parking restriction will only be lifted when the DPS Director or Deputy Director determine that on-street parking will not cause a public safety issue to emergency response vehicles. We may seek advice from the City Marshal or Fire Chief to assist us in making this determination.

On some narrow streets, the DPS may post temporary no parking signs after the snow emergency has been lifted in order to maintain a safe and adequate vehicle travel lane. Many of these streets are located in Wards 1, 2 and 3. We will evaluate these streets on a daily basis to see if these signs may be removed once the roadway has an adequate travel lane width.

## **SNOW PLOWING**

The following is a general description of how the Department of Public Services plows snow from city streets.

### **Step 1.** Pretreatment (1"-2" of accumulated snow)

When a snowstorm begins, the department responds by pretreating the main roads. This serves two purposes: to keep traffic safely moving and to prevent the snow from bonding to the pavement. If the snow event is less than 2" or 3" inches of accumulated snow. We may halt operation after all the roads have been pretreated and evaluate if additional treatment is required.

### **Step 2.** Snow clearing (2" or greater)

Snow plowing begins when snow accumulates or is predicted to be two (2) or more inches. Over 48 city and privately operated pretreatment and snow clearing vehicles/equipment may be dispatched to respond to a snow emergency. DPS crews and private contractors will continue to plow until the snow event ends. We will continue to monitor the conditions of the roadways and determine if additional snow clearing

equipment is needed or if equipment may need to be reassigned to another section of the city.

### **Step 3.** Post storm clean-up and clearing

Once the snow event has concluded, DPS conducts our city wide final snow clearing operation. This operation includes one last round of snow clearing and general cleanup to make the roadways safe for vehicular and pedestrian traffic. This operation may take days or weeks, depending on total amount snow accumulation. DPS will prioritize this operation based on the following in order of importance.

1. Main streets and school routes are treated to achieve the safest possible conditions.
2. Inclines and major intersections are treated to improve safety.
3. Flat streets are treated only if icy conditions exist.
4. Downtown and other business areas treated and snow removal may take place if needed.
5. Snow piles at intersections are pulled away from the corners to improve sight lines for existing vehicles. Snow may need to be removed judiciously from these intersections. Snow may be removed from narrow streets to improve the access for emergency and public service vehicles. Snow removal is time consuming and labor intensive; the DPS Director or Deputy Director will prioritize these streets solely based on public safety.
6. Lack of parking is not a safety issue. Nevertheless, if time, staffing and funds allow, we may clear snow from other narrow streets. These streets are determined from input from the Mayor's Office, City Councilors, residents, and emergency agencies.

**SAFETY REMINDER:** When driving, please stay 200 feet behind any snowplow and NEVER pass a plow truck. Visibility is not good for the snowplow operator.

### **SIDEWALKS**

The removal of the snow and ice from sidewalks is the responsibility of tenants, occupants and property owners. The City of Newburyport clears designated sidewalks following each storm, but only after all of the roads has been cleared. These sidewalks are in the downtown areas, surrounding schools and other city-owned property.

The City's Code of Ordinances (Sec. 12-52) requires tenants, occupants and property owners to remove snow and ice from their bordering sidewalks within six hours after the snow ceases to fall if it ceases to fall in the daytime and before 12:00 noon if it ceases to fall in the nighttime. If a property owner/occupant neglects to do so, he/she shall be fined \$50. Violations of this section may be enforced by any police officer, the health director or his designees.

### **DRIVEWAYS**

DPS tries to minimize the amount of snow that gets plowed across driveways, but snow plows cannot "go around" driveways. Plow blades cannot be lifted as they pass by a driveway. Unfortunately, snow will be

plowed into driveways as we perform curb-to-curb plowing. You may wish to clear your driveway several times during the storm or wait until the storm and plowing activities have ended.

**Snowplowing, shoveling, or throwing snow back onto the street when clearing driveways, yards, roofs or sidewalks is prohibited by City Ordinance Sec. 12-7 and violators can be fined \$50.**

Please note that this plan is always a work in progress. As we learn from our experiences and technology changes, we may find different ways to conduct pretreatment, snow clearing and snow removal with greater efficiency and lower cost.

**END OF CONSENT AGENDA  
BEGINNING OF REGULAR AGENDA**

**APPOINTMENTS  
SECOND READING**

**MAYOR'S APPOINTMENTS**

**October 26, 2015**

**SECOND READING**

**APPOINTMENTS - TABLED**

2. Ann Dykes                      12 Munroe Street                      Parks Commission                      April 1, 2018

**In City Council September 28, 2015**

Motion to remove from the table by Councillor Herzog, seconded by Councillor Heartquist. So voted.

Motion to receive and file by Councillor Herzog, seconded by Councillor Heartquist. So voted.

**In City Council October 13, 2015**

Motion to Table by Councillor Herzog, seconded by Councillor Tontar. Roll call vote, 11 yes. So voted.

**APPOINTMENTS**

3. Stephen B. Sawyer                      15 Collins Street                      Community Preservation Act Committee                      Nov.1, 2018

**In City Council October 13, 2015**

Motion to approve the Consent Agenda by Councillor Cameron, seconded by Councillor Giunta. So voted.

# ORDERS



# CITY OF NEWBURYPORT



\_\_\_\_\_  
IN CITY COUNCIL

ORDERED:

September 28, 2015

THAT WHEREAS, Belcher Street was accepted as a public way by order of the City Council dated \_\_\_\_\_ but was not constructed to its full length on the ground; and

WHEREAS, the public interest and convenience requires that the portion of Belcher Street which is unconstructed and encroaching between 4 Belcher Street and 3 Belcher Street be discontinued;

NOW, THEREFORE, the City Council of the City of Newburyport, pursuant to General Laws Chapter 82, Sections 21 and 32A hereby specifically abandons and discontinues permanently the portion of the public way known as Belcher Street, as shown on the plan entitled "Discontinuance Exhibit," dated June 1, 2015, prepared by Winter GEC LLC., as shown on the plan as "Area of Discontinuance", and discontinues as part of said public way all land lying within the above described boundaries of said Belcher Street as specified as being discontinued on said Plan, and authorizes the Mayor, upon condition of receipt of the sum of \$1,000 from James T. Leonard and Ann M. Leonard, the owners of the land currently burdened by said unconstructed way, to release all right, title and interest of the City of Newburyport in the discontinued portion of Belcher Street.

Said portion of Belcher Street is hereby declared abandoned and is unused for ordinary travel and the common convenience and necessity no longer requires this portion of the public way to be maintained in a condition reasonably safe and convenient for travel. The City shall no longer be bound to keep such way or portion thereof in repair.

\_\_\_\_\_  
Council President Thomas F. O'Brien

CITY OF NEWBURYPORT



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IN CITY COUNCIL

**ORDERED:**

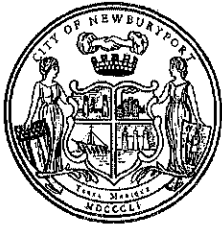
October 26, 2015

**THAT** the City of Newburyport **Tax Rate** for **FY 2016** be \$ [      ] for all classes of property.

---

Councillor Charles F. Tontar  
Budget & Finance Chairperson

## CITY OF NEWBURYPORT



\_\_\_\_\_  
IN CITY COUNCIL

ORDERED:

October 26, 2015

THAT all property within the City of Newburyport be taxed equally and that the method to determine this percentage of the local tax levy to be assessed by each class of property is established by the adoption of **Residential Factor [ ]** for **FY2016** in the City of Newburyport.

\_\_\_\_\_  
Councillor Charles F. Tontar  
Budget & Finance Chairperson

## ORDINANCES

## CITY OF NEWBURYPORT



IN CITY COUNCIL

October 13, 2015

### ORDERED:

AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED TRAFFIC AND MOTOR VEHICLES  
Be it ordained by the City Council of the City of Newburyport as follows:

**Chapter 15**                      Vehicles for Hire  
**Article 2**                      Taxicabs  
**Section 15-32 et al**

### DELETE:

Section 15 – 32; 15 - 34

### ADD:

#### **Sec. 15-32. - Fees and terms for permits/licenses.**

All permits and licenses granted under this chapter shall continue and remain in full force and effect for a period from the first day of October each year until midnight on the 31st of September of the year in which said permit or license was granted.

- (1) The fee for a permit shall be fifty dollars (\$50.00) each year or any part of a year for each taxicab payable in advance of the application for a permit.
- (2) The fee for a license shall be twenty-five dollars (\$25.00) per year or any part of a year.
- (3) The fee for restoration of any permit that has been suspended or revoked shall be fifty dollars (\$50.00).

#### **Sec. 15-34. - Application for renewal of permit or licenses.**

All applications for renewal of permits or licenses must be filed with the city clerk no later than the first day of August of any year in order to keep the renewal privilege. The city clerk may issue renewal permits or licenses at any time thereafter.

#### **Sec. 15-38. – Effective Date.**

The effective date for the above Sec. 15 – 32 and Sec. 15-34 amended herewith shall be August 1, 2016.

---

Councillor Allison Heartquist

### **In City Council June 29, 2015**

Motion to refer to License & Permits by Councillor Heartquist, seconded by Councillor Cameron. So voted.

### **In City Council Sept. 28, 2015**

Motion to remove by Councillor Heartquist, seconded by Councillor Herzog. So voted. Motion to approve 1<sup>st</sup> reading and order published by Councillor Heartquist, seconded by Councillor Herzog. Roll call vote, 11 yes. So voted.

# CITY OF NEWBURYPORT



IN CITY COUNCIL

October 26, 2015

ORDERED:

## AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED TRAFFIC AND MOTOR VEHICLES.

**Chapter 13** Traffic and Motor Vehicles  
**Article IV** Specific Street Schedules  
**Division 6** Stopping, Standing and Parking  
**§ 13-179** Handicapped Parking

No person without a duly authorized handicapped vehicle registration or placard, as described in MGL, Chapter 90, § 2, shall park in the following described parking space as designated by signs and symbols:

*ADD:*

**Franklin Street**

One (1) space in front of 18 Franklin Street

Councillor Allison Heartquist

# CITY OF NEWBURYPORT



IN CITY COUNCIL

October 26, 2015

ORDERED:

## AN ORDER PURSUANT TO SECTION 166 OF CHAPTER 13 (TRAFFIC AND MOTOR VEHICLES) OF THE MUNICIPAL CODE PURSUANT

Be it ordained by the City Council of the City of Newburyport as follows:

<b>Chapter 13</b>	Traffic and Motor Vehicles
<b>Article 4</b>	Specific Street Schedules
<b>Division 6</b>	Stopping, Standing and Parking
<b>Section 13-171</b>	Service zones.

*Amend the table to insert a new row, as follows, with deletions ~~double-stricken-through~~, and additions double-underlined:*

State	<u>Easterly side at 151-155 State Street (Map 34, Lot 13),</u> <u>directly opposite from 176 State Street (Map 36, Lot 43)</u>
-------	---

Councillor Jared J. Eigerman

## **COMMITTEE ITEMS**



## BUDGET AND FINANCE

# CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 13, 2015

THAT, \$400,000 is appropriated to pay costs of remodeling the former Central Fire Station, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer with the approval of the Mayor, is authorized to borrow \$400,000 under and pursuant to M.G.L. c.44, s.7(3A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor. No amounts shall be borrowed or expended hereunder until the City shall have entered into a repayment agreement with the Society for the Development of Arts and Humanities of Greater Newburyport, Inc. (the "Society"), pursuant to which the Society agrees to reimburse the City for all costs associated with any borrowing obtained pursuant to this order.

Councillor Charles F. Tontar  
Chair, Budget & Finance Committee

*Gjerma received  
motion Tontar  
BOF PL  
CT*

# **PUBLIC SAFETY**

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 15, 2015

AN ORDINANCE TO AMEND CHAPTER 3 OF THE MUNICIPAL CODE

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 3                      Animals  
Article 1                      In General

*Amend Section 3-2 regarding disposal of animal waste, as follows, with deletions ~~double~~ ~~stricken-through~~, and additions double-underlined:*

Sec. 3-2. - Disposal of animal waste.

All persons owning or in custody of an animal ~~will~~shall be responsible for the removal and disposal of that animal's waste. No person shall appear with a dog in his or her custody on any sidewalk, gutter, street or other public area, or on any private property neither owned nor occupied by such person, without the means of removal of any feces left by such dog. This provision shall not apply to an animal accompanying any handicapped person who, by reason of his or her handicap, is physically unable to comply with the requirements of this provision.

For the purpose of enforcing this provision, notices of violation may be issued pursuant to Section 21D of Chapter 40 of the General Laws, by the board of health acting through its director or his or her designee, by any animal control officer, by the parking clerk or his or her designee, or by any police officer. Any person who has been observed by a police officer to have violated this provision, and who refuses to give proper personal identification to such police officer upon request, shall be subject to arrest.

All notices of violation shall be returnable to the Clerk of the Newburyport Division, District Court Department of the Trial Court, Essex County. Unless the person named on said notice of violation appears before said Clerk within twenty-one (21) days of said violation either personally or through an agent duly authorized in writing, or by mailing to such Clerk, with the notice, the fine provided therein, a complaint will be sought against the person named in said notice. The fine for violation of this provision for the first offense shall be fifty dollars (\$50.00) and the second shall be seventy-five dollars (\$75.00) and third and subsequent offenses shall be one hundred dollars (\$100.00).

Councillor Jared J. Eigerman

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ps  
JE  
LS

PS

## NEWBURYPORT SPECIAL EVENT APPLICATION

### SPECIAL EVENTS

Tel. (978)-465-4407 Fax. (978)-462-7936

(For Parades, Road Races and Walkathons Only - Please complete reverse side of this application)

NAME OF EVENT: Harborside Half Marathon

1. Date: November 15, 2015 Time: from 9:00 a.m. to 12:30 p.m.  
Rain Date: N/A Time: from - to -

2. Location: \* see attached map

3. Description of Property: Michael's Harborside/Registration + Finish Public ☒ Private ☐

4. Name of Organizer: Loco Sports, Inc. City Sponsored Event: Yes ☐ No ☒

Contact Mike St. Laurent

Address: PO Box 423 Newmarket NH 03857 603-659-2824 Person:

E-Mail: mike @ Locorunning.com Cell Phone: 603-767-1230 Telephone:

Day of Event Contact & Phone: Mike St. Laurent 603-767-1230

5. Number of Attendees Expected: 800-1000

6. MA Tax Number: N/A

7. Is the Event Being Advertised? ☒ Where? New England Runner + Competitor magazines

8. What Age Group is the Event Targeted to? age 16-80

9. Have You Notified Neighborhood Groups or Abutters? Yes ☒ No ☐ Who? residents on route notified by signs week prior

ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food ☐ Beverages ☐ Alcohol ☐ Goods ☐ Total # of Vendors 0

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music ☐ DJ ☒ Race Announcer ☒ Radio/CD ☐

Performers ☐ Dancing ☐ Amplified Sound ☐ Stage ☐

C. Games /Rides: Adult Rides ☐ Kiddie Rides ☐ Games ☐ Raffle ☐

Other ☐ Total # 0

Name of Carnival Operator:

Address:

Telephone:

D. Clean Up: # of additional trash receptacles required 6 # of additional recycling receptacles required 6

E. Portable Toilets: (Each cluster of portable toilets must include at least one ADA accessible toilet)

# 19 Standard # 1 ADA accessible

FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

PARADE \_\_\_\_\_

ROAD RACE ☒

WALKATHON \_\_\_\_\_

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon: \_\_\_\_\_

Loco Sports, Inc.

2. Name, Address & Daytime Phone Number of Organizer: \_\_\_\_\_

Loco Sports Inc. PO Box 423 Newmarket NH 03857  
603-659-2824

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up \_\_\_\_\_

Mike St. Laurent 603-767-1230

Loco sports 55 Main St. Suite 217 Newmarket NH 03857

4. Date of Event: November 15, 2015 Expected Number of Participants: \_\_\_\_\_

5. Start Time: 9:00 AM Expected End Time: 12:30 PM

6. Road Race, Parade or Walkathon Route: (List street names & attach map of route): \_\_\_\_\_

Parker, Mulliken Way, Harbor Trail

7. Locations of Water Stops (if any): None

8. Will Detours for Motor Vehicles Be Required? No If so, where? \_\_\_\_\_

9. Formation Location & Time for Participants: 9:45 am 40 Parker St.

10. Dismissal Location & Time for Participants: 10:45-12:30pm Michael's Harborside

11. Additional Parade Information:

- Number of Floats: N/A
- Locations of Viewing Stations: \_\_\_\_\_
- Are Weapons Being Carried: Yes \_\_\_\_\_ No \_\_\_\_\_
- Are Marshalls Being Assigned to Keep Parade Moving: Yes \_\_\_\_\_ No \_\_\_\_\_

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE

CITY MARSHAL

4 Green Street

FIRE CHIEF

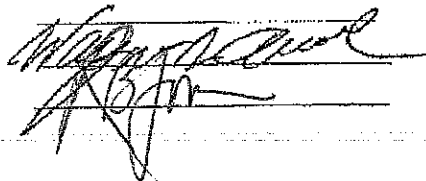
Greenleaf Street

DEPUTY DIRECTOR

1 Perry Way

CITY CLERK

60 Pleasant St.



**FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY**

PARADE \_\_\_\_\_ ROAD RACE ☒ WALKATHON \_\_\_\_\_

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon: \_\_\_\_\_

Loco Sports, Inc.

2. Name, Address & Daytime Phone Number of Organizer: \_\_\_\_\_

Loco Sports Inc. PO Box 423 Newmarket NH 03857  
603-659-2834

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up: \_\_\_\_\_

Mike St. Laurent 603-767-1230

Loco sports 55 Main St. Suite 217 Newmarket NH 03857

4. Date of Event: November 15, 2018 Expected Number of Participants: \_\_\_\_\_

5. Start Time: 9:00 AM Expected End Time: 12:30 PM

6. Road Race, Parade or Walkathon Route: (List street names & attach map of route): \_\_\_\_\_

Parker, Huletten Way, Harbor trail

7. Locations of Water Stops (if any): NONE

8. Will Detours for Motor Vehicles Be Required? NO If so, where? \_\_\_\_\_

9. Formation Location & Time for Participants: 8:45 am 40 Parker St.

10. Dismissal Location & Time for Participants: 10:15 - 12:30 pm Michael's Harborside

11. Additional Parade Information:

- Number of Floats: N/A
- Locations of Viewing Stations: \_\_\_\_\_
- Are Weapons Being Carried: Yes \_\_\_\_\_ No \_\_\_\_\_
- Are Marshalls Being Assigned to Keep Parade Moving: Yes \_\_\_\_\_ No \_\_\_\_\_

**APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE**

CITY MARSHAL  
4 Green Street  
FIRE CHIEF  
Greene Street  
DEPUTY DIRECTOR  
4 Ferry Way  
CITY CLERK  
60 Pleasant St.

*Christy Plouffe*

**FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY**

PARADE \_\_\_\_\_ ROAD RACE ☒ WALKATHON \_\_\_\_\_

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon: \_\_\_\_\_

Loco Sports, Inc.

2. Name, Address & Daytime Phone Number of Organizer: \_\_\_\_\_

Loco Sports Inc. PO Box 423 Newmarket NH 03857  
603-659-2824

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up \_\_\_\_\_

Mike St. Laurent 603-767-1230

Loco sports 55 Main St. Suite 217 Newmarket NH 03857

4. Date of Event: November 15, 2015 Expected Number of Participants: \_\_\_\_\_

5. Start Time: 9:00 AM Expected End Time: 12:30 PM

6. Road Race, Parade or Walkathon Route: (List street names & attach map of route): \_\_\_\_\_

Parker, Mullen Way, Harbor trail

7. Locations of Water Stops (if any): NONE

8. Will Detours for Motor Vehicles Be Required? NO If so, where? \_\_\_\_\_

9. Formation Location & Time for Participants: 8:45 am 40 Parker St.

10. Dismissal Location & Time for Participants: 10:15-12:30pm Michael's Harborside

11. Additional Parade Information:

• Number of Floats: N/A

• Locations of Viewing Stations: \_\_\_\_\_

• Are Weapons Being Carried: Yes \_\_\_\_\_ No \_\_\_\_\_

• Are Marshalls Being Assigned to Keep Parade Moving: Yes \_\_\_\_\_ No \_\_\_\_\_

**APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE**

CITY MARSHAL

4 Green Street

FIRE CHIEF

Greenleaf Street

DEPUTY DIRECTOR

1 Perry Way

CITY CLERK

60 Pleasant St.

[Signature] Lt Stremak



## Limitations

- (a) *"Procedure"* All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.
- (b) *"Exemptions"* Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (c) *"Course map"*, All applications shall be accompanied by a course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by Police, Fire, Department of Public Services, Parks Commission and Harbormasters Departments prior to submission to the City Clerk.
- (d) *"Electronic Amplifier"* Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 A.M. except for Sundays when electronic amplifiers, loud speakers or bullhorns will be used for public address announcements or music before 9:00 AM. This shall be deemed a requirement for all permitted events regardless of type or location.
- (e) *"Road Closure"* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ten (10) days in advance that neighborhood roads will be closed if no alternate route is available to those residents.
- (f) *"Insurance"* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars (\$2,000,000.00).
- (g) *"Event termination"* If in the judgment of the City Marshal, Fire Chief or Department of Public Services (DPS) Director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the Harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (h) *"Event and traffic Security"* The City Marshal, Fire Chief, DPS Director or in the case of a triathlon, the Harbormaster can require special duty personnel to oversee the safety and security of the event. All special duty assignments will be paid by the event organizers.
- (i) *"Clean-up"* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

## 13-101 Enforcement

- (a) *"Regulations"* Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the City Council. Any event previously approved by City Council shall be deemed permitted.

- (b) *"Warning"* In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the City Clerk and City Council and may be used as a factor in future application approvals and denials.
- (c) *"Noncriminal Disposition"* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in Subsection 1-17 of Chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d)
- (d) *"Violation"* The non-criminal violation shall be \$100.00 for the first offense and \$250.00 for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the City Clerk and City Council and shall be used as a factor in future application approvals and denials.

*I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.*

Signed: \_\_\_\_\_

*Michael H. Lee*

Date: \_\_\_\_\_

*9-4-15*

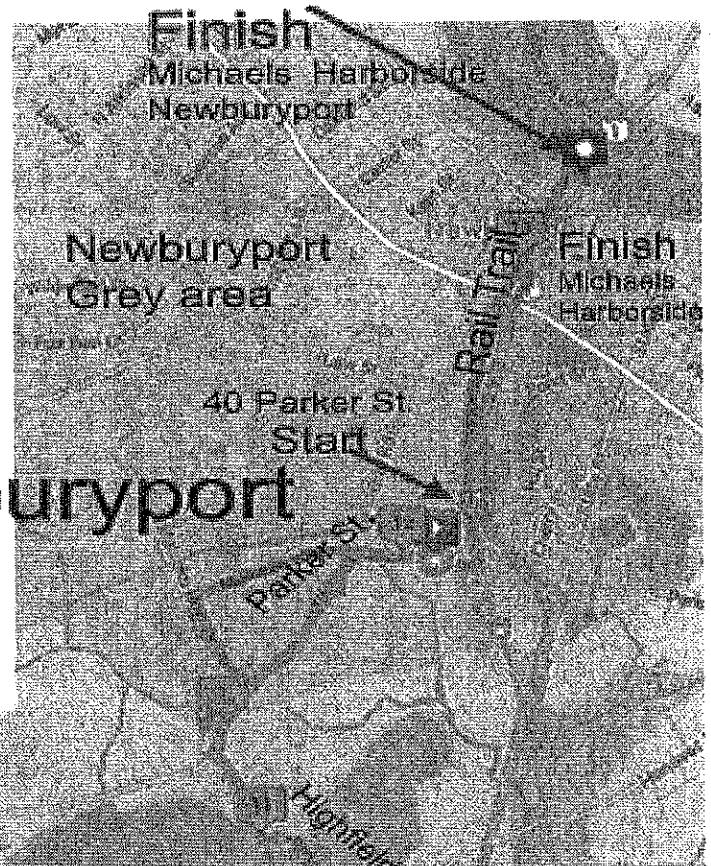
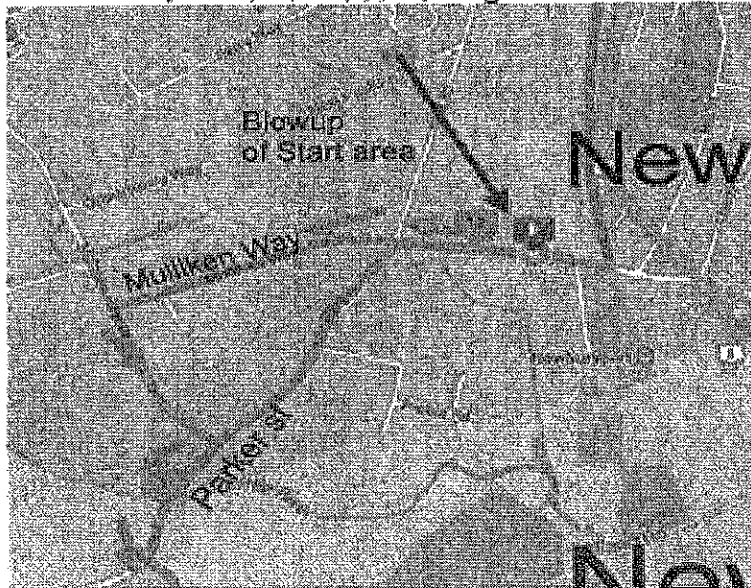
# Newburyport Section

## Start: 40 Parker St.

## Newburyport

## By big windmill

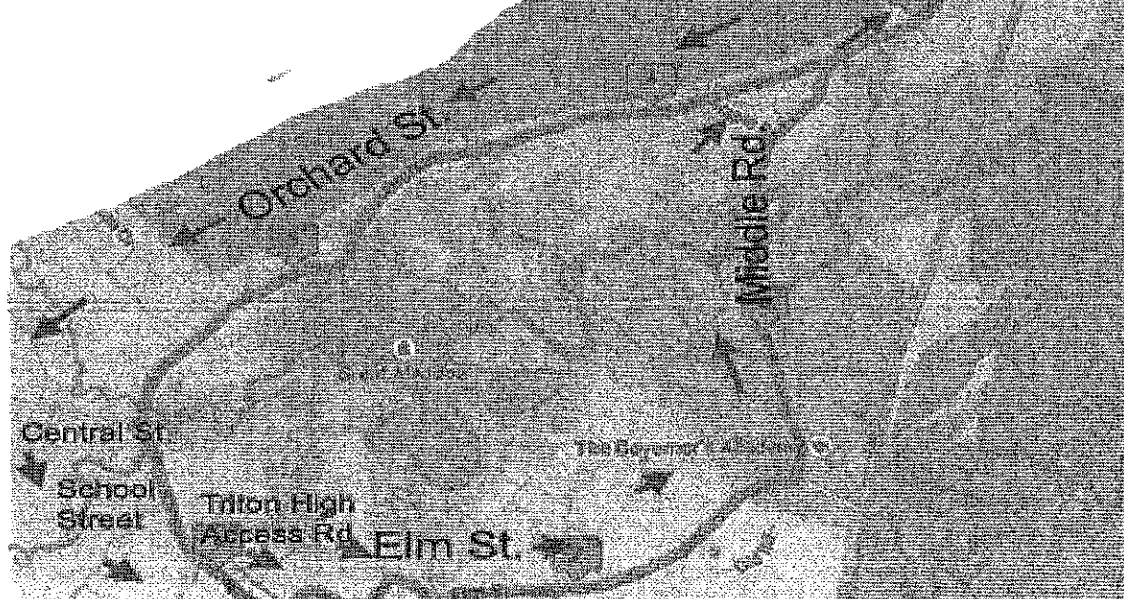
Mark Richie Woodworking



Newburyport

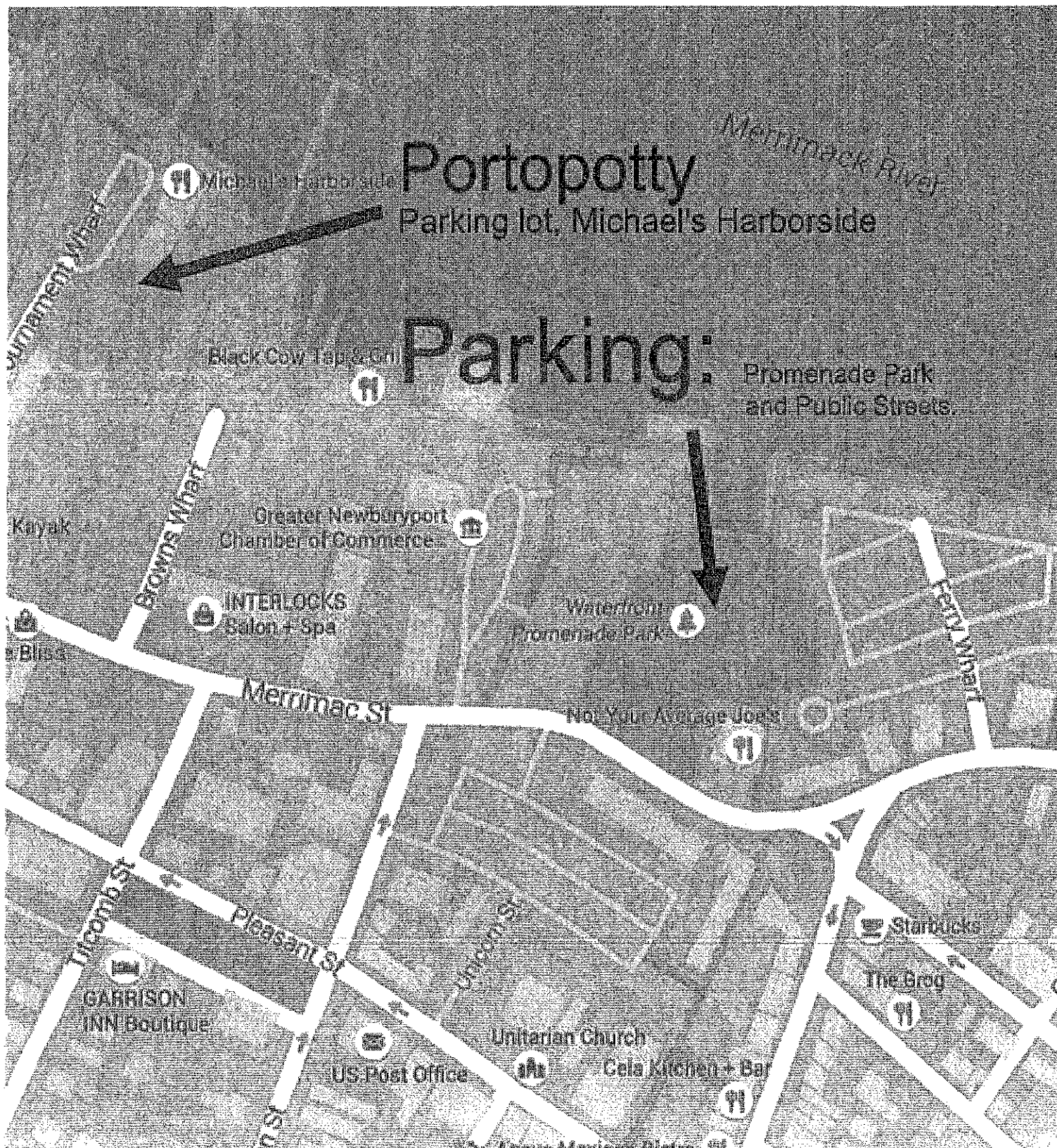
Newbury

Parker: Start  
 Straight: Mulliken Way  
 Right: Parker  
 Left Highfield  
 Right: Middle  
 Right: Orchard  
 Left: Central  
 Left School  
 Through: Triton High Access  
 Left Elm  
 Left Middle  
 Left Highfield  
 Right: Parker  
 Left: Rail Trail  
 Finish: Michaels Harborside





# Harborside Half Marathon Parking / Portopotty Map





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/11/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Margaret M. Mayers
STAR Insurance - Fort Wayne Office	PHONE (A/C, No, Ext): (260) 467-5689 FAX (A/C, No): (260) 467-5691
2130 East Dupont Road	E-MAIL ADDRESS: margaret.mayers@starfinancial.com
Fort Wayne IN 46825	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A National Casualty Company 11991
INSURED	INSURER B Nationwide Life Insurance Co. 66869
Road Runners Club of America/2015 and Its Member Clubs	INSURER C:
1501 Lee Highway, Suite 140	INSURER D:
Arlington VA 22209	INSURER E:
	INSURER F:

## COVERAGES

CERTIFICATE NUMBER: 2015 \$2M A.I.

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Legal Liability to Participant \$2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		KRO0000004913300  Abuse & Molestation Aggregate \$5,000,000	12/31/2014 12:01 AM	12/31/2015 12:01 AM	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ Unlimited PRODUCTS - COMP/OP AGG \$ 2,000,000 Abuse and Molestation \$ 500,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		KRO0000004913300	12/31/2014 12:01 AM	12/31/2015 12:01 AM	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE OTH-ER E.I. EACH ACCIDENT \$ E.I. DISEASE - EA EMPLOYEE \$ E.I. DISEASE - POLICY LIMIT \$
B	Excess Medical & Accident (\$250 Deductible/Claim)		SPX0000026656100	12/31/2014 12:01 AM	12/31/2015 12:01 AM	Excess Medical \$10,000 AD & Specific Loss \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 11/15/15 Harborside Half Marathon INSURED RRCA CLUB/EVENT MEMBER: LOCO Sports, Inc., Att'n: Arlon Chaffee, PO Box 423, Newmarket, NH 03857

## CERTIFICATE HOLDER

## CANCELLATION

11/15/15 City of Newburyport, MA PO Box 550 Newburyport, MA 01950	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE John Lefever/MMA
---	---

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ACORD 25 (2014/01)

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INS025 (201401)

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2015 SEP -8 A 10:37

LOCO Sports, Inc  
PO Box 423  
Newmarket, NH 03857



Newburyport City Council  
Newburyport, MA

August 24, 2015

Re: Road Race Request

Councilors,

We formally request permission to conduct a half marathon road race in Newburyport on Sunday, November 15th, 2015.

The event will start near 40 Parker Street and finish at the Harborside Restaurant. The event will bring hundreds of people to Newburyport to stay over for the weekend at local hotels and dine in local restaurants on a weekend in November that is normally quiet.

**Police:** We have already reviewed the course with Lieutenant Siemasko and have received a preliminary approval to seek city approval.

**Insurance:** The race will have a 1 million dollar liability insurance policy that names the City as additional insured

**Race Course:** The race course will have little impact on auto traffic, as only 2 miles of the course are on Newburyport roads and 1.2 miles on the rail trail. The rest are on rural roads in Newbury.

ALL Police and ambulance expenses to be paid by the race.

We would like to apply to hold this race at an upcoming City Council Meeting.

#### Event Information

The event will have at least 900 runners and over 1,000 spectators coming from all over New England, but include many locals. Volunteer groups from the Newburyport area will be encouraged to help out with the race in a variety of duties including handing out numbers and working at the start and the finish or food distribution.

The goal of the race is to distribute the proceeds locally to worthy school and non-profit groups. It is a great way for students to become involved in a healthy lifestyle event and earn money for their team or group. The event will be approved well in advance by the Town of Newburyport and Newbury and both Police departments.

**About us:** LOCO Sports conducts similar events with fields up to 5,000 runners including a half marathon in Hampton New Hampshire. Our goal is to provide a premier event that Newburyport can be proud of.

Thank you for your interest in helping us present this event.  
I await your comments and suggestions.

Sincerely,

Michael St. Laurent  
Owner, LOCO Sports, Inc.

## NEWBURYPORT SPECIAL EVENT APPLICATION

### SPECIAL EVENTS

Tel. (978)-465-4407 Fax. (978)-462-7936

(For Parades, Road Races and Walkathons Only - Please complete reverse side of this application)

NAME OF EVENT: Ladies Night out Run / wine + chocolate

1. Date: 12/12/15 Time: from 2PM to 3PM  
Rain Date:                      Time: from                      to
2. Location: Nicholson Hall
3. Description of Property: Church Hall Public ☒ Private ☐
4. Name of Organizer: Ashley Steeves City Sponsored Event: Yes ☐ No ☒  
Contact                      Person:                       
Address: 10 Hemmenway Rd Salem, MA 01970 Telephone:                       
E-Mail: ashley@bnsfitness.com Cell Phone: 978 836 0271  
Day of Event Contact & Phone:
5. Number of Attendees Expected: 400
6. MA Tax Number:
7. Is the Event Being Advertised? NO Where?
8. What Age Group is the Event Targeted to? 21+
9. Have You Notified Neighborhood Groups or Abutters? Yes ☐ No ☒ Who?

### ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

- A. Vending: Food ☒ Beverages ☒ Alcohol ☒ Goods ☐ Total # of Vendors (4-5)
- B. Entertainment: (Subject to City's Noise Ordinance.) Live Music ☐ DJ ☒ Radio/CD ☐  
Performers ☐ Dancing ☐ Amplified Sound ☐ Stage ☐
- C. Games / Rides: Adult Rides ☐ Kiddie Rides ☐ Games ☐ Raffle ☐  
Other ☐ Total # ☐  
Name of Carnival Operator:                       
Address:                       
Telephone:
- D. Clean Up: # of additional trash receptacles required                      # of additional recycling receptacles required
- E. Portable Toilets: (Each cluster of portable toilets must include at least one ADA accessible toilet)  
#                      Standard #                      ADA accessible

(AS) 1

FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

2015 SEP 22 A 10:26

PARADE \_\_\_\_\_

ROAD RACE ☒

WALKATHON \_\_\_\_\_

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon: \_\_\_\_\_

B+S Fitness Programs / Ashley Steeves  
4th annual Ladies Night at Run, wine + chocolate

2. Name, Address & Daytime Phone Number of Organizer: \_\_\_\_\_

Ashley Steeves 1978-836-0271  
10 Hemmerway Rd | Salem MA 01970

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up Same as above

4. Date of Event: 12/12/15 Expected Number of Participants: 400

5. Start Time: 2PM Expected End Time: 3PM

6. Road Race, Parade or Walkathon Route: (List street names & attach map of route): \_\_\_\_\_

See attached

7. Locations of Water Stops (if any): NA

8. Will Detours for Motor Vehicles Be Required? NO If so, where? \_\_\_\_\_

9. Formation Location & Time for Participants: Nicholsen Hall (Harris St)

10. Dismissal Location & Time for Participants: " "

11. Additional Parade Information:

• Number of Floats: \_\_\_\_\_

• Locations of Viewing Stations: \_\_\_\_\_

• Are Weapons Being Carried: Yes \_\_\_\_\_ No \_\_\_\_\_

• Are Marshalls Being Assigned to Keep Parade Moving: Yes \_\_\_\_\_ No \_\_\_\_\_

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE

CITY MARSHAL

4 Green Street

FIRE CHIEF

Greenleaf Street

DEPUTY DIRECTOR

1 Perry Way

CITY CLERK

60 Pleasant St.

*[Signatures]*



## Limitations

- (a) *"Procedure"* All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.
- (b) *"Exemptions"* Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (c) *"Course map"* All applications shall be accompanied by a course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by Police, Fire, Department of Public Services, Parks Commission and Harbormasters Departments prior to submission to the City Clerk.
- (d) *"Electronic Amplifier"* Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 A.M. except for Sundays when electronic amplifiers, loud speakers or bullhorns will be used for public address announcements or music before 9:00 AM. This shall be deemed a requirement for all permitted events regardless of type or location.
- (e) *"Road Closure"* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ten (10) days in advance that neighborhood roads will be closed if no alternate route is available to those residents.
- (f) *"Insurance"* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars (\$2,000,000.00).
- (g) *"Event termination"* If in the judgment of the City Marshal, Fire Chief or Department of Public Services (DPS) Director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the Harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (h) *"Event and traffic Security"* The City Marshal, Fire Chief, DPS Director or in the case of a triathlon, the Harbormaster can require special duty personnel to oversee the safety and security of the event. All special duty assignments will be paid by the event organizers.
- (i) *"Clean-up"* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

## 13-101 Enforcement

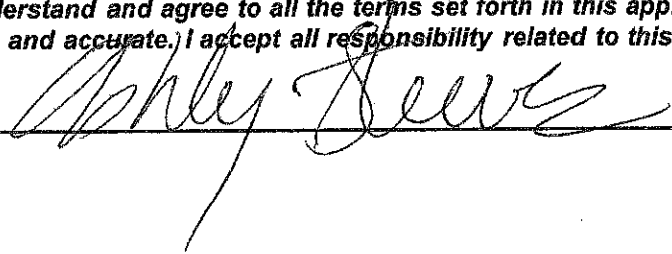
- (a) *"Regulations"* Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the City Council. Any event previously approved by City Council shall be deemed permitted.



- (b) *"Warning"* In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the City Clerk and City Council and may be used as a factor in future application approvals and denials.
- (c) *"Noncriminal Disposition"* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in Subsection 1-17 of Chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d)
- (d) *"Violation"* The non-criminal violation shall be \$100.00 for the first offense and \$250.00 for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the City Clerk and City Council and shall be used as a factor in future application approvals and denials.

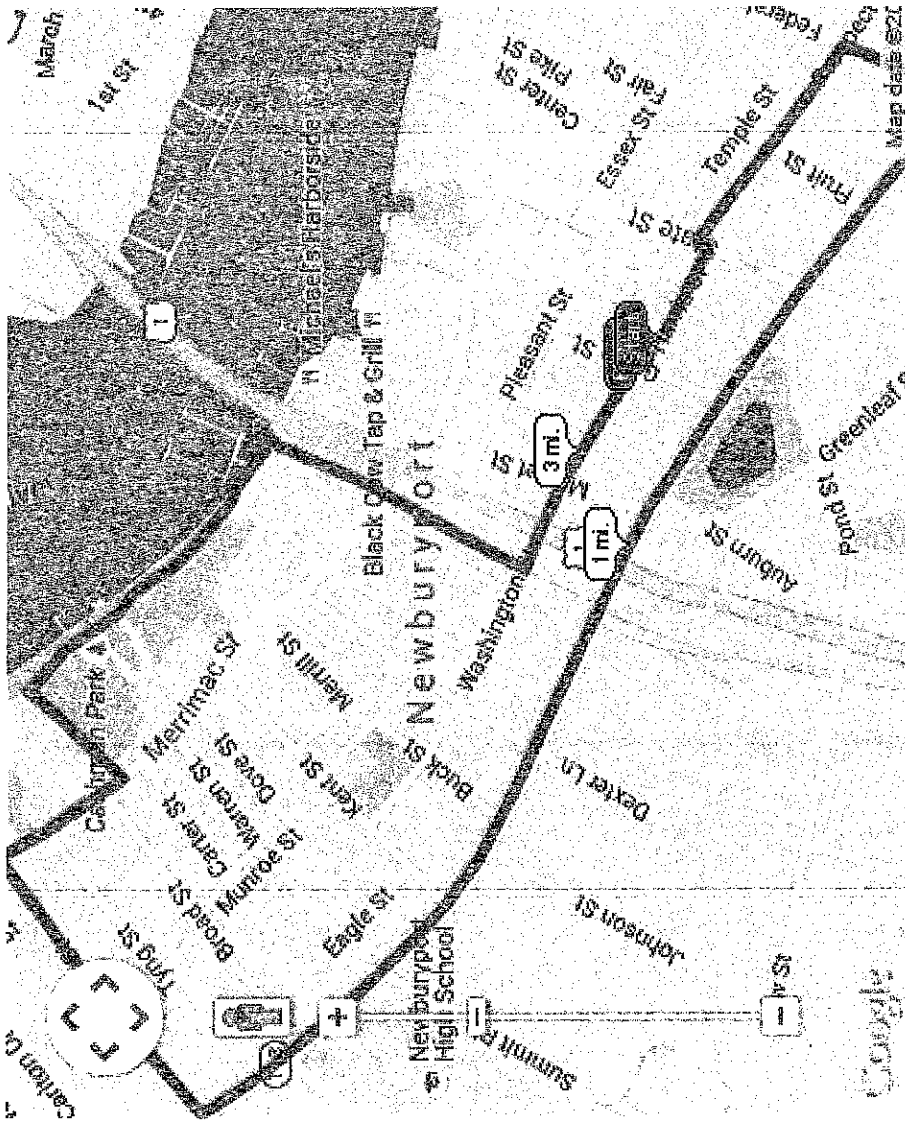
***I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.***

**Signed:**

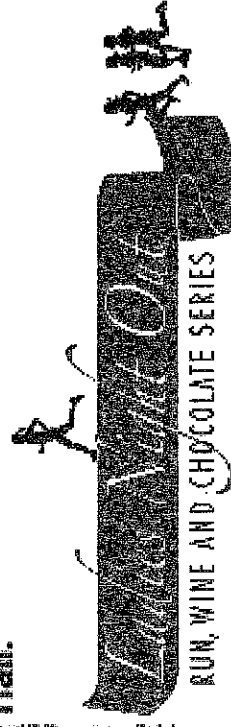


**Date:**

8/13/15



Start at Nicholson Hall (Harris St)  
 Cross State St. straight on to Prospect St.  
 Turn Left on to Federal St.  
 Turn Right on to High St.  
 Proceed Straight on Hight St.  
 Turn Right on to Oakland St.  
 Turn Right on to Merrimac St.  
 Turn Left on to Sally Snyder Way  
 Proceed along water through Cashman Park  
 Turn Left on to the Rail Trail  
 Turn Left on to Washington St.  
 Proceed Straight on to Harris St.  
 Finish is on Harris St. in front of Nicholson Hall.





# CERTIFICATE OF LIABILITY INSURANCE

OP ID: MM

DATE (MM/DD/YYYY)

08/24/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> John J Walsh Ins Agency, Inc P O Box 4407 Salem, MA 01970-6407 John J. Walsh Ins. Agcy., Inc.	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No. Ext):</b>	<b>FAX (A/C, No):</b>
	<b>E-MAIL ADDRESS:</b>	
	<b>PRODUCER CUSTOMER ID #:</b> 9BSFI01	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
<b>INSURED</b> B & S Fitness Programs LLC 15 Maple St Salem, MA 01970	<b>INSURER A:</b> Mesa Underwriters	
	<b>INSURER B:</b> The Hartford	
	<b>INSURER C:</b> Commerce Insurance Company	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	X	IN ISSUE	11/29/2015	11/29/2016	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person)	\$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY	\$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					GENERAL AGGREGATE	\$ 3,000,000
						PRODUCTS - COMP/OP AGG	\$ Included
						Inc Profe	\$ 1,000,000
X	AUTOMOBILE LIABILITY		BCYCKR	06/08/2015	06/08/2016	COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person)	\$ 100,000
	<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident)	\$ 300,000
	<input checked="" type="checkbox"/> SCHEDULED AUTOS					PROPERTY DAMAGE (PER ACCIDENT)	\$ 100,000
	<input type="checkbox"/> HIRED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						\$
	UMBRELLA LIAB					EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB					AGGREGATE	\$
	<input type="checkbox"/> DEDUCTIBLE						\$
	<input type="checkbox"/> RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A	08WEC16608	04/16/2015	04/16/2016	WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					E.L. EACH ACCIDENT	\$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE	\$ 100,000
						E.L. DISEASE - POLICY LIMIT	\$ 500,000
						Contents	20,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Location 45 Congress St Dock 20, Salem MA 01970  
Certificate Holder added as additional insured Event 12/12/15

**CERTIFICATE HOLDER****CANCELLATION**

0001003  City of Newburyport 60 Pleasant St Newburyport, MA 01950	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  John J. Walsh Jr.

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**Applicant Information**

Name of organization B+S Event Management  
 Contact name ASHLEY STEEVES  
 Address 10 Hemmenway Rd | SALEM MA 01970  
 City Salem  
 State MA Zip 01970  
 Phone 978 836 0271 Fax \_\_\_\_\_  
 Email ashley@bnsfitness.com

**Scheduling Information**

Date of Application 8/13/15

**We request use of:**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Atwood Park - South End             | <input type="checkbox"/> Cushing Park                           | <input type="checkbox"/> Perkins Park - South End   |
| <input type="checkbox"/> Basketball Court                    | <input type="checkbox"/> Basketball Courts                      | (For ball field please use "Field Use Permit Form") |
| <input type="checkbox"/> Tennis Court                        | <input type="checkbox"/> Joppa Park at the Sea Wall - South End | <input type="checkbox"/> Basketball Courts          |
| <input type="checkbox"/> Brown Square                        | <input type="checkbox"/> Jason Sawyer Playground - Plum Island  | <input type="checkbox"/> Tennis Courts              |
| <input checked="" type="checkbox"/> Cashman Park - North End | <input type="checkbox"/> Basketball Court                       | <input type="checkbox"/> Moseley Woods Pavilion     |
| (For ball field please use "Field Use Permit Form")          | <input type="checkbox"/> Pavillion                              |   |
| <input type="checkbox"/> Basketball Courts                   | <input type="checkbox"/> March's Hill                           | <input type="checkbox"/> Bartlet Mall               |
| <input type="checkbox"/> Tennis Courts                       | <input type="checkbox"/> Basketball Court                       | <input checked="" type="checkbox"/> Rail Trail      |

Dates/days requested 12/12/15 4th annual Ladies Night at Run, wine + Chocla

Time slot requested 2pm - 3pm  
 (1 1/2 hour blocks)

Activity Running Through Park + Rail Trail Number of attendees 400

Authorized Applicant Signature Ashley Steeves

**FOR INTERNAL USE ONLY**

Approval is contingent upon approval from the following authorities:

- ☒ Health Department if you are selling food  
☐ Fire Department  
☒ Police Department regarding street crossings  
☒ Licensing Commission if you are selling alcohol  
☐ City Council  
☐ Harbormaster  
☐ No further approvals needed

**ADDITIONAL COMMENTS:**

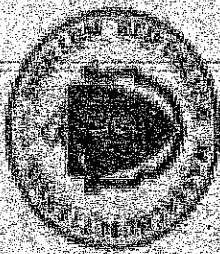
Do not block rail trail with any obstructions  
 This permit does not give you exclusive use of the  
 Clipper City Rail Trail; please inform participants and/or  
 be sure to employ adequate staff or volunteers to  
 ensure that the trail is open to the general public for  
 regular use at all times during your event.

**Submit completed form to**

Newburyport Parks  
 Newburyport City Hall  
 60 Pleasant Street  
 Newburyport, MA 01950  
 parks@cityofnewburyport.com  
 978-465-4462

See page 2 for Rules and Regulations and contacts for use of other parks and recreational facilities

For Parks Commission Use
Date reviewed <u>9/20/2015</u>
Approved <u>XX</u>
Rejected _____
Comments _____
<b>PLEASE SEE NOTES ABOVE</b>
Donation received _____



**The Commonwealth of Massachusetts**  
**City of Newburyport**  
**New and Renewal Certificate of Inspection**

In accordance with 780 CMR, Chapter 1 (The Sixth Edition of the Massachusetts State Building Code) and Chapter 104 of the Acts of 2004 (an Act to further enhance fire and life safety), this certificate of inspection is issued to the premises or structure or part thereof as herein identified.

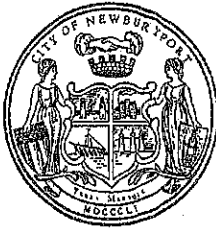
Issued to	Identify Name of Establishment		Certificate No.
	Antiochian Greek Orthodox Church Nicholson Hall		178 A
Located at	Identify property address including street number, name, city or town and county		Certificate Expiration
	57 Harris Street Newburyport MA Essex		3/25/2016
Use Group Classification(s)	First Floor	Second Floor	Third Floor
	0-4		Other
Allowable Occupant Load	0-4		

This Certificate of inspection is hereby issued by the undersigned to certify that the premises, structure or portion thereof as herein specified has been inspected for general fire and life safety features. It shall be deemed that the glass under inspection and posted in a conspicuous place within the space is subject to the provisions of the Massachusetts Building Code.

Failure to post or complying with the provisions of the certificate is strictly prohibited.

Name of Municipal Fire Chief	Signature of Municipal Fire Chief	Signature of Municipal Building Commissioner	Signature of Municipal Building Commissioner	Date of Inspection	3/25/2015
				Date of Issuance	3/25/2015

# CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 13, 2015

## AN ORDINANCE TO AMEND CHAPTER 13 (TRAFFIC AND MOTOR VEHICLES) OF THE MUNICIPAL CODE

Be it ordained by the City Council of the City of Newburyport as follows:

**Chapter 13** Traffic and Motor Vehicles  
**Article 4** Specific Street Schedules  
**Division 5.** Turning Lanes

**Delete:** Division 5 Turning Lanes  
And all sections thereunder.

**Add:** Division 5 Turning Lanes

### Sec. 13-151 Left Turns Required

Vehicles traveling on the following streets in the left lane of the roadway shall make the indicated left lane of the roadway shall make the indicated left turn:

Any and all streets now or in the future restricted pursuant to this Section shall be added, deleted or amended by order of the Council. A list of said streets and restrictions shall be maintained by the clerk's office and posted on the appropriate parking webpage on the City of Newburyport website.

### Sec. 13-152 Right Turns Required

Vehicles traveling on the following streets in the right lane of the roadway shall make the indicated right lane of the roadway shall make the indicated right turn:

Any and all streets now or in the future restricted pursuant to this Section shall be added, deleted or amended by order of the Council. A list of said streets and restrictions shall be maintained by the clerk's office and posted on the appropriate parking webpage on the City of Newburyport website.

Sec. 13 – 153 to 13-166. Reserved

Councillor Robert J. Cronin

reba  
p+s  
RC  
a



# CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 13, 2015

## AN ORDINANCE TO AMEND CHAPTER 13 (TRAFFIC AND MOTOR VEHICLES) OF THE MUNICIPAL CODE

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13    Traffic and Motor Vehicles  
Article 4     Specific Street Schedules  
Division 6.   Stopping, Standing and Parking

Add:

Section 166   Amendment, Addition and Deletion by Order

In order to efficiently and expeditiously address parking issues within the City of Newburyport, any and all amendments, additions and deletions to these sections contained in Division 6 shall be by order of the Council and, furthermore, the Clerk's office shall maintain a list of said amendments, additions and deletions and post the same on the appropriate page of the City of Newburyport website.

Councillor Robert J. Cronin

Refer  
to PS  
PC  
CT



# CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

October 13, 2015

## AN ORDINANCE TO AMEND CHAPTER 13 (TRAFFIC AND MOTOR VEHICLES) OF THE MUNICIPAL CODE

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13      Traffic and Motor Vehicles  
Article 4        Specific Street Schedules  
Division 4       Stop Intersections

Delete Division 4      Stop Interrsections  
And all sections thereunder.

Add Division 4        Stop and Yield Intersections

Sec. 13-136 Stop Signs Designated

Any and all streets now or in the future designated as stop intersections shall be added, deleted or amended by order of the Council. A list of said streets and intersections shall be maintained by the clerk's office and posted on the appropriate parking webpage on the City of Newburyport website.

Sec. 13-137 Yield Signs Designated

Any and all streets now or in the future designated as yield intersections shall be added, deleted or amended by order of the Council. A list of said streets and intersections shall be maintained by the clerk's office and posted on the appropriate parking webpage on the City of Newburyport website.

Sec. 13 - 138. Turning on red signals

Vehicles are restricted from making a turn on red signals at the following intersections (MGL Ch. 89 Sec. 8)

Any and all intersections now or in the future restricted pursuant to this Section shall be added, deleted or amended by order of the Council. A list of said intersections and restrictions shall be maintained by the clerk's office and posted on the appropriate parking webpage on the City of Newburyport website.

Councillor Robert J. Cronin

Robert  
PS  
RC/1