

# CITY COUNCIL MEETING AGENDA - VERSION 1

January 25, 2016

7:30PM

(Sound Check)

1. MOMENT OF SILENCE
2. PLEDGE OF ALLEGIANCE
3. LATE FILE ITEMS
4. PUBLIC COMMENT
5. MAYOR'S COMMENT

## CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

### 6. APPROVAL OF MINUTES

January 4, 2016

(Approve)

January 11, 2016

(Approve)

### 7. TRANSFERS

TRAN002\_01\_25\_16 - Sewer Retained Earnings \$230,000, to Odor Control Impv. Project \$230,000 (B&F)

### 8. COMMUNICATIONS

COMM007\_01\_25\_16 - Special Event App MS Walk Newburyport April 2, 2016 (PS)

COMM008\_01\_25\_16 - Special Event App Jeanne Geiger Crisis Ctr Flash Mob Feb. 11, 2016 (PS)

COMM009\_01\_25\_16 - Second Hand Motor Vehicle License Nbpt. Sunoco GNFD, Inc. (L&P)

COMM010\_01\_25\_16 - Licensing Commission Acoustic & Amplified Entertainment (L&P)

COMM011\_01\_25\_16 - Finance Director FY 2016 Mid-Year Report (B&F)

### 9. APPOINTMENTS - First Reading - Re-Appointments

APPT003\_01\_25\_16 - Justin Dutcher 7 Morin Rd, Newburyport, Harbor Commission January 1, 2019

APPT004\_01\_25\_16 - Edward L. Ramsdell 32 Kent St., Newburyport, Zoning Board February 1, 2017

## END OF CONSENT AGENDA

## REGULAR AGENDA

### 10. COMMUNICATIONS

LATE FILE Mayor's Update

### 11. APPOINTMENTS Second Reading

#### APPOINTMENTS

APPT001\_01\_11\_16 Brendan Coffey, PE 7 Park St. Water/Sewer Commission May 1, 2017

APPT002\_01\_11\_16 Nora D. Duggan 70 Mudnock Rd, Salisbury Special Police Officer

### 12. ORDERS

ORDR002\_01\_25\_16 - Accept gift of \$25,000 repairing Brown's Wharf Culvert

ORDR003\_01\_25\_16 - Parking Restricted No Atkinson Street At High

ORDR004\_01\_25\_16 - Order to change fees for recycling TVs

ORDR005\_01\_25\_16 - Parking Restricted on Merrimac St at Kent

ORDR006\_01\_25\_16 - Crosswalks at Intersection of Fair, Fruit and Prospect

### 13. ORDINANCES

ODNC001\_01\_25\_16 - Zoning Amend Smart Growth District

ODNC002\_01\_25\_16 - Chapter 4 Fines for dogs on Plum Island

#### 14. COMMITTEE ITEMS

##### **Budget & Finance**

###### *In Committee:*

- **TRAN001\_01\_11\_16** - Gen Fd \$242,000, ENSTech \$30,171, FY15 School Expenses \$45,344.42, FY16 School Expenses \$24,484.58 to High School Security Upgrade \$342,000
- **ORDR001\_01\_11\_16** - Accept Chapter 200A, Sec. 9A of MGL unclaimed funds/abandoned property
- **ORDR002\_01\_11\_16** Loan Order intermodal transit parking facility \$630,300

##### **General Government**

##### **Joint Education**

##### **License & Permits**

###### *In Committee:*

- **COMM001\_01\_11\_16** Second Hand Motor Vehicle License Renewal Plum Autoworks, Inc.
- **COMM003\_01\_11\_16** Taxi License Renewal Seacoast Taxi
- **COMM004\_01\_11\_16** Taxi License Renewal Port Taxi

##### **Neighborhoods and City Services**

###### *In Committee:*

- **ODNC001\_01\_11\_16** Amend Ch11 Parks and Recreation (COTW)

##### **Planning & Development**

###### *In Committee:*

- **COMM005\_01\_11\_16** Letter to Council regarding Economic Development Concept for Business Park

##### **Public Safety**

##### **Public Utilities Committee**

##### **Rules Committee**

#### 15. GOOD OF THE ORDER

#### 16. ADJOURNMENT

## **CONSENT AGENDA**

**CITY OF NEWBURYPORT INAUGURATION CEREMONY  
CITY COUNCIL CHAMBERS  
60 Pleasant Street  
JANUARY 4, 2016**

**Introductory Violin Music** performed by Elizabeth Jones.

**Opening Statement** given by Richard B. Jones, City Clerk.  
Acknowledgement of current and former elected officials.

**Invocation** by Reverend Ross E. Varney, Belleville Congregational Church.

**Pledge of Allegiance** led by children and grandchildren of the City Councillors and School Committee members.

**National anthem** sung by Ann Ormond, President, Greater Newburyport Chamber of Commerce.

**Mayor's Welcoming Comments**

Mayor Donna Holaday offered her welcoming address to the incumbent and new Councillors and Committee members.

**1. City Council Meeting Called to Order**

a) Roll call:

Councillor-Elect Edward C. Cameron, Jr.	Present
Councillor-Elect Barry N. Connell,	Present
Councillor-Elect Robert J. Cronin,	Present
Councillor-Elect Joseph H. Devlin,	Present
Councillor-Elect Gregory D. Earls,	Present
Councillor-Elect Jared J. Eigerman,	Present
Councillor-Elect Larry G. Giunta,	Present
Councillor-Elect Thomas F. O'Brien,	Present
Councillor-Elect Charles F. Tontar	Absent
Councillor-Elect Bruce L. Vogel	Present
Councillor-Elect Sharif I. Zeid,	Present

b) Oath of Office City Councillors-Elect

c) Councillor O'Brien was elected unanimously as Council President for 2016

d) Council President's Address delivered by Councillor O'Brien

e) City Council Meeting Adjourned

i) the City Council will meet in regular session at 7:30PM on Monday, January 11, 2016

**2) Organization of the 2016 School Committee**

a) Oath of Office

Nicholas B. deKanter,  
David A. Hochheiser,  
Bruce M. Menin,  
Christine E. Miller

b) The City Clerk called the School Committee to order and Roll Call:

Steven Cole	Present
Nicholas deKanter	Present
David A. Hochheiser	Present
Donna Holaday	Present
Bruce Menin	Present
Christine E. Miller	Present
Cheryl Sweeney	Present

c) The school committee elected the Vice Chair Cheryl Sweeney unanimously

d) Remarks by the Vice Chair, Cheryl Sweeney

Musical selection "Keep Hope Alive" written and performed by Rev. Ross E. Varney.

e) School Committee meeting adjourned

The City Clerk invited Councillors, Committee members and guests to the Port Tavern for a reception.

Attest: \_\_\_\_\_  
Richard B. Jones, City Clerk

## **CITY COUNCIL MEETING MINUTES - VERSION 1**

**January 11, 2016**

**7:30PM**

The City Clerk called the meeting to order at 7:30 pm. A moment of silence was held for Mike Fall and Paul Nakis, former Newburyport police officers. This was followed by the Pledge of Allegiance. He then instructed the City Clerk to call the roll. The following Councillors answered present: Cameron, Connell, Cronin, Devlin, Earls, Eigerman, Giunta, Tontar, Vogel, Zeid and O'Brien. 11 present.

### **1. CALL TO ORDER**

#### **1. Committee Assignments**

**Council President O'Brien announced the committee assignments.**

#### **2. City Council Meeting Schedule 2016**

**Motion to approve by Councillor Giunta, seconded by Councillor Tontar. So voted.**

#### **3. City Council Rules 2016**

**Motion to approve the rules by Councillor Cronin, seconded by Councillor Cameron. So voted.**

### **2. LATE FILES – Mayor's Communication**

**Motion to waive the rules and allow the late file by Councillor Cronin, seconded by Councillor Cameron. So voted.**

### **3. PUBLIC COMMENT**

- |                   |                        |                                    |
|-------------------|------------------------|------------------------------------|
| 1. Susan Viccaro  | 7 Heritage Way, Rowley | NHS Security                       |
| 2. Steve Bergholm | NHS Employee           | NHS Security                       |
| 3. Brendan Coffey | 7 Park Street          | Water/Sewer Commission Appointment |
| 4. Kim Spinney    | 59 Phillips Drive      | NHS Security                       |

### **4. MAYOR'S COMMENT**

**The Mayor gave an update.**

## **CONSENT AGENDA**

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### **5. APPROVAL OF MINUTES**

December 14, 2015

(Approved)

### **6. TRANSFERS**

**TRAN001\_01\_11\_16** - Mayor Gen Fd \$242,000, Essex North Shore Tech \$30,171, FY15 School Expenses

\$45,344.42, FY16 School Expenses \$24,484.58 to High School Security Upgrade \$342,000 (B&F)

**TRAN002\_01\_11\_16** - DPS-Sewer Retained Earnings \$113,000 to Sewer Odor Control \$113,000 (B&F)

### **7. COMMUNICATIONS**

**COMM001\_01\_11\_16** - Second Hand Motor Vehicle License Renewal Plum Autoworks, Inc. (L&P)

**COMM002\_01\_11\_16** - December 2015 Grant Report (R&F)

**COMM003\_01\_11\_16** - Taxi License Renewal Seacoast Taxi (L&P)

**COMM004\_01\_11\_16** - Taxi License Renewal Port Taxi (L&P)

**COMM005\_01\_11\_16** - Letter to Council regarding Economic Development Concept for Business Park (P&D)

### **8. APPOINTMENTS – First Reading**

#### **APPOINTMENTS**

**APPT001\_01\_11\_16** Brendan Coffey, PE 7 Park St. Water/Sewer Commission May 1, 2017

**APPT002\_01\_11\_16** Nora D. Duggan 70 Mudnock Rd. Special Police Officer June 1, 2017

## **END OF CONSENT AGENDA**

**Motion to approve the consent agenda by Councillor Cameron, seconded by Councillor Connell. So voted.**

## REGULAR AGENDA

### 9. TRANSFERS

**TRAN002\_01\_11\_16 - DPS-Sewer Retained Earnings \$113,000 to Sewer Odor Control \$113,000**

**Motion to approve Emergency Preamble by Councillor Cameron, seconded by Councillor Zeid. 10 yes, 1 no (Cronin). So voted. Motion to approve transfer by Councillor Zeid, seconded by Councillor Cameron. Roll call vote, 11 yes. So voted.**

### 10. COMMUNICATIONS

**COMM006\_01\_11\_16 - LATE FILE Mayor's Update**

**Motion to receive and file by Councillor Cameron, seconded by Councillor Giunta. So voted.**

### 11. APPOINTMENTS Second Reading – None

### 12. ORDERS

**ORDR001\_01\_11\_16 - Accept Chapter 200A, Sec. 9A of MGL to retain unclaimed funds/abandoned property**

**Motion to refer to Budget & Finance by Councillor Tontar, seconded by Councillor Cameron. So voted.**

### 13. ORDINANCES

### 14. COMMITTEE ITEMS

**Budget & Finance**

*In Committee:*

**ORDR001\_10\_13\_15** Loan Order intermodal transit parking facility \$630,300

**General Government**

**Joint Education**

**Neighborhoods and City Services**

*In Committee:*

**ODNC001\_08\_10\_15** Amend Ch11 Parks and Recreation (COTW)

**Planning & Development**

**Public Safety**

**Public Utilities Committee**

**Rules Committee**

### 15. GOOD OF THE ORDER

### 16. ADJOURNMENT

**Councillor Cameron moved to adjourn, seconded by Councilor Zeid at 8:05 pm. So voted.**

## TRANSFERS



CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
DONNA D. HOLADAY  
60 PLEASANT STREET • P.O. BOX 550  
NEWBURYPORT, MA 01950  
(978) 465-4413 • (978) 465-4402 (FAX)  
WWW.CITYOFNEWBURYPORT.COM

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2016 JAN 19 P 2:14

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Date: January 19, 2016

Subject: Request for Transfer to fund Final Design/Bidding for Wastewater Treatment Facility Odor Control

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I am writing to respectfully request approval of an appropriation from Sewer Retained Earnings in the amount of \$230,000 to fund the Final Design/Bidding for odor control and facility upgrades at the Wastewater Treatment Facility at 115 Water Street.

At the January 11, 2016 City Council Meeting, Bob Rafferty from Environmental Partners and Water and Sewer Commission Chairperson John Tomasz discussed milestones and funding approval dates for the facility upgrades at the Wastewater Treatment Facility. The attached transfer will position the Water and Sewer Commission to move forward within the necessary timeline.

Again, listed below are the Project Milestones.

Project Milestones	Completion Dates
1A Preliminary Design	February 29, 2016
1B City Review	March 14, 2016
2A Permitting Submittal	May 31, 2016 - July 25, 2016
2B Final Design	June 27, 2016
2C City Review	July 18, 2016
3 Bid Period	July 25, 2016 - September 2, 2016
4 Award Contract	September 19, 2016
5 Construction Period	September 2016 - June 2017

To meet the above milestones, we are anticipating our funding needs as shown below. The estimated costs will be further refined as the design process is completed and the project goes out to bid.

Phase	Estimated Cost	Funding Approval Dates
Preliminary Design	\$113,000	January 11, 2016
Final Design/Bidding	\$230,000	February 29, 2016
Construction	\$3.0-3.5 million	September 12, 2016

As previously mentioned, the delivery of the clarifier covers can take up to 6 months from a notice to proceed. In addition, there is a permitting timeline of 60 days for the Department of Environmental Protection (MassDEP) to approve the upgrades. An expected delivery timeline from the biofilter manufacturer is forthcoming.

The goals of this project are two-fold: (1) take immediate steps to reduce odors for summer of 2016 and (2) undergo bidding and construction of the facility upgrades as a permanent solution to reducing odors at the facility.

I thank you in advance for your consideration.



# City of Newburyport

## FY 2016

### BUDGET TRANSFER REQUEST

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA  
2016 JAN 19 P 2:14

**Department:** DPS - Sewer

**Submitted by:** Anthony Furnari, Director

**Date Submitted:** 1/25/2016

**Transfer From:**

Account Name	Sewer Retained Earnings	YTD Bal:	\$	1,589,181.00
Account Number:	61-35920	Trans In:	\$	-
Amount:	\$230,000.00	Trans Out:	\$	(338,000.00)
Why are Funds Available:	<i>The Massachusetts Department of Revenue certified Retained Earnings for the Sewer Enterprise Fund for FY2016 at \$1,927,181. These funds are available for any legal expenditure with the approval of the Mayor and a majority vote of the City Council.</i>			

**Transfer To:**

Account Name	Odor Control Improvements Project	YTD Bal:	\$	113,000.00
Account Number:	4101-49700	Trans In:	\$	113,000.00
Amount:	\$230,000.00	Trans Out:	\$	-
Why are Funds Required:	<i>To fund final design and bidding of the Odor Control and Facility Upgrade at the City's Wastewater Treatment Facility. See attached explanatory memo.</i>			

Donna D Holaday, Mayor  
Ethan R. Manning, Auditor  
City Council Approval: (Stamp)

*Donna D Holaday*  
*Ethan R Manning*

Date:

*1/19/16*

Date:

*1/19/16*

## COMMUNICATIONS

## NEWBURYPORT SPECIAL EVENT APPLI

SPECIAL EVENTS  
Tel. Fax.RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

(For Parades, Road Races and Walkathons Only - Please complete page 3 of this application)

2016 JAN 14 A 9:33

NAME OF EVENT: Walk ms Newburyport

1. Date: 4.2.16 Time: from 10am to 2pm  
Rain Date: N/A Time: from \_\_\_\_\_ to \_\_\_\_\_
2. Location: Newburyport High School
3. Description of Property: High School Public ☒ Private \_\_\_\_\_
4. Name of Organizer: Emily Christian City Sponsored Event: Yes \_\_\_\_\_ No ☒  
Contact Person  
Address: 101A First Ave Waltham MA 02451 Telephone: 781-693-5154  
E-Mail: emily.christian@nmss.org Cell Phone: —  
Day of Event Contact & Phone: Danielle Paonessa 978-729-4260
5. Number of Attendees Expected: 750
6. MA Tax Number: 042178884
7. Is the Event Being Advertised? yes Where? online
8. What Age Group is the Event Targeted to? All Ages
9. Have You Notified Neighborhood Groups or Abutters? Yes \_\_\_\_\_ No ☒ Who? \_\_\_\_\_

ACTIVITIES: (Please check where applicable.) Subject to Licenses &amp; Permits from Relevant City Departments

- A. Vending: Food ☒ Beverages ☒ Alcohol \_\_\_\_\_ Goods \_\_\_\_\_ Total # of Vendors \_\_\_\_\_  
Bottled water? Granola Bars provided by National MS Society
- B. Entertainment: (Subject to City's Noise Ordinance.) Live Music \_\_\_\_\_ DJ ☒ Radio/CD \_\_\_\_\_  
Performers \_\_\_\_\_ Dancing \_\_\_\_\_ Amplified Sound \_\_\_\_\_ Stage \_\_\_\_\_
- C. Games /Rides: Adult Rides \_\_\_\_\_ Kiddie Rides \_\_\_\_\_ Games \_\_\_\_\_ Raffle \_\_\_\_\_  
Other \_\_\_\_\_ Total # \_\_\_\_\_  
Name of Carnival Operator: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_
- D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes ☒ No \_\_\_\_\_

**If yes:**

- a) How many trash receptacles will you be providing? Trash bags for receptacles
- b) How many recycling receptacles will you be providing? Trash bags for receptacles
- c) Will you be contracting for a dumpster for trash? Yes \_\_\_\_\_ No ☒
- i. If yes, size of dumpster \_\_\_\_\_
- ii. Name of disposal company \_\_\_\_\_
- iii. If no, will you remove trash with organizers' cars or trucks? Yes ☒ No \_\_\_\_\_

**If no:**

- a) # of trash container(s) to be provided by DPS \_\_\_\_\_ (fee/container may apply)
- b) # of recycling container(s) to be provided by DPS \_\_\_\_\_ (fee/container may apply)
- c) \$35.00 /hr/DPS employee charge must be paid by the organizer to DPS in advance of the event. The hours required for the event will be determined by DPS.

All fees must be paid prior to the event. Check or money order is payable to the City of Newburyport.

**E. Portable Toilets:** (Each cluster of portable toilets must include at least one ADA accessible toilet)

# 4 Standard      # 2 ADA accessible

Name of company providing the portable toilets: Dave's Septic

**FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY**

PARADE \_\_\_\_\_

ROAD RACE \_\_\_\_\_

WALKATHON ☒

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon: National ms Society

2. Name, Address & Daytime Phone Number of Organizer: Emily Christian

101A First Ave Waltham, MA 02451 781-693-5154

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up Danielle Pagnessa

101A First Ave Waltham MA 02451 978-729-4260

4. Date of Event: 4.2.16 Expected Number of Participants: 750

5. Start Time: 10am Expected End Time: 2pm

6. Road Race, Parade or Walkathon Route: (List street names & **attach map of route**):

High Street, Ashland Street, Merrimack Street, Water Street, Marlboro St.

7. Locations of Water Stops (if any): Joppa Flats ; Cushman Park

8. Will Detours for Motor Vehicles Be Required? No If so, where? \_\_\_\_\_

9. Formation Location & Time for Participants: Newburyport High School 10am

10. Dismissal Location & Time for Participants: Newburyport High School 2pm

11. Additional Parade Information: N/A

• Number of Floats: \_\_\_\_\_

• Locations of Viewing Stations: \_\_\_\_\_

• Are Weapons Being Carried: Yes \_\_\_\_\_ No \_\_\_\_\_

• Are Marshalls Being Assigned to Keep Parade Moving: Yes \_\_\_\_\_ No \_\_\_\_\_

**APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY.**

CITY MARSHAL [Signature] 4 Green St FIRE CHIEF \_\_\_\_\_ Greenleaf St.

DEPUTY DIRECTOR \_\_\_\_\_ 1 Perry Way CITY CLERK \_\_\_\_\_ 60 Pleasant St

Police Lt Siemund

## FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

PARADE \_\_\_\_\_ ROAD RACE \_\_\_\_\_ WALKATHON ☒

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High Street, Ashland Street, Merrimac Street, Water Street, Marlboro St.

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• Number of Floats: \_\_\_\_\_

• Locations of Viewing Stations: \_\_\_\_\_

• Are Weapons Being Carried: Yes \_\_\_\_\_ No \_\_\_\_\_

• Are Marshalls Being Assigned to Keep Parade Moving: Yes \_\_\_\_\_ No \_\_\_\_\_

### APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY.

CITY MARSHAL \_\_\_\_\_ 4 Green St FIRE CHIEF Christy Yelland Greenleaf St.  
DEPUTY DIRECTOR \_\_\_\_\_ 1 Perry Way CITY CLERK \_\_\_\_\_ 60 Pleasant St

## FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

PARADE \_\_\_\_\_ ROAD RACE \_\_\_\_\_ WALKATHON ☒

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon: National MS Society

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• Locations of Viewing Stations: \_\_\_\_\_

• Are Weapons Being Carried: Yes \_\_\_\_\_ No \_\_\_\_\_

• Are Marshalls Being Assigned to Keep Parade Moving: Yes \_\_\_\_\_ No \_\_\_\_\_

### APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY.

CITY MARSHAL \_\_\_\_\_ 4 Green St FIRE CHIEF \_\_\_\_\_ Greenleaf St.

★ DEPUTY DIRECTOR [Signature] 1 Perry Way CITY CLERK \_\_\_\_\_ 60 Pleasant St

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## DEPARTMENT APPROVAL (For Committee member use only):

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It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, & others may request cash in advance payment.

Approval Required	Date: _____	Signature _____
_____	1. Special Events: _____	
_____	2. Police: _____	
	Is Police Detail Required: _____	# of Details Assigned: _____
_____	3. Traffic, Parking & Transportation: _____	
_____	4. ISD/Health: _____	
_____	5. ISD/Building: _____	
_____	6. Electrical: _____	
_____	7. Fire: _____	
	Is Fire Detail Required: _____	# of Details Assigned: _____
_____	8. Public Works: _____	
_____	9. Recreation Department: _____	
_____	10. License Commission: _____	

**The Departments listed above have their own application process. Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual Departments.**

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### Limitations

- (a) *"Procedure"* All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.
- (b) *"Exemptions"* Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (c) *"Course map"*, All applications shall be accompanied by a course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by Police, Fire, Department of Public Services, Parks Commission and Harbormasters Departments prior to submission to the City Clerk.
- (d) *"Electronic Amplifier"* Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 A.M. except for Sundays when electronic amplifiers, loud speakers or bullhorns will be used for public address announcements or music before 9:00 AM. This shall be deemed a requirement for all permitted events regardless of type or location.
- (e) *"Road Closure"* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ten (10) days in advance that neighborhood roads will be closed if no alternate route is available to those residents.

- (f) *"Insurance"* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars (\$2,000,000.00).
- (g) *"Event termination"* If in the judgment of the City Marshal, Fire Chief or Department of Public Services (DPS) Director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the Harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (h) *"Event and traffic Security"* The City Marshal, Fire Chief, DPS Director or in the case of a triathlon, the Harbormaster can require special duty personnel to oversee the safety and security of the event. All special duty assignments will be paid by the event organizers.
- (i) *"Clean-up"* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

### 13-101 Enforcement

- (a) *"Regulations"* Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the City Council. Any event previously approved by City Council shall be deemed permitted.
- (b) *"Warning"* In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the City Clerk and City Council and may be used as a factor in future application approvals and denials.
- (c) *"Noncriminal Disposition"* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in Subsection 1-17 of Chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d)
- (d) *"Violation"* The non-criminal violation shall be \$100.00 for the first offense and \$250.00 for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the City Clerk and City Council and shall be used as a factor in future application approvals and denials.

***I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.***

**Signed:**

*Emily B. Clark*

**Date:**

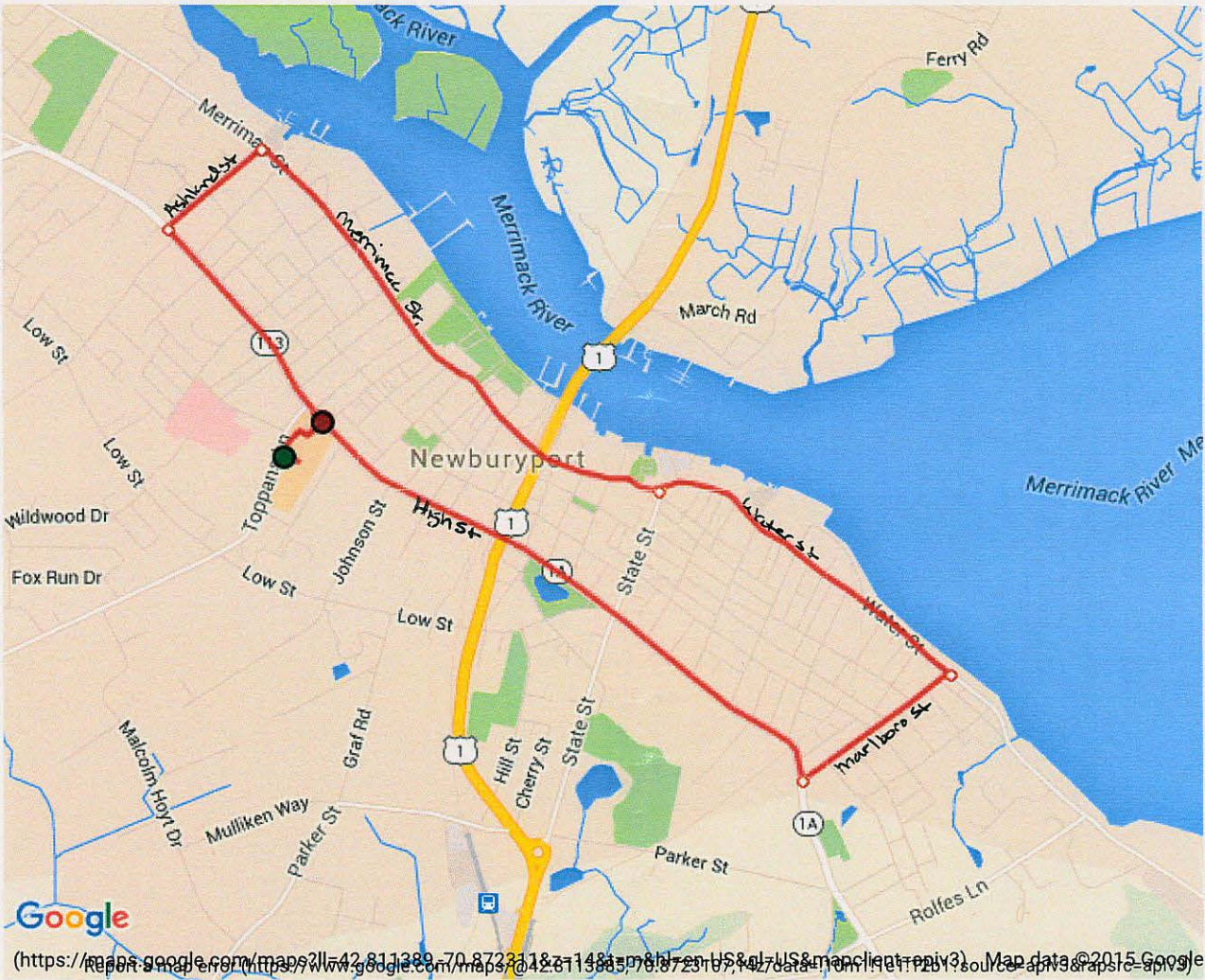
*7-11-16*

241 High St, Newburyport, MA  
01950, USA Route

Save

Show Labels

Distance:	Calories:	Time:
5.08 mi	561 cal	101m 36s
8.19 km	@ 180 lbs	@ 3 mph
Start	0mi	
1	0.16mi	
2	0.73mi	
3	1.02mi	
4	2.32mi	
5	3.19mi	
6	3.62mi	
Finish	5.08mi	





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/04/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARSH USA, INC. 445 SOUTH STREET MORRISTOWN, NJ 07960-6454 Attn: Morristown.CertRequest@marsh.com Fax: 212-948-0979	<b>CONTACT</b> NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	<b>FAX</b> (A/C, No):
<b>WALTH</b>	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> NATIONAL MULTIPLE SCLEROSIS SOCIETY GREATER NEW ENGLAND CHAPTER 101A FIRST AVENUE, STE 6 WALTHAM, MA 02451	<b>INSURER A :</b> Federal Insurance Company	<b>NAIC #</b> 20281
	<b>INSURER B :</b> ACE Property and Casualty Insurance Company	20699
	<b>INSURER C :</b> Employers Insurance Company Of Wausau	21458
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

**COVERAGES** **CERTIFICATE NUMBER:** NYC-00796997-13 **REVISION NUMBER:** 2

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			3583-33-49	12/31/2015	12/31/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			7353-02-37	12/31/2015	12/31/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Coll Deductible \$ 1,000
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10,000			M00552835 005	12/31/2015	12/31/2016	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	WCC-Z91-451053-015	12/31/2015	12/31/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THE CERTIFICATE HOLDER IS ADDED AS AN ADDITIONAL INSURED EXCLUDING WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY POLICY AS REQUIRED BY WRITTEN CONTRACT BUT LIMITED TO THE OPERATIONS OF THE INSURED UNDER SAID CONTRACT AND ALWAYS SUBJECT TO THE POLICY TERMS, CONDITIONS AND EXCLUSIONS.

## CERTIFICATE HOLDER

## CANCELLATION

CITY OF NEWBURYPORT  
ATTN: JOHN MOAK  
60 PLEASANT STREET  
NEWBURYPORT, MA 01950

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
of Marsh USA Inc.

Manashi Mukherjee

*Manashi Mukherjee*

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2016 JAN 14 P 1:40

January 14, 2016

Thomas F. O'Brien, President  
Newburyport City Council  
City Hall  
60 Pleasant Street  
Newburyport, MA 01950

Dear Mr. O'Brien and City Council Members,

On behalf of the Jeanne Geiger Crisis Center, I am asking for City Council approval of our plans for the 4th Annual *One Billion Rising* flashmob, scheduled for Thursday, February 11<sup>th</sup> at 5:00 pm at Market Square (located directly in front of Orange Leaf) in Newburyport, MA.

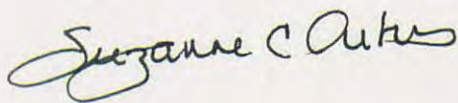
This is the fourth year that the Jeanne Geiger Crisis Center, The Dance Place and members of the Community have joined the "One Billion Rising," global movement to help end Violence Against Women and Girls. The event is fairly straight forward: attendees gather in Market Square, learn about *One Billion Rising* and the Jeanne Geiger Crisis Center and then perform the choreographed dance that they have previously learned and then they leave. The program begins at 5:00 pm and ends at 5:30 pm. Last year the *One Billion Rising* movement had one billion activists in 207 countries and territories come together to rise, strike, and dance, in the biggest mass action in human history, to demand an end to violence against women and girls.

For your review, I have enclosed some information about the One Billion Rising movement. Also enclosed, please find our completed event application with approvals from Department of Public Works, Police and Fire departments as well as a certificate of insurance.

I hope you will look favorably upon this request. Thank you for your immediate attention to this matter. I look forward to your earliest response so that we may publicize this exciting event.

Thank you for your consideration.

Sincerely,



Suzanne C. Dubus  
Chief Executive Officer

Cc: Richard B. Jones, City Clerk

Enclosure

# NEWBURYPORT SPECIAL EVENT APPLICATION

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

## SPECIAL EVENTS

Tel. (978)-465-4407 Fax. (978)-462-7936

2016 JAN 14 P 1:40

(For Parades, Road Races and Walkathons Only - Please complete reverse side of this application)

NAME OF EVENT: One Billion Rising

1. Date: 2.11.16 Time: from 5:00 to 6:00  
Rain Date: NONE Time: from \_\_\_\_\_ to \_\_\_\_\_

2. Location: 35 Market Square (in front of Orangeleaf)

3. Description of Property: \_\_\_\_\_ ☒ Public \_\_\_\_\_ Private \_\_\_\_\_

4. Name of Organizer: Jeanne Geiger Crisis Center City Sponsored Event: Yes \_\_\_\_\_ No ☒  
Contact Kelly Majewski Person: \_\_\_\_\_  
Address: 2 Harris Street, NBPT, MA 01950 Telephone: \_\_\_\_\_  
E-Mail: kmajewski@jeannegeiger.org Cell Phone: 978-764-8162  
Day of Event Contact & Phone: 978-465-0999 x14

5. Number of Attendees Expected: 300

6. MA Tax Number: 22-2474823

7. Is the Event Being Advertised? Yes Where? Radio, News paper, Social media

8. What Age Group is the Event Targeted to? all

9. Have You Notified Neighborhood Groups or Abutters? Yes \_\_\_\_\_ No ☒ Who? \_\_\_\_\_

### ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food \_\_\_\_\_ Beverages \_\_\_\_\_ Alcohol \_\_\_\_\_ Goods \_\_\_\_\_ Total # of Vendors \_\_\_\_\_

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music \_\_\_\_\_ DJ \_\_\_\_\_ Radio/CD ☒  
Performers ☒ Dancing \_\_\_\_\_ Amplified Sound \_\_\_\_\_ Stage \_\_\_\_\_

C. Games /Rides: Adult Rides \_\_\_\_\_ Kiddie Rides \_\_\_\_\_ Games \_\_\_\_\_ Raffle \_\_\_\_\_  
Other \_\_\_\_\_ Total # \_\_\_\_\_  
Name of Carnival Operator: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

D. Clean Up: # of additional trash receptacles required \_\_\_\_\_ # of additional recycling receptacles required \_\_\_\_\_

E. Portable Toilets: (Each cluster of portable toilets must include at least one ADA accessible toilet)  
# \_\_\_\_\_ Standard # \_\_\_\_\_ ADA accessible

**FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY**

PARADE \_\_\_\_\_ ROAD RACE \_\_\_\_\_ WALKATHON \_\_\_\_\_

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon: \_\_\_\_\_

2. Name, Address & Daytime Phone Number of Organizer: Jeanne Geiger

Crisis Center, 2 Harris Street, NBPT, MA 01950

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up \_\_\_\_\_

Kelly Majewski - 978-764-8102

4. Date of Event: \_\_\_\_\_ Expected Number of Participants: \_\_\_\_\_

5. Start Time: 5:00 Expected End Time: 5:30/6:00

6. Road Race, Parade or Walkathon Route: (List street names & **attach map of route**): \_\_\_\_\_

There is no route it is just a group dance

7. Locations of Water Stops (if any): \_\_\_\_\_

8. Will Detours for Motor Vehicles Be Required? NO If so, where? \_\_\_\_\_

9. Formation Location & Time for Participants: 5:00 - 35 Market Square

10. Dismissal Location & Time for Participants: 5:30 One dance is over

11. Additional Parade Information: N/A

• Number of Floats: \_\_\_\_\_

• Locations of Viewing Stations: \_\_\_\_\_

• Are Weapons Being Carried: Yes \_\_\_\_\_ No \_\_\_\_\_

• Are Marshalls Being Assigned to Keep Parade Moving: Yes \_\_\_\_\_ No X

**APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE**

CITY MARSHAL

4 Green Street

FIRE CHIEF

Greenleaf Street

DEPUTY DIRECTOR

1 Perry Way

CITY CLERK

60 Pleasant St.

[Signature]  
[Signature]  
[Signature]

CT Siemens

---

## DEPARTMENT APPROVAL (For Committee members use only):

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It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, & others may request cash in advance payment.

Approval Required	Date: _____	Signature: _____
_____	1. Special Events: _____	
_____	2. Police: _____	
	Is Police Detail Required: _____	# of Details Assigned: _____
_____	3. Traffic, Parking & Transportation: _____	
_____	4. ISD/Health: _____	
_____	5. ISD/Building: _____	
_____	6. Electrical: _____	
_____	7. Fire: _____	
	Is Fire Detail Required: _____	# of Details Assigned: _____
_____	8. Public Works: _____	
_____	9. Recreation Department: _____	
_____	10. License Commission: _____	

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**The Departments listed above have their own application process. Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual Departments.**

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### Limitations

- (a) *"Procedure"* All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.
- (b) *"Exemptions"* Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (c) *"Course map"*, All applications shall be accompanied by a course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by Police, Fire, Department of Public Services, Parks Commission and Harbormasters Departments prior to submission to the City Clerk.
- (d) *"Electronic Amplifier"* Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 A.M. except for Sundays when electronic amplifiers, loud speakers or bullhorns will be used for public address announcements or music before 9:00 AM. This shall be deemed a requirement for all permitted events regardless of type or location.
- (e) *"Road Closure"* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ten (10) days in advance that neighborhood roads will be closed if no alternate route is available to those residents.

- (f) *"Insurance"* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars (\$2,000,000.00).
- (g) *"Event termination"* If in the judgment of the City Marshal, Fire Chief or Department of Public Services (DPS) Director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the Harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (h) *"Event and traffic Security"* The City Marshal, Fire Chief, DPS Director or in the case of a triathlon, the Harbormaster can require special duty personnel to oversee the safety and security of the event. All special duty assignments will be paid by the event organizers.
- (i) *"Clean-up"* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

### **13-101 Enforcement**

- (a) *"Regulations"* Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the City Council. Any event previously approved by City Council shall be deemed permitted.
- (b) *"Warning"* In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the City Clerk and City Council and may be used as a factor in future application approvals and denials.
- (c) *"Noncriminal Disposition"* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in Subsection 1-17 of Chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d)
- (d) *"Violation"* The non-criminal violation shall be \$100.00 for the first offense and \$250.00 for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the City Clerk and City Council and shall be used as a factor in future application approvals and denials.

***I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.***

Signed: Kelly Maguire Date: 1/14/16



# CERTIFICATE OF LIABILITY INSURANCE

JEANN-1

OP ID: JA

DATE (MM/DD/YYYY)

01/12/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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<b>PRODUCER</b> Chase & Lunt LLC 65 Parker Street Newburyport, MA 01950 James J Howlett III	<b>CONTACT NAME:</b> Jim Aitchison <b>PHONE (A/C, No, Ext):</b> 978-462-4434 <b>FAX (A/C, No):</b> 978-465-6204 <b>E-MAIL ADDRESS:</b>
<b>INSURED</b> Jeanne Geiger Crisis Center Suzanne Dubus 2 Harris Street Newburyport, MA 01950	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Philadelphia Insurance Company <b>INSURER B:</b> American Zurich Ins. <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PHPK1312182	05/07/2015	05/07/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB456997	05/07/2015	05/07/2016	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	TO BE ISSUED BY CARRIER			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event: Outside Dance on Market Square, 2/11/16 5-6pm.

**CERTIFICATE HOLDER****CANCELLATION**

One Billion Rising  
35 Market Street  
Newburyport, MA 01950

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# WHAT IS ONE BILLION RISING?

## About One Billion Rising

One Billion Rising is the biggest mass action to end violence against women in human history. The campaign, launched on Valentine's Day 2012, began as a call to action based on the staggering statistic that 1 in 3 women on the planet will be beaten or raped during her lifetime. With the world population at 7 billion, this adds up to more than ONE BILLION WOMEN AND GIRLS. On 14 February 2013, people across the world came together to express their outrage, strike, dance, and RISE in defiance of the injustices women suffer, demanding an end at last to violence against women. On 14 February 2014, **One Billion Rising for Justice** focused on the issue of justice for all survivors of gender violence, and highlighted the impunity that lives at the intersection of poverty, racism, war, the plunder of the environment, capitalism, imperialism, and patriarchy. For the third year of the campaign, One Billion Rising's **global coordinators** chose the theme of "Revolution" as an escalation of the demand for justice, and to build upon the massive efforts of communities worldwide that also looked at the roots and causes of violence as part of their call for justice. On (or around) 14 February 2015, millions of activists in over 200 countries gathered to **Rise for REVOLUTION**, to change the paradigm, demand accountability, justice and systematic CHANGE. We are rising to show we are determined to create a new kind of consciousness - one where violence will be resisted until it is unthinkable. In 2016, the theme of Revolution continues with a call to focus on marginalised women and to bring national and international focus to their issues; to bring in new artistic energy; to amplify Revolution as a call for system change to end violence against women and girls; to call on people to rise for others, and not just for ourselves.

THE COMMONWEALTH OF MASSACHUSETTS

OF

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2016 JAN 19 A 9:32

**APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE  
OR ASSEMBLE SECOND HAND MOTOR VEHICLES  
OR PARTS THEREOF**

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a \_\_\_\_\_ class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? \_\_\_\_\_

Newburyport Sunoco  
GNFD inc

Business address of concern. No. 59 storey Ave St.,  
Newburyport City — Town.

2. Is the above concern an individual, co-partnership, an association or a corporation? \_\_\_\_\_

Corporation

3. If an individual, state full name and residential address.

4. If a co-partnership, state full names and residential addresses of the persons composing it.

5. If an association or a corporation, state full names and residential addresses of the principal officers.

President George Daaboul

Secretary Joseph FANES

Treasurer Joseph FANES

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? No

If so, is your principal business the sale of new motor vehicles? \_\_\_\_\_

Is your principal business the buying and selling of second hand motor vehicles? No

Is your principal business that of a motor vehicle junk dealer? No

## APPLICANT WILL NOT FILL THE FOLLOWING BLANKS

Application after investigation \_\_\_\_\_

(Approved or Disapproved)

License No. \_\_\_\_\_ granted \_\_\_\_\_ 20 \_\_\_\_\_ Fee \$ \_\_\_\_\_

Signed \_\_\_\_\_

### CHAPTER 140 OF THE GENERAL LAWS, TER. ED., WITH AMENDMENTS THERETO (EXTRACT)

SECTION 57. No person, except one whose principal business is the manufacture and sale of new motor vehicles but who incidentally acquires and sells second hand vehicles, or a person whose principal business is financing the purchase of or insuring motor vehicles but who incidentally acquires and sells second hand vehicles, shall engage in the business of buying, selling, exchanging or assembling second hand motor vehicles or parts thereof without securing a license as provided in section fifty-nine. This section shall apply to any person engaged in the business of conducting auctions for the sale of motor vehicles.

SECTION 58. Licenses granted under the following section shall be classified as follows:

Class 1. Any person who is a recognized agent of a motor vehicle manufacturer or a seller of motor vehicles made by such manufacturer whose authority to sell the same is created by a written contract with such manufacturer or with some person authorized in writing by such manufacturer to enter into such contract, and whose principal business is the sale of new motor vehicles, the purchase and sale of second hand motor vehicles being incidental or secondary thereto, may be granted an agent's or a seller's license; provided, that with respect to second hand motor vehicles purchased for the purpose of sale or exchange and not taken in trade for new motor vehicles, such dealer shall be subject to all provisions of this chapter and of rules and regulations made in accordance therewith applicable to holders of licenses of class 2.

Class 2. Any person whose principal business is the buying or selling of second hand motor vehicles may be granted a used car dealer's license.

Class 3. Any person whose principal business is the buying of second hand motor vehicles for the purpose of remodeling, taking apart or rebuilding the same, or the buying or selling of parts of second hand motor vehicles or tires, or the assembling of second hand motor vehicle parts, may be granted a motor vehicle junk license.

SECTION 59. The police commissioner in Boston and the licensing authorities in other cities and towns may grant licenses under this section which will expire on January first following the date of issue unless sooner revoked. The fees for the licenses shall be fixed by the licensing board or officer, but in no case shall exceed \$100. dollars. Application for license shall be made in such form as shall be approved by the registrar of motor vehicles, in sections fifty-nine to sixty-six, inclusive, called the registrar, and if the applicant has not held a license in the year prior to such application, such application shall be made in duplicate, which duplicate shall be filed with the registrar. No such license shall be granted unless the licensing board or officer is satisfied from an investigation of the facts stated in the application and any other information which they may require of the applicant, that he is a proper person to engage in the business specified in section fifty-eight in the classifications for which he has applied, that said business is or will be his principal business, and that he has available a place of business suitable for the purpose. The license shall specify all the premises to be occupied by the licensee for the purpose of carrying on the licensed business. Permits for a change of situation of the licensed premises or for addition thereto may be granted at any time by the licensing board or officer in writing, a copy of which shall be attached to the license. Cities and towns by ordinance or by-law may regulate the situation of the premises of licensees within class 3 as defined in section fifty-eight, and all licenses and permits issued hereunder to persons within said class 3 shall be subject to the provisions of ordinances and by-laws which are hereby authorized to be made. No license or permit shall be issued hereunder to a person within said class 3 until after a hearing, of which seven days' notice shall have been given to the owners of property abutting on the premises where such license or permit is proposed to be exercised. All licenses granted under this section shall be revoked by the licensing board or officer if it appears, after hearing, that the licensee is not complying with sections fifty-seven to sixty-nine, inclusive, or the rules and regulations made thereunder; and no new license shall be granted to such person thereafter, nor to any person for use on the same premises, without the approval of the registrar. The hearing may be dispensed with if the registrar notifies the licensing board or officer that a licensee is not so complying. Any person aggrieved by any action of the licensing board or officer refusing to grant, or revoking a license for any cause may, within ten days after such action, appeal therefrom to any justice of the superior court in the county in which the premises sought to be occupied under the license or permit applied for are located. The justice shall, after such notice to the parties as he deems reasonable, give a summary hearing on such appeal, and shall have jurisdiction in equity to review all questions of fact or law and may affirm or reverse the decision of the board or officer and may make any appropriate decree. The decision of the justice shall be final.



UTICA MUTUAL INSURANCE COMPANY  
NEW HARTFORD, NEW YORK  
**EXECUTION REPORT FOR BOND**

U/W Code

CODING SOURCE 0# Acct Number:		EFFECTIVE DATE 12/19/2015
POLICY NUMBER SU4490005		EXPIRATION DATE 12/19/2016
<input type="checkbox"/> NEW <input checked="" type="checkbox"/> RENEWAL <input type="checkbox"/> ENDORSEMENT		TRANS. EFFECTIVE DATE
INSURED		BOND AMOUNT \$25,000.00
GNFD, Inc. dba Newburyport Sunoco		TOTAL PREMIUM \$250.00
ADDRESS		CSP/POLICY TYPE
59 Storey Avenue		TRANS. 2111 POLICY CT 1 UND. 4
Newburyport, MA 01950		SIC # 55211 BILL CODE 1
OBLIGEE (FULL ADDRESS REQUIRED)		LINE 2273
Commonwealth of MA, Registry of Motor Vehicles		STATE OR FOREIGN COUNTRY 20
One Copley Place		TAX TOWN (Required for AL, FL, GA, KY, LA, SC)
Boston, MA 02119		PLAN 01
NATURE OF RISK Dealer Bond		PLAN WITH SURCHARGE (Required for KY)
SERIES X COMPANY CODE 1		COMMISSION 30%
REG. OFF. 04 AGENT NO. 70135		CLASS CODE 927
AGENT		FIDELITY FORM (Col. 48)
MacDonald & Pangione		SURETY TYPE OF CONTRACT (Col. 50)
ADDRESS		GROSS LIMIT 000 TREATY LIMIT
104 Main Street		ENDORSEMENT
North Andover, MA 01845		
RENEWAL METHOD: <input checked="" type="checkbox"/> COLLECTION OF PREMIUM <input type="checkbox"/> CONTINUATION CERTIFICATE <input type="checkbox"/> NEW BOND		
BOND APPROVED BY:	BOND SIGNED BY: Lauri A. Emmerich (Attorney-in-Fact)	DATE 10/14/2015
REMARKS:		

**From:** Lynn Varney [<mailto:LVarney@CityofNewburyport.com>]  
**Sent:** Friday, January 15, 2016 10:10 AM  
**To:** [bruce@vogelatlargo.com](mailto:bruce@vogelatlargo.com); [jdevlinnbpt@gmail.com](mailto:jdevlinnbpt@gmail.com); Gregory D. Earls ([GEarls25@comcast.net](mailto:GEarls25@comcast.net))  
<[GEarls25@comcast.net](mailto:GEarls25@comcast.net)>  
**Cc:** [Brad.Duffin@me.com](mailto:Brad.Duffin@me.com)  
**Subject:** Acoustic and Amplified Entertainment

Councillors Vogel, Earls and Devlin,

The Licensing Commission would like to discuss the ambiguous definitions currently in use for Acoustic and Amplified Entertainment. This issue has come to light because of the cost difference for these licenses (\$300 acoustic; \$2250 amplified).

Brad Duffin, chair of the Licensing Commission, would like to meet with Licensing & Permits to discuss clarifying the Entertainment license and updating the City Ordinance.

Please let me know if Brad and/or members of the Licensing Commission could attend the next License & Permits meeting. Or, the Licensing Commission's regular monthly meeting is the 1<sup>st</sup> Wednesday of the month, usually at the Police Station Conference Room, if the committee would like to attend one of these meetings.

Thank you.

Best regards,

*Lynn Varney*  
City Clerk's Office  
60 Pleasant Street  
Newburyport, MA 01950  
[lvarney@cityofnewburyport.com](mailto:lvarney@cityofnewburyport.com)  
978-465-4407, x1204  
Fax 978-462-7936

*1/25/16*



CITY OF NEWBURYPORT  
 FINANCE DEPARTMENT  
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 NEWBURYPORT, MA 01950  
 (978) 465-4404 • (978) 462-3257 (FAX)  
 WWW.CITYOFNEWBURYPORT.COM

DONNA D. HOLADAY  
 MAYOR

ETHAN R. MANNING  
 FINANCE DIRECTOR/CITY AUDITOR

To: Mayor Donna D. Holaday  
 President and Members of the Newburyport City Council

From: Ethan R. Manning, Finance Director/City Auditor

Date: January 19, 2016

Subject: FY2016 Mid-Year Budget Report

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Attached is the FY2016 Mid-Year Budget Report that includes a summary of budget expenditures for the period of July 1, 2015 through December 31, 2015. The report covers expenditures within the General Fund and the Water, Sewer, and Harbormaster Enterprise Funds. Also included is an update on the City's revenue collections.

The City budget is approved by the City Council in budget categories. These categories include: Personnel Services, Purchase of Services, Supplies, Other Charges and Expenses, Capital Outlay and Debt Service. This format is recommended by the Massachusetts Department of Revenue and is in accordance with the best practices recognized by the Government Finance Officers Association (GFOA). Once the annual budget is approved by the City Council, spending, in each budget category, cannot exceed the total appropriation for that category unless additional funding is provided through a budget transfer or supplemental budget appropriation.

#### **FY2016 Mid-Year Expenditures**

Mid-year expenditures within the General Fund and Enterprise Funds were made within the budgetary appropriations approved by the City Council and are on target for this point in the fiscal year. Typically, however, expenditure levels are not exactly 50% at mid-year as major expenditures occur during various times of the year depending on the department or cost center.

On the following page is a summary of the mid-year expenditures by fund, which is broken out in greater detail in the reports that follow.

	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
001 GENERAL FUND	59,258,508	29,461,583	29,796,925	49.7%
060 WATER ENTERPRISE FUND	5,350,208	3,226,678	2,123,531	60.3%
061 SEWER ENTERPRISE FUND	6,640,623	3,673,448	2,967,175	55.3%
6520 HARBORMASTER ENTERPRISE FUND	366,794	167,311	199,482	45.6%
<b>TOTAL BUDGETARY FUNDS</b>	<b>71,616,134</b>	<b>36,529,021</b>	<b>35,087,113</b>	<b>51.0%</b>

While most department/cost centers show expenses below or near 50% of appropriations, those that were higher than 60% included:

- **Information Technology (62.5%)**: Licenses, including the license for the City's MUNIS financial software, are paid in July, resulting in higher expenditures in the first half.
- **Zoning Board (75.0%)**: Funding for minute takers is drawn first from the General Fund budget and then from the revolving fund.
- **Parks Department (75.9%)**: The majority of the Parks budget is utilized during the summer months, resulting in higher expenditures in July, August and September.
- **Excluded Debt Service (83.5%), Ordinary Debt Service (69.3%)**: Annual debt service payments typically include two interest payments and one principal payment. The principal payment is typically due in July or October, resulting in higher expenditures during the first half of the fiscal year.
- **Retirement Board (100.0%)**: The City's appropriation to the Newburyport Retirement System is paid on July 1<sup>st</sup>.
- **Water Enterprise Fund (60.3%)**: Due to fall water main replacement projects, as well as, debt service payments made during the first half of the fiscal year.

Additional funding may be required in some accounts, such as snow and ice and overtime, due to the unpredictability of those line items. In accordance with state law, the City is allowed to exceed the budgetary appropriation for snow and ice removal as it is a matter of public safety. However, any deficit must be removed prior to year-end through the use of reserves or other available funds. If the deficit is not removed prior to year-end, then the shortage must be made-up in the next fiscal year's tax rate. In past years, Free Cash has been the primary source of funding to cover snow and ice deficits.

### **FY2016 Mid-Year Revenue**

Total revenue for the budgetary funds is currently on target at 50.2% of estimates. The General Fund shows 49% of revenue collected only due to the fact that the motor vehicle excise tax is billed in the second half of the fiscal year and, therefore, largely uncollected at mid-year except for excise tax that is collected on one-off car purchases. All three enterprise funds are currently exceeding 50% of their revenue estimates for FY2016. On the following page is a summary of the mid-year revenue by fund, which is broken out in greater detail in the reports that follow.

	ESTIMATE	ACTUAL	REMAINING	% COLL.
001 GENERAL FUND	59,263,657	29,055,428	30,322,376	49.0%
060 WATER ENTERPRISE FUND	5,125,208	2,916,327	2,208,881	56.9%
061 SEWER ENTERPRISE FUND	6,415,623	3,498,068	2,917,555	54.5%
6520 HARBORMASTER ENTERPRISE FUND	366,794	228,193	138,601	62.2%
<b>TOTAL BUDGETARY FUNDS</b>	<b><u>71,171,282</u></b>	<b><u>35,698,016</u></b>	<b><u>35,587,414</u></b>	<b><u>50.2%</u></b>

A full copy of this report is available under the Financial Reports Center, located at:  
<http://www.cityofnewburyport.com/finance-department/pages/financial-reports-center>

Please feel free to contact me if you have any questions.



**City of Newburyport**  
**FY2016 Mid-Year Expenditure Summary**

	ORIGINAL APPROP.	TRANSFERS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
<b>001 GENERAL FUND</b>						
111 CITY COUNCIL	69,762	0	69,762	35,376	34,385	50.7%
121 MAYOR'S DEPARTMENT	279,284	0	279,284	146,350	132,934	52.4%
129 GENERAL ADMINISTRATION	444,147	-22,190	421,956	203,823	218,134	48.3%
135 AUDITOR'S DEPARTMENT	306,937	0	306,937	140,555	166,381	45.8%
141 ASSESSORS DEPARTMENT	272,088	1,586	273,674	128,831	144,843	47.1%
145 TREASURER'S DEPARTMENT	432,255	1,523	433,778	250,356	183,422	57.7%
151 INFO TECHNOLOGY DEPT	279,460	11,653	291,113	181,885	109,228	62.5%
152 HUMAN RESOURCES	270,724	10,000	280,724	151,955	128,769	54.1%
161 CITY CLERK'S DEPARTMENT	231,937	0	231,937	118,213	113,724	51.0%
163 BOARD OF REGISTRARS	40,081	0	40,081	23,555	16,526	58.8%
165 LICENSE COMMISSION	6,840	0	6,840	3,356	3,484	49.1%
171 CONSERVATION COMMISSION	1,800	0	1,800	600	1,200	33.3%
175 PLANNING BOARD	1,800	0	1,800	900	900	50.0%
176 ZONING BOARD	1,800	0	1,800	1,350	450	75.0%
182 PLANNING & DEVELOPMENT	302,166	922	303,088	155,770	147,319	51.4%
191 LEGAL DEPARTMENT	70,000	0	70,000	33,597	36,403	48.0%
210 POLICE DEPARTMENT	3,450,068	27,427	3,477,495	1,890,213	1,587,281	54.4%
220 FIRE DEPARTMENT	3,468,191	0	3,468,191	1,936,061	1,532,130	55.8%
241 BUILDING DEPARTMENT	168,575	2,052	170,626	92,016	78,611	53.9%
291 EMERGENCY MANAGEMENT	27,250	0	27,250	14,158	13,092	52.0%
292 ANIMAL CONTROL	60,383	0	60,383	26,872	33,511	44.5%
293 PARKING CLERK DEPARTMENT	46,306	0	46,306	25,211	21,095	54.4%
300 SCHOOL DEPARTMENT	26,412,981	0	26,412,981	10,061,507	16,351,474	38.1%
398 ESSEX NORTH SHORE TECH SCHOOL	50,000	0	50,000	19,829	30,171	39.7%
399 WHITTIER VO TECH SCHOOL	330,403	0	330,403	165,202	165,201	50.0%
421 PUBLIC SERVICES DEPARTMENT	2,421,632	1,907	2,423,539	1,121,782	1,301,757	46.3%
423 SNOW & ICE	190,000	0	190,000	48,466	141,534	25.5%
510 HEALTH DEPARTMENT	180,050	0	180,050	98,021	82,029	54.4%
519 SUSTAINABILITY	1,190,625	30,000	1,220,625	505,625	715,000	41.4%
541 COUNCIL ON AGING	298,383	1,228	299,612	145,341	154,271	48.5%
542 YOUTH SERVICES	281,076	0	281,076	136,317	144,759	48.5%
543 VETERANS' DEPARTMENT	294,940	1,320	296,260	146,900	149,360	49.6%
610 LIBRARY DEPARTMENT	1,286,383	0	1,286,383	662,757	623,626	51.5%
630 PARKS COMMISSION	167,866	0	167,866	127,439	40,427	75.9%
691 HISTORICAL COMMISSION	1,800	0	1,800	1,050	750	58.3%
710 DEBT EXCLUSION	3,015,218	0	3,015,218	2,519,061	496,157	83.5%
720 ORDINARY DEBT SERVICE	841,860	0	841,860	583,161	258,699	69.3%
911 RETIREMENT BOARD	3,560,812	0	3,560,812	3,560,273	539	100.0%
914 INSURANCE GROUP	8,333,824	0	8,333,824	3,904,593	4,429,231	46.9%
921 COMMISSION ON DISABILITY	4,540	0	4,540	1,422	3,118	31.3%
942 STABILIZATION OUTLAY	5,000	0	5,000	0	5,000	0.0%
990 INTERFUND TRANSFERS	0	91,835	91,835	91,835	0	100.0%
<b>001 GENERAL FUND Total</b>	<b>59,099,246</b>	<b>159,262</b>	<b>59,258,508</b>	<b>29,461,583</b>	<b>29,796,925</b>	<b>49.7%</b>
<b>060 WATER ENTERPRISE FUND</b>						
450 WATER DEPARTMENT	5,125,208	225,000	5,350,208	3,226,678	2,123,531	60.3%
<b>060 WATER ENTERPRISE FUND Total</b>	<b>5,125,208</b>	<b>225,000</b>	<b>5,350,208</b>	<b>3,226,678</b>	<b>2,123,531</b>	<b>60.3%</b>
<b>061 SEWER ENTERPRISE FUND</b>						
440 SEWER DEPARTMENT	6,415,623	225,000	6,640,623	3,673,448	2,967,175	55.3%
<b>061 SEWER ENTERPRISE FUND Total</b>	<b>6,415,623</b>	<b>225,000</b>	<b>6,640,623</b>	<b>3,673,448</b>	<b>2,967,175</b>	<b>55.3%</b>
<b>6520 HARBORMASTER ENTERPRISE FUND</b>						
295 HARBORMASTER DEPARTMENT	366,794	0	366,794	167,311	199,482	45.6%
<b>6520 HARBORMASTER ENTERPRISE FUND Total</b>	<b>366,794</b>	<b>0</b>	<b>366,794</b>	<b>167,311</b>	<b>199,482</b>	<b>45.6%</b>
<b>TOTAL BUDGETARY FUNDS</b>	<b>\$71,006,871</b>	<b>\$609,262</b>	<b>\$71,616,134</b>	<b>\$36,529,021</b>	<b>\$35,087,113</b>	<b>51.0%</b>



**City of Newburyport**  
**FY2016 Mid-Year Expenditures by Budget Category**

	ORIGINAL APPROP.	TRANSFERS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
<b>001 GENERAL FUND</b>						
<b>111 CITY COUNCIL</b>						
001 PERSONNEL SERVICES	60,762	0	60,762	30,564	30,198	50.3%
002 PURCHASE OF SERVICES	9,000	0	9,000	4,812	4,188	53.5%
<b>111 CITY COUNCIL Total</b>	<b>69,762</b>	<b>0</b>	<b>69,762</b>	<b>35,376</b>	<b>34,385</b>	<b>50.7%</b>
<b>121 MAYOR'S DEPARTMENT</b>						
001 PERSONNEL SERVICES	225,284	0	225,284	121,138	104,146	53.8%
002 PURCHASE OF SERVICES	39,000	0	39,000	21,000	18,000	53.8%
007 OTHER CHARGES & EXPENSES	15,000	0	15,000	4,212	10,788	28.1%
<b>121 MAYOR'S DEPARTMENT Total</b>	<b>279,284</b>	<b>0</b>	<b>279,284</b>	<b>146,350</b>	<b>132,934</b>	<b>52.4%</b>
<b>129 GENERAL ADMINISTRATION</b>						
001 PERSONNEL SERVICES	13,500	0	13,500	3,090	10,410	22.9%
002 PURCHASE OF SERVICES	146,700	0	146,700	50,408	96,292	34.4%
004 SUPPLIES	6,000	0	6,000	3,412	2,588	56.9%
007 OTHER CHARGES & EXPENSES	277,947	-22,190	255,756	146,912	108,844	57.4%
<b>129 GENERAL ADMINISTRATION Total</b>	<b>444,147</b>	<b>-22,190</b>	<b>421,956</b>	<b>203,823</b>	<b>218,134</b>	<b>48.3%</b>
<b>135 AUDITOR'S DEPARTMENT</b>						
001 PERSONNEL SERVICES	252,897	0	252,897	137,739	115,158	54.5%
002 PURCHASE OF SERVICES	52,000	0	52,000	1,625	50,375	3.1%
004 SUPPLIES	1,750	0	1,750	926	824	52.9%
007 OTHER CHARGES & EXPENSES	290	0	290	265	25	91.4%
<b>135 AUDITOR'S DEPARTMENT Total</b>	<b>306,937</b>	<b>0</b>	<b>306,937</b>	<b>140,555</b>	<b>166,381</b>	<b>45.8%</b>
<b>141 ASSESSORS DEPARTMENT</b>						
001 PERSONNEL SERVICES	202,388	1,586	203,974	110,782	93,192	54.3%
002 PURCHASE OF SERVICES	65,500	0	65,500	16,360	49,140	25.0%
004 SUPPLIES	4,200	0	4,200	1,688	2,512	40.2%
<b>141 ASSESSORS DEPARTMENT Total</b>	<b>272,088</b>	<b>1,586</b>	<b>273,674</b>	<b>128,831</b>	<b>144,843</b>	<b>47.1%</b>
<b>145 TREASURER'S DEPARTMENT</b>						
001 PERSONNEL SERVICES	230,555	1,523	232,078	124,650	107,428	53.7%
002 PURCHASE OF SERVICES	39,500	0	39,500	37,102	2,398	93.9%
004 SUPPLIES	4,350	0	4,350	1,595	2,755	36.7%
007 OTHER CHARGES & EXPENSES	157,850	0	157,850	87,009	70,841	55.1%
<b>145 TREASURER'S DEPARTMENT Total</b>	<b>432,255</b>	<b>1,523</b>	<b>433,778</b>	<b>250,356</b>	<b>183,422</b>	<b>57.7%</b>
<b>151 INFO TECHNOLOGY DEPT</b>						
001 PERSONNEL SERVICES	77,794	11,653	89,447	41,592	47,855	46.5%
002 PURCHASE OF SERVICES	199,866	0	199,866	140,051	59,815	70.1%
004 SUPPLIES	1,800	0	1,800	242	1,558	13.4%
<b>151 INFO TECHNOLOGY DEPT Total</b>	<b>279,460</b>	<b>11,653</b>	<b>291,113</b>	<b>181,885</b>	<b>109,228</b>	<b>62.5%</b>

	ORIGINAL APPROP.	TRANSFERS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
<b>152 HUMAN RESOURCES</b>						
001 PERSONNEL SERVICES	130,610	0	130,610	70,329	60,280	53.8%
002 PURCHASE OF SERVICES	134,514	10,000	144,514	80,551	63,963	55.7%
004 SUPPLIES	5,000	0	5,000	575	4,425	11.5%
007 OTHER CHARGES & EXPENSES	600	0	600	500	100	83.3%
<b>152 HUMAN RESOURCES Total</b>	<b>270,724</b>	<b>10,000</b>	<b>280,724</b>	<b>151,955</b>	<b>128,769</b>	<b>54.1%</b>
<b>161 CITY CLERK'S DEPARTMENT</b>						
001 PERSONNEL SERVICES	219,837	0	219,837	112,726	107,111	51.3%
002 PURCHASE OF SERVICES	12,100	0	12,100	5,487	6,613	45.3%
<b>161 CITY CLERK'S DEPARTMENT Total</b>	<b>231,937</b>	<b>0</b>	<b>231,937</b>	<b>118,213</b>	<b>113,724</b>	<b>51.0%</b>
<b>163 BOARD OF REGISTRARS</b>						
001 PERSONNEL SERVICES	4,081	0	4,081	2,150	1,931	52.7%
007 OTHER CHARGES & EXPENSES	36,000	0	36,000	21,405	14,595	59.5%
<b>163 BOARD OF REGISTRARS Total</b>	<b>40,081</b>	<b>0</b>	<b>40,081</b>	<b>23,555</b>	<b>16,526</b>	<b>58.8%</b>
<b>165 LICENSE COMMISSION</b>						
001 PERSONNEL SERVICES	5,340	0	5,340	2,670	2,670	50.0%
007 OTHER CHARGES & EXPENSES	1,500	0	1,500	686	814	45.7%
<b>165 LICENSE COMMISSION Total</b>	<b>6,840</b>	<b>0</b>	<b>6,840</b>	<b>3,356</b>	<b>3,484</b>	<b>49.1%</b>
<b>171 CONSERVATION COMMISSION</b>						
001 PERSONNEL SERVICES	1,800	0	1,800	600	1,200	33.3%
<b>171 CONSERVATION COMMISSION Total</b>	<b>1,800</b>	<b>0</b>	<b>1,800</b>	<b>600</b>	<b>1,200</b>	<b>33.3%</b>
<b>175 PLANNING BOARD</b>						
001 PERSONNEL SERVICES	1,800	0	1,800	900	900	50.0%
<b>175 PLANNING BOARD Total</b>	<b>1,800</b>	<b>0</b>	<b>1,800</b>	<b>900</b>	<b>900</b>	<b>50.0%</b>
<b>176 ZONING BOARD</b>						
001 PERSONNEL SERVICES	1,800	0	1,800	1,350	450	75.0%
<b>176 ZONING BOARD Total</b>	<b>1,800</b>	<b>0</b>	<b>1,800</b>	<b>1,350</b>	<b>450</b>	<b>75.0%</b>
<b>182 PLANNING &amp; DEVELOPMENT</b>						
001 PERSONNEL SERVICES	286,116	922	287,038	152,774	134,265	53.2%
002 PURCHASE OF SERVICES	10,000	0	10,000	400	9,600	4.0%
004 SUPPLIES	6,050	0	6,050	2,596	3,454	42.9%
<b>182 PLANNING &amp; DEVELOPMENT Total</b>	<b>302,166</b>	<b>922</b>	<b>303,088</b>	<b>155,770</b>	<b>147,319</b>	<b>51.4%</b>
<b>191 LEGAL DEPARTMENT</b>						
002 PURCHASE OF SERVICES	70,000	0	70,000	33,597	36,403	48.0%
<b>191 LEGAL DEPARTMENT Total</b>	<b>70,000</b>	<b>0</b>	<b>70,000</b>	<b>33,597</b>	<b>36,403</b>	<b>48.0%</b>
<b>210 POLICE DEPARTMENT</b>						
001 PERSONNEL SERVICES	3,098,336	0	3,098,336	1,723,043	1,375,293	55.6%
002 PURCHASE OF SERVICES	175,359	0	175,359	83,313	92,046	47.5%
004 SUPPLIES	111,100	0	111,100	31,272	79,828	28.1%
007 OTHER CHARGES & EXPENSES	14,273	0	14,273	10,638	3,635	74.5%
008 CAPITAL OUTLAY	51,000	27,427	78,427	41,947	36,480	53.5%
<b>210 POLICE DEPARTMENT Total</b>	<b>3,450,068</b>	<b>27,427</b>	<b>3,477,495</b>	<b>1,890,213</b>	<b>1,587,281</b>	<b>54.4%</b>

	ORIGINAL APPROP.	TRANSFERS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
<b>220 FIRE DEPARTMENT</b>						
001 PERSONNEL SERVICES	3,186,591	0	3,186,591	1,780,906	1,405,685	55.9%
002 PURCHASE OF SERVICES	198,250	0	198,250	129,534	68,716	65.3%
004 SUPPLIES	77,900	0	77,900	22,349	55,551	28.7%
007 OTHER CHARGES & EXPENSES	5,450	0	5,450	3,272	2,178	60.0%
<b>220 FIRE DEPARTMENT Total</b>	<b>3,468,191</b>	<b>0</b>	<b>3,468,191</b>	<b>1,936,061</b>	<b>1,532,130</b>	<b>55.8%</b>
<b>241 BUILDING DEPARTMENT</b>						
001 PERSONNEL SERVICES	167,500	2,052	169,551	91,572	77,979	54.0%
002 PURCHASE OF SERVICES	1,075	0	1,075	443	632	41.2%
<b>241 BUILDING DEPARTMENT Total</b>	<b>168,575</b>	<b>2,052</b>	<b>170,626</b>	<b>92,016</b>	<b>78,611</b>	<b>53.9%</b>
<b>291 EMERGENCY MANAGEMENT</b>						
001 PERSONNEL SERVICES	13,000	0	13,000	7,231	5,769	55.6%
002 PURCHASE OF SERVICES	10,000	0	10,000	6,771	3,229	67.7%
004 SUPPLIES	2,250	0	2,250	157	2,093	7.0%
007 OTHER CHARGES & EXPENSES	2,000	0	2,000	0	2,000	0.0%
<b>291 EMERGENCY MANAGEMENT Total</b>	<b>27,250</b>	<b>0</b>	<b>27,250</b>	<b>14,158</b>	<b>13,092</b>	<b>52.0%</b>
<b>292 ANIMAL CONTROL</b>						
001 PERSONNEL SERVICES	47,953	0	47,953	25,468	22,485	53.1%
002 PURCHASE OF SERVICES	9,840	0	9,840	764	9,076	7.8%
004 SUPPLIES	2,290	0	2,290	585	1,705	25.5%
007 OTHER CHARGES & EXPENSES	300	0	300	56	244	18.6%
<b>292 ANIMAL CONTROL Total</b>	<b>60,383</b>	<b>0</b>	<b>60,383</b>	<b>26,872</b>	<b>33,511</b>	<b>44.5%</b>
<b>293 PARKING CLERK DEPARTMENT</b>						
001 PERSONNEL SERVICES	46,306	0	46,306	25,211	21,095	54.4%
<b>293 PARKING CLERK DEPARTMENT Total</b>	<b>46,306</b>	<b>0</b>	<b>46,306</b>	<b>25,211</b>	<b>21,095</b>	<b>54.4%</b>
<b>300 SCHOOL DEPARTMENT</b>						
002 PURCHASE OF SERVICES	26,412,981	0	26,412,981	10,061,507	16,351,474	38.1%
<b>300 SCHOOL DEPARTMENT Total</b>	<b>26,412,981</b>	<b>0</b>	<b>26,412,981</b>	<b>10,061,507</b>	<b>16,351,474</b>	<b>38.1%</b>
<b>398 ESSEX NORTH SHORE TECH SCHOOL</b>						
002 PURCHASE OF SERVICES	50,000	0	50,000	19,829	30,171	39.7%
<b>398 ESSEX NORTH SHORE TECH SCHOOL Total</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>19,829</b>	<b>30,171</b>	<b>39.7%</b>
<b>399 WHITTIER VO TECH SCHOOL</b>						
002 PURCHASE OF SERVICES	330,403	0	330,403	165,202	165,201	50.0%
<b>399 WHITTIER VO TECH SCHOOL Total</b>	<b>330,403</b>	<b>0</b>	<b>330,403</b>	<b>165,202</b>	<b>165,201</b>	<b>50.0%</b>
<b>421 PUBLIC SERVICES DEPARTMENT</b>						
001 PERSONNEL SERVICES	1,513,974	1,907	1,515,881	712,206	803,675	47.0%
002 PURCHASE OF SERVICES	426,167	0	426,167	206,762	219,405	48.5%
004 SUPPLIES	231,875	0	231,875	102,712	129,163	44.3%
008 CAPITAL OUTLAY	249,616	0	249,616	100,102	149,514	40.1%
<b>421 PUBLIC SERVICES DEPARTMENT Total</b>	<b>2,421,632</b>	<b>1,907</b>	<b>2,423,539</b>	<b>1,121,782</b>	<b>1,301,757</b>	<b>46.3%</b>
<b>423 SNOW &amp; ICE</b>						
001 PERSONNEL SERVICES	95,000	0	95,000	0	95,000	0.0%
002 PURCHASE OF SERVICES	95,000	0	95,000	48,466	46,534	51.0%
<b>423 SNOW &amp; ICE Total</b>	<b>190,000</b>	<b>0</b>	<b>190,000</b>	<b>48,466</b>	<b>141,534</b>	<b>25.5%</b>

	ORIGINAL APPROP.	TRANSFERS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
<b>510 HEALTH DEPARTMENT</b>						
001 PERSONNEL SERVICES	168,805	0	168,805	89,811	78,994	53.2%
002 PURCHASE OF SERVICES	4,245	0	4,245	3,014	1,231	71.0%
004 SUPPLIES	5,000	0	5,000	4,685	315	93.7%
007 OTHER CHARGES & EXPENSES	2,000	0	2,000	511	1,489	25.6%
<b>510 HEALTH DEPARTMENT Total</b>	<b>180,050</b>	<b>0</b>	<b>180,050</b>	<b>98,021</b>	<b>82,029</b>	<b>54.4%</b>
<b>519 SUSTAINABILITY</b>						
001 PERSONNEL SERVICES	73,226	0	73,226	51,982	21,244	71.0%
002 PURCHASE OF SERVICES	1,116,499	30,000	1,146,499	453,478	693,021	39.6%
004 SUPPLIES	900	0	900	165	735	18.3%
<b>519 SUSTAINABILITY Total</b>	<b>1,190,625</b>	<b>30,000</b>	<b>1,220,625</b>	<b>505,625</b>	<b>715,000</b>	<b>41.4%</b>
<b>541 COUNCIL ON AGING</b>						
001 PERSONNEL SERVICES	238,783	1,228	240,012	128,499	111,513	53.5%
002 PURCHASE OF SERVICES	44,100	0	44,100	11,940	32,160	27.1%
004 SUPPLIES	15,500	0	15,500	4,903	10,597	31.6%
<b>541 COUNCIL ON AGING Total</b>	<b>298,383</b>	<b>1,228</b>	<b>299,612</b>	<b>145,341</b>	<b>154,271</b>	<b>48.5%</b>
<b>542 YOUTH SERVICES</b>						
001 PERSONNEL SERVICES	166,293	0	166,293	69,581	96,712	41.8%
002 PURCHASE OF SERVICES	22,550	0	22,550	22,550	0	100.0%
007 OTHER CHARGES & EXPENSES	92,233	0	92,233	44,186	48,047	47.9%
<b>542 YOUTH SERVICES Total</b>	<b>281,076</b>	<b>0</b>	<b>281,076</b>	<b>136,317</b>	<b>144,759</b>	<b>48.5%</b>
<b>543 VETERANS' DEPARTMENT</b>						
001 PERSONNEL SERVICES	111,900	1,320	113,220	59,189	54,031	52.3%
002 PURCHASE OF SERVICES	6,620	0	6,620	902	5,718	13.6%
007 OTHER CHARGES & EXPENSES	176,420	0	176,420	86,809	89,611	49.2%
<b>543 VETERANS' DEPARTMENT Total</b>	<b>294,940</b>	<b>1,320</b>	<b>296,260</b>	<b>146,900</b>	<b>149,360</b>	<b>49.6%</b>
<b>610 LIBRARY DEPARTMENT</b>						
001 PERSONNEL SERVICES	974,813	0	974,813	502,963	471,849	51.6%
002 PURCHASE OF SERVICES	311,570	0	311,570	159,794	151,776	51.3%
<b>610 LIBRARY DEPARTMENT Total</b>	<b>1,286,383</b>	<b>0</b>	<b>1,286,383</b>	<b>662,757</b>	<b>623,626</b>	<b>51.5%</b>
<b>630 PARKS COMMISSION</b>						
001 PERSONNEL SERVICES	64,000	0	64,000	34,462	29,538	53.8%
002 PURCHASE OF SERVICES	98,866	0	98,866	88,111	10,755	89.1%
004 SUPPLIES	5,000	0	5,000	4,867	133	97.3%
<b>630 PARKS COMMISSION Total</b>	<b>167,866</b>	<b>0</b>	<b>167,866</b>	<b>127,439</b>	<b>40,427</b>	<b>75.9%</b>
<b>691 HISTORICAL COMMISSION</b>						
001 PERSONNEL SERVICES	1,800	0	1,800	1,050	750	58.3%
<b>691 HISTORICAL COMMISSION Total</b>	<b>1,800</b>	<b>0</b>	<b>1,800</b>	<b>1,050</b>	<b>750</b>	<b>58.3%</b>
<b>710 DEBT EXCLUSION</b>						
009 DEBT SERVICE	3,015,218	0	3,015,218	2,519,061	496,157	83.5%
<b>710 DEBT EXCLUSION Total</b>	<b>3,015,218</b>	<b>0</b>	<b>3,015,218</b>	<b>2,519,061</b>	<b>496,157</b>	<b>83.5%</b>

	ORIGINAL APPROP.	TRANSFERS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
<b>720 ORDINARY DEBT SERVICE</b>						
009 DEBT SERVICE	841,860	0	841,860	583,161	258,699	69.3%
<b>720 ORDINARY DEBT SERVICE Total</b>	<b>841,860</b>	<b>0</b>	<b>841,860</b>	<b>583,161</b>	<b>258,699</b>	<b>69.3%</b>
<b>911 RETIREMENT BOARD</b>						
001 PERSONNEL SERVICES	3,560,812	0	3,560,812	3,560,273	539	100.0%
<b>911 RETIREMENT BOARD Total</b>	<b>3,560,812</b>	<b>0</b>	<b>3,560,812</b>	<b>3,560,273</b>	<b>539</b>	<b>100.0%</b>
<b>914 INSURANCE GROUP</b>						
001 PERSONNEL SERVICES	8,333,824	0	8,333,824	3,904,593	4,429,231	46.9%
<b>914 INSURANCE GROUP Total</b>	<b>8,333,824</b>	<b>0</b>	<b>8,333,824</b>	<b>3,904,593</b>	<b>4,429,231</b>	<b>46.9%</b>
<b>921 COMMISSION ON DISABILITY</b>						
001 PERSONNEL SERVICES	2,640	0	2,640	1,422	1,218	53.8%
004 SUPPLIES	1,900	0	1,900	0	1,900	0.0%
<b>921 COMMISSION ON DISABILITY Total</b>	<b>4,540</b>	<b>0</b>	<b>4,540</b>	<b>1,422</b>	<b>3,118</b>	<b>31.3%</b>
<b>942 STABILIZATION OUTLAY</b>						
007 OTHER CHARGES & EXPENSES	5,000	0	5,000	0	5,000	0.0%
<b>942 STABILIZATION OUTLAY Total</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>	<b>0.0%</b>
<b>990 INTERFUND TRANSFERS</b>						
010 OTHER FINANCING USES	0	91,835	91,835	91,835	0	100.0%
<b>990 INTERFUND TRANSFERS Total</b>	<b>0</b>	<b>91,835</b>	<b>91,835</b>	<b>91,835</b>	<b>0</b>	<b>100.0%</b>
<b>001 GENERAL FUND Total</b>	<b>59,099,246</b>	<b>159,262</b>	<b>59,258,508</b>	<b>29,461,583</b>	<b>29,796,925</b>	<b>49.7%</b>
<b>060 WATER ENTERPRISE FUND</b>						
<b>450 WATER DEPARTMENT</b>						
001 PERSONNEL SERVICES	1,958,064	0	1,958,064	1,107,262	850,802	56.5%
002 PURCHASE OF SERVICES	844,622	0	844,622	272,388	572,234	32.2%
004 SUPPLIES	227,785	0	227,785	44,434	183,350	19.5%
007 OTHER CHARGES & EXPENSES	85,104	0	85,104	68,089	17,015	80.0%
008 CAPITAL OUTLAY	165,000	0	165,000	180	164,820	0.1%
009 DEBT SERVICE	1,844,633	225,000	2,069,633	1,734,324	335,309	83.8%
<b>450 WATER DEPARTMENT Total</b>	<b>5,125,208</b>	<b>225,000</b>	<b>5,350,208</b>	<b>3,226,678</b>	<b>2,123,531</b>	<b>60.3%</b>
<b>060 WATER ENTERPRISE FUND Total</b>	<b>5,125,208</b>	<b>225,000</b>	<b>5,350,208</b>	<b>3,226,678</b>	<b>2,123,531</b>	<b>60.3%</b>
<b>061 SEWER ENTERPRISE FUND</b>						
<b>440 SEWER DEPARTMENT</b>						
001 PERSONNEL SERVICES	2,099,150	0	2,099,150	1,168,450	930,700	55.7%
002 PURCHASE OF SERVICES	1,372,374	0	1,372,374	506,795	865,579	36.9%
004 SUPPLIES	355,540	0	355,540	52,422	303,117	14.7%
007 OTHER CHARGES & EXPENSES	51,123	0	51,123	50,583	540	98.9%
008 CAPITAL OUTLAY	281,000	0	281,000	63,238	217,762	22.5%
009 DEBT SERVICE	2,256,437	225,000	2,481,437	1,831,960	649,476	73.8%
<b>440 SEWER DEPARTMENT Total</b>	<b>6,415,623</b>	<b>225,000</b>	<b>6,640,623</b>	<b>3,673,448</b>	<b>2,967,175</b>	<b>55.3%</b>
<b>061 SEWER ENTERPRISE FUND Total</b>	<b>6,415,623</b>	<b>225,000</b>	<b>6,640,623</b>	<b>3,673,448</b>	<b>2,967,175</b>	<b>55.3%</b>

	ORIGINAL APPROP.	TRANSFERS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	REMAINING BUDGET	% OF BUDGET
<b>6520 HARBORMASTER ENTERPRISE FUND</b>						
<b>295 HARBORMASTER DEPARTMENT</b>						
001 PERSONNEL SERVICES	244,119	0	244,119	146,247	97,872	59.9%
002 PURCHASE OF SERVICES	42,400	0	42,400	7,639	34,761	18.0%
004 SUPPLIES	18,200	0	18,200	7,958	10,242	43.7%
007 OTHER CHARGES & EXPENSES	6,075	0	6,075	3,295	2,780	54.2%
008 CAPITAL OUTLAY	30,000	0	30,000	2,173	27,827	7.2%
009 DEBT SERVICE	26,000	0	26,000	0	26,000	0.0%
<b>295 HARBORMASTER DEPARTMENT Total</b>	<b>366,794</b>	<b>0</b>	<b>366,794</b>	<b>167,311</b>	<b>199,482</b>	<b>45.6%</b>
<b>6520 HARBORMASTER ENTERPRISE FUND Total</b>	<b>366,794</b>	<b>0</b>	<b>366,794</b>	<b>167,311</b>	<b>199,482</b>	<b>45.6%</b>
<b>TOTAL BUDGETARY FUNDS</b>	<b><u>\$71,006,871</u></b>	<b><u>\$609,262</u></b>	<b><u>\$71,616,134</u></b>	<b><u>\$36,529,021</u></b>	<b><u>\$35,087,113</u></b>	<b><u>51.0%</u></b>



**City of Newburyport**  
**FY2016 Mid-Year Revenue Summary**

FY 2015 Mid-Year Revenue					FY 2016 Mid-Year Revenue				FY15 vs. FY16 +/-		
CATEGORY	ESTIMATE	6MO ACTUAL	REMAINING	% COLL	ESTIMATE	6MO ACTUAL	REMAINING	% COLL	\$	%	
Tax Revenue											
Real Estate Tax	47,068,513	22,917,807	24,150,706	48.7%	49,765,436	24,244,188	25,521,248	48.7%	1,326,382	5.8%	↑
Personal Property Tax	622,114	334,244	287,870	53.7%	649,661	305,121	344,539	47.0%	(29,123)	-8.7%	↓
Total Tax Revenue	47,690,627	23,252,051	24,438,576	48.8%	50,415,097	24,549,310	25,865,787	48.7%	1,297,259	5.6%	↑
Local Receipts											
Motor Vehicle Excise (1)	2,250,000	346,247	1,903,753	15.4%	2,340,000	370,466	1,969,534	15.8%	24,220	7.0%	↑
Room Occupancy Excise	95,000	74,815	60,694	78.8%	91,000	84,635	49,884	93.0%	9,820	13.1%	↑
Meals Excise	450,000	329,745	373,814	73.3%	485,000	338,309	312,320	69.8%	8,563	2.6%	↑
Other Excise (2)	95,000	0	0	0.0%	95,000	0	0	0.0%	0	0.0%	↔
Pen & Int on Tax & Exc	335,000	176,561	158,440	52.7%	335,000	160,749	174,251	48.0%	(15,812)	-9.0%	↓
Payments in Lieu of Taxes (3)	60,000	10,597	49,403	17.7%	60,000	0	60,000	0.0%	(10,597)	-100.0%	↓
Fees (4)	300,000	222,272	77,728	74.1%	385,000	297,698	87,302	77.3%	75,426	33.9%	↑
Other Dept. Revenue (5)	55,000	29,353	25,647	53.4%	55,000	30,258	24,742	55.0%	905	3.1%	↑
Licenses and Permits	650,000	433,135	216,865	66.6%	650,000	547,423	102,577	84.2%	114,289	26.4%	↑
Fines & Forfeits	15,000	1,720	13,280	11.5%	10,000	6,146	3,854	61.5%	4,426	257.4%	↑
Investment Income	45,000	20,739	24,261	46.1%	45,000	20,627	24,373	45.8%	(111)	-0.5%	↓
Medicaid Reimbursement	85,000	15,560	69,440	18.3%	85,000	17,883	67,117	21.0%	2,323	14.9%	↑
Miscellaneous Recurring (6)	40,000	32,016	7,984	80.0%	128,000	77,127	50,873	60.3%	45,111	140.9%	↑
Miscellaneous Non-Recurring	0	49,693	(49,693)	100.0%	0	3,503	(3,503)	100.0%	(46,190)	-93.0%	↓
Total Local Receipts	4,475,000	1,742,452	2,931,616	38.9%	4,764,000	1,954,825	2,923,323	41.0%	212,373	12.2%	↑
Local Receipts Excluding MV Excise	2,225,000	1,396,205	1,027,863	62.8%	2,424,000	1,584,358	953,790	65.4%	188,153	13.5%	↑
Net State Aid	3,810,821	2,387,433	1,423,388	62.6%	4,084,560	2,551,294	1,533,266	62.5%	163,861	6.9%	
Total General Fund Revenue	55,976,448	27,381,936	28,793,580	48.9%	59,263,657	29,055,428	30,322,376	49.0%	1,673,493	6.1%	↑
Enterprise Funds											
Water Fund Revenue	4,467,817	2,454,137	2,013,679	54.9%	5,125,208	2,916,327	2,208,881	56.9%	462,190	18.8%	↑
Sewer Fund Revenue	5,932,877	3,019,147	2,913,730	50.9%	6,415,623	3,498,068	2,917,555	54.5%	478,921	15.9%	↑
Harbormaster Fund Revenue	357,684	151,039	206,645	42.2%	366,794	228,193	138,601	62.2%	77,153	51.1%	↑
Total Budgetary Funds	66,734,825	33,006,259	33,927,634	49.5%	71,171,282	35,698,016	35,587,414	50.2%	2,691,757	8.2%	↑

(1) Motor vehicle excise tax bills mailed out by end of February.

(2) Urban redevelopment excise tax (MGL Ch. 121A); distributed by state at year-end.

(3) Payments in lieu of taxes paid in March. FY15 included roll back taxes of \$10,597.

(4) Municipal liens, off duty fees, registry fees, tax title, fire alarm box fees.

(5) Copies/recordings, zoning/ordinances, business certificates.

(6) Police incident/accident, cell tower lease payments, Animal Control (\$20K), Veterans' Services (\$83K), FWS refuge revenue sharing.

**APPOINTMENTS  
FIRST READING**



CITY OF NEWBURYPORT

OFFICE OF THE MAYOR  
DONNA D. HOLADAY, MAYOR

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

60 PLEASANT STREET - P.O. Box 550  
NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

2016 JAN 19 P 1:15

To: President and Members of the  
City Council

From: Donna D. Holaday, Mayor

Date: January 19, 2016

Subject: Re-Appointment

---

I hereby re-appoint, subject to your approval, the following named individual as a member of the Harbor Commission. This term will expire on January 1, 2019.

Justin Dutcher  
7 Morin Road  
Newburyport, MA 01950



CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550  
NEWBURYPORT, MA 01950  
978-465-4413 PHONE  
978-465-4402 FAX

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2016 JAN 19 P 1:15

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Subject: Reappointment  
Date: January 19, 2016

-----  
I hereby reappoint, subject to your confirmation, the following  
named individual as a member of the Zoning Board of Appeals.  
This term will expire on February 1, 2017.

Edward L. Ramsdell  
32 Kent Street  
Newburyport, MA 01950

**END OF CONSENT AGENDA**

**BEGINNING OF REGULAR AGENDA**

**APPOINTMENTS  
SECOND READING**

**MAYOR'S APPOINTMENTS  
JANUARY 25, 2016  
SECOND READING**

APPT001_01_11_16	Brendan Coffey, PE	7 Park St.	Water/Sewer Commission	May 1, 2017
APPT002_01_11_16	Nora D. Duggan	70 Mudnock Rd.	Special Police Officer	June 1, 2017

**Motion to approve the consent agenda by Councillor Cameron, seconded by Councillor Connell.  
So voted.**

## ORDERS

CITY OF NEWBURYPORT



---

IN CITY COUNCIL

ORDERED:

January 25, 2016

**THAT, The CITY COUNCIL of the City of Newburyport** accepts with gratitude a gift from the Merrimac Street Ale House LLC in the amount of \$25,000.00 for the purpose of repairing the Brown's Wharf Culvert and appropriates said funds to the Brown's Wharf Culvert Project in accordance with M.G.L. Chapter 44, Section 53A.

---

Councillor Charles F. Tontar  
Chair, Budget & Finance Committee

CITY OF NEWBURYPORT



---

IN CITY COUNCIL

January 25, 2016

ORDERED:

**THAT** the City Council of the City of Newburyport hereby orders, pursuant to Code Section 13-166, that no person shall park any vehicle on the following streets or portions thereof as follows:

**Street:** North Atkinson Street

**Restriction:** No parking from 7:00 am to 9:00 am and 2:00 pm to 4:00 pm on school days only.

**Restricted Area:** Westerly side from High Street running in a southerly direction for a distance of 925 feet. Easterly side from High Street running in a southerly direction for a distance of 86 feet.

---

Councillor Larry G. Giunta, Jr.  
Councillor Charles F. Tontar

CITY OF NEWBURYPORT



---

IN CITY COUNCIL

ORDERED:

January 25, 2016

**THAT** the City Council of the City of Newburyport hereby amends the following fees for recycling/solid waste:

Television Disposal:

CRT 20"-31" from \$10.00 to \$15.00

CRT 32"-35" from \$10.00 to \$20.00

CRT 36" or larger from \$20.00 to \$25.00

Projection TVs less than 200 lbs from \$50.00 to \$30.00

And \$0.22/lb if over 200lbs

---

Councilor Bruce L. Vogel

---

Councilor Barry N. Connell



# CITY OF NEWBURYPORT

## CITY COUNCIL

60 PLEASANT STREET -- P.O. BOX 550

NEWBURYPORT, MASSACHUSETTS 01950

978 465 4407

IN CITY COUNCIL:

ORDERED:

Date: January 15, 2016

**THAT** the City Council of the City of Newburyport hereby orders, pursuant to Code Section 13-166, that no person shall park any vehicle on the following streets or portions thereof as follows:

**Street:** Merrimac Street

**Restriction:** On the Southerly side for a distance of 42 feet running in a westerly direction from Kent Street.

**Furthermore**, the City Clerk and the Department of Public Services shall add this restriction to the public list available in the Clerk's office. This list shall be updated and posted on the City of Newburyport website.

Councillor Robert J. Cronin  
Public Safety Committee, Chair



# CITY OF NEWBURYPORT

## CITY COUNCIL

60 PLEASANT STREET -- P.O. BOX 550  
NEWBURYPORT, MASSACHUSETTS 01950  
978 465 4407

IN CITY COUNCIL:

ORDERED:

Date: January 15, 2016

**THAT the CITY COUNCIL of the CITY OF NEWBURYPORT** amends the established list of sidewalks as identified by the Department of Public Services as active and marked throughout the City of Newburyport to include:

Four crosswalks at the Intersection of Fair, Fruit and Prospect Streets

**Furthermore**, the City Clerk and Department of Public Services shall maintain this list and make available to the public in the Clerk's office and on the City of Newburyport website.

Councillor Robert J. Cronin  
Public Safety Chair

## ORDINANCES



IN CITY COUNCIL

ORDERED:

JANUARY 25, 2016

**A ZONING ORDINANCE TO AMEND THE NEWBURYPORT SMART GROWTH DISTRICT (SGD)**

Be it ordained by the City Council of the City of Newburyport as follows:

*Amend existing Subsection XXIX-B – Establishment & Applicability to read as follows, with deletions ~~double-stricken through~~, and additions double-underlined:*

**XXIX-B Establishment & Applicability.**

1. **Establishment:** The Smart Growth District (SGD) is hereby established as an overlay zoning district consisting of all such parcels of land depicted on a map entitled “40R Smart Growth District – Newburyport, MA,” prepared by the Office of Planning and Development, and dated March 26, 2015. The Smart Growth District, hereinafter referred to as the SGD, is an overlay district having a land area of approximately 49.56 acres in size that is superimposed over the underlying zoning district(s) and is shown on the above referenced zoning map on file in the Office of the City Clerk, which is hereby made a part of the Zoning Ordinance.
2. **Underlying Zoning:** The SGD is an overlay district superimposed on all underlying zoning districts. The regulations for uses, dimensions, and all other provisions of the Zoning Ordinance governing the underlying zoning district shall remain in full force except for those Projects undergoing development pursuant to this Section. Within the boundaries of the SGD, a developer may elect either to develop a Project in accordance with the requirements of this Section, or to develop in accordance with requirements of the regulations for uses, dimensions, and all other provisions of the Zoning Ordinance governing the underlying zoning district.

3. **Applicability of SGD.** In accordance with the provisions of M.G.L. Chapter 40R and 760 CMR 59.00, an Applicant for a Project located within the SGD may seek Plan Approval in accordance with the requirements of this Section. In such case, notwithstanding anything to the contrary in this Zoning Ordinance, such application shall not be subject to any other provisions of this Zoning Ordinance, including limitations upon the issuance of building permits related to a rate of development or phased growth limitation or to a local moratorium on the issuance of such permits, or to building permit or dwelling unit limitations.
4. **Intersection of State and Parker Streets.** Notwithstanding anything to the contrary in this Zoning Ordinance, until such time as the City's Director of Public Services certifies to the City Council that U.S Route 1 has been rebuilt, reconfigured, retrofitted, or otherwise improved to ensure safe pedestrian access across U.S. Route 1 within the SGD and south of Parker Street, development of a Project pursuant to this Section shall not be permitted at any of the following parcels located near the intersection of State Street and Parker Street: Parcel 34-5 (165 State Street); Parcel 34-6 (3 Parker Street); Parcel 34-9-A (4 Parker Street); Parcel 34-11 (163-165 State Street); Parcel 34-12 (161 State Street); and Parcel 34-13 (151-155 State Street).

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Councillor Robert J. Cronin

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Councillor Jared J. Eigerman

# CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

January 25, 2016

## AN ORDINANCE TO AMEND FINES FOR DOGS ON PLUM ISLAND

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 4                      Boats, Docks and Waterways  
Article III                    Beaches

Amend Section 4-101(e) regarding use of Plum Island, with deletions ~~double-stricken through~~, and additions double-underlined:

### **Sec. 4-101(e). - Regulations for the use of the beach at Plum Island.**

- (e) The owner or person in control of a dog or any other animal shall not allow the dog or other animal to be on any part of the public beach between May 15 and September 15 of each year. Each such offense shall be punishable by a fine of ~~twenty-five~~ fifty dollars (~~\$25.00~~ \$50.00)

\_\_\_\_\_  
Councilor Charles F. Tontar

\_\_\_\_\_  
Councilor Bruce L. Vogel

## CITY OF NEWBURYPORT




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 IN CITY COUNCIL

January 25, 2016

## ORDERED:

## AN ORDINANCE TO AMEND FEES FOR ANIMAL CONTROL

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 3                      Animals  
Article II                      Dogs

Amend Section 3-27 regarding licensing of dogs and kennels, with deletions ~~double-stricken through~~, and additions double-underlined:

Sec. 3-27. - Licensing of dogs and kennels.

- (a) All dogs six (6) months old or older must be licensed and tagged. Licensing will be done in the office of the city clerk. The owner or keeper of any dog in the city shall obtain a license by April first of each year. The license fees for dogs shall be as follows:

- (1) Neutered males and spayed females .....\$10.00
- (2) Unneutered males and unspayed females .....~~15.00~~ \$20.00

Senior citizens (aged 65 and over) who show proof of age shall be entitled to a license without paying said fee provided however any applicable late fees shall apply.

Any blind, deaf or mobility impaired person who is the owner or keeper of a dog trained to guide and assist him/her shall receive a license and no fee shall be charged. Also, dogs between six (6) months and one (1) year of age, placed for training as guide dogs, shall also receive a license at no fee, provided satisfactory evidence is presented that the dog was placed by an organization which supplies such guide dogs.

- (b) Kennel license fees shall be as follows:

- (1) Four (4) dogs .....~~30.00~~ \$40.00
- (2) Five (5) to ten (10) dogs .....~~50.00~~ \$60.00
- (3) Ten (10) or more dogs .....~~100.00~~ \$110.00

- (c) The owner or keeper of an unlicensed dog after June first shall be fined ~~ten~~ twenty-five dollars (~~\$10.00~~ \$25.00) per dog in addition to the license fee. The owner or keeper of an unlicensed dog after July first shall be fined ~~fifteen~~ fifty dollars (~~\$15.00~~ \$50.00) per dog in addition to the license

fee. The owner or keeper of an unlicensed dog after August first shall be fined ~~twenty~~seventy-five dollars (~~\$25.00~~ \$75.00) per dog in addition to the license fee. All monies collected for licenses and fines shall be retained by the city.

---

Councilor Charles F. Tontar

---

Councilor Bruce L. Vogel

# CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

January 25, 2016

## AN ORDINANCE TO AMEND FEES FOR NUISANCE ISSUES RELATED TO DOGS

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 3                      Animals  
Article II                     Dogs

Amend Section 3-28(b) regarding nuisance issues, with deletions ~~double-stricken through~~, and additions double-underlined:

(b) Animal behavior which constitutes a nuisance includes, but is not limited to the following; vicious disposition, molesting passerbys or passing vehicles (including bicycles, etc.), attacking persons or domestic animals, damaging or soiling public or private property, barking, whining, or howling in an excessive, continuous, or untimely fashion shall be subject to the following fine schedule, upon investigation of the animal control officer or a police officer.

- (1) First offense .....~~\$15.00~~ \$25.00
- (2) Second offense .....~~25.00~~ \$50.00
- (3) Third and subsequent offenses .....~~50.00~~ \$100.00

\_\_\_\_\_  
Councilor Charles F. Tontar

\_\_\_\_\_  
Councilor Bruce L. Vogel

## **COMMITTEE ITEMS**

## **BUDGET AND FINANCE**



# City of Newburyport

## FY 2016

### BUDGET TRANSFER REQUEST

TRAN001\_01\_11\_16

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2016 JAN -5 A 9:41

**Department:** Mayor's Office**Submitted by:** Donna D. Holaday**Date Submitted:** 1/11/2016**Transfer From:**

Account Name	General Fund - Free Cash	YTD Bal:	\$ 2,331,134.69
Account Number:	01-35910	Trans In:	\$ -
Amount:	\$242,000.00	Trans Out:	\$ (487,301.31)
Why are Funds Available:	<i>The Massachusetts Department of Revenue certified Free Cash for FY2016 at \$2,818,436. These funds are available for any legal expenditure with the approval of the Mayor and a majority vote of the City Council.</i>		

**Transfer From:**

Account Name	Essex North Shore Tech	YTD Bal:	\$ 30,171.00
Account Number:	01398002-53202	Trans In:	\$ -
Amount:	\$30,171.00	Trans Out:	\$ -
Why are Funds Available:	<i>Due to the enrollment of only one student for academic year 2015-2016.</i>		

**Transfer From:**

Account Name	FY15 School Expenses	YTD Bal:	\$ 45,344.42
Account Number:	02300002-53201	Trans In:	\$ -
Amount:	\$45,344.42	Trans Out:	\$ -
Why are Funds Available:	<i>Remaining FY2015 funds in school budget at year-end.</i>		

**Transfer From:**

Account Name	FY16 School Expenses	YTD Bal:	\$ 17,130,179.69
Account Number:	01300002-53201	Trans In:	\$ -
Amount:	\$24,484.58	Trans Out:	\$ -
Why are Funds Available:	<i>Funds earmarked in FY2016 school budget.</i>		

**Transfer To:**

Account Name	High School Security Upgrade	YTD Bal:	\$ -
Account Number:	New Account	Trans In:	\$ -
Amount:	\$342,000.00	Trans Out:	\$ -
Why are Funds Required:	<i>An upgrade to the Newburyport High School security system has been identified as a high priority funding need for FY2016. See attached memorandum detailing the project scope.</i>		

Donna D. Holaday, Mayor  
Ethan R. Manning, Auditor  
City Council Approval: (Stamp)

*Donna D. Holaday*  
*Ethan R. Manning*

Date: \_\_\_\_\_  
Date: 1/4/16



CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
DONNA D. HOLADAY

60 PLEASANT STREET • P.O. BOX 550

NEWBURYPORT, MA 01950

(978) 465-4413 • (978) 465-4402 (FAX)

WWW.CITYOFNEWBURYPORT.COM

To: President and Members of the City Council  
From: Donna D. Holaday, Mayor  
Date: January 4, 2016  
Subject: High School Security System Improvements

I respectfully request and recommend an appropriation of \$342,000 to perform critical improvements to the security system at the Newburyport High School. As discussed previously with the City Council, the existing security system at the High School is deficient and falls well short of current school safety standards and best practices.

The project cost estimate was arrived at in consultation with a school security consultant, Garcia Galuska DeSousa (GGD), out of Dartmouth, MA, who was engaged to perform a security system conceptual study for the High School this past spring. The project scope integrates with new technology at the Nock/Molin and Bresnahan Schools to allow for a centrally managed security system for the district over the existing wide area network (WAN). The project includes such tasks as the installation of door hardware/controls and card readers at the main entry and 13 other locations, networked recorders with storage, replacement of existing cameras and installation of new cameras throughout the interior and exterior of the building, a video intercom system, and training and licensing.

The proposed funding sources for the project are as follows:

Funding Source	Amount
Free Cash	\$242,000.00
Essex North Shore Tech Remaining Funds	\$30,171.00
FY15 School Budget Remaining Funds	\$45,344.42
FY16 School Budget Allocation	\$24,484.58
<b>Total Project Cost Estimate</b>	<b>\$342,000.00</b>

I have attached further details on the cost estimate, as well as, the Executive Summary from the April 2015 report from GGD on the proposed project and their review of the existing conditions. This project will be overseen by Steve Bergholm, Director of Facilities for the schools. I would anticipate that this request will be referred to committee, at which point Steve will be available to present an overview of the project and discuss the scope in greater detail.

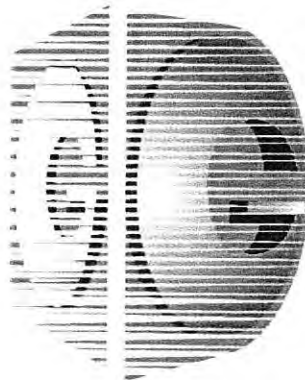
Thank you for your consideration.

**Security Systems Conceptual Study  
for**

**Newburyport High School  
Newburyport, MA**

**April 24, 2015**

**PREPARED BY:**



**GARCIA • GALUSKA • DESOUSA**

*CONSULTING ENGINEERS*

*INC*

370 FAUNCE CORNER ROAD, DARTMOUTH, MA

02747

TEL 508-998-5700 • FAX 508-998-0883 • E-MAIL [info@g-g-d.com](mailto:info@g-g-d.com)

Security Systems Conceptual Study  
Newburyport High School  
Newburyport, MA  
Security Existing Conditions Systems Report  
J#846 003 00.00  
L#47651/Page 1/April 24, 2015

## **SECURITY SYSTEM**

### **Executive Summary**

A building walk-thru was conducted on April 2, 2015 to assess the present Security Systems and make recommendations for improvements to bring the High School's Security System up to current recommended School Security practices.

The existing main entry can be retro fit with new electronic security devices to provide a secure vestibule with no architectural charges. This is the focus of Phase One of the improvements.

Thirteen (13) other doors were identified as candidates for electronic access and hardware improvements to improve the overall security partitioning of the building.

For the short term, the existing Intrusion System may be utilized until it reaches the end of its serviceable life. Moving forward it will need to be confirmed that it can be expanded but for the purposes of this study we will recommend reuse and a long term fork lift upgrade of the current Intrusion System.

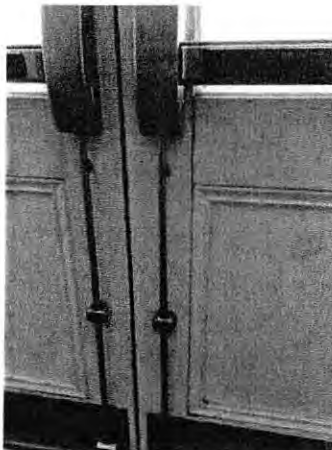
A new Access Control System is required as the current electronic doors are local only.

Existing cameras will be converted to IP type cameras and new camera locations will be recommended.

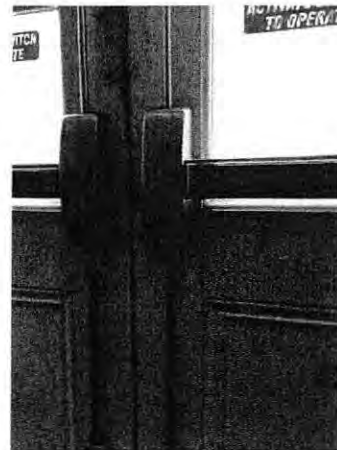
The data infrastructure is in good condition and ideal for the deployment of an IP based Integrated Electronic Security System.



*Existing Main Entry Doors*

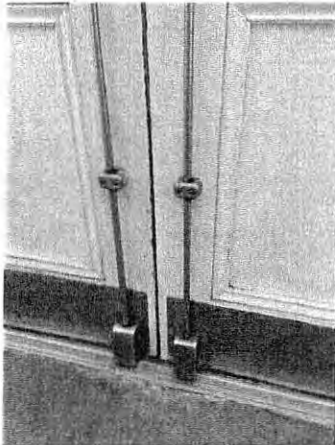


*Main Entry Door Hardware*



*Main Entry Door Hardware*

Security Systems Conceptual Study  
Newburyport High School  
Newburyport, MA  
Electrical Existing Conditions Systems Report  
J#846 003 00.00  
L#47651/Page 2/April 24, 2015



*Main Entry Door Hardware*



*Main Entry Handicap Operator  
Push Button*



*Admin. Suite Entrance*

### **Existing Conditions**

#### **Intrusion System:**

The existing Intrusion System is a DSC System with motion sensors covering the grade level and door contacts on exterior doors. The system is near the end of its expected serviceable life but may be reused in the short term.



*Existing Intrusion Motion Sensor*



*Existing Intrusion Alarm Keypad*



*Existing Intrusion Alarm Keypad*

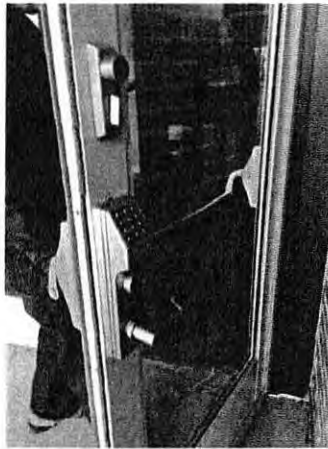
Security Systems Conceptual Study  
Newburyport High School  
Newburyport, MA  
Electrical Existing Conditions Systems Report  
J#846 003 00.00  
L#47651/Page 3/April 24, 2015

Access Control System:

There is currently no enterprise or centralized Access Control System. Local Securitron Assa Abloy keypads are installed on the two (2) interior main entry vestibules partitioning the rest of the building. These doors are also on magnetic door holders that release on a schedule to allow for access during school opening.



*Existing Local Access Control*



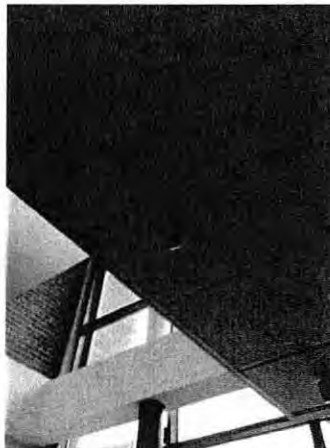
*Existing Local Access Control*



*Magnetic Door Holder*

A local keypad lockset was used at the rear entrance by the Gymnasium. This lock has been problematic.

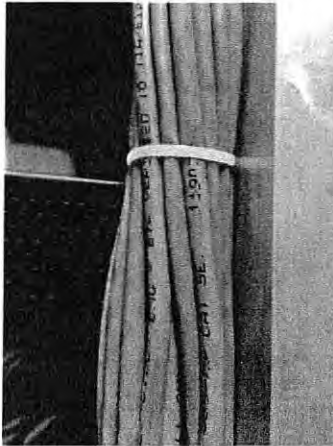
There are sixteen (16) existing coax type Pelco CCTV cameras that were recently installed and are operational. These can be reused and supplemented with new cameras.



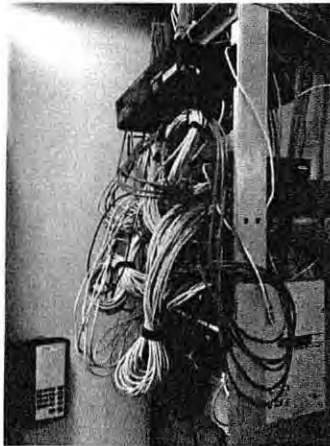
*Existing CCTV Camera*

Security Systems Conceptual Study  
Newburyport High School  
Newburyport, MA  
Electrical Existing Conditions Systems Report  
J#846 003 00.00  
L#47651/Page 4/April 24, 2015

The existing network consists of Cat5e cabling and an MDF with Star Topology that serves five (5) IDF Rooms with a fiber optic multi-mode backbone.



*Existing Network*



*Existing Network*



*Existing Network*

### **Recommendations**

The installation of an IP based Video Intercom System equal to Aiphone IX Series installed at the Main entry that will also control the unlocking of the entry to the Administration Suite and the two (2) doors that lead to the remainder of the building should be installed. A Video Intercom should be considered at the two (2) rear entrances, adjacent to the Gym and Receiving.

The Nock Molin and Bresnahan Schools are equipped with Kanteck Corporate Edition EntraPass that can be expanded to the High School. Utilizing the existing WAN between the Schools the database can be centrally managed. Local network door controllers will be required. Fourteen (14) doors will require card readers at the following locations:

1. Main Entry
2. Office Entry
3. Main Entry Corridor Entry #1
4. Main Entry Corridor Entry #2
5. Gym Entry
6. Receiving Entry
7. Interior Stairwell Doors #1
8. Interior Stairwell Doors #2
9. Stadium Ramp Door
10. Corridor pair adjacent to Boiler Room
11. Stadium Entrance, East of Kitchen
12. Stadium Entrance, West of Kitchen
13. Inner Vestibule Door, Stadium Entrance East

Security Systems Conceptual Study  
Newburyport High School  
Newburyport, MA  
Electrical Existing Conditions Systems Report  
J#846 003 00.00  
L#47651/Page 5/April 24, 2015

14. Inner Vestibule Door, Stadium Entrance West

A Video Management System should be provided that integrates with Kantech, preferably American Dynamics for consistency with the Nock Molin and Bresnahan Schools, however this is not required. Other VMS Systems can be considered.

The existing sixteen (16) cameras should be converted to IP cameras and tied into the new VMS System. Network video recorders will be required for storage. Storage parameters recommended would be 30 days @ 30 images per second, 50% motion. Storage is modular and can be expanded as cameras are added.

The existing cameras would be supplemented in phases. The first priority would be to have cameras at access control doors, both interior and exterior, quantity of seven (7) cameras.

Also, it is a priority to have increased exterior perimeter cameras with a quantity of twelve (12); thirty-six (36) cameras at interior corridors; sixteen (16) at assembly spaces, and sixteen (16) at stairwells.

The existing Intrusion System can be reused and expanded "if determined possible" in the short term. It would be recommended that within five to eight years the entire Intrusion System be replaced, existing wiring may be reused.

Garcia Galuska DeSousa  
Consulting Engineers Inc.  
370 Faunce Corner Road Dartmouth, MA 02748  
Homepage: www.G-G-D.com



PROJECT: Newburyport High School Integrated  
Electronic Security Systems Study

JOB NO: 846-003

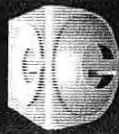
CLIENT: City of Newburyport

DATE: 12/15/2015 BY: DMP

## CONSTRUCTION COST ESTIMATE

ITEM OF WORK <i>(includes labor and material)</i>	QTY	UNIT PRICE	LENGTH IN FEET	PRICE/L.F.	TOTAL
<b>Newburyport High School Phase 1</b>					
<b>General Conditions and Requirements</b>					
Mobilize/Demobilize	2	1000			\$ 2,000.00
Storage box	1	790.00			\$ 790.00
Shop drawings	1	1200.00			\$ 1,200.00
As-built drawings	1	1350.00			\$ 1,350.00
O&M manuals	1	850.00			\$ 850.00
<b>Selective Demolition</b>					
Existing DVRs turn over to owner	1	850.00			\$ 850.00
<b>Branch Wiring</b>					
Power for door controllers	2	1,200.00			\$ 2,400.00
power for access control doors	6	1,200.00			\$ 7,200.00
power for handicap door operators	1	1,200.00			\$ 1,200.00
<b>Conduit</b>					
3/4" EMT			1000	3.5	\$ 3,500.00
<b>Site Work</b>					
re-connect handicap push plate (modifications)	1	800.00			\$ 800.00
<b>Architectural Work</b>					
sealants and paint	1	1,000.00			\$ 1,000.00
Cutting and patching	1	2,000.00			\$ 2,000.00
<b>Door Hardware Phase 1</b>					
Hardware set 1	1	2,445.00			\$ 2,445.00
Hardware set 2	1	1,339.00			\$ 1,339.00
Hardware set 4	1	1,826.00			\$ 1,826.00
Hardware set 5	1	3,419.00			\$ 3,419.00
hardware install	4	500.00			\$ 2,000.00
<b>Security</b>					
Exterior Cameras	3	1,200.00			\$ 3,600.00
Analog to IP 4 channel converters	5	290.00			\$ 1,450.00
New interior cameras	1	1,000.00			\$ 1,000.00
48 port POE network switch	1	2,400.00			\$ 2,400.00
video management software	1	500.00			\$ 500.00

Garcia Galuska DeSousa  
Consulting Engineers Inc.  
370 Faunce Corner Road Dartmouth, MA 02748  
Homepage: www.G-G-D.com



PROJECT: Newburyport High School Integrated Electronic Security Systems Study

JOB NO: 846-003

CLIENT: City of Newburyport

DATE: 12/15/2015

BY: DMP

## CONSTRUCTION COST ESTIMATE

ITEM OF WORK (includes labor and material)	QTY	UNIT PRICE	LENGTH IN FEET	PRICE/L.F.	TOTAL
Video management software licence	21	108.00			\$ 2,268.00
Video managemant software base licence	0	900.00			\$ -
Camera/channel licence	21	170.00			\$ 3,570.00
3 year software upgrade plan	0	500.00			\$ -
Cat6 cable	1		1120	1.5	\$ 1,680.00
cat6 cable testing	21	20.00			\$ 420.00
patch cables	21	12.50			\$ 262.50
Door controller head end	1	4,000.00			\$ 4,000.00
4 door controller	1	4,500.00			\$ 4,500.00
2 door controller	1	3,500.00			\$ 3,500.00
Card reader	6	120.00			\$ 720.00
door contact	12	30.00			\$ 360.00
request to exit motion device	4	50.00			\$ 200.00
intrusion keypad	0	800.00			\$ -
access control wiring			1680	2	\$ 3,360.00
intrusion system control panel modifications	1	1,200.00			\$ 1,200.00
intrusion system wiring			800	0.5	\$ 400.00
intrusion system integration	0	1,200.00			\$ -
Video intercom system	1	8,500.00			\$ 8,500.00
20 hours of on-site engineer	1	1,780.00			\$ 1,780.00
16 hours of demonstrarion and training	1	1,424.00			\$ 1,424.00
<b>SUB-TOTAL</b>					<b>\$ 83,263.50</b>

Newburyport High School Phase 2					
<b>Selective Demolition</b>					
general	1	850.00			\$ 850.00
<b>Branch Wiring</b>					
Power for door controllers	2	1,200.00			\$ 2,400.00
power for access control doors	5	1,200.00			\$ 6,000.00
power for handicap door operators	0	1,200.00			\$ -
<b>Conduit</b>					
3/4" EMT			800	3.5	\$ 2,800.00
<b>Site Work</b>					
re-connect handicap push plate (modifications)	0	800.00			\$ -
<b>Architectural Work</b>					
sealants and paint	1	1,000.00			\$ 1,000.00
Cutting and patching	1	2,000.00			\$ 2,000.00
<b>Door Hardware Phase 2</b>					

**Garcia Galuska DeSousa  
Consulting Engineers Inc.**

370 Fauce Corner Road Dartmouth, MA 02748

Homepage: www.G-G-D.com



**PROJECT:**

**Newburyport High School Integrated  
Electronic Security Systems Study**

**JOB NO: 846-003**

**CLIENT: City of Newburyport**

**DATE: 12/15/2015**

**BY: DMP**

**CONSTRUCTION COST ESTIMATE**

ITEM OF WORK <i>(includes labor and material)</i>	QTY	UNIT PRICE	LENGTH IN FEET	PRICE/L.F.	TOTAL
Hardware set 4	2	1,322.00			\$ 2,644.00
Hardware set 7	1	1,322.00			\$ 1,322.00
Hardware set 8	2	1,322.00			\$ 2,644.00
hardware install	5	500.00			\$ 2,500.00
<b>Security</b>					
Exterior Cameras	3	1,200.00			\$ 3,600.00
Analog to IP 4 channel converters	0	290.00			\$ -
New interior cameras	3	1,000.00			\$ 3,000.00
48 port POE network switch	1	2,400.00			\$ 2,400.00
video management software	0	362.00			\$ -
Video management software licence	6	108.00			\$ 648.00
Video management software base licence	0	900.00			\$ -
Camera/channel licence	6	170.00			\$ 1,020.00
3 year software upgrade plan	0	500.00			\$ -
Cat6 cable	1	40.00	1080	1.5	\$ 1,620.00
cat6 cable testing	8	20.00			\$ 160.00
patch cables	8	7.50			\$ 60.00
Door controller head end	0	4,000.00			\$ -
4 door controller	2	4,500.00			\$ 9,000.00
2 door controller	1	3,500.00			\$ 3,500.00
Card reader	5	120.00			\$ 600.00
door contact	10	30.00			\$ 300.00
request to exit motion device	3	50.00			\$ 150.00
intrusion keypad	0	800.00			\$ -
access control wiring			2000	2	\$ 4,000.00
intrusion system control panel modifications	1	1,200.00			\$ 1,200.00
intrusion system wiring			1000	0.2	\$ 200.00
20 hours of on-site engineer	1	1,780.00			\$ 1,780.00
16 hours of demonstration and training	1	1,424.00			\$ 1,424.00
<b>SUB-TOTAL</b>					<b>\$ 58,822.00</b>
<b>Newburyport High School Phase 3</b>					
<b>Selective Demolition</b>					
general	1	850.00			\$ 850.00
<b>Branch Wiring</b>					
Power for door controllers	2	1,200.00			\$ 2,400.00
power for access control doors	5	1,200.00			\$ 6,000.00
power for handicap door operators	0	1,200.00			\$ -
<b>Conduit</b>					
3/4" EMT			800	3.5	\$ 2,800.00
<b>Site Work</b>					
re-connect handicap push plate (modifications)	0	800.00			\$ -
<b>Architectural Work</b>					
sealants and paint	1	1,000.00			\$ 1,000.00
Cutting and patching	1	2,000.00			\$ 2,000.00
<b>Door Hardware Phase 3</b>					
Hardware set 6	2	1,322.00			\$ 2,644.00
Hardware set 7	1	1,322.00			\$ 1,322.00
hardware install	3	500.00			\$ 1,500.00
<b>Security</b>					
Exterior Cameras	12	1,200.00			\$ 14,400.00
Analog to IP 4 channel converters	0	290.00			\$ -
New interior cameras	64	1,000.00			\$ 64,000.00
48 port POE network switch	3	2,400.00			\$ 7,200.00
video management software	0	362.00			\$ -
Video management software licence	76	108.00			\$ 8,208.00
Video management software base licence	0	900.00			\$ -
Camera/channel licence	76	170.00			\$ 12,920.00
3 year software upgrade plan	0	500.00			\$ -
Cat6 cable	1	40.00	8100	1.5	\$ 12,150.00

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Consulting Engineers Inc.**

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**PROJECT:** Newburyport High School Integrated  
Electronic Security Systems Study

**JOB NO:** 846-003

**CLIENT:** City of Newburyport

**DATE:** 12/15/2015 **BY:** DMP

**CONSTRUCTION COST ESTIMATE**

ITEM OF WORK <i>(includes labor and material)</i>	QTY	UNIT PRICE	LENGTH IN FEET	PRICE/L.F.	TOTAL
cat6 cable testing	77	20.00			\$ 1,540.00
patch cables	77	7.50			\$ 577.50
Door controller head end	0	4,000.00			\$ -
4 door controller	1	4,500.00			\$ 4,500.00
2 door controller	0	3,500.00			\$ -
Card reader	3	120.00			\$ 360.00
door contact	6	30.00			\$ 180.00
request to exit motion device	3	50.00			\$ 150.00
intrusion keypad	0	800.00			\$ -
access control wiring			2000	2	\$ 4,000.00
intrusion system control panel modifications	1	1,200.00			\$ 1,200.00
intrusion system wiring			1000	0.2	\$ 200.00
20 hours of on-site engineer	1	1,780.00			\$ 1,780.00
16 hours of demonstration and training	1	1,424.00			\$ 1,424.00
<b>SUB-TOTAL</b>					<b>\$ 155,305.50</b>
All phases sub-total					\$ 297,391.00
OH&P 10%					\$29,739.10
Project contingency 3%					\$8,921.73
Escalation 2%					\$5,947.82
<b>TOTAL</b>					<b>\$ 341,999.65</b>



## CITY OF NEWBURYPORT

*BT*

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IN CITY COUNCIL

ORDERED:

January 11, 2016

**THAT** the City Council of the City of Newburyport accepts the provisions of Chapter 200A, §9A of the Massachusetts General Laws which allows a municipality to retain unclaimed funds/abandoned property as revenue for the General Fund.

---

Councillor Charles F. Tontar



CITY OF NEWBURYPORT  
OFFICE OF THE MAYOR  
DONNA D. HOLADAY

60 PLEASANT STREET • P.O. BOX 550  
NEWBURYPORT, MA 01950

(978) 465-4413 • (978) 465-4402 (FAX)

WWW.CITYOFNEWBURYPORT.COM

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

2016 JAN -5 P 2:25

TO: President and Members of the City Council

FROM: Donna D. Holaday

DATE: 1/5/15

RE: Local Adoption of M.G.L. c. 200A, §9A: Disposition of Unclaimed Funds

Under state law, there is a prescribed procedure that municipalities have for disposing of unclaimed funds (also known as "abandoned property") such as uncashed vendor and employee checks. Currently, the City must transfer ownership of this property to the State's Unclaimed Property Fund if that property that has been unclaimed for at least one year. However, under a local option, the City can reclaim those funds for its own General Fund rather than being required to escheat said funds to the State.

The process which we currently follow for escheating funds to the State under M.G.L. c. 200A, §7, is similar to retaining these funds at the City level as far as the timeline and events that must occur in order to dispose of funds; the difference is the ultimate retention of those funds upon adoption M.G.L. c. 200A, §9A.

***According to the Massachusetts Collector Treasurer Association (MCTA), Treasurer's Manual – Operations 3-18: Procedures for Handling Unclaimed Checks***

*Ch. 200A, §9A makes available to cities and towns a more advantageous procedure for handling unclaimed checks than the escheat provisions applicable to other holders of unclaimed funds, whereby they must turn over such checks to the state. Indeed, if the treasurer complies with the procedures set out in this statute, instead of having to turn the checks over to the state, the municipality can retain them.*

The current estimated amount of unclaimed funds is over \$50,000, with checks dating back many years. We seek to begin the reconciliation of these funds in the coming months. In accordance with state law, there is a twelve-month process which must be followed, consisting of contacting payees, posting notices in the newspaper, etc. After going through the required legal proceedings, it is our desire that these funds are retained by the City to be used for future appropriation.

I urge the City Council to adopt M.G.L. c. 200A, §9A, to allow the City to retain unclaimed funds for its General Fund, rather than escheat this property to the State.

## LICENSE & PERMITS

THE COMMONWEALTH OF MASSACHUSETTS

City OF Newburyport RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA

**APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE  
OR ASSEMBLE SECOND HAND MOTOR VEHICLES  
OR PARTS THEREOF**

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a \_\_\_\_\_ class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? Plum Autoworks Inc (9786210675)

Business address of concern. No. 71 Storey Ave St.,  
Newburyport MA 01950 City — Town.

2. Is the above concern an individual, co-partnership, an association or a corporation? Corp

3. If an individual, state full name and residential address.

4. If a co-partnership, state full names and residential addresses of the persons composing it.

5. If an association or a corporation, state full names and residential addresses of the principal officers.

President Nancy London 11 Warrenton Rd Haverhill MA 018

Secretary " "

Treasurer " "

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? yes

If so, is your principal business the sale of new motor vehicles? No

Is your principal business the buying and selling of second hand motor vehicles? yes

Is your principal business that of a motor vehicle junk dealer? No

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

25 x 40 Brick & Vinyl building with Approx  
110 Ft Frontage on Storey Ave building consists of  
3 offices single Level with Paved Parking  
Around Perimeter of Building

8. Are you a recognized agent of a motor vehicle manufacturer? No  
(Yes or No)

If so, state name of manufacturer \_\_\_\_\_

9. Have you a signed contract as required by Section 58, Class 1? \_\_\_\_\_  
(Yes or No)

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? yes  
(Yes or No)

If so, in what city — town Newburyport 9 yrs

Did you receive a license? yes For what year? Last 9 yrs  
(Yes or No)

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof  
ever been suspended or revoked? No  
(Yes or No)

Sign your name in full Nancy London  
(Only authorized to represent the concern herein mentioned)

Residence 11 Warrenton Rd Haverhill MA 01335

### IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH  
FULL INFORMATION, AND FALSE STATEMENTS  
HEREIN MAY RESULT IN THE REJECTION OF  
YOUR APPLICATION OR THE SUBSEQUENT  
REVOCATION OF YOUR LICENSE IF ISSUED.

NOTE If the applicant has not held a license in the year prior to this application, he must file a duplicate of the  
application with the registrar. (See Sec. 59)

ISSUED THROUGH

# A. A. DORITY COMPANY

BOSTON

## CONTINUATION CERTIFICATE

The **NGM Insurance Company**, hereinafter called the Company, hereby continues in force its **MA Used Car Dealer** Bond Number **148623**

in the sum of **Twenty-Five Thousand dollars (\$25,000.00)**

on behalf of

**Plum Auto Works, Inc.**

located at

71 Storey Ave  
Newburyport, MA 01950

in favor of **City of Newburyport, MA**

for the term beginning **December 31st, 2015** and ending on **December 31st, 2016**, subject to all covenants and conditions of said bond.

This Continuation is executed upon the express condition that the Company's liability shall not be cumulative and shall be limited at all times by the amount of the penalty stated in the bond.

In witness whereof, the Company has caused this instrument to be signed by its duly authorized Attorney-in-Fact and its Corporate Seal to be hereto affixed this day, October 22, 2015

**NGM Insurance Company**

By: 

Katie E. Ford

Attorney-in-Fact

A. A. DORITY Company, Inc.

262 Washington Street, Suite 99

Boston, MA 02108

(617) 523-2935 Fax: 617-523-1707



COMM003\_01\_11\_16

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MA.

LH

CITY OF NEWBURYPORT  
VEHICLES FOR HIRE  
BUSINESS OWNERS'S APPLICATION

2018 DEC 05 4A 8:24

Please Type or Print Clearly

APPLICANT INFORMATION:

Name of Applicant: Last: Hewlett First: Richard Middle Initial: \_\_\_\_\_  
Address: PO Box 004 City: Seabrook State: NH Zip: 03874  
Phone Number: (978) 417 9974 Message or work phone: (978) 912-2265  
Driver's License Number: 09 HTR 5161 State: N.H Expiration Date: Sept 16, 2019

BUSINESS INFORMATION:

Business Name: Seacoast Taxi Business Phone Number: (978) 912-2265  
Business Address: ~~135 Bridge rd~~ 135 Bridge rd City: Salisbury State: MA Zip: 01952  
Business Mailing Address: PO Box 004 City: Seabrook State: NH Zip: 03874  
Number of vehicles to be operated under this permit: 2

FOR EACH VEHICLE, PLEASE LIST

Reg. # 19361 Expires: Nov Year: 2016 Make: Mercury Model: Grand Marquis  
Reg. # 20080 Expires: Nov Year: 2016 Make: Ford Model: Crown Victoria  
Reg. # \_\_\_\_\_ Expires: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Reg. # \_\_\_\_\_ Expires: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Reg. # \_\_\_\_\_ Expires: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Reg. # \_\_\_\_\_ Expires: \_\_\_\_\_ Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

VECHICLE REGISTRATION INFORMATION:

Proof of evidence of legal and registered ownership of the vehicle(s) to be used by the applicant must be provided. Attach one (1) copy of each to this application.

**INSURANCE INFORMATION:**

Must provide proof of personal injury and property damage liability insurance coverage for each permitted taxi for the full time period of the permit. The personal injury coverage shall not be less than one hundred thousand dollars (\$100,000) for injury to one person with a total coverage of not less than three hundred thousand dollars (\$300,000) for each accident. The property damage coverage shall be not less than fifty thousand dollars (\$50,000) per occurrence. Attach one (1) copy to this application.

I, the undersigned, hereby declare that I have carefully read the Ordinance relating to this business; that I understand it thoroughly and will carry out every provision thereof; that to the best of my knowledge, I have complied with the regulations as outlined. I further state that the statements and answers contained in this application are true to the best of my knowledge and belief, knowing that false statement will be sufficient cause for denial or revocation of said license.

Richard H. H. H.  
(Signature of Applicant)

Date: 12/12/2011

**Official Use Only**

**Office of the City Clerk**

Initial Application Fee \$ \_\_\_\_\_ Date Received \_\_\_\_\_ By \_\_\_\_\_

Date sent to Police Department \_\_\_\_\_ New ☐ Renewal ☐

**Police Department Use Only**

**Inspection Recommendation for each Vehicle**

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab# \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab# \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

RMV Division

PLATE TYPE <b>TAN</b>	REGISTRATION NUMBER <b>TA19361</b>	REGISTRATION TYPE <b>TAXI</b>	EFFECTIVE DATE <b>12/01/15</b>	EXPIRES LAST DAY OF → <b>11</b> <b>16</b>	MONTH <b>11</b>	YEAR <b>16</b>	TRANSACTION NUMBER <b>02533170000103</b>										
MFRS MODEL YEAR <b>2004</b>	MAKE <b>MERC</b>	MODEL <b>MARQUI</b>	BODY STYLE/TYPE <b>SEDAN</b>	COLOR <b>BLUE</b>	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.										
VEHICLE IDENTIFICATION NUMBER <b>2MEFM74W64X630911</b>		INSURANCE COMPANY <b>PILGRIM INSURANCE</b>		TITLE NUMBER <b>BN102823</b>		REGISTRAR <i>Chas C. Dwyer</i>											
RESIDENTIAL ADDRESS (IF DIFFERENT) <b>37 ELMIRA DRIVE NEWBURYPORT, MA 01950-1759</b>					NAME(S) OF OWNER(S) AND MAILING ADDRESS <b>HEWLETT, RICHARD BX 1004 SEABROOK, NH 03874</b>												
					<b>FEES</b> <table> <tr> <td>REGISTRATION</td> <td>60.00</td> </tr> <tr> <td>TITLE</td> <td>0.00</td> </tr> <tr> <td>SPECIAL PLATES</td> <td>0.00</td> </tr> <tr> <td>SALES TAX</td> <td>0.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>60.00</b></td> </tr> </table>			REGISTRATION	60.00	TITLE	0.00	SPECIAL PLATES	0.00	SALES TAX	0.00	<b>TOTAL</b>	<b>60.00</b>
REGISTRATION	60.00																
TITLE	0.00																
SPECIAL PLATES	0.00																
SALES TAX	0.00																
<b>TOTAL</b>	<b>60.00</b>																
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.																	

SPECIAL MESSAGE <b>IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.</b>	CHANGE OF ADDRESS
	STREET ADDRESS
	CITY, STATE, ZIP CODE

## Important Information for Vehicle Owners

<p>Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.</p> <p>By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: <a href="http://www.massrmv.com">www.massrmv.com</a> or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.</p>	<p>Return the registration plates to the RMV immediately if:</p> <ul style="list-style-type: none"> <li>The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the <i>Bill of Sale</i>, <i>Title</i>, and completed <i>Reassignment of Title</i> for your records to document the transfer.</li> <li>You move to another state and you register the vehicle in that state.</li> <li>The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.</li> </ul>
--	---

**Transferring Your Plates:** Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer **valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer** while you obtain insurance and a new registration. **All** of the following must be met: **1.** You are at least 18 years of age and you own the motor vehicle or trailer identified on this *Registration Certificate*; **2.** You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); **3.** The newly acquired vehicle is of the **same vehicle type** (passenger vehicle to passenger vehicle, trailer to trailer, etc.); the **same registration type** (passenger to passenger, commercial to commercial); and has the **same number of wheels**; and, **4.** The **seller and buyer** properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). If **all** of the above are met, you may operate the newly acquired vehicle with the transferred plates **up to 5:00 pm of the 7th calendar day** following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During those 7 days, you **must** carry the *Bill of Sale* (or the dealer's *Purchase Contract*) for the newly acquired vehicle **and** this *Registration Certificate* when operating the vehicle. See *FAQs About the Seven-Day Registration Transfer Law* on the RMV's website at [www.massrmv.com](http://www.massrmv.com).

**No Insurance Card Required:** Massachusetts's law does **not** require an insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle liability insurance policy or bond for bodily injury coverage and property damage insurance. If an insurer is identified on the face of this *Registration Certificate*, it is required by law to electronically notify the RMV (Registry of Motor Vehicles) if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's office.

## Be first in line by going online at [www.massrmv.com](http://www.massrmv.com)

Schedule a Road Test	Request a Duplicate Title
Renew Your Driver's License	Request a Duplicate Registration
Renew Your Registration	Change Your Address
Pay Citations/Court Hearing Fee	Cancel My Plate/Registration
Replace Your Driver's License	Order a Special Plate

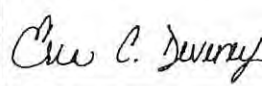
**NEED TO VISIT AN RMV OFFICE?**  
**SAVE TIME**  
**Complete Your**  
**Application Online!**

**VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS**

# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

RMV Division

PLATE TYPE TAN	REGISTRATION NUMBER TA20080	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/15	EXPIRES LAST DAY OF → 11 16	TRANSACTION NUMBER 02528170070104
MFIS MODEL YEAR 1999	MAKE FORD	MODEL CROVIC	BODY STYLE TYPE SEDAN	COLOR BLUE	Not valid without official signature of Registrar
VEHICLE IDENTIFICATION NUMBER 2FAFP73W4XX197822			INSURANCE COMPANY PILGRIM INSURANCE	TITLE NUMBER EXAM	IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED
RESIDENTIAL ADDRESS (IF DIFFERENT): 37 ELMIRA DRIVE NEWBURYPORT, MA 01950-1759					
(NAME(S) OF OWNER(S) AND MAILING ADDRESS) HEWLETT, RICHARD BX 1004 SEABROOK, NH 03874					
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.					<b>FEES</b> REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 <b>TOTAL 60.00</b>

<b>SPECIAL MESSAGE</b> IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	<b>CHANGE OF ADDRESS</b> STREET ADDRESS CITY, STATE, ZIP CODE
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. Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place. . By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: <a href="http://www.massrmv.com">www.massrmv.com</a> or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.	. Return the registration plates to the RMV immediately if: - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a <u>copy</u> of the <i>Bill of Sale</i> , <i>Title</i> , and completed <i>Reassignment of Title</i> for your records to document the transfer. - You move to another state and you register the vehicle in that state. - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.
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**Transferring Your Plates:** Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer **valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer** while you obtain insurance and a new registration. **All** of the following must be met: **1.** You are at least 18 years of age and you own the motor vehicle or trailer identified on this *Registration Certificate*; **2.** You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); **3.** The newly acquired vehicle is of the **same vehicle type** (passenger vehicle to passenger vehicle, trailer to trailer, etc.); the **same registration type** (passenger to passenger, commercial to commercial); and has the **same number of wheels**; and, **4.** The **seller and buyer** properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). If **all** of the above are met, you may operate the newly acquired vehicle with the transferred plates **up to 5:00 pm of the 7th calendar day** following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During those 7 days, you **must** carry the *Bill of Sale* (or the dealer's *Purchase Contract*) for the newly acquired vehicle **and** this *Registration Certificate* when operating the vehicle. See *FAQs About the Seven-Day Registration Transfer Law* on the RMV's website at [www.massrmv.com](http://www.massrmv.com).

**No Insurance Card Required:** Massachusetts's law does **not** require an insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle liability insurance policy or bond for bodily injury coverage and property damage insurance. If an insurer is identified on the face of this *Registration Certificate*, it is required by law to electronically notify the RMV (Registry of Motor Vehicles) if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's office.

## Be first in line by going online at [www.massrmv.com](http://www.massrmv.com)

Schedule a Road Test	Request a Duplicate Title
Renew Your Driver's License	Request a Duplicate Registration
Renew Your Registration	Change Your Address
Pay Citations/Court Hearing Fee	Cancel My Plate/Registration
Replace Your Driver's License	Order a Special Plate

**NEED TO VISIT AN RMV OFFICE?**  
**SAVE TIME**  
 Complete Your  
 Application Online!

VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS

Transaction Type: RENEWAL  
Transaction Effective Date: 08/21/2015  
Process Date: 07/02/2015



For Claims Reporting call 617-956-6100

**ISSUING COMPANY:**

Pilgrim Insurance Company

**DECLARATIONS MASSACHUSETTS  
BUSINESS AUTO COVERAGE FORM**

Policy Number: TXC00001003969

Office/Agent: 9000204

**ITEM ONE – Named Insured and Address**

RICHARD HEWLETT  
PO BOX 1004  
SEABROOK, NH 03874

**Agent Name and Address**

SALISBURY INSURANCE AGENCY, INC.  
10A ELM STREET  
SALISBURY, MA 01952

**POLICY PERIOD:**

Policy Covers FROM 08/21/2015 TO 08/21/2016 12:01 AM EST at the Named Insured's address stated above

**NAMED INSURED'S BUSINESS:**

**FORM OF BUSINESS:** INDIVIDUAL

In return for the payment of premium, and subject to all terms of this policy

**ITEM TWO: SCHEDULE OF COVERAGES AND COVERED AUTO**

This policy only provides only those coverages where a charge is shown in the premium column below. Each of these coverages will apply only to those "Autos" shown as covered "Autos". "Autos" are shown as covered "Autos" for a particular coverage by the entry of one or more of the symbols from the COVERED AUTOS section of the Business Auto Coverage Form next to the name of the coverage.

**LIABILITY INSURANCE**

COVERAGES	COVERED AUTOS (Entry of one or more of the symbols from the Covered Autos section of the Business Auto Coverage Form show which autos are covered autos)	LIMIT The most we will pay for any one accident or loss	PREMIUM
Compulsory Bodily Injury	7	\$20,000 Each Person \$40,000 Each Accident	5,444
Personal Injury Protection	7	\$8,000 Each Person	1,644
Optional Bodily Injury	7	\$100,000 Each Person \$300,000 Each Accident	4,858
Property Damage	7	\$50,000 Each Accident	3,048
Combined Single Limit		\$ Each Accident	
Medical Payments		\$ Each Person	
Uninsured Motorist	7	\$100,000 Each Person \$300,000 Each Accident	128
Underinsured Motorist	7	\$100,000 Each Person \$300,000 Each Accident	68

**PHYSICAL DAMAGE INSURANCE**

Actual Cash Value or cost of repair, whichever is less, minus the deductible for Covered Auto

Comprehensive Coverage	SEE SCHEDULE	Deductible	
Specified Perils		Deductible	
Collision	SEE SCHEDULE	Deductible	
Limited Collision		Deductible	
Rental Reimbursement			
Towing and Labor			
	PREMIUM FOR ENDORSEMENTS		0
	ESTIMATED TOTAL PREMIUM		15,190

Countersigned by:

*William D. Hartman*

President

*Bay Taper*

Assistant Secretary



**ADDITIONAL INFORMATION**

Experience Modifications:	Liability 0.76	Comprehensive 1.00	Collision 1.00	Rating ID: 1
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Company Use Fields:	FID #:	MC #:	DOT #:
Policy Type: CED			

## Forms and Endorsement attached to this Coverage Form:

CA 00 01 03/2006	CA 23 86 01/2006	CA 23 94 03/2006
CA 24 02 12/1993	CA 99 17 10/2002	CA ERM 01
02/2006	CA NOP 01 02/2006	CA RAT 01 02/2006
IL 00 03 04/1998	IL 00 17 11/1998	IL 00 21 04/1998
MM 00 97 09/1998	MM 99 11 10/2011	MM 99 18 09/1998
MM 99 23 09/1998	MM 99 54 09/1998	

## Driver Information:

<u>Driver No.</u>	<u>Driver Name</u>	<u>Date of Birth</u>	<u>License Number</u>	<u>State</u>
1	RICHARD HEWLETT	09/16/1951	XXXXXX780	MA

## ITEM THREE – SCHEDULE OF COVERED AUTOS YOU OWN

VEHICLE INFORMATION  
DESCRIPTION

Auto No.	Year Make Model Vehicle ID No. (VIN)	Limit of Insurance/ Cost New	Size GVW, GCW or Vehicle Seating Capacity	Territory Town and State where the Covered Auto will be Garaged Territory/Premium Town/Zip
1	2004 MERCURY GRAND MARQUIS GS 2MEFM74W54X604073			NEWBURYPORT, MA, 13 01950
2	2004 MERCURY GRAND MARQUIS GS 2MEFM74W64X630911			NEWBURYPORT, MA, 13 01950

## CLASSIFICATION

Auto No.	Use **	Plate No.	Plate Type	Class	Radius	Mobile Equipment	Inspect Code	Loss of Use Day/Amount
1	C	TA20080	TAN	415900	LOCAL (0 - 50 MILES)		9	
2	C	TA19361	TAN	415900	LOCAL (0 - 50 MILES)		9	

Business Use: S = Service, R = Retail, C = Commercial, N = Non-Business, H = Heavy Commercial/Special

## LIABILITY LIMITS (\* Limits in Thousands)

Compulsory Bodily Injury (20/40)		PIP 8 per pers.	Optional Bodily Injury/CSL		Property Damage (compulsory limit 5)			Auto Medical Payments		Uninsured Motorist (compulsory limit 20/40)		Underinsured Motorist	
Auto No.	Prem	Prem	Limit	Prem	Limit	Ded	Prem	Limit	Prem	Limit	Prem	Limit	Prem
1	\$2,722	\$822	100/300	\$2,429	50		\$1,524			100/300	\$64	100/300	\$34
2	\$2,722	\$822	100/300	\$2,429	50		\$1,524			100/300	\$64	100/300	\$34



**PHYSICAL DAMAGE**

Auto No	@ Vehicle Type and Limit	** Specified Perils			Comprehensive		Collision		Limited Collision		*** Waiver of Ded.	*** Loss of Use	*** Towing and Labor
		Cov.	Ded.	Pre.	Ded.	Prem.	Ded.	Prem.	Ded.	Prem.			
1													
2													

\*\* F- Fire Coverage; T- Theft Coverage; F & T - Fire and Theft Coverage; CAC - Combined Additional Coverage

\*\*\* YES Designates Loss of Use/Towing and Labor applies

@ Designates whether ACV (Actual Cash Value), SA (Stated Amount) or AV (Agreed Value) and, except for ACV, the Limit of Liability.

Auto No.	Except for all physical damage loss is payable to you and the loss payee named below as interests may appear at the time of loss.

**ITEM SIX – SCHEDULE FOR GROSS RECEIPTS OR MILEAGE BASIS – LIABILITY COVERAGE – PUBLIC AUTO OR LEASING RENTAL CONCERNS**

ESTIMATED YEARLY	RATES		PREMIUMS	
<input type="checkbox"/> GROSS RECEIPTS	<input type="checkbox"/> Per \$100 of Gross Receipts <input type="checkbox"/> Per Mile			
<input type="checkbox"/> MILEAGE	Per \$100 of Gross Receipts			
	LIABILITY COVERAGE	AUTO MEDICAL PAYMENTS	LIABILITY COVERAGE	AUTO MEDICAL PAYMENTS
			\$	\$
			\$	\$
			\$	\$
			\$	\$
	TOTAL PREMIUM		\$	\$
	MINIMUM PREMIUM		\$	\$

When used as a premium basis:

**FOR PUBLIC AUTOS**

Gross Receipts means the total amount to which you are entitled for transporting passengers, mail or merchandise during the policy period regardless of whether you or any other carrier originate the transportation. Gross Receipts does not include:

- A. Amounts you pay to railroads, steamship lines, airlines and other motor carriers operating under their own ICC or PUC permits.
- B. Advertising Revenue.
- C. Taxes which you collect as a separate item and remit directly to a governmental division.
- D. C.O.D. collections for cost of mail or merchandise including collection fees.

Mileage means the total live and dead mileage of all revenue producing units operated during the policy period.

**FOR RENTAL OR LEASING CONCERNS**

Gross receipts means the total amount to which you are entitled for the leasing or rental of "autos" during the policy period and includes taxes except those taxes which you collect as a separate item and remit directly to a governmental division.

Mileage means the total live and dead mileage developed by all the "autos" you leased or rented to others during the policy period.

**ITEM SIX – SCHEDULE FOR GROSS RECEIPTS OR MILEAGE BASIS – LIABILITY COVERAGE – PUBLIC AUTO OR LEASING RENTAL CONCERNS**

ESTIMATED YEARLY	RATES		PREMIUMS	
<input type="checkbox"/> GROSS RECEIPTS	<input type="checkbox"/> Per \$100 of Gross Receipts <input type="checkbox"/> Per Mile			
<input type="checkbox"/> MILEAGE	Per \$100 of Gross Receipts			
	LIABILITY COVERAGE	AUTO MEDICAL PAYMENTS	LIABILITY COVERAGE	AUTO MEDICAL PAYMENTS
			\$	\$
			\$	\$
			\$	\$
			\$	\$
	TOTAL PREMIUM		\$	\$
	MINIMUM PREMIUM		\$	\$

When used as a premium basis:

**FOR PUBLIC AUTOS**

Gross Receipts means the total amount to which you are entitled for transporting passengers, mail or merchandise during the policy period regardless of whether you or any other carrier originate the transportation. Gross Receipts does not include:

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Mileage means the total live and dead mileage developed by all the "autos" you leased or rented to others during the policy period.



COMM004\_01\_11\_16

LH

RECEIVED  
CITY CLERK'S OFFICE  
NEWBURYPORT, MACITY OF NEWBURYPORT  
VEHICLES FOR HIRE  
BUSINESS OWNERS'S APPLICATION

2016 JAN -5 P 12:05

Please Type or Print Clearly

**APPLICANT INFORMATION:**

Name of Applicant: Last: CONSDON First: HAROLD Middle Initial: \_\_\_\_\_  
Address: 52 ELM ST City: SALISBURY State: MA Zip: 01952  
Phone Number: 978 4655107 Message or work phone: ( ) \_\_\_\_\_  
Driver's License Number: 318617747 State: MA Expiration Date: 2020  
Social Security Number: 023-36-8262

**BUSINESS INFORMATION:**

Business Name: PORT TAXI Business Phone Number: 978 4652333  
Business Address: 52 ELM ST City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Business Mailing Address: 52 ELM ST City: SALISBURY State: MA Zip: 01952  
Number of vehicles to be operated under this permit: 8

**FOR EACH VEHICLE, PLEASE LIST** SEE ATTACH LIST

Reg. #	Expires:	Year:	Make:	Model:
Reg. #	Expires:	Year:	Make:	Model:
Reg. #	Expires:	Year:	Make:	Model:
Reg. #	Expires:	Year:	Make:	Model:
Reg. #	Expires:	Year:	Make:	Model:
Reg. #	Expires:	Year:	Make:	Model:

**VEHICLE REGISTRATION INFORMATION:**

Proof of evidence of legal and registered ownership of the vehicle(s) to be used by the applicant must be provided. Attach one (1) copy of each to this application.

**INSURANCE INFORMATION:**

Must provide proof of personal injury and property damage liability insurance coverage for each permitted taxi for the full time period of the permit. The personal injury coverage shall not be less than one hundred thousand dollars (\$100,000) for injury to one person with a total coverage of not less than three hundred thousand dollars (\$300,000) for each accident. The property damage coverage shall be not less than fifty thousand dollars (\$50,000) per occurrence. Attach one (1) copy to this application.

I, the undersigned, hereby declare that I have carefully read the Ordinance relating to this business; that I understand it thoroughly and will carry out every provision thereof; that to the best of my knowledge, I have complied with the regulations as outlined. I further state that the statements and answers contained in this application are true to the best of my knowledge and belief, knowing that false statement will be sufficient cause for denial or revocation of said license.

*Harold Crayton*  
(Signature of Applicant)

Date:

*1/5/16*

**Official Use Only**

Office of the City Clerk

Initial Application Fee \$ \_\_\_\_\_ Date Received \_\_\_\_\_ By \_\_\_\_\_

Date sent to Police Department \_\_\_\_\_ New ☐ Renewal ☐

Police Department Use Only

Inspection Recommendation for each Vehicle

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab# \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab# \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_

Cab # \_\_\_\_\_ License Plate#: \_\_\_\_\_ VIN# \_\_\_\_\_ ☐ Approved ☐ Denied

Comments: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/16/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Lighthouse Insurance Agency, Ltd  
470 West Broadway

South Boston MA 02127

INSURED  
Port Taxi Inc  
52 Elm St

Salisbury MA 01952

CONTACT NAME: Stephanie Tsuji

PHONE (A/C No. Ext.): (617) 464-3777

FAX (A/C No.): (617) 464-3888

E-MAIL: stephanie.tsuji@lighthouseins.net

ADDRESS: 470 West Broadway

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: New Hampshire Insurance Co

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

## COVERAGES

CERTIFICATE NUMBER: CL14111725296

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR Y/N	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY					EACH OCCURRENCE \$
	COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Each occurrence) \$
	CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/>					MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
						GENERAL AGGREGATE \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG \$
	POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/>					\$
A	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Each accident) \$
	ANY AUTO					BODILY INJURY (Per person) \$ 100,000
	ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/>	X	01-MH-067180739-1	4/8/2015	4/8/2016	BODILY INJURY (Per accident) \$ 300,000
	HIRED AUTOS					PROPERTY DAMAGE (Per accident) \$ 50,000
						\$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input type="checkbox"/>	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Certificate Holder is also Additional Insured.

See attached vehicle list

## CERTIFICATE HOLDER

(978) 462-7936

The City of Newburyport  
Transportation Department  
Newburyport, MA 01950

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

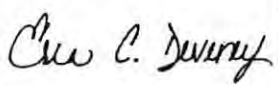
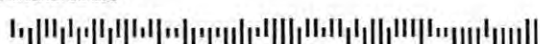
Brian Boucher/STERN

#	PLATE #	YEAR	MAKE	MODEL	VIN #	
1	TA509C	2005	CHRYSLER	T/C	1C4GP45RX5B232917	NOVE 2016
2	TA24209	2003	DODGE	CARAVAN	1D4GP24303B181347	"
3	TA24210	2003	DODGE	CARAVAN	1D4GP44323B231676	"
4	TA24225	2002	DODGE	CARAVAN	2B4GP44362R566367	"
5	TA24222	2002	CHRYSLER	T/C	2C4GP44392R77785	"
6	TA25259	2003	DODGE	CARAVAN	1D4GP25R43B316400	"
7	TA24201	2006	DODGE	CARAVAN	1D4GP25R36B527463	"
8	TA24208	2003	DODGE	CARAVAN	1D4GP453X3B168258	"

# #1 CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

**RMV Division**

PLATE TYPE <b>TAN</b>	REGISTRATION NUMBER <b>TA509C</b>	REGISTRATION TYPE <b>TAXI</b>	EFFECTIVE DATE <b>12/01/15</b>	EXPIRES LAST DAY OF →	MONTH <b>11</b>	YEAR <b>16</b>	TRANSACTION NUMBER <b>02531601292249</b>
MFHS MODEL YEAR <b>2005</b>	MAKE <b>CHRY</b>	MODEL <b>TOWN</b>	BODY STYLE/TYPE <b>VAN</b>	COLOR <b>WHITE</b>	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
VEHICLE IDENTIFICATION NUMBER <b>1C4GP45RX5B232917</b>		INSURANCE COMPANY <b>NEW HAMPSHIRE INS</b>		TITLE NUMBER <b>BQ016965</b>		REGISTRAR 	
RESIDENTIAL ADDRESS (IF DIFFERENT):							
NAME(S) OF OWNER(S) AND MAILING ADDRESS   *****AUTO**3-DIGIT 018 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					FEES  REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00		
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION</b> <b>REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.							

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS  STREET ADDRESS  CITY, STATE, ZIP CODE
--	--

## Important Information for Vehicle Owners

- Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.
- By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: [www.massrmv.com](http://www.massrmv.com) or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.

- Return the registration plates to the RMV immediately if:
  - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the **Bill of Sale**, **Title**, and completed **Reassignment of Title** for your records to document the transfer.
  - You move to another state and you register the vehicle in that state.
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## BE FIRST IN LINE BY GOING ONLINE AT [WWW.MASSRMV.COM](http://WWW.MASSRMV.COM)

- |                                 |                                  |
|---------------------------------|----------------------------------|
| Schedule a Road Test            | Request a Duplicate Title        |
| Renew Your Driver's License     | Request a Duplicate Registration |
| Renew Your Registration         | Change Your Address              |
| Pay Citations/Court Hearing Fee | Cancel My Plate/Registration     |
| Replace Your Driver's License   | Order a Special Plate            |

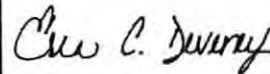

**NEED TO VISIT AN RMV OFFICE?**

**SAVE TIME  
Complete Your  
Application Online!**

**VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS**

# CERTIFICATE OF REGISTRATION #2

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate **RMV Division**

PLATE TYPE <b>TAN</b>	REGISTRATION NUMBER <b>TA24209</b>	REGISTRATION TYPE <b>TAXI</b>	EFFECTIVE DATE <b>12/01/15</b>	EXPIRES LAST DAY OF <b>11 16</b>	TRANSACTION NUMBER <b>02531601292264</b>										
MFPS MODEL YEAR <b>2003</b>	MAKE <b>DODG</b>	MODEL <b>GRACAR</b>	BODY STYLE/TYPE <b>VAN</b>	COLOR <b>WHITE</b>	Not valid without official signature of Registrar  										
VEHICLE IDENTIFICATION NUMBER <b>1D4GP24303B181347</b>		INSURANCE COMPANY <b>NEW HAMPSHIRE INS</b>		TITLE NUMBER <b>BQ224375</b>											
RESIDENTIAL ADDRESS (IF DIFFERENT)					IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.  TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER										
NAME(S) OF OWNER(S) AND MAILING ADDRESS   *****AUTO***3-DIGIT 018 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933															
FEES <table style="width: 100%;"> <tr> <td>REGISTRATION</td> <td style="text-align: right;">60.00</td> </tr> <tr> <td>TITLE</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>SPECIAL PLATES</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>SALES TAX</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>60.00</b></td> </tr> </table>					REGISTRATION	60.00	TITLE	0.00	SPECIAL PLATES	0.00	SALES TAX	0.00	<b>TOTAL</b>	<b>60.00</b>	
REGISTRATION	60.00														
TITLE	0.00														
SPECIAL PLATES	0.00														
SALES TAX	0.00														
<b>TOTAL</b>	<b>60.00</b>														
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION</b> <b>REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.															

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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## Important Information for Vehicle Owners

- Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.
- By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: [www.massrmv.com](http://www.massrmv.com) or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.

- Return the registration plates to the RMV immediately if:
  - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the **Bill of Sale**, **Title**, and completed **Reassignment of Title** for your records to document the transfer.
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**Transferring Your Plates:** Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer **valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer** while you obtain insurance and a new registration. **All** the following must be met: **1.** You are at least 18 years of age and you own the motor vehicle or trailer identified on this *Registration Certificate*. **2.** You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); **3.** The newly acquired vehicle is of the **same vehicle type** (passenger vehicle to passenger vehicle, trailer to trailer etc.); the **same registration type** (passenger to passenger, commercial to commercial); and has the **same number of wheels**; and, **4.** The **seller and buyer** properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). If **all** the above are met, you may operate the newly acquired vehicle with the transferred plates **up to 5:00 pm of the 7th calendar day** following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During that 7 days, you **must** carry the *Bill of Sale* (or the dealer's *Purchase Contract*) for the newly acquired vehicle **and** this *Registration Certificate* when operating the vehicle. See **FAQs About the Seven-Day Registration Transfer Law** on the RMV's website at [www.massrmv.com](http://www.massrmv.com).

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## BE FIRST IN LINE BY GOING ONLINE AT [WWW.MASSRMV.COM](http://WWW.MASSRMV.COM)

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| Schedule a Road Test            | Request a Duplicate Title        |
| Renew Your Driver's License     | Request a Duplicate Registration |
| Renew Your Registration         | Change Your Address              |
| Pay Citations/Court Hearing Fee | Cancel My Plate/Registration     |
| Replace Your Driver's License   | Order a Special Plate            |

## NEED TO VISIT AN RMV OFFICE?

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# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

#3  
RMV Division

PLATE TYPE TAN	REGISTRATION NUMBER TA24210	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/15	EXPIRES LAST DAY OF →	MONTH 11	YEAR 16	TRANSACTION NUMBER 02531601292273
MFRS MODEL YEAR 2003	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
VEHICLE IDENTIFICATION NUMBER 1D4GP44323B231676		INSURANCE COMPANY NEW HAMPSHIRE INS		TITLE NUMBER BP566085		REGISTRAR 	
RESIDENTIAL ADDRESS (IF DIFFERENT)							
NAME(S) OF OWNER(S) AND MAILING ADDRESS  *****AUTO**3-DIGIT 018 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					FEES  REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00		
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.							

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS
	STREET ADDRESS
	CITY, STATE, ZIP CODE

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# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

**RMV Division**

PLATE TYPE <b>TAN</b>	REGISTRATION NUMBER <b>TA24225</b>	REGISTRATION TYPE <b>TAXI</b>	EFFECTIVE DATE <b>12/01/15</b>	EXPIRES LAST DAY OF <b>11 16</b>	TRANSACTION NUMBER <b>02531601292288</b>
MFHS MODEL YEAR <b>2002</b>	MAKE <b>DODG</b>	MODEL <b>GCAVAV</b>	BODY STYLE/TYPE <b>VAN</b>	COLOR <b>WHITE</b>	Not valid without official signature of Registrar <i>Chen C. Jurney</i>
VEHICLE IDENTIFICATION NUMBER <b>2B4GP44362R566367</b>		INSURANCE COMPANY <b>NEW HAMPSHIRE INS</b>		TITLE NUMBER <b>BP494755</b>	IF VEHICLE CARRYING PASSENGERS FOR HIRE, MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
RESIDENTIAL ADDRESS (IF DIFFERENT)					TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.
NAME(S) OF OWNER(S) AND MAILING ADDRESS  *****AUTO**3-DIGIT 018 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					FEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00
<p align="center"><b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION</b> <b>REGISTRY OF MOTOR VEHICLES DIVISION</b></p> <p align="center">The records of the RMV database constitute the official status of the vehicle registration.</p>					

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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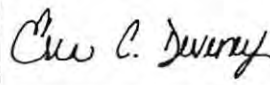
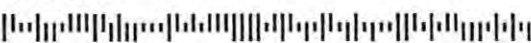
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# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

#5  
**RMV Division**

PLATE TYPE <b>TAN</b>	REGISTRATION NUMBER <b>TA24222</b>	REGISTRATION TYPE <b>TAXI</b>	EFFECTIVE DATE <b>12/01/15</b>	EXPIRES LAST DAY OF →	MONTH <b>11</b>	YEAR <b>16</b>	TRANSACTION NUMBER <b>02531601292302</b>	
MFRS MODEL YEAR <b>2002</b>	MAKE <b>CHRY</b>	MODEL <b>TOWN</b>	BODY STYLE/TYPE <b>VAN</b>	COLOR <b>WHITE</b>	Not valid without official signature of Registrar			IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED
VEHICLE IDENTIFICATION NUMBER <b>2C4GP44392R777985</b>		INSURANCE COMPANY <b>NEW HAMPSHIRE INS</b>		TITLE NUMBER <b>BN890452</b>	REGISTRAR 			TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER
RESIDENTIAL ADDRESS (IF DIFFERENT):								
NAME(S) OF OWNER(S) AND MAILING ADDRESS   *****AUTO**3-DIGIT 018 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					FEES			
					REGISTRATION			60.00
					TITLE			0.00
					SPECIAL PLATES			0.00
					SALES TAX			0.00
					TOTAL			60.00
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION</b> <b>REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.								

SPECIAL MESSAGE	IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS	
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		CITY, STATE, ZIP CODE	

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# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

**RMV Division**

PLATE TYPE <b>TAN</b>	REGISTRATION NUMBER <b>TA25259</b>	REGISTRATION TYPE <b>TAXI</b>	EFFECTIVE DATE <b>12/01/15</b>	EXPIRES LAST DAY OF → <b>11 16</b>	TRANSACTION NUMBER <b>02531601292318</b>
MFPS MODEL YEAR <b>2003</b>	MAKE <b>DODG</b>	MODEL <b>CARAVA</b>	BODY STYLE/TYPE <b>VAN</b>	COLOR <b>WHITE</b>	Not valid without official signature of Registrar
VEHICLE IDENTIFICATION NUMBER <b>1D4GP25R43B316400</b>		INSURANCE COMPANY <b>NEW HAMPSHIRE INS</b>		TITLE NUMBER <b>EXAM</b>	REGISTRAR <i>Chas C. Jerny</i>
RESIDENTIAL ADDRESS (IF DIFFERENT)					IF VEHICLE CARRYING PASSENGERS FOR HIRE, MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
NAME(S) OF OWNER(S) AND MAILING ADDRESS   *****AUTO**3-DIGIT 018 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.
					FEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.					

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.

#### CHANGE OF ADDRESS

STREET ADDRESS

CITY, STATE, ZIP CODE

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# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

**RMV Division**

PLATE TYPE <b>TAN</b>	REGISTRATION NUMBER <b>TA24201</b>	REGISTRATION TYPE <b>TAXI</b>	EFFECTIVE DATE <b>12/01/15</b>	EXPIRES LAST DAY OF → <b>11 16</b>	TRANSACTION NUMBER <b>02531601292335</b>
MFHS MODEL YEAR <b>2006</b>	MAKE <b>DODG</b>	MODEL <b>CARAVA</b>	BODY STYLE/TYPE <b>VAN</b>	COLOR <b>WHITE</b>	Not valid without official signature of Registrar
VEHICLE IDENTIFICATION NUMBER <b>1D4GP25R36B527463</b>		INSURANCE COMPANY <b>NEW HAMPSHIRE INS</b>		TITLE NUMBER <b>BQ287202</b>	REGISTRAR <i>Chen C. Dwyer</i>
RESIDENTIAL ADDRESS (IF DIFFERENT)					IF VEHICLE CARRYING PASSENGERS FOR HIRE, MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
NAME(S) OF OWNER(S) AND MAILING ADDRESS  *****AUTO**3-DIGIT 018 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.
FEEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00					
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION</b> <b>REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.					

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS
	STREET ADDRESS
	CITY, STATE, ZIP CODE

## Important Information for Vehicle Owners

- Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.
- By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: [www.massrmv.com](http://www.massrmv.com) or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.
- Return the registration plates to the RMV immediately if:
  - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the **Bill of Sale**, **Title**, and completed **Reassignment of Title** for your records to document the transfer.
  - You move to another state and you register the vehicle in that state.
  - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

**Transferring Your Plates:** Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer **valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer** while you obtain insurance and a new registration. **All** the following must be met: 1. You are at least 18 years of age and you own the motor vehicle or trailer identified on this **Registration Certificate**. 2. You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); 3. The newly acquired vehicle is of the **same vehicle type** (passenger vehicle to passenger vehicle, trailer to trailer etc.); the **same registration type** (passenger to passenger, commercial to commercial); and has the **same number of wheels**; and, 4. The **seller and buyer** properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). If **all** the above are met, you may operate the newly acquired vehicle with the transferred plates **up to 5:00 pm of the 7th calendar day** following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During that 7 days, you **must** carry the **Bill of Sale** (or the dealer's **Purchase Contract**) for the newly acquired vehicle **and this Registration Certificate** when operating the vehicle. See **FAQs About the Seven-Day Registration Transfer Law** on the RMV's website at [www.massrmv.com](http://www.massrmv.com).

**No Insurance Card Required:** Massachusetts's law does **not** require an Insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle insurance policy or bond for bodily injury coverage and property damage insurance. If an insurer is identified on the face of this **Registration Certificate**, it is required by law to electronically notify the RMV (Registry of Motor Vehicles) if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's Office.

## BE FIRST IN LINE BY GOING ONLINE AT [WWW.MASSRMV.COM](http://WWW.MASSRMV.COM)

- |                                 |                                  |
|---------------------------------|----------------------------------|
| Schedule a Road Test            | Request a Duplicate Title        |
| Renew Your Driver's License     | Request a Duplicate Registration |
| Renew Your Registration         | Change Your Address              |
| Pay Citations/Court Hearing Fee | Cancel My Plate/Registration     |
| Replace Your Driver's License   | Order a Special Plate            |

## NEED TO VISIT AN RMV OFFICE?

**SAVE TIME**  
**Complete Your**  
**Application Online!**

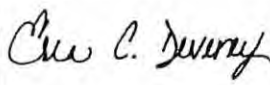

VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS



# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

#8  
RMV Division

PLATE TYPE <b>TAN</b>	REGISTRATION NUMBER <b>TA24208</b>	REGISTRATION TYPE <b>TAXI</b>	EFFECTIVE DATE <b>12/01/15</b>	EXPIRES LAST DAY OF <b>11 16</b>	TRANSACTION NUMBER <b>02531601292346</b>
MFPS MODEL YEAR <b>2003</b>	MAKE <b>DODG</b>	MODEL <b>CARAVA</b>	BODY STYLE/TYPE <b>VAN</b>	COLOR <b>GREEN</b>	Not valid without official signature of Registrar 
VEHICLE IDENTIFICATION NUMBER <b>1D4GP453X3B168258</b>		INSURANCE COMPANY <b>NEW HAMPSHIRE INS</b>		TITLE NUMBER <b>BQ288053</b>	
RESIDENTIAL ADDRESS (IF DIFFERENT):					IF VEHICLE CARRYING PASSENGERS FOR HIRE, MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
NAME(S) OF OWNER(S) AND MAILING ADDRESS  *****AUTO**3-DIGIT 018 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					FEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION The records of the RMV database constitute the official status of the vehicle registration.					

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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