CITY COUNCIL MEETING AGENDA - VERSION 1
CITY COUNCIL CHAMBERS

March 14, 2016

7:30PM

(Sound Check)

1. **MOMENT OF SILENCE**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **LATE FILE ITEMS**
5. **PUBLIC COMMENT**
6. **MAYOR'S COMMENT**

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

7. **APPROVAL OF MINUTES**
   February 29, 2016 (Approve)

8. **TRANSFERS**
   None

9. **COMMUNICATIONS**
   - **COMM027_03_14_16** Annual Report FY 2015 (R & F)
   - **COMM028_03_14_16** Purple Onion Outdoor Seating (L&P)
   - **COMM029_03_14_16** Ride to End Alzheimer's (PS)

10. **APPOINTMENTS – First Reading**
    - **APPT023_03_14_16** Matthew W.Simons 62 Munroe St, Haverhill Lieutenant – Nbpt Police
    - **APPT024_03_14_16** Sheila J. Trieff 11 Shandell Drive CDT March 1, 2019
    - **APPT025_03_14_16** Cheryl Amey 24 Milk Street NHA March 31, 2021

END OF CONSENT AGENDA
REGULAR AGENDA

11. **COMMUNICATIONS**
    - LATE FILE **COMM030_03_14_16** Mayor's Update
    - **COMM031_03_14_16** Ltr to Councillor Vogel from H. Rowe re: IT Systems

12. **APPOINTMENTS** **Second Reading**
    APPOINTMENTS

    - **APPT017_02_29_16** – Johnny Walker (Capt), 64A Boardman St, Asst Harb/ Constable March 1, 2018
    - **APPT018_02_29_16** – Derek A Seehagen, 17 Sawyer St, Merrimac Asst Harb/ Constable March 1, 2018

    - **Re-Appointments**
    - **APPT019_02_29_16** – Edmund R McGrath, 28 Olive St, Historical Comm March 31, 2018
    - **APPT020_02_29_16** – Malcolm Carnwath, 22 Strong St, Historical Comm Sept 30, 2019
    - **APPT021_02_29_16** – Charles Carroll, 25 Hill St, Council on Aging May 1, 2021
    - **APPT022_02_29_16** – Richard A Eaton, 4 Horton Terrace, Council on Aging May 31, 2021

13. **ORDERS**
    - **ORDR012_03_14_16** Emergency Preamble – Resolution Relation to Loan Order
    - **ORDR013_03_14_16** Resolution Relating to Loan Order
    - **ORDR014_03_14_16** Electricity Access Fee
    - **ORDR015_03_14_16** Bus Stop – Water and Charles Street

- **ORDR016_03_14_16** Street Contractor – D&M Civil, Inc.

14. ORDINANCES

- **ODNC002_01_25_16** – Chapter 4 Fines for dogs on Plum Island (2nd Reading)
- **ODNC003_01_25_16** – Chapter 3 Animals Dogs Kennel fees Sec. 3-27 (c) (2nd Reading)
- **ODNC006_03_14_16 -** Sec. 5-113 Sheet Metal Permits

15. COMMITTEE ITEMS

Budget & Finance

In Committee:

- **ORDR002_01_11_16 -** Loan Order intermodal transit parking facility $630,300
- **ORDR002_01_25_16** – Accept gift of $25,000 repairing Brown's Wharf Culvert
- **ORDR009_02_08_16** – Increase fees for Fire Dept.
- **ORDR010_02_08_16** – Increase fines Parking Violations
- **TRAN004_02_29_16** – DPS Gas (90,000) to DPS Fuel & Oil (90,000)
- **COMM026_03_14_16** – Parking Information (2010 Study, etc)

General Government

In Committee:

- **APPT010_02_08_16** – Robert Ciampitti, Jr., 552 Merrimac St., Zoning Board of Appeals Feb 1, 2021
- **APPT004** _01_25_16 -Edward L. Ramsdell 32 Kent St., Newburyport, Zoning Board Feb 1, 2021

Joint Education

License & Permits

In Committee:

- **COMM010_01_25_16 -** Licensing Commission Acoustic & Amplified Entertainment
- **ODNC004_01_25_16 –** Chapter 3 Animals Dogs Nuisance

Neighborhoods and City Services

In Committee:

- **ODNC001_01_11_16** Amend Ch11 Parks and Recreation (COTW)

Planning & Development

In Committee:

- **COMM005_01_11_16** Letter to Council regarding Economic Development Concept for Business Park
- **ODNC001_01_25_16** – Zoning Amend Smart Growth District (COTW)
- **COMM020_02_08_16** – Memo re: hiring process for Building Commissioner
- **APPT010_02_08_16** – Robert Ciampitti, Jr., 552 Merrimac St., Zoning Board of Appeals Feb 1, 2021
- **APPT004 _01_25_16** -Edward L. Ramsdell 32 Kent St., Newburyport, Zoning Board Feb 1, 2021
- **ODNC005_02_08_16** – Zoning Amend App. A, Sec. III-C Zoning Map, dated Feb. 8, 2016

Public Safety

In Committee:

- **COMM024_02_29_16** Chamber Ltr re: Use of Streets for Festival/Events
- **COMM023_02_29_16** Hines Soldiers Assistance Fund Race, June 6, 2016
- **COMM022_02_29_16** Petition by Merchants for Surveillance
- **ORDR011_02_29_16** - Parking – Section 13-168, Winter Hours Restrictions, Certain Streets

Public Utilities Committee

Rules Committee

16. GOOD OF THE ORDER

CONSENT AGENDA

CITY COUNCIL MEETING MINUTES – VERSION 1
CITY COUNCIL CHAMBERS

February 29, 2016

7:30PM

The City Clerk called the meeting to order at 7:30 pm. A moment of silence was held. This was followed by the Pledge of Allegiance. He then instructed the City Clerk to call the roll. The following Councillors answered present: Connell, Cronin, Cameron, Devlin, Earls, Eigerman, Giunta, Tontar, Vogel and Zeid. 10 present, 1 absent (O'Brien).

(Sound Check)

1. **MOMENT OF SILENCE – Peter Gulazian, Al Moskowitz.**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **LATE FILE ITEMS Parking Information (Councillor Devlin) COMM026_2_29_16**
   Motion to waive the rules and allow the late file by Councillor Cameron, seconded by Councillor Giunta. So voted.
5. **PUBLIC COMMENT**
   1. Mark Bailey ; Chamber of Commerce President 18 Pheasant Run garage
6. **MAYOR'S COMMENT**

CONSENT AGENDA

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7. **APPROVAL OF MINUTES**
   February 11, 2016 (Approve)

8. **TRANSFERS**
   TRAN004_02_29_16 – DPS Gas (90,000) to DPS Fuel & Oil (90,000) (B&F)(Changed)

9. **COMMUNICATIONS**
   COMM022_02_29_16 Petition by Merchants for More Surveillance (P&S) (R&F)
   COMM023_02_29_16 Hines Soldiers Assistance Fund Race, June 6, 2016 (P&S)
   COMM024_02_29_16 Chamber Ltr re: Use of Streets for Festival/Events (P&S)

10. **APPOINTMENTS – First Reading - None**
    APPT017_02_29_16 – Johnny Walker (Capt), 64A Boardman St, Asst Harb/ Constable March 1, 2018
    APPT018_02_29_16 – Derek A Seehagen, 17 Sawyer St, Merrimac Asst Harb/ Constable March 1, 2018

    Re-Appointments

    APPT019_02_29_16 – Edmund R McGrath, 28 Olive St, Historical Comm March 31, 2018
    APPT020_02_29_16 – Malcolm Carnwath, 22 Strong St, Historical Comm Sept 30, 2019
    APPT021_02_29_16 – Charles Carroll, 25 Hill St, Council on Aging May 1, 2021
    APPT022_02_29_16 – Richard A Eaton, 4 Horton Terrace, Council on Aging May 31, 2021

Motion to approve the consent agenda as amended by Councillor Zeid, seconded by Councillor Cameron. So voted, unanimous.

END OF CONSENT AGENDA

REGULAR AGENDA

11. **COMMUNICATIONS**
    LATE FILE Mayor's Update COMM025_2_29_16 Motion to receive and file by Councillor Cameron, seconded by Councillor Vogel. So voted, unanimous.
    Parking information. Motion to refer to Budget and Finance Committee, and the Committee of the Whole by Councillor Connell, seconded by Councillor Eigerman. So voted, unanimous.

12. APPOINTMENTS **Second Reading**

APPOINTMENTS

	Appointments
APPT006_02_08_16 – Ted Waldron, 14 Oak Street, License Commission	June 1, 2018
Re-Appointments	
APPT007_02_08_16 – Monica Blondin, 154 High Street, Library Board of Directors	January 15, 2023
APPT008_02_08_16 – David Dylewski, 334R Merrimac St., Tree Commission	November 1, 2018
APPT009_02_08_16 – Jeanine T. Murphy, 10 Plummer Ave., Atkinson Common Comm.	March 30, 2019
APPT011_02_08_16 – Barry J. McBride, 5 Pine St., Salisbury, Ass't. Wiring Inspector	January 31, 2017
APPT012_02_08_16 – David Zinck, 6 Laurel Road, Electrical Inspector	January 31, 2017
APPT013_02_08_16 – Paul Dahn, 343 High Street, Harbor Commision	January 31, 2019
APPT014_02_08_16 – Paul J. Rooney, Jr., 53rd St, Harbor Commission	May 31, 2019
APPT015_02_08_16 – T. Bradley Duffin, 2 Cutting Drive, Harbor Commission	April 2, 2019
APPT016_02_08_16 – Douglas Bolick, 8 Court Street, Board of Registrars	September 1, 2018

Motion to Approve by Councillor Zeid , Seconded by Councillor Cameron. On a roll call vote, motion passed unanimously,10 Y, 1A. (O'Brien)

13. ORDERS

- **ORDR011_2_29_16** - Parking – Section 13-168, Winter Hours Restrictions, Certain Streets

Motion to refer to PS by Councillor Zeid, Seconded by Councillor Cameron. So voted.

14. ORDINANCES

- **ODNC002_01_25_16** – Chapter 4 Fines for dogs on Plum Island (Pending due to Publication)
- **ODNC003_01_25_16** – Chapter 3 Animals Dogs Kennel fees Sec. 3-27 (c) (Pending due to Publication)

15. COMMITTEE ITEMS

Budget & Finance

In Committee:

- **ORDR002_01_11_16** - Loan Order intermodal transit parking facility $630,300
- **ORDR002_01_25_16** – Accept gift of $25,000 repairing Brown's Wharf Culvert
- **ORDR008_02_08_16** – Formosa Plastics Settlement Acceptance

Motion to remove from committee by Councillor Tontar, seconded by Councillor Cameron. Motion to approve by Councillor Tontar, seconded by Councillor Cameron. So voted.

- **ORDR009_02_08_16** – Increase fees for Fire Dept.
- **ORDR010_02_08_16** – Increase fines Parking Violations
- **TRAN003_02_08_16** – Sustainability Solid Waste Fees $45,650 to Hshld Haz. Waste $15,000, to Chipper $7,000, to Salary Recyle/Energy Manager $23,650

Motion to remove from committee by Councillor Tontar , seconded by Councillor Giunta.
Motion to approve by Councillor Tontar, seconded by Councillor Cameron. So voted.

General Government

In Committee:

- **APPT010_02_08_16** – Robert Ciampitti, Jr., 552 Merrimac St., Zoning Board of Appeals Feb 1, 2021
- **APPT004** _01_25_16 -Edward L. Ramsdell 32 Kent St., Newburyport, Zoning Board Feb 1, 2021

Joint Education

License & Permits

In Committee:

- **COMM014_02_08_16** – Phat Cabbie Transportation Taxi License **Motion to remove from committee by Councillor Vogel, seconded by Councillor Devlin. So voted. Motion to approve by Councillor Vogel, seconded by Councillor Eigerman. So voted, unanimous.**

- **COMM019_02_08_16** – 2nd Hand Motor Vehicles Sales License, State Automotive Repair **Motion to remove from Committee by Councillor Vogel, seconded by Councillor Tontar. Motion to approve by Councillor Vogel, seconded by Councillor Zeid. So voted, unanimous.**
- **COMM010_01_25_16 -** Licensing Commission Acoustic & Amplified Entertainment
- **ODNC004_01_25_16** – Chapter 3 Animals Dogs Nuisance

Neighborhoods and City Services

In Committee:

- **ODNC001_01_11_16** Amend Ch11 Parks and Recreation (COTW)

Planning & Development

In Committee:

- **COMM005_01_11_16** Letter to Council regarding Economic Development Concept for Business Park
- **ODNC001_01_25_16** – Zoning Amend Smart Growth District (COTW)
- **COMM020_02_08_16** – Memo re: hiring process for Building Commissioner
- **APPT010_02_08_16** – Robert Ciampitti, Jr., 552 Merrimac St., Zoning Board of Appeals Feb 1, 2021
- **APPT004 _01_25_16** -Edward L. Ramsdell 32 Kent St., Newburyport, Zoning Board Feb 1, 2021
- **ODNC005_02_08_16** – Zoning Amend App. A, Sec. III-C Zoning Map, dated Feb. 8, 2016
  Councillor Cameron stated that there will be a joint meeting of P & D with GG @ 6:30 PM before the next Council meeting.

Public Safety

In Committee:

- **COMM015_02_08_16** – Block Party Douglas Johnson, 2 Arthur Welch Drive, June 25, 2016
  Motion to receive and file, unanimous.
- **COMM016_02_08_16** – Annual Newburyport Chocolate Tour, May 21, 2016, 1 to 5pm
  Motion to remove from Committee
  Motion to approve by Councillor Cronin, seconded by Councillor Giunta.
- **COMM017_02_08_16** – Special Event Application Spring Fever 5K, April 10, 2016
  Motion to remove from Committee by Councillor Cronin, seconded by Councillor Cameron.
  Motion to approve Option # 2 on Rail Trail **by Councillor Cronin, seconded by Councillor Giunta. So voted.**

Public Utilities Committee

Rules Committee

16. **GOOD OF THE ORDER.**
    Councillor Vogel will not be able to be present on Thursday for the garage meeting.
    Councillor Earls also will not be present on Thursday for the garage meeting.
    Councillor Giunta expressed thanks to the Newburyport police Department for the extra patrols implemented throughout the West End of Newburyport in response to recent concerns of public safety.

17. **ADJOURNMENT. Motion to adjourn by Councillor Cameron, seconded by Councillor Vogel. So voted, unanimous, at 8:18 pm.**

TRANSFERS

COMMUNICATIONS

CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY
60 PLEASANT STREET • P.O. BOX 550
NEWBURYPORT, MA 01950
(978) 465-4413 • (978) 465-4402 (FAX)
WWW.CITYOFNEWBURYPORT.COM

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2016 MAR -8 A 9:32

TO: President and Members of the City Council

FROM: Donna D. Holaday

DATE: 3/7/16

RE: Annual Report

In accordance with Sec. 2-64 and Sec. 2-129 of the Newburyport Code of Ordinances, please be advised that the City's Annual Report of Activities for Fiscal Year 2015 has been issued. The report is posted to the City's website in the "Document Center" under the Mayor's Office section. A copy has also been transmitted to the City Clerk. A bound, printed copy will be available at the Clerk's Office, the Public Library and the Mayor's Office in the coming weeks.

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2016 MAR -3 P 2:10

NEW FILING ____
RENEW ✓

City of Newburyport

Application

Food Establishment Outdoor Seating on Public Property

Date: 3/3/16

Name of Business Owner: Purple Onion Newburyport LLC

Name of Property Owner: New England Development

Business Name: The Purple Onion

Business Address: 42-44 Fair St Business Phone: 978-465-9600

Number of Tables Requested: 5 Dimensions: 28x30x30 Material: metal

Number of Chairs Requested: 15 Dimensions: 28x24x24 Material: metal

☑ Applicant requests approval of outdoor seating for the sole purpose of food consumption.

☐ Applicant requests approval of outdoor seating for food *and* alcohol consumption.

Please note propane is not allowed unless approved by the Fire Department

Application Requirements

Please submit the following documents with the completed application to:

City Clerk's Office
Newburyport City Hall
PO Box 550
60 Pleasant Street
Newburyport, MA 01950

1) Applicants must provide evidence of liability insurance to the City Clerk with minimum coverage in the amount of one million dollars, naming the City of Newburyport as co-insured. This insurance coverage must be in force for the duration of the approved period.

PURPL-4 OP ID: AC

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 03/02/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Chase & Lunt LLC 65 Parker Street Newburyport, MA 01950 Select Business Unit	CONTACT NAME: Select Business Unit PHONE (A/C, No, Ext): 978-462-4434 FAX (A/C, No): 978-465-6204 E-MAIL ADDRESS:
INSURED Purple Onion Newburyport, LLC Tom Andruskevich 2 Whitehall Road South Hampton, NH 03827	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A : Guard Insurance Group INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR [X] Business Owners GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC	X		PUBP700017	03/05/2016	03/05/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 250,000 $ 5,000 $ $ 2,000,000 $
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (PER ACCIDENT)	$ $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					WC STATU-TORY LIMITS [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is recognized as Additional Insured.

CERTIFICATE HOLDER

City of Newburyport
60 Pleasant Street
Newburyport, MA 01950

CANCELLATION

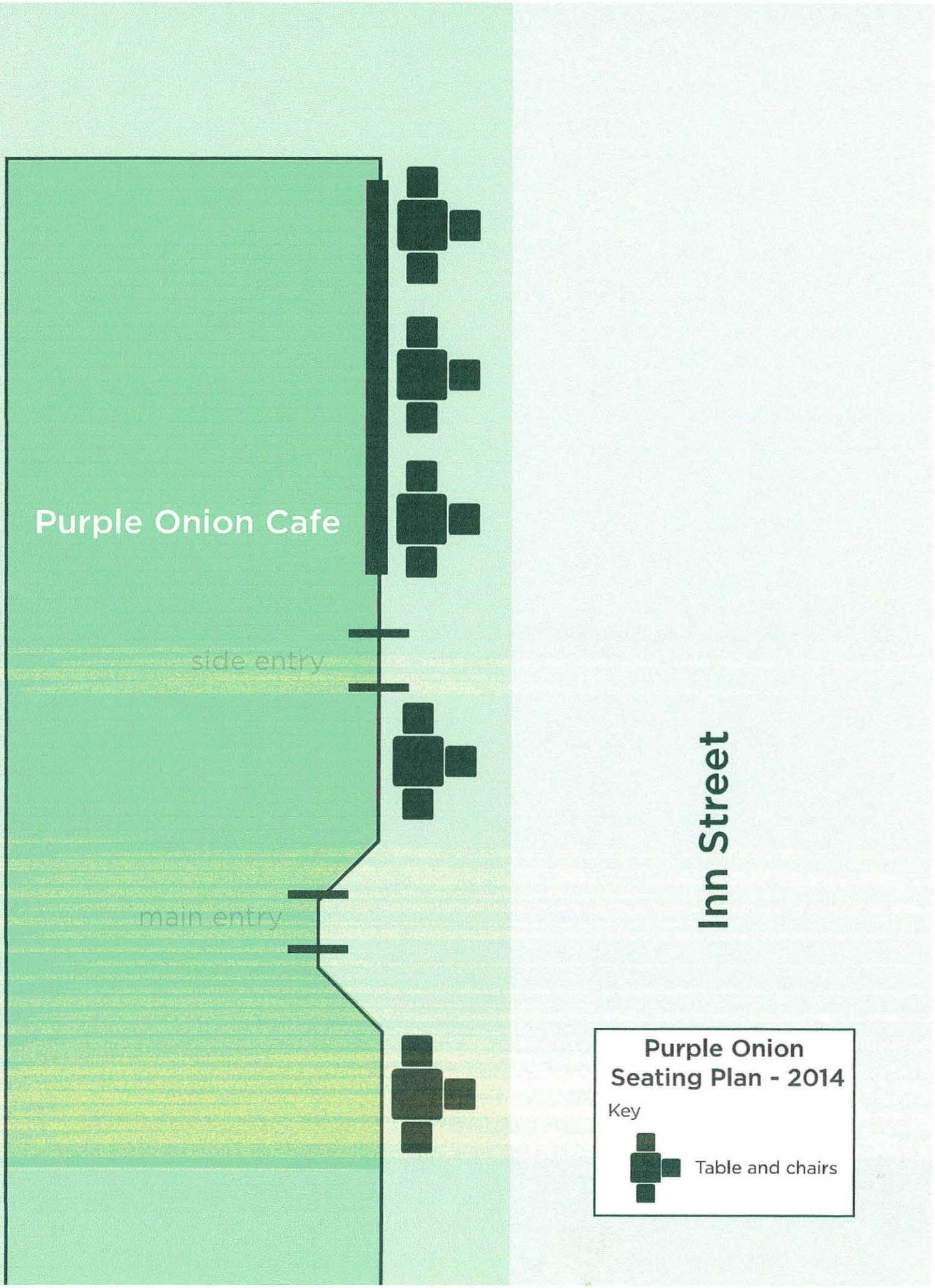
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

James J Howlett III

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Purple Onion Cafe
side entry
main entry
Inn Street
Purple Onion
Seating Plan - 2014
Key
Table and chairs

NEWBURYPORT SPECIAL EVENT APPLICATION

Tel. 617-868-6718 Fax. 617-868-6720

(For Parades, Road Races and Walkathons Only - Please complete page 3 of this application)

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2016 MAR -8 A 9:55

NAME OF EVENT: RIDE to End Alzheimer's

Date: 6/11/2016 Time: from 8am to 11am

Rain Date: _____ Time: from _____ to _____

2. Location: Graf Rd

3. Description of Property: Cyclists will ride through town & have a pit stop on a private business. Public ✓ Private X

4. Name of Organizer: Autumn Hotaling City Sponsored Event: Yes ____ No X

Contact Person

Address: 480 Pleasant St, Watertown MA Telephone: 617-868-6718

E-Mail: ahotaling@alz.org Cell Phone: 617-959-2976

Day of Event Contact & Phone: Autumn Hotaling, 617-959-2976

5. Number of Attendees Expected: 75

6. MA Tax Number: _____

7. Is the Event Being Advertised? yes Where? local businesses, online, local radio

8. What Age Group is the Event Targeted to? 10 - 80+

9. Have You Notified Neighborhood Groups or Abutters? Yes ____ No X, Who? _____

ACTIVITIES: *(Please check where applicable.)* Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food NO Beverages NO Alcohol NO Goods NO Total # of Vendors N/A

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music NO DJ NO Radio/CD yes.

Performers NO Dancing NO Amplified Sound NO Stage NO

C. Games /Rides: Adult Rides NO Kiddie Rides NO Games NO Raffle NO

Other _____ Total # _____

Name of Carnival Operator: _____

Address: _____

Telephone: _____

D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes X No ____

If yes:

a) How many trash receptacles will you be providing? 5

b) How many recycling receptacles will you be providing? 5

c) Will you be contracting for disposal of : **Trash** Yes ____ No X **Recycling** Yes ____ No X

i. If yes, size of dumpster(s): **Trash** _____ **Recycling**_____

ii. Name of disposal company: **Trash** _____ **Recycling**_____

iii. If no, will you remove trash & recycling with organizers' cars or trucks? Yes ✓ No ____

iv. If no, where will the trash & recycling be disposed ? _____

If no:

a) # of trash container(s) to be provided by DPS _____

b) # of recycling container(s) to be provided by Recycling Office _____

c) $45.00/hr/DPS employee charge must be paid by the organizer to DPS in advance of the event (Fee for Special Events). The hours required for the event will be determined by DPS.

All fees must be paid prior to the event. Check or money order is payable to the City of Newburyport.

E. Portable Toilets: (Each cluster of portable toilets must include at least one ADA accessible toilet)

#1 Standard #1 ADA accessible

Name of company providing the portable toilets: TBD

FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

PARADE _____ ROAD RACE X WALKATHON _____

7. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon:
Alzheimer's Association

8. Name, Address & Daytime Phone Number of Organizer:
484 Pleasant St, Watertown MA 02472
Autumn Harding 617-959-2976 or 617-868-6718

9. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up Same as above.

4. Date of Event 6/11/2016 Expected Number of Participants: 150

5. Start Time: 8am Expected End Time: 12pm

6. Road Race, Parade or Walkathon Route: (List street names & attach map of route):
Perker St. Graf Rd. Pond St. High Rd, Merrimac St

7. Locations of Water Stops (if any): Riverwalk Brewery, Graf Rd.

8. Will Detours for Motor Vehicles Be Required? No If so, where?

9. Formation Location & Time for Participants: Rye, NH

10. Dismissal Location & Time for Participants: Rye, NH

11. Additional Parade Information:

- Number of Floats: N/A
- Locations of Viewing Stations: Graf Rd.
- Are Weapons Being Carried: Yes ___ No X
- Are Marshalls Being Assigned to Keep Parade Moving: Yes ___ No X

APPROVAL SIGNATURES REQUIRED FOR ATHLETIC EVENTS ON OR ANY USE OF A PUBLIC WAY.

CITY MARSHAL _____ 4 Green St. FIRE CHIEF _____ 2/11/16 9 Crombie St.

SECURITY DIRECTOR _____ 16A Perry Way CITY CLERK _____ 60 Pleasant St.

Rev. 12/15

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/08/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Fred C. Church, Inc.
41 Wellman Street
Lowell, MA 01851
(800) 225-1865

CONTACT NAME: Jennifer Norton
PHONE (A/C, No, Ext): 978 3227255 FAX (A/C, No): (978) 454-1865
E-MAIL ADDRESS: jnorton@fredcchurch.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	Hanover Insurance Company	22292
INSURER B :	Travelers Indemnity Company of Connecticut	25682
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
Alzheimers Disease & Related Disorders Association

480 Pleasant Street
Watertown, MA 02472

COVERAGES CERTIFICATE NUMBER: 53150 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT X LOC			ZHN7656700	3/12/2015	6/30/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 3,000,000 $ Included
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ Nil			UHN7656699	3/12/2015	6/30/2016	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		UB3502T448	7/1/2015	7/1/2016	WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 500,000 $ 500,000 $ 500,000
A	Business Auto			ZHN7656700	3/12/2015	6/30/2016	Non-owned & hired car coverage $1,000,000 combined single limit	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Re: Alzheimers Ride to be held on June 11, 2016.

CERTIFICATE HOLDER

City of Newburyport
60 Pleasant Street

Newburyport, MA 01950

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Client # 37306 Mst # 53150 Cert Holder # 76959

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DEPARTMENT APPROVAL (for Committee Member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, and others may require advance payment.

Approval Required **Date:** _____ **Signature** _____

___ 1. Special Events: _____

___ 2. Police: _____

Is Police Detail Required: _____ # of Details Assigned: _____

___ 3. Traffic, Parking & Transportation: _____

___ 4. ISD/Health: _____

___ 5. Recycling: _____

___ 6. ISD/Building: _____

___ 7. Electrical: _____

___ 8. Fire: _____

Is Fire Detail Required: _____ # of Details Assigned: _____

___ 9. Public Works: *Fee for Special Events: $45/hr/DPS employee for trash handling/staging etc. may apply*

☐ Yes: $_____ due on _____ ☐ No Fee for Special Events applies

Other requirements/instructions per DPS _____

_____

___ 10. Recreation Department: _____

___ 11. License Commission _____

The Departments listed above have their own application process. Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual Departments.

Limitations

(a) *"Procedure"* All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.

(b) *"Exemptions"* Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.

(c) *"Course map"*, All applications shall be accompanied by a course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by Police, Fire, Department of Public Services, Parks Commission and Harbormasters Departments prior to submission to the City Clerk.

(d) *"Electronic Amplifier"* Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 A.M. except for Sundays when electronic amplifiers, loud speakers or bullhorns will be used for public address announcements or music before 9:00 AM. This shall be deemed a requirement for all permitted events regardless of type or location.

(e) *"Road Closure"* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ten (10) days in advance that neighborhood roads will be closed if no alternate route is available to those residents.

(f) *"Insurance"* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars ($2,000,000.00).

(g) *"Event termination"* If in the judgment of the City Marshal, Fire Chief or Department of Public Services (DPS) Director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the Harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.

(h) *"Event and traffic Security"* The City Marshal, Fire Chief, DPS Director or in the case of a triathlon, the Harbormaster can require special duty personnel to oversee the safety and security of the event. All special duty assignments will be paid by the event organizers.

(i) "Clean-up" The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

13-101 Enforcement

(a) "Regulations" Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the City Council. Any event previously approved by City Council shall be deemed permitted.

(b) "Warning" In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the City Clerk and City Council and may be used as a factor in future application approvals and denials.

(c) "Noncriminal Disposition" If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided bin Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in Subsection 1-17 of Chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d)

(d) "Violation" The non-criminal violation shall be $100.00 for the first offense and $250.00 for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the City Clerk and City Council and shall be used as a factor in future application approvals and denials.

I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.

Signed: _____ ***Date:*** 2/4/16

Timeline and Overview of Event Progression

The Ride to End Alzheimer's is proposed to begin as described above. We will have volunteers along the route to assist with directions and to support the riders. All major intersections, as well as traffic control for the start of the event, will be coordinated by Reuben Kline 717-357-0126. We are not requesting any road closures or police controlled intersections aside from the start. If you feel there is a safety need to have any of the intersections on the course controlled by police, please let us know. Please also provide any additional feedback or suggestions you might have.

The event is proposed to start at 6:00 AM on Sunday June 11, 2016. At first the riders will be grouped more tightly together but because this is not a standard race the riders will spread out rather quickly. As the day goes on there will be larger gaps between the riders. We anticipate having 500 cyclists for this year's event. With an estimate of 200 riders on the 30 mile course, 200 on the 60 mile course, and 100 on the 100 mile course.

There will be a lead vehicle on the course to verify that all turns/intersections are marked appropriately. There will also be two to four other event vehicles on the course supporting cyclist. Event vehicles will obey traffic laws.

Riders do make pit stops along the route, all of which are located on land owned by private institutions. As such, we've secured permission directly from these private institutions, and will be providing liability insurance certificates to them. *In towns with no pit stops, the copies of insurance binders covering riders as they pass through your town will be kept with support vehicles the day of the event, as well as at the Alzheimer's Association.*

We are concerned about the environment and the local communities in proximity to this event. In order to ensure low-negative impact on the environment, the route will be marked with reusable, high-visibility signage. When marking route directions on pavement, we always use a water soluble spray chalk that has a limited environmental and visual impact. With regard to the local communities, we are dedicated to building appreciation for cycling in the community and do all we can to minimize impact on local residence.

INCIDENT ACTION PLAN: Ride to End Alzheimer's

The purpose of this Incident Action Plan **(IAP)** is to identify and mitigate any potential risks associated with the planning, implementation and successful completion of the event referenced below. The parties that are planning and coordinating this event are committed to ensuring that all participants, sponsors, community members and emergency personnel are able to partake in the event in a safe and organized manner. Prior to the event on site personnel must be advised of this action plan and their duties during an actual emergency as well as given a copy. The procedural information contained herein will be strictly adhered to.

Title of Event: "Ride to End Alzheimer's"

Date(s) of Event: June 11, 2016; Start time 8:00 AM

Event Description: Bicycle ride

Location: See attached maps

On scene person in charge of event:

Name: Autumn Hotaling (Event Director)

Phone numbers: 617-959-2976 -mobile

Email Address: ahotaling@alz.org

Event Coordinator/Chairperson:

Name: Reuben Kline (Course Director)

Phone Numbers: 717.357.0126

Email Address: reubenkline@htomail.com

Medical Emergencies Procedure

For emergency call 911. All medical emergencies will be reported to Police, EMS or event personnel as soon as possible either in person or via phone. Event personnel, when notified, will call directly to 911 or notify on site EMS or Police and report the incident/problem. Responding emergency vehicles will enter the event as directed or depending on the location of the emergency a location determined by Police or EMS. The on-site person in charge or event coordinator will make sure an area is open to allow emergency personnel, vehicles and equipment to access the event grounds whenever emergency assistance is needed and this access shall be maintained throughout the event. The nearest hospital for receiving patients will be determined by the local EMS service responding to each incident (hospital address and contact information are located at the bottom of this form). If the event plan includes a private EMS provider on scene they will provide on-site care. If the on-site private EMS provider must leave

the event prior to its conclusion they must notify the on-site event coordinator and the police prior to leaving and if required arrange for additional EMS during their absence.

Police Emergencies

For all police emergencies on site police personnel are to be notified or 911 called immediately. Local police contact information is located at the bottom of this form.

Fire Emergencies

For all fire emergencies, 911 will be called or on site event personnel and on site police personnel will be notified with the exact location and type of emergency. On site personnel will assist with evacuation. Vehicles should not be moved during an emergency response. It is recognized that exiting traffic would inhibit and/or place arriving emergency responders and exiting individuals in peril. (Local fire department address and contact information are located at the bottom of this form).

Lost Child Procedure: Police and on site event personnel will be notified. In the event of a lost child is found he/she should remain at the location he/she is found at unless the location is unsafe or impractical or until it is determined that it is impractical to remain at the location. The child, if able, will be asked to provide parent/ guardian information. If audio equipment is available an announcement of the situation may be made at the decision of on scene police personnel. The child will remain under the supervision of police personnel or their designee who will ensure the child is comfortable and safe until his/her parent/guardian arrives. Parental identification shall be verified prior to release of the child.

Weather Emergency: In the event of any weather emergency the police, event coordinator or on site event personnel may decide to halt the event for the safety of participants and the public. At no time will the decision to halt an event due to a weather related event by the police be overridden by others. Coordination for the safety of participants and spectators will be accomplished by the event personnel verbally advising participants to seek shelter in vehicles or buildings.

If and when the weather emergency has passed, a decision will be made by police personnel and the event coordinator as when to allow the event to resume.

Communication Plan: All on site event personnel, event coordinator, EMS, fire and police personnel must have a means of communication during the event. This will be accomplished by direct communication with the local police from event director, Reuben Kline. That assigned individual will have communication with workers and volunteers whom are stationed throughout the event. The workers and volunteers shall be advised and instructed who to contact in an event related emergency

Important Phone Numbers and names:

Autumn Hotaling - 617-959-2976 (Event Director)
Reuben Kline 717.357.0126 (Course Director)

Medical Emergency	**911**
Ambulance	**911**
Fire Emergency	**911**

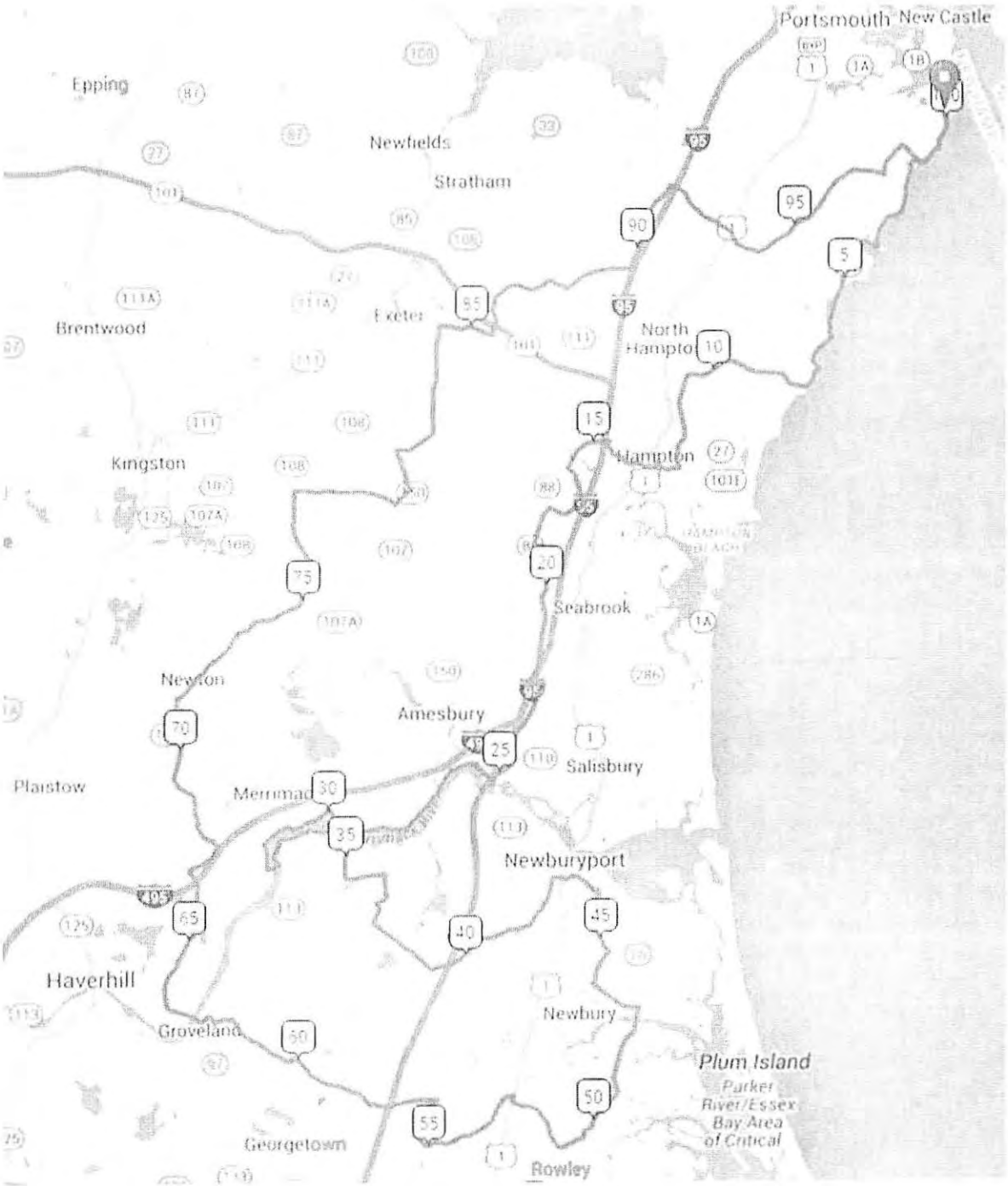
Police

- **Police Emergency 911**
- **New Hampshire State Police: 603-679-3333**
- **Massachusetts State Police: 978-462-7478**
- **Rye, NH Police: 603-964-5522**
- **Hampton, NH Police: 603-929-4444**
- **South Hampton, NH Police: 603-394-0105**
- **Newton, NH Police: 603-382-6774**
- **Kensington, NH Police: 603-772-2929**
- **Exeter, NH Police: 603-772-1212**
- **Stratham, NH Police: 603-778-9691**
- **Greenland, NH Police: 603-431-4624**
- **Newburyport, MA Police: 978-462-4411**
- **West Newbury, MA Police: 978-363-1212**
- **Newbury, MA Police: 978-462-4440**
- **Rowley, MA Police: 978-948-7644**
- **Salisbury, MA Police: 978-465-3121**
- **Georgetown, MA Police: 978-352-5700**
- **Haverhill, MA Police: 978-373-1212**
- **Groveland, MA Police: 978-521-1212**
- **Merrimac, MA Police: 978-346-8321**
- **Rockingham County Sheriff: 603-679-9485**
- **Essex County Sheriff: 978-750-1900**

Hospitals

Baldpate Hospital	(978) 352-2131	83 Baldpate Road	Georgetown	MA	01833
Holy Family Hospital	(978) 374-2000	140 Lincoln Avenue	Haverhill	MA	01830
Anna Jaques Hospital	(978) 463-1000	25 Highland Avenue	Newburyport	MA	01950
Parkland Medical Center	(603) 432-1500	One Parkland Drive	Derry	NH	03038
Wentworth-Douglass Hospital	(603) 742-5252	789 Central Avenue	Dover	NH	03820
Exeter Hospital	(603) 778-7311	5 Alumni Drive	Exeter	NH	03833
Hampstead Hospital	(603) 329-5311	218 East Road	Hampstead	NH	03841
Portsmouth Regional Hospital	(603) 436-5110	333 Borthwick Avenue	Portsmouth	NH	03801

Ride to End Alzheimer's
100 mile route



Cue Sheet 100 Mile Route

0.0	0.0	⚑	Start of route
0.0	0.0	←	L onto NH-1A S
7.8	7.7	→	R onto NH-111 W
9.7	1.9	←	L onto Mill Rd
12.5	2.8	←	Slight L onto Winnacunnet Rd
12.7	0.2	→	R onto Park Ave
13.2	0.6	←	L onto Lafayette Rd
13.3	0.1	→	R onto Drakeside Rd
14.7	1.4	←	L onto Towle Farm Rd
15.9	1.2	←	L onto Brown Rd
16.9	1.0	→	R onto NH-88 W
17.0	0.1	←	L onto Drinkwater Rd
17.6	0.6	←	L onto Crank Rd
17.9	0.4	←	Slight L onto Goodwin Rd
18.5	0.5	←	L onto NH-84 E
19.0	0.6	→	R onto Stard Rd
20.1	1.0	↑	Continue onto Batchelder Rd
21.1	1.0	↑	Continue onto Locust St
22.2	1.2	←	L onto Congress St
22.3	0.1	←	L onto Main St
22.7	0.4	→	R onto Rabbit Rd
24.6	1.8	↑	Continue onto Merrill St
25.3	0.7	→	R toward Main St
25.3	0.0	→	R onto Main St
25.5	0.2	↑	Continue onto Evans Pl
25.7	0.2	↑	Continue onto Main St
26.5	0.8	←	L onto Merrimac St
26.9	0.4	↑	Continue straight onto Pleasant Valley Rd
29.6	2.7	→	Pleasant Valley Rd turns slightly R and becomes Skunk Rd
29.9	0.4	←	L onto Middle Rd
30.3	0.4	↑	Continue onto River Rd
32.2	1.8	←	L onto E Main St/Rocks Village Bridge
32.4	0.2	←	L onto River Rd
34.6	2.2	→	Slight R onto Coffin St
35.5	0.9	←	L onto MA-113 E
36.3	0.8	→	R onto Chase St
36.9	0.5	→	R onto Middle St
37.5	0.7	←	L onto Indian Hill St

39.2	1.6	←	L onto South St
39.7	0.5	←	South St turns slightly L and becomes Scotland Rd
41.7	2.0	↑	Continue onto Parker St
42.3	0.6	↑	Continue straight onto Graf Rd
42.8	0.5	→	R onto Low St
42.9	0.2	↑	Continue onto Pond St
43.3	0.4	→	R onto MA-1A S/High St
44.3	1.0	→	R onto Hanover St
44.5	0.2	←	Slight L onto Green St
45.4	0.9	→	Slight R onto Hay St
46.1	0.8	←	L onto Newman Rd
47.3	1.2	→	R onto MA-1A S
50.2	2.9	→	R onto Cross St
50.3	0.2	←	Slight L to stay on Cross St
50.5	0.2	→	Slight R to stay on Cross St
51.1	0.6	→	Slight R to stay on Cross St
51.1	0.1	↑	Continue onto Central St
52.6	1.5	↑	Continue onto Glen St
53.1	0.5	↑	Continue straight onto Hillside St
54.1	1.0	→	Slight R onto Wethersfield St
55.0	0.9	→	R to stay on Wethersfield St
55.2	0.2	↑	Continue onto Jewett St
55.4	0.2	→	R onto Warren St
56.4	1.0	←	Sharp L onto Jackman St
57.3	0.9	↑	Continue onto Jewett St
57.9	0.6	→	R onto Thurlow St
59.4	1.5	↑	Continue onto Byfield Rd
60.0	0.6	→	Slight R onto 7 Star Rd
60.0	0.0	←	L onto Bare Hill Rd
61.2	1.1	↑	Continue onto Rollins St
61.8	0.6	←	L onto Garrison St
62.2	0.4	↑	Continue onto Gardner St
62.5	0.3	→	R onto Elm Park
62.6	0.1	←	L toward MA-97 N
62.6	0.0	→	R onto MA-97 N
62.9	0.3	↑	Continue onto Groveland St
63.4	0.5	→	R onto Pine St
63.5	0.1	↑	Continue straight onto Kenoza St
64.9	1.4	→	Slight R onto Middle Rd

New cue pts.

66.6	1.8	→	R onto Amesbury Rd
67.5	0.9	←	L onto Brandy Brow Rd
68.1	0.6	→	Slight R onto Heath Rd
68.9	0.8	←	L onto Hadley Rd
70.7	1.8	←	L onto Merrimac Rd
71.1	0.4	→	Slight R onto NH-108 N
72.7	1.6	↑	Continue straight onto Maple Ave
73.6	0.9	↑	Continue onto Chase Rd
75.1	1.5	↑	Continue onto S Rd
77.5	2.5	→	R onto Stumpfield Rd
79.8	2.2	←	L onto Trundlebed Ln
80.2	0.4	←	L onto NH-150 N
81.1	0.9	→	R onto N Rd
82.0	0.9	←	L onto Drinkwater Rd
84.3	2.3	→	R onto NH-111 E/NH-27 E/High St
85.5	1.1	←	L onto Guinea Rd
86.3	0.8	→	R onto Stratham Heights Rd
87.6	1.3	→	R onto Bunker Hill Ave
88.0	0.4	↑	Continue onto Walnut Ave
88.2	0.2	↑	Continue straight onto Lovering Rd
89.6	1.4	←	L onto NH-151
91.6	2.0	→	R onto Breakfast Hill Rd
93.3	1.7	↑	Continue onto Washington Rd
95.8	2.5	←	Slight L onto Wallis Rd
97.5	1.7	←	L onto Brackett Rd
98.3	0.8	→	R onto Parsons Rd
98.5	0.3	↑	Continue onto Marsh Rd
98.7	0.2	←	L onto NH-1A N
100.0	1.3	→	Slight R onto Odiorne Point sp
100.2	0.2	→	R
100.3	0.0	⚑	End of route

Internal Revenue Service

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Date: January 23, 2007

ALZHEIMERS DISEASE AND RELATED DISORDERS
ASSOCIATION INC
MASSACHUSETTS CHAPTER
311 ARSENAL ST STE 4
WATERTOWN MA 02472-2783

Person to Contact:
Mr. Morton 31-08703
Customer Service Representative
Toll Free Telephone Number:
877-829-5500
Federal Identification Number:
04-2731194
Group Exemption Number:
9334

Dear Sir or Madam:

This is in response to your request of January 23, 2007, regarding your organization's tax-exempt status.

Your organization is exempt under section 501(c)(3) of the Code because it is included in a group ruling issued to Alzheimers Disease and Related Disorders Association Inc, located in Chicago, Illinois.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations 1

APPOINTMENTS
FIRST READING

CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2016 MAR -8 P 3 32

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Date March 8, 2016

Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as Lieutenant for the Newburyport Police Department.

Matthew Simons
62 Munroe Street
Haverhill, MA 01844

MATTHEW W. SIMONS

62 Munroe St. Haverhill, MA 01830
Phone: (978)-360-9080
Email Address: msimons@newburyportpolice.com

PROFILE: Professional and dependable team player that thrives in a high energy, cross-functional or multi-tasked environment while utilizing excellent interpersonal, verbal, and written communication skills. Exhibits dedication, honesty, integrity, and flexibility with a passion for police work.

PROFESSIONAL EXPERIENCE:

NEWBURYPORT POLICE DEPARTMENT Newburyport, MA Nov 2001-present

Sergeant (Jan 2014 – present)

- Responsible for the supervision of daily patrol functions within the police department
- Managing social media, Narcan, firearms, defibrillator, CPR, and first responder programs
- Manages and updates department website and social media platforms
- Founded nasal Narcan program within the police department
- Northeast Massachusetts Law Enforcement Council liaison for the police department

Detective (June 2012-Dec 2014)

- Assigned full time to the Criminal Investigations Bureau investigating crimes ranging from misdemeanors to serious and/or violent felonies
- Has written affidavits in support of search warrants and then executed those search warrants according to law
- Is assigned as a local agent to the Newburyport Liquor Licensing Board and conducted establishment inspections
- Has conducted narcotics investigations including undercover operations with controlled buys
- Revised the Newburyport Police Department policy on background investigations

Patrolman (Sep 2002-June 2012) Reserve Officer (Nov 2001-Sep 2002)

- Effectively and proactively conducts police patrols while exhibiting superior professionalism and quality customer service to the community
- Readily responds to a variety of calls for service while utilizing experience based knowledge and sound decision making skills
- Diligently and competently enforces Massachusetts General Laws and City Ordinances while assigned to walking beat, cruiser, bicycle, motorcycle, or ATV patrols
- Exhibits detailed and accurate documentation skills through well constructed written reports

POWERS CONSTRUCTION INC. Rowley, MA May 1999-Nov 2001

Carpenter

- Specialized in home remodeling as well as new construction, providing quality workmanship while meeting set goals and adhering to time deadlines

UNITED STATES MARINE CORPS Camp Lejeune, NC Oct 1998-May 1999

Military Police Sergeant

- Supervised the operational and administrative functions of a thirty man military police platoon responsible for patrolling a 246 square mile Marine base populated by over 140,000 personnel
- Ensured platoon was equipped for duty and properly educated in all policies and procedures of the Provost Marshal's Office
- Evaluated subordinate marines and reported proficiency and conduct marks to the commanding officer
- Responded to calls for service ranging from medical emergencies and car accidents to domestic disputes and violent crimes
- Performed routine traffic patrol and enforcement as directed by the Provost Marshal
- Accurately submitted all paperwork required for the performance of duties while adhering to time deadlines

Machinegun Squad Leader Jun 1997-Oct 1998

- Directed and supervised the tactical employment of three separate machinegun teams
- Coordinated several organized firing ranges, supervising marines throughout live-fire exercises
- Assigned as Range Safety Officer ensuring the safety of all marines during weapons employment

SPECIAL SKILLS / JOB ENHANCEMENTS:

- FBI LEEDA Leadership Trilogy Jan 2016
- Next Generation Leadership School Jun 2012
- Death and Homicide Investigation May 2010
- Interview and Interrogation/Forensic Statement Analysis Apr 2010
- Instructorships: Firearms, CPR, First Aid, Pepper Spray, Training Officer, Narcan

EDUCATION / SPECIAL TRAINING:

Northern Essex Community College, Magna Cum Laude Haverhill, MA 2005, AS Criminal Justice
MPTC Full-time Police Academy, Valedictorian Reading, MA Apr 2002

References furnished upon request

CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2016 MAR -8 P 12 03

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Subject: Appointment

Date: March 8, 2016

I hereby appoint, subject to your confirmation, the following named individual as a member of the Commission on Diversity & Tolerance. This term will expire on March 1, 2019.

Sheila J. Trieff
11 Shandel Drive
Newburyport, MA 01950

Sheila J. Trieff, LICSW
11 Shandel Dr.
Newburyport, MA 01950
(978) 465-2193
Mobile (978) 273-0959

Office Address
1 Merrimac Landing, Ste. 11
Newburyport, MA 01950
(978) 462-4502
www.trieffassociates.com

EDUCATION:

Simmons College, School of Social Work
Masters in Social Work (1978) — Boston, MA

Miami University
Bachelor of Arts in Social Work/Sociology (1974) — Oxford, OH
Specialization in Gerontology, Scripps Center

POST GRADUATE TRAINING:

Trauma Center, Critical Incident and Stress Management
Dr. Robert Macy (2000) — Boston, MA

Family Institute of Cambridge, Advanced Supervision
Dr. Carter Umbarger (1980-1981) — Cambridge, MA

Boston University, Advanced Supervision
Dr. Julianne Wayne (1981) — Boston, MA

PROFESSIONAL EXPERIENCE:

Private Practice (1984-present) — Newburyport, MA
Individual, child and adult psychotherapy; couples, family, and group therapy. Active, short-term, psychodynamic, and systems oriented treatment models. Consultation to schools, community and private organizations.

Private Practice, Port Psychological Associates, Inc. (1995-2014) — Newburyport, MA
Direct psychotherapy: active, short-term, psychodynamic, and systems oriented treatment with individuals, couples, families, and groups. Consultation and supervision to agencies and therapists.

Private Practice (1980-1985) — Newton, MA
Individual child and adult therapy , and family therapy

Advance Program (1980-1983) — Randolph, MA
Clinical Director, alternative high school for 35 emotionally disturbed adolescents and families.

South Shore Mental Health Center (1979-1980) — Quincy, MA
Coordinator, Germantown Outreach Effort. Primary therapist and administrative coordinator with responsibilities including consultation to three neighborhood centers and elementary school guidance personnel.

Family Service Association (1974-1979) — Cincinnati, OH
Clinical Social Worker. Primary therapist; agency representative to community Association for Home-Care Agencies.

Related Professional Experience:

Presenter/Leader," Critical Incidence and Stress Management, Debriefing" (2000-present)
Consultant and leader for designated groups managing critical incidents and trauma.

Workshop Leader, "Success Strategies for Divorcing Parents" (1997-present)
Developed and lead ongoing workshops and groups for divorcing and divorced parents, teaching stress reduction, conflict resolution skills, and child development through the process of separation and divorce.

Presenter, "Children and Grief", "Families and Grief", "Death and Dying" (1986-present)
Consultant and guest lecturer on grief related topics; workshop leader for school and university systems, hospice organizations, church and service groups.

South Shore Mental Health Center (1979-1983) Quincy, MA
Consultant, Emergency Service Team

"Community Outreach: A Grassroots Approach"(1981) N.Y., NY
Paper presented at American Orthopsychiatric Association Annual Meeting

Volunteer Activities:

Facilitator, Women's Leadership Program, USA/Kenya exchange, (1999-2001)
Sister City USA/Africa Organization (1995-present)
YWCA Coalition Against Prejudice, Steering Committee (1992-1995)
St. Paul's Episcopal Church, Vestry (1990-1995)
Girl Scout Leader (1990-1997)
Newburyport Home Health Care, Board of Directors (1989-1991)
Moderator, Cable TV *Healthwise Show* (1985-1987)
Shared Caring Hospice, Chair (1987-1989), Board of Directors (1985-1987)

Professional Memberships:

Licensed Independent Clinical Social Worker, MA #100244

National Association of Social Workers

REFERENCES: Available upon request

CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2016 MAR -8 P 1:15

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Date: March 8, 2016

Subject: Re-Appointment

I hereby re-appoint, subject to your approval, the following named individual as a member of the Newburyport Housing Authority. This term will expire on March 31, 2021.

Cheryl Amey
24 Milk Street
Newburyport, MA 01950

Curriculum Vitae

June, 2010

Cheryl H. Amey, Ph.D.
Sociologist

Address
24 Milk St
Newburyport, MA 01950
Tel. (978) 459-0551
Email: camey@comteam.org

Research and Policy Interests

Women/Children and Poverty, Homelessness, Health and Well-Being of Disadvantaged Populations

Education

Ph.D., Sociology, University of Florida, 1997
Areas of Concentration: Medical Sociology, Poverty, Quantitative Methods
Dissertation: Two Worlds of Drug Abuse Statistics: Structural Influences on the Disparity between Adolescent and Later-Life Drug Use Patterns among African-Americans

MA, Sociology, University of Florida, 1994
Thesis: Structural Influences on Gender Differences in the Receipt of Prescription Medication

BA, Mathematics, University of North Carolina-Wilmington, 1992
Areas of Concentration: Statistics, Sociology (minor)

Work Experience

Oct 2008-present. Associate Executive Director, Community Teamwork Inc., Lowell, MA

March 2006-Oct 2008. Research and evaluation consultant. Westborough, MA

May 2004-March 2006. Director of Research and Evaluation. National Center on Family Homelessness. Newton, MA

October 2001-May 2004. Research Analyst, Contract Consultant, Evaluator and Trainer. Columbia, MD.

October 2001-October 2002. Research Scientist, Department of Health Policy and Epidemiology, University of Florida.

December 1997-October 2001. Director, National Community Monitoring Welfare Research Project, Children's Defense Fund, Washington, DC.

August 1992-December 1997. Graduate Researcher, Department of Health Policy and Epidemiology, University of Florida.

November 1984-August 1990, Executive Director, Food Bank of the Lower Cape Fear, Wilmington, NC.

Publications in Refereed Journals

Nancy E. Schoenberg, Cheryl H. Amey, and Eleanor Palo Stoller. *For Better or For Worse? Self-Care Responses and Time to Treatment for Cardiac Symptoms*, Social Science and Medicine, (Vol. 60, No. 5, 2005).

Nancy E. Schoenberg, Cheryl H. Amey, Eleanor Palo Stoller, and Susan B. Muldoon. *Lay Referral Patterns Involved In Cardiac Treatment Decision-Making Among Middle Aged And Older Adults,* The Gerontologist, 43 (4): 493-502.

Cheryl Amey and Stan L. Albrecht, *The Impact of Family Form and Function on Racial Differences in Adolescent Drug Use,* Journal of Drug Issues (Vol. 28, No. 2, 1998).

Nancy E. Schoenberg, Cheryl H. Amey, and R.T. Coward, *Diabetes Knowledge and Sources of Information among African-American and White Older Women,* The Diabetes Educator (Vol. 24, No 3., 1998).

Nancy E. Schoenberg, Cheryl H. Amey, and R.T. Coward, *Stories of Meaning: Lay Perspectives on the Origin and Management of Non-Insulin Dependent Diabetes Mellitus among Older Women in the United States with Diabetes,* Social Science and Medicine, (Vol. 47, No. 12, 1998).

Cheryl Amey, Michael K. Miller, and Stan L. Albrecht, *The Role of Race and Residence in Determining Stage of Diagnoses of Breast Cancer,* Journal of Rural Health (Spring, 1997).

Stan L. Albrecht, Cheryl Amey, and Michael K. Miller. *Patterns of Substance Abuse Among Rural Black Adolescents,* Journal of Drug Issues (Fall, 1996).

Cheryl H. Amey, Stan L. Albrecht, and Michael K. Miller. *Racial Differences in Adolescent Drug Use: The Impact of Religion,* International Journal of the Addictions (October, 1996).

Cheryl Amey, Karen Seccombe, and R. Paul Duncan. *Health Insurance Coverage of Mexican-American Families in the U.S.: The Effect of Employment Context and Family Structure in Rural and Urban Settings,* Journal of Family Issues (July, 1995).

R. Paul Duncan, Karen Seccombe, and Cheryl Amey. *Changes in Health Insurance Coverage in Rural and Urban Environments,* Journal of Family Issues (July, 1995).

Karen Seccombe and Cheryl Amey, *Playing by the Rules and Losing: Health Insurance and the Working Poor,* Journal of Health and Social Behavior (Vol.36, 1995). Reprinted in Readings in Medical Sociology, (ed.) W.C. Cockerham (1998, 2000, 2004).

Presentations, Trainings, and Professional Conferences

Cheryl Amey, Nick Huntington, and Wendy Vaulton. *Supportive housing: Costs and outcomes from an innovative program.* Annual Meeting of the American Public Health Association: Boston, MA (November 2006).

Ellen L. Bassuk, Nick Huntington, Cheryl Amey, and Kim Lampereur. *Family permanent supportive housing: A synthesis of select evaluation studies.* National Alliance to End Homelessness: Conference on Family Homelessness: Oakland, CA (January, 2006).

Cheryl Amey, Walt Leginski, and Ruta Mazelis. *How to Measure Project Effectiveness: Evaluation of Program Administration.* National Training Conference Addressing Homelessness for People with Mental Illness and/or Substance Use Disorders: Washington, DC (November, 2005).

Schoenberg, N.E., Amey, C.H, Stoller, E.P., & Drew, E. *Self-Care Decision-Making During a Heart Attack.* Society for Applied Anthropology: Santa Fe, NM (April, 2005).

Nancy E. Schoenberg, Cheryl Amey, and Eleanor Stoller. *Cardiac Self-care Responses and Time to Treatment*. Gerontological Society of America: San Diego, CA (November, 2003).

Cheryl Amey and Stan L. Albrecht, *Racial Differences in Adolescent Drug Use: The Influence of Family Characteristics*, American Sociological Association: New York, NY (August, 1996).

Cheryl Amey, Michael K. Miller, and Stan L. Albrecht, *Structural Influences on Residential Differences in Breast Cancer Diagnosis*, Population Association of America: New Orleans, LA (May, 1996).

Cheryl Amey and Karen Seccombe, *Determinates of Family Health Insurance Coverage,* American Sociological Association: Washington, DC (August, 1995).

Charles Peek, Cheryl Amey, Michael K. Miller, *Poverty and Mortality in Southern Rural Counties 1990*, Southern Demographic Society: Atlanta, GA (November, 1994).

Cheryl Amey, *Gender Differences in the Receipt of Prescription Medicine*, American Sociological Society: Los Angeles, CA (August, 1994).

R. Paul Duncan, Karen Seccombe, and Cheryl Amey, *Changes in Health Insurance Coverage in Rural and Urban Areas*, Rural Sociological Society: Portland, OR (August, 1994).

Cheryl Amey, Karen Seccombe, and R. Paul Duncan, *Hispanic Differences in Health Coverage*, Rural Sociological Society: Orlando, FL (August, 1993).

Funded Projects

Job Opportunities for Low-income Individuals

Funding Source:	US Department of Health and Human Services
Amount:	$317,000
Project Period:	9/30/2010 – 9/29/2012

Microfinance Challenge

Funding Source:	Theodore Edson Parker Foundation
Amount:	$47,000
Project Period:	10/1/2010 – 9/30/2011

Weatherization Training

Funding Source:	Walmart Foundation
Amount:	$25,000
Project Period:	5/1/2010-4/30/2011

Weatherization Training II

Funding Source:	MA Clean Energy Center
Amount:	$50,000
Project Period:	7/1/2010-6/30/2011

Americorp Plus

Funding Source:	YouthBuild USA
Amount:	$297,000
Project Period:	7/1/2010-6/30/2013

STEP

Funding Source:	Commonwealth Corporation
Amount:	$167,500
Project Period:	2/1/2010-6/30/2010

CTI WORKS

Funding Source:	Department of Transitional Assistance
Amount:	$187,891
Project Period:	7/1/2010-6/30/2011

Job Readiness Pilot
Funding Source: MA Department of Housing and Community Development
Amount: $77,684
Project Period: 10/15/2009-9/30/2010

Project RENEW
Funding Source: US Department of Health and Human Services
Amount: $280,000
Project Period: 9/30/2009-9/29/2012

Green Capacity Building
Funding Source: US Department of Labor
Amount: $75,000
Project Period: 12/1/2009-11/30/2010

YouthBuild
Funding Source: US Department of Labor
Amount: $1,100,000
Project Period: 7/1/2009-6/30/2012

PATH
Funding Source: MA Department of Labor and Workforce Development
Amount: $499,999
Project Period: 7/15/2008-7/14/20011

Wilson Housing Initiative Study
Funding Source: Marie C. & Joseph C. Wilson Foundation
Amount: $1,680,000
Project Period: 2/15/05 – 2/15/07
Role on Project: Principle Investigator

Wilson Commencement Park—Retrospective Study
Funding Source: Annie E. Casey
Amount: $75,000
Project Period: 5/1/05 – 4/30/06
Role on Project: Principle Investigator

National Resource and Training Center on Homelessness and Mental Illness
Funding Source: HHS, Substance Abuse and Mental Health Administration
Amount: $423,475
Project Period: 12/01/04 – 6/01/07
Role on Project: Task Lead

Chiles Center Foster Care Health and Well-being Project Phase II

Funding Source:	Department of Children and Families, University of South Florida/Chiles Center for Healthy Mothers and Babies
Amount:	$132,571
Project Period:	11/27/00 – 6/30/01
Role on Project:	Co-Principle Investigator

WAGES Coalition Capacity Building Study

Funding Source:	Workforce Florida, Inc. via the Inter-University Research Collaborative, Florida State University.
Amount:	$55,849
Project Period:	8/22/00 – 12/30/01
Role on Project:	Co-Principle Investigator

District of Columbia Developing Families Center: An Evaluation Design and Database

Funding Source:	Robert Wood Johnson Foundation
Amount:	$50,000
Project Period:	May 1, 2000- October 31, 2000
Role on Project:	Evaluator

Research Reports

Cheryl Amey and Meghan Finley. *An Evaluation of Boston's Community Children's Centers.* Report prepared for Horizons for Homeless Children, 2006.

Ellen L. Bassuk, Nick Huntington, Cheryl Amey, and Kim Lampereur. *Family permanent supportive housing: Preliminary research on family characteristics, program models, and outcomes*. Report prepared for the Corporation for Supportive Housing, 2005.

Kim Lampereur, Wendy Vaulton, and Cheryl Amey. *Supportive Housing and Managed Care Pilot: Child Study Interim Report.* Report prepared for Hearth Connection, Inc., 2006.

The National Center on Family Homelessness. *The Minnesota Supportive Housing and Managed Care Pilot Qualitative Evaluation: Year Three.* Report prepared for Hearth Connection, Inc., 2005.

The National Center on Family Homelessness. *The Minnesota Supportive Housing and Managed Care Pilot Qualitative Evaluation: Year Two.* Report prepared for Hearth Connection, Inc., 2004.

The National Center on Family Homelessness. *Ending Family Homelessness: Services, Programs and Policies that Work.* Monograph prepared for the Center for Mental Health Services, Washington, DC, 2004.

Julie Katz and Cheryl Amey. An Evaluation of the COMPASS program. Report prepared for parenting Resource Associates, Boston, MA, October, 2004.

Cheryl Amey, Kari Ellingstad, and Leslie Clarke, *Health Profile for Sarasota and Charlotte Counties.* Report Prepared for SCOPE, Community Health Improvement Project, 2003.

Inter-University Welfare Research Consortium, *Welfare Transition Program: Capacity Building Study: Final Report.* Report prepared for Workforce Florida, Inc., 2002.

Cheryl Amey and Bruce Vogel, *Survey Results from the Dade-Broward Environmental Tobacco Smoke Survey Final Report*. Report prepared for the Miami-Dade County Health Department, 2001.

Leslie Clarke, Charles Mahan, and Cheryl Amey, *Evaluation Planning Grant Final Report*. Report prepared for the District of Columbia Developing Families Center: 2001.

Cheryl Amey, Leslie Clarke, and Ed Feaver, *Medical, Developmental and Behavioral Problems of Foster Children and the Capacity of Foster Care Providers in Florida.* Report prepared for the Florida Department of Children and Families, 2001.

Cheryl Amey, Arloc Sherman, and Deborah Weinstein, *Families Struggling to Make It in the Workforce: A Post-Welfare Reform Report*, Children's Defense Fund, Washington, D.C., 2000.

Arloc Sherman, Cheryl Amey, Barbara Duffield, Nancy Ebb, and Deborah Weinstein, *Welfare to What?: Early Findings on Family Hardship and Well-Being*, Children's Defense Fund, Washington, D.C., 1998.

END OF CONSENT AGENDA
BEGINNING OF REGULAR AGENDA

COMMUNICATIONS

From: Heather Rowe [mailto:HRowe@CityofNewburyport.com]
Sent: Monday, March 7, 2016 12:42 PM
To: Bruce Vogel (bruce@vogelatlarge.com) <bruce@vogelatlarge.com>
Subject: IT systems information

Hi Councilor,

As you requested, I met with Mark Kavanagh to review the existence of documentation of all IT system configurations, administrator log-ins and passwords for all systems and software upon which the City relies for its operations.

RetroFit Technologies is a vendor with whom we are engaged, who serves as our IT administrator back up if Mark is unavailable. They back up all of our systems now, and are the failsafe if Mark were to become unavailable. They can remotely connect to our system by logging in as the Administrator. Only Mark and Retrofit have the Administrator log-in credentials. If someone were to replace Mark, they would replace his credentials with their own and Retrofit would have documentation of the new administrator credentials.

There is a folder on the desktop of the administrator view which contains folders of all of our network and system configurations. In addition to the documentation of the configurations, each shows the user ID, admin log-ins and passwords. I saw this information for all software, systems, and environments. There are also folders for all computer, laptop and printer assets, showing their physical locations, specs, etc.

We have a specific account administrator at RetroFit whom we would contact and whom would immediately assume administrator control until Mark returned or was replaced; yes, we even have his cell phone number. Even if our specific account administrator became unavailable, because RetroFit performs our back-ups, they would have all of the administrator information which is clearly labeled.

I hope this serves to ease your mind that all of our systems configurations are well-mapped, secured and documented.

Thanks,
Heather

Heather Rowe
Chief Administrative Officer
City of Newburyport
60 Pleasant Street
Newburyport, MA 01950
978.465.4413 ext.1202
www.cityofnewburyport.com

APPOINTMENTS
SECOND READING

APPOINTMENTS

- **APPT017_02_29_16** – Johnny Walker (Capt), 64A Boardman St, Asst Harb/ Constable March 1, 2018
- **APPT018_02_29_16** – Derek A Seehagen, 17 Sawyer St, Merrimac Asst Harb/ Constable March 1, 2018

- **Re-Appointments**

- **APPT019_02_29_16** – Edmund R McGrath, 28 Olive St, Historical Comm March 31, 2018
- **APPT020_02_29_16** – Malcolm Carnwath, 22 Strong St, Historical Comm Sept 30, 2019
- **APPT021_02_29_16** – Charles Carroll, 25 Hill St, Council on Aging May 1, 2021
- **APPT022_02_29_16** – Richard A Eaton, 4 Horton Terrace, Council on Aging May 31, 2021

In Council February 29, 2016

Motion to approve the consent agenda as amended by Councillor Zeid, seconded by Councillor Cameron. So voted, unanimous

ORDERS

CITY OF NEWBURYPORT

IN CITY COUNCIL

EMERGENCY PREAMBLE

ORDERED:

Resolution Relating to a Loan Order

March 14, 2016

This Resolution Relating to a Loan Order, originally dated October 13, 2015, in the amount of $630,300 to pay planning and design costs for an intermodal transit parking facility requires a declaration of an emergency pursuant to Newburyport Home Rule Charter Section 2-9(b) on Ordinances and Other Measures. This emergency arises due to the exigent situation surrounding the funding for the Parking Garage/Intermodal Facility ("Garage"). In short, certain Federal and State agencies are providing funds to finance a significant portion of said Garage and at least one of these agencies is requiring a vote on a Transfer in the amount of $630,300 by the City Council on or about March 11, 2016.

This Resolution is tied to the Transfer vote inasmuch as the Resolution delineates many details of the process going forward on the planning, designing and constructing the Garage. It is the intent of the City Council to memorialize the expectations on this process through this Resolution. Therefore, the City Council hereby affirmatively declares that an emergency exists such that this measure may be voted upon at its first introduction to this Council.

_____
Councillor Robert J. Cronin

_____
Councillor Jared J. Eigerman

_____
Councillor Sharif I. Zeid

CITY OF NEWBURYPORT

IN CITY COUNCIL

March 14, 2016

ORDERED:

A RESOLUTION RELATING TO A LOAN ORDER, ORIGNALLY DATED OCTOBER 13, 2015, IN THE AMOUNT OF $630,300 TO PAY PLANNING AND DESIGN COSTS FOR AN INTERMODAL TRANSIT PARKING FACILITY

Be it ordained by the City Council of the City of Newburyport as follows:

WHEREAS, a municipally regulated system of public parking downtown, serving the needs of residents, businesses, and visitors is in the best interest of the inhabitants of Newburyport; and

WHEREAS, the proposed Titcomb Street Garage, an intermodal transit parking facility, would be an important, new component of such municipal parking system; and

WHEREAS, the Mayor has asked the City Council to approve a loan order, originally dated October 13, 2015, in the amount of $630,300 to pay the City's share to complete planning and design costs for the Titcomb Street Garage ("Loan Order 2 of January 11, 2016"); and

WHEREAS, the City seeks to ensure that the design, and later possible construction, operation, and maintenance of the Titcomb Street Garage (the "Project") is successful; and

WHEREAS, it is the intent of the City Council through this resolution to memorialize its expectations regarding the expenditure of public monies appropriated pursuant to Loan Order 2 of January 11, 2016;

NOW, THEREFORE, BE IT RESOLVED, that:

1. Federal and State Funding. No later than *April 1, 2016*, the Mayor or her designee shall inform the City Council in writing of the amount, status, and any conditions upon federal and state funding for the Project. At all times prior to the issuance of a certificate of occupancy for the Titcomb Street Garage, within thirty (30) days of

any material change in the amount, status, or conditions of such federal or state funding, the Mayor or her designee shall inform the City Council in writing of such material change.

2. Impact Advisory Group. No later than *April 15, 2016*, the Mayor shall appoint an impact advisory group ("IAG"), comprising no fewer than five (5) and no more than eleven (11) members, and including the City Councillors for Ward 2 and Ward 3, to advise the City in identifying the expected physical and social impacts of the Project, and determining their appropriate mitigation for consideration by the City, with the goal that, in the aggregate, the positive benefits of the Project will outweigh its negative impacts.

    a. A majority of the members of the IAG shall be residents of, owners of businesses in, or designees of community organizations operating in the geographic area reasonably determined by the Mayor to be impacted by the Project.

    b. No later than April 1, 2016, individual members of the City Council may submit in writing to the Mayor suggested appointees to the IAG for her consideration.

    c. The IAG shall convene at least monthly until commencement of the construction phase of the Project, and thereafter at the call of the chair of the IAG and until a certificate of occupancy is issued for the Titcomb Street Garage.

    d. For the purpose of clarification, examples of appropriate mitigation of which the IAG may advise the City include, without limitation, temporary and/or permanent modifications to traffic and parking controls near the Project site, and measures to protect abutting properties from damage during construction.

3. Fair Market Value of Project Site. No later than *May 1, 2016*, the Mayor or her designee shall submit to the City Council a written appraisal, based upon the requirements and guidelines of the current Uniform Standards of Professional Appraisal Practice, the requirements of the Code of Professional Ethics and the Standards of Professional Appraisal Practice of the Appraisal Institute, of the fair market value of all real property to be acquired for the Project. To protect the interests of the inhabitants of Newburyport in the City's negotiations with the owners of such real property, such submittal may be kept confidential to the extent permitted by law.

4. Parking Advisory Committee and Traffic Safety Advisory Committee. No later than *May 1, 2016*, and continuing at least monthly until a certificate of occupancy is issued for the Titcomb Street Garage, the Mayor or her designee shall appear

before and inform both the City's Parking Advisory Committee (the "PAC") and its Traffic Safety Advisory Committee ("TSAC") regarding the status of the Project, including any material changes to the Project since any previous such appearance. Prior to the City Council's voting to appropriate funds for the construction phase of the Project, the PAC shall submit its written recommendations to the City Council for proposed parking rates downtown.

5. Newburyport Redevelopment Authority. The City Council respectfully requests that, no later than *July 1, 2016*, the Newburyport Redevelopment Authority ("NRA") provide the City Council with written information, including one or more drawings, identifying the location of at least one hundred (100) parking spaces located at the NRA's so-called West and/or East Lots that the NRA would agree to eliminate upon issuance of a certificate of occupancy for the Titcomb Street Garage.

6. Further Project Details. No later than *August 1, 2016*, the Mayor or her designee shall submit in writing to the City Council, and appear before the City Council at either a regular or special meeting to present, the following further details about the design of the Project, which require further development as of the date of this resolution:

    a. Confirmation of the number of parking spaces proposed to be constructed within the Titcomb Street Garage;

    b. Location and external appearance of any elevator/stair towers proposed to be constructed as part of the Titcomb Street Garage;

    c. Location and external appearance of all proposed vehicular and pedestrian entries to and exits from the Titcomb Street Garage;

    d. Location and size of any spaces proposed to be included in or adjacent to the Titcomb Street Garage for use by the Merrimack Valley Regional Transit Authority ("MVRTA") in connection with its transit operations;

    e. Location and size of any other use areas proposed to be included in the Titcomb Street Garage, such as retail spaces, if any;

    f. Conceptual design of landscape improvements proposed as part of the Project, including to buffer or screen the facility from adjacent properties; and

    g. Revised renderings and/or photomontages of the proposed Titcomb Street Garage, including views from along Merrimac Street and from adjacent properties, and reflecting the further design details listed in this Section 6.

7. Final Traffic Study. No later than *August 1, 2016*, the Mayor or her designee shall submit to both the City Council and TSAC a final traffic study for the Project, including information regarding the queuing of vehicles entering the proposed Titcomb Street Garage. Prior to the City Council's voting to appropriate funds for the construction phase of the Project, TSAC shall submit in writing to the City Council TSAC's recommendations regarding the Project based upon its review of the final traffic study.

8. Revised Cost Estimates. No later than *August 1, 2016*, the Mayor or her designee shall submit in writing to the City Council, and appear before the City Council at either a regular or special meeting to present, revised cost estimates for the Project.

9. MVRTA Agreement. No later than *August 1, 2016*, the Mayor or her designee shall submit in writing to the City Council, and appear before the City Council at either a regular or special meeting to present, the terms of all proposed agreements with the MVRTA regarding financing, ownership, leasing, management, operation, and/or maintenance of the Project. To protect the interests of the inhabitants of Newburyport in the City's negotiations with the MVRTA, such submittal may be kept confidential, and such presentation may occur in closed session, to the extent permitted by law.

_____
Councillor Robert J. Cronin

_____
Councillor Jared J. Eigerman

_____
Councillor Sharif I. Zeid

ORDR014_03_14_16

CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED:

March 8, 2016

THAT the City Council of the City of Newburyport hereby adds the following fee to be collected and managed by the Department of Public Services:

Electricity Access Permit $10.00 per day.

Thomas F. O'Brien, President

CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED:

THAT the City Council of the City of Newburyport, pursuant to Section 13-166, hereby amends the table of bus stops and associated parking restrictions as follows:

Section 13-169(c). – Bus stops; parking restricted, with additions double-underlined:

(c) The following streets or portions of streets shall be designated as a bus stop:

Street	Extent
State Street	West side from Harris Street to the entrance of the parking lot at the corner of Harris and State Street.
Water Street	Water Street, North Side, Opposite Charles Street; designated area 80 feet in length.

Sharif Zeid
Ward One Councilor

CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED:

March 14, 2016

THAT the City Council of the City of Newburyport approves the following Licensed Contractor application for the 2016 construction year for Water, Sewer, Drain Layer, Roadway and Sidwalk work:

D&M Civil, Inc.
189 No. Main St.
Middleton, MA 01949

Paperwork on file in the City Clerk's office.

Councillor Eigerman
Public Utilities Chairperson

CITY OF NEWBURYPORT

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2016 MAR -4 A 11 12

DEPARTMENT
OF
PUBLIC SERVICES

ANTHONY J. FURNARI
DIRECTOR

WAYNE S. AMARAL
DEPUTY DIRECTOR /
DIRECTOR OF OPERATIONS

16A PERRY WAY
NEWBURYPORT, MA 01950

TEL: 978-465-4464
FAX: 978-465-1623

W.CITYOFNEWBURYPORT.COM

MEMORANDUM

TO: Richard Jones, City Clerk
FROM: Wayne S. Amaral, Deputy Director
DATE: March 3, 2016
RE: License Contractor Application and recommendation 2016 Season

---

Enclosed is a copy of a new Licensed Contractor application with bond and references to be forwarded to the city council for approval for **Street Occupancy** and construction relating to the qualified work checked on their application for the contractor listed below:

D & M Civil, Inc.
189 North Main Street
Middleton, MA 01949

Thank you for your attention to this matter.

ORDINANCES

ODNC002_01_25_16
2nd Reading

CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED:

January 25, 2016

AN ORDINANCE TO AMEND FINES FOR DOGS ON PLUM ISLAND

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 4	Boats, Docks and Waterways
Article III	Beaches

Amend Section 4-101(e) regarding use of Plum Island, with deletions ~~double-stricken-through~~, and additions double-underlined:

Sec. 4-101(e). - Regulations for the use of the beach at Plum Island.

(e) The owner or person in control of a dog or any other animal shall not allow the dog or other animal to be on any part of the public beach between May 15 and September 15 of each year. Each such offense shall be punishable by a fine of ~~twenty-five~~ fifty dollars (~~$25.00~~ $50.00)

Councilor Charles F. Tontar

Councilor Bruce L. Vogel

In City Council January 25, 2016:

Motion to refer to Public Safety and Neighborhood & City Services by Councillor Earls, seconded by Councillor Eigerman. 10 yes, 1 no (O'Brien). Motion to reconsider by Councillor Earls, seconded by Councillor Cameron. So voted. Motion to refer to License & Permits and Budget & Finance by Councillor Earls, seconded by Councillor Cameron. 10 yes, 1 no (O'Brien). So voted.

In City Council February 11, 2016:

Motion to remove by Councillor Tontar, seconded by Councillor Vogel, So voted
Motion to approve by Councillor Tontar, seconded by Councillor Vogel, Roll Call (6Y, 3N – RC, LG, SZ, 2A)

Approve: _____
Donna D. Holaday, Mayor

Attest: _____
Richard B. Jones, City Clerk

Date: _____

ODNC003_01_25_16
2nd Reading

CITY OF NEWBURYPORT

IN CITY COUNCIL

January 25, 2016

ORDERED:

AN ORDINANCE TO AMEND FEES FOR ANIMAL CONROL

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 3 Animals
Article II Dogs

Amend Section 3-27 regarding licensing of dogs and kennels, with deletions ~~double-stricken through~~, and additions double-underlined:

Sec. 3-27. - Licensing of dogs and kennels.

(a) All dogs six (6) months old or older must be licensed and tagged. Licensing will be done in the office of the city clerk. The owner or keeper of any dog in the city shall obtain a license by April first of each year. The license fees for dogs shall be as follows:

(1) Neutered males and spayed females $10.00

(2) Unneutered males and unspayed females .....~~15.00~~ $20.00

Senior citizens (aged 65 and over) who show proof of age shall be entitled to a license without paying said fee provided however any applicable late fees shall apply.

Any blind, deaf or mobility impaired person who is the owner or keeper of a dog trained to guide and assist him/her shall receive a license and no fee shall be charged. Also, dogs between six (6) months and one (1) year of age, placed for training as guide dogs, shall also receive a license at no fee, provided satisfactory evidence is presented that the dog was placed by an organization which supplies such guide dogs.

(b) Kennel license fees shall be as follows:

(1) Four (4) dogs .....~~$ 30.00~~ $40.00

(2) Five (5) to ten (10) dogs .....~~50.00~~ $60.00

(3) Ten (10) or more dogs .....~~100.00~~ $110.00

(c) The owner or keeper of an unlicensed dog after June first shall be fined ~~ten~~ twenty-five dollars (~~$10.00~~ $25.00) per dog in addition to the license fee. The owner or keeper of an unlicensed dog after July first shall be fined ~~fifteen~~ fifty dollars (~~$15.00~~ $50.00) per dog in addition to the license

fee. The owner or keeper of an unlicensed dog after August first shall be fined ~~twenty~~-five dollars to one hundred dollars(~~$25.00~~ $100.00) per dog in addition to the license fee. All monies collected for licenses and fines shall be retained by the city.

_____
Councilor Charles F. Tontar

_____
Councilor Bruce L. Vogel

In City Council January 25, 2016:

Motion to refer to Budget & Finance by Councillor Vogel, seconded by Councillor Earls. 10 yes, 1 no (O'Brien). So voted. Motion to amend to include License & Permits by Councillor Zeid, seconded by Councillor Devlin. 10 yes, 1 no (O'Brien). So voted

In City Council February 11, 2016:

Motion to approve Section C by Councillor Tontar, seconded by Councillor Vogel, Motion to amend by increasing the fine after August 1st to $100 by Councillor Earls, seconded by Councillor Eigerman, So voted.

Approve: _____
Donna D. Holaday, Mayor

Attest: _____
Richard B. Jones, City Clerk

Date: _____

CITY OF NEWBURYPORT

IN CITY COUNCIL

March 8, 2016

ORDERED:

AN ORDINANCE TO INSTITUTE FEES FOR SHEET METAL WORK PERMITS

Add Section 5-113 regarding permit fee for sheet metal work, with additions double-underlined:

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 5	Buildings and Building Regulations
Article IV	Plumbing and Sheet Metal
Division 3	Permits and Inspection Fees for Plumbing and Gas and Sheet Metal

Sec. 5-113 Permit fee cost for sheet metal.

Residential	**Fee**
Permit fee:	$75.00
Inspection fee:	$30.00
Re-inspection fee:	$35.00
If work started before a permit:	$150.00
Commercial	**Fee**
Permit fee:	$150.00
Inspection fee:	$30.00
Re-inspection fee:	$35.00
Charge for each fixture:	$10.00
If work started before a permit:	$300.00

Charles F. Tontar, Councilor
Chair of Budget & Finance Committee

Bruce L. Vogel, Councilor
Chair of License & Permits Committee

COMMITTEE ITEMS

BUDGET & FINANCE COMMITTEE ITEMS

- **ORDR002_01_11_16** - Loan Order intermodal transit parking facility $630,300

CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED:

October 13, 2015

THAT, $630,300 is appropriated to pay planning and design costs of an intermodal transit parking facility, including the payment of all costs incidental and related thereto and that to meet this appropriation, the Treasurer with the approval of the Mayor, is authorized to borrow $630,300 under and pursuant to M.G.L. c.44, s.7(21) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor. While all notes and bonds issued under this loan order shall be general obligations of the City, it is the intent that the debt service on such notes and bonds be paid from Downtown Parking Program revenues.

Councillor Charles F. Tontar
Chair, Budget & Finance Committee

In City Council October 13, 2015
Motion to refer to Budget and Finance by Councillor Cameron, seconded by Councillor Connell. So voted.

In City Council December 14, 2015
Motion to remove by Councillor Tontar, seconded by Councillor Cameron. So voted. Motion to refer to next session per Rule 7C by Councillor Tontar, seconded by Councillor Cameron. 10 yes, 1 no (O'Brien), so voted.

In City Council February 11, 2016
Motion to Remove by Councillor Tontar seconded by Councillor Vogel, So voted, Motion to Refer to B&F and COTW by Councillor Tontar, seconded by Councillor Vogel, So voted

PLANNING & DEVELOPMENT COMMITTEE ITEMS

- **APPT010_02_08_16** – Robert Ciampitti, Jr., 552 Merrimac St.,
  Zoning Board of Appeals
  Feb 1, 2021

- **APPT004 _01_25_16** -Edward L. Ramsdell 32 Kent St., Newburyport,
  Zoning Board of Appeals
  Feb 1, 2021

APPT010_02_08_16

CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

2016 JAN 28 A 10 57

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Date: January 28, 2016

Re: Re-Appointment

I hereby re-appoint, subject to your approval, the following named individual as a member of the Zoning Board of Appeals. This term will expire on February 1, 2021.

Robert Ciampitti, Jr.
552 Merrimac Street
Newburyport, MA 01950

APPT004_01_25_16

CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
978-465-4402 FAX

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2016 JAN 19 P 1:15

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Subject: Reappointment

Date: January 19, 2016

I hereby reappoint, subject to your confirmation, the following named individual as a member of the Zoning Board of Appeals. This term will expire on February 1, 2017.

Edward L. Ramsdell
32 Kent Street
Newburyport, MA 01950