

Budget and Finance Committee

4/14/22 6:30 pm City Council Chambers/Hybrid

Meeting Post: <https://www.cityofnewburyport.com/city-council/events/310876>

Roll:

B/F: Khan, Zeid, Wright

Matters (Green = Coming out of Committee, Purple = amended, Yellow = Remains in Committee):

BUDGET AND FINANCE ITEMS

(green is coming out committee (if amended, notes as such), yellow staying in committee):

Agenda:

ORDR00342_04_11_2022 CPC-FY22-Supplementary Bartlet Mall-Historic Restoration Walkway Improv.

- Lise Reid
- Asked for 126k before, CPC approved \$83k at that time
- Thought was to do prep work in-house and then outsource the rest
- Pandemic hit and the Mayor at that time asked us to slow down on cap projects in house
- Rising costs plus don't have bandwidth to do the work in-house
- Lowest, best bid was \$126k
- Check out the contractor, they have a good track record
- Extend contract price through end of April
- These are top of the walkway
- Greenleaf St. to High St.
- Can get linear foot
- Flexible porous pavement (water can go through)
- Choose a color, try and match walkways
- ADA Compliant
- What is in there and what's leftover – Ethan (Question)
- This material hasn't been used in City yet, been used in Fresh Pond and other areas in MA.
- Material has a track record
- More expensive than concrete
- Lifespan 15-20 years
- Widening to 6'
- Unencumbered fund balance is ~\$260k, projects that came in under budget or better-than-expected revenue.
- Ethan will send encumbered but, in the fund,
- 571 linear feet (2 stretches), 413 'Greenleaf to CVS finish that at 7.5'. From crosswalk to High at 9ft. Cost per sq ft is 26.62.
- Historic
- "Flexi-Pave"

Motion to Recommend Approval – AK/MW, 3-0

ORDR00334_03_28_2022 ARPA Seawall Joppa Park 100K

REMOVE ZEID AS SPONSOR

Motion to Recommend Approval – AK/MW 2-0, Zeid recused

TRAN00123_04_11_2022 Fire-Foam & Equip \$2000, Fire-New Hose Fit \$3,000, and Fire-Protective Clothing \$3,100 to Fire-Software \$8,100

- Chief LeClaire and Connor Clancy NFD (VP Local 827) and FF Mike Komora Joins
- No way to enter data or gather data
- Get or access building information
- MSDS, sprinkler connections
- Mobile Data connections or ipads in the trucks
- Tracking personnel, vehicle maintenance, etc
- Buy the hardware 2 computers and 5 iPads
- And the software setup
- Would see the continuation of budget, annual subscription would be approximately \$20k
- This would be getting all of the functions (full package) to get out of binders, etc. Old mapping system would be updated
- Would integrate with the PDs IMC (municipal dispatch software)
- Rest of the year \$1,800 service rest is for hardware
- First Due runs
- Training?
- Salisbury, Amesbury negotiating
- Communities talk to each other
- Essex County this is popular

Motion to recommend approval AK/MW, 3-0

COMM00403_04_11_2022 Annual Audit of City's FY2021 Financial Statements

- Conducted with auditing standards in the US
- Looking for accurate presentation and no material misstatements
- Final opinion is that we passed the test
- Ethan highlights 2 things:
 - Net position - Long term liabilities/OPEB
381k to -2.6m
Negative net position (primarily OPEB)
Major change was GASB requiring us to carry OPEB (2016 to 2017)
Changed this over a 5 year period
Actuarial changes also drove this change (required to be changed every 2 years)
OPEB was actually \$5m, offset by other things
Primary positive changes were assets and compared to liabilities so increases of capital assets. There is a reconciliation. Fixed asset database.
Credit rating agency look at it but this may not be the biggest weight on this
Decreasing our pension/OPEB liability or increasing funding towards it. We have more control of it on the health insurance balance (funding the trust fund). Change the plan itself – structure.
2 year structure on actuary. Last Jan 1, 2021
Pension obligation bond. Offset with annual debt service payments

- Actual operating position (excludes those long-term things)
General Fund to 9.7m to 9.6m (500k decrease)
Driven by reduction in CAPEX in 2020 drives that so the fund balance was up but now reflects. Correction if you consider it that way.

Motion to recommend receive/file – MW/SZ – 2-0 (1 absent)

Additional Items:

TRAN00124_04_11_2022 RRFA Sale of Municipal Buildings \$30K to NYS Center Schematic Design \$30K (COTW) - organizational conversation

*Andi Egmont
EGA Associates*

Councillor Vogel's informational requests:

"In light of the City having received numerous studies – both helpful and not - related to both the Brown School and the 59 Low St. property, it would be helpful to have a full and complete understanding of the request for funds in TRANS00123.

To that end – prior to the meeting where more deliberation will take place:

Please request that the administration provide us with the RFP and all proposals submitted. Additionally, it will be helpful if we are provided with an understanding of the process used in identifying what firms would be interested in such a project.

Finally, as I look at the numbers presented in the proposal, it is not clear to me how the numbers requested in the transfer were calculated."

ORDR00338_04_11_2022 Capital Improvement Program FY2023-2027 - organizational conversation

Meetings set, information requests can be made of anytime through the Chair, as desired.

ORDR00336_03_28_2022 ARPA Amesbury 250K Water Interconnect - update

*Will try again for next meeting, DPS has been invited for next meeting
Waiting for IMA*

Adjourn:

7:44pm MW/SZ – 2-0 (1 absent)

Recording:

https://us02web.zoom.us/rec/share/UIm3LIi9SZGPN88KQAhQrbmAg-UhmKZTukyZWAH_C5a0UJTnWAXpNjQmyWf9UpA.GF1y84iSkM3Dsdg
Passcode: VVU55@C9