

**Emma Andrews Library and Community Center Commission
Minutes
October 19, 2017**

Present: Elizabeth Valeriani, Aine Greaney, Donna Conway,
Elizabeth Watson, Virginia Champi
Absent: Paul O'Brien

Meeting began at 5:35 p.m. Minutes from the last meeting were approved. The Revolving Fund balance was not available. The agenda items below were not able to be addressed because of the absence of Paul O'Brien and Mike Bartlett.

Updates on building projects:

- Marlboro Street fence replaced
- Basement stairs (can the project go out to bid?)
- Basement windows (can the project go out to bid?)
- Dehumidifier
- Water leak going down the stairs
- Printer

Three added items to this agenda would be:

- the Rail Trail post for the Little Library box and
- new book slot which Libbet has priced out to be approximately \$100
- question to Paul regarding injury liability issues for kids playing in our back yard while they are waiting for the bus

Since this was Virginia Champi's first meeting of the Commission, she was given information updating her on the current needs of the library including the need to move forward on the Tiny Cat database system. Susan Chase will continue to order new books for the library on a monthly basis.

Current updates: Joel Brown's author night was well attended and Calendar/Raffle sales are going well.

Respectfully submitted, Elizabeth Watson, Recording Secretary

