

# NEWBURYPORT COUNCIL ON AGING

August 17, 2015

The Board of Directors of the Newburyport Council on Aging met on this date at The Salvation Army Building, Newburyport, MA

Chairperson Frances Munroe called the meeting to order at 9:30 a.m.

## MEMBERS PRESENT:

Charles Carroll	Richard Eaton
Miller Graf	Jane Kelley
Jo An Kincaid	Yvonne McQuilkin
Frances Munroe	Frances Reslewic
Jack Ronan	
Roseann Robillard,	Council on Aging Director
Mary Kelly	Activities Director

## MEMBERS ABSENT:

Cynthia Muir	
Martha True	excused

## GUEST:

Jane Quackenbos

The Secretary's minutes of the meeting of July 20, 2015, were presented for approval. There being no discussion, it was moved, seconded, and

VOTED: to accept the Secretary's minutes of the meeting of July 20, 2015, as presented.

## SENIOR/COMMUNITY CENTER:

Director Roseann Robillard reported on the various types of plaques honoring donors to the Senior/Community Center; such as: etched glass on door window of a room, plaques placed in a designated spot identifying the specific room, The Braille plate to be provided by the builder etc. Discussion.

September 19<sup>th</sup> is still the date of completion of the building. The Grand Opening of October 1<sup>st</sup> was discussed, depending on the occupancy certificate. Chairperson Frances Munroe asked when the Council on Aging board members would be able to take a walk through the building. This will also depend on the receipt of the occupancy certificate.

Discussion was held regarding new computers/used computers. Questions proposed by Jack Ronan at the July meeting were answered (see July minutes). Richie Eaton spoke about the bocce court; i.e. seamless surface, sign, etc.

## ACTIVITIES REPORT:

Mary Kelly presented a comprehensive report of her Fall 2015 schedule of activities – on-going programs already in place. She also included new programs beginning January 2016. Mary explained all of the various activities, names and qualifications of the instructors, those who will be paid and those who are strictly volunteers. Mary Kelly was praised for her excellent report and all the work that went into the arranging these programs.

Director Robillard discussed working with City Hall setting up policies and procedures regarding paying instructors, amounts, etc., also legal issues regarding injuries, insurance and liabilities. Chairperson Frances Munroe spoke about the Senior/Community Center working together with the Newburyport Adult Education Director to avoid conflicts.

#### FRIENDS OF NEWBURYPORT C O A:

Jane Kelley stated that Olga MacFarlane's family is planning an event to honor Olga MacFarlane, former President of the Friends of Newburyport COA, on August 23<sup>rd</sup>. at 12:30 p.m. at the Mission Oak Grill.

The Friends will be repeating their fundraiser Calendar Sale for October and November 2015 at \$10 for each calendar.

Friends of the Newburyport COA have nominated Ben Iacono, President, and Dorothy LaFrance, Vice President . The other officers will remain the same.

#### NEW BUSINESS:

Guest Jane Quackenbos requested to speak. She expressed her concern regarding problems on the COA bus. The problems have been resolved by Director Roseann Robillard.

There being no further business it was moved, seconded and VOTED: to adjourn. The meeting adjourned at 10:45 a.m.

The next meeting will be held at 9:30 a.m. on Monday, September 21, 2015, at the Salvation Army Building.

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Frances Reslewic, Secretary