

**Newburyport Harbor Commission**  
City Council Chambers  
July 14, 2016  
Minutes

**1. Call to Order**

Chair Brad Duffin called a meeting of the Newburyport Harbor Commission to order at 7:05 p.m. In attendance were Brad Duffin, Jamie Knapp, Chris Kealey, Dan May, Bob Dow, Andrew Casson and Justin Dutcher. Harbormaster Paul Hogg was also present. Paul Dahn and Paul Rooney were absent.

**2. Minutes**

Jamie Knapp moved to approve the minutes of the June 9, 2016 meeting as submitted. Chris Kealey seconded the motion. The motion was approved with Justin Dutcher abstaining.

**3. Update on Harbormaster/Transient Boater Facility**

Geordie Vining described the subsurface conditions and electrical issues that caused a delay in the construction of the Harbormaster's facility. The pilings and loadbearing steel framing have been installed. The completion date of the project is now expected to be in late November rather than earlier in the month, as had originally been planned. Mr. Vining said the contractor is a good one, who has been adept at solving problems but little funding will be left for any additional unforeseen circumstances.

**4. Subcommittee Reports**

**Budget and Finance Committee**

Andrew Casson will work with Paul Hogg and Geordie Vining to ensure there is adequate funding for the Harbormaster's facility.

**Regulations, Safety and Moorings Committee**

None

**Coast Guard City Liaison and Community Outreach Committee**

None

**5. Harbormaster's Report**

Paul Hogg reported that:

- A lifeguard saved a 14-year-old girl who had fallen off the sandbar on July 13. He has been working with the lifeguards on training and professionalism and they are doing a great job. The lifeguards all have their own first aid and safety kits and new radios were purchased for them this year. There are now two head lifeguards so that one is always on the beach. He added it is difficult filling the positions late in the season when school is back in session.
- A boat recently capsized in front of the office.
- The Fourth of July weekend was a busy one.
- The installation of a tower on the south jetty as a navigation aid has been completed. He would like the #5 can to remain in place.

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- The workers have begun pouring the concrete for the new piers at the Whittier Bridge. The south channel has been closed most days.
- He has been preparing for Yankee Homecoming and the Riverfest with members of other City departments.

**6. General Discussion**

Brad Duffin announced he would resign his position on the Commission effective September 15 because he will be moving out of the city. He said he has been proud to be a part of the team and has enjoyed working with the other Commission members. A new member must be appointed to serve as an alternate.

Brad Duffin nominated Andrew Casson as Chair of the Commission, effective the October meeting. Jamie Knapp seconded the motion. The motion was unanimously approved.

Brad Duffin moved to appoint Justin Dutcher as the Chair of the Finance Committee. Chris Kealey seconded the motion. The motion was unanimously approved.

Brad Duffin nominated Jamie Knapp for the position of Secretary. Justin Dutcher seconded the motion. The motion was unanimously approved.

**7. Adjournment**

Dan May moved to adjourn the meeting at 7:56 p.m. Jamie Knapp seconded the motion. The motion was unanimously approved. The next meeting of the Newburyport Harbor Commission will take place on Thursday, September 8.