

City of Newburyport Planning Board
FORM B – APPLICATION FOR PRELIMINARY SUBDIVISION APPROVAL

INSTRUCTIONS:

The petitioner shall complete the following application form to petition the Planning Board for Preliminary Subdivision Approval. Please review Section 4 of the [Rules and Regulations Governing the Subdivision of Land in Newburyport, Massachusetts](#) for plan requirements prior to submission. Failure to submit the required information within the time period prescribed may result in the Planning Board dismissing an application as incomplete.

Submission Requirements: Upon receipt of the following items, the application will be scheduled for a public hearing:

- Two (2) copies of the application form, plans, narratives, and any other supporting information. One plan set shall be full size; the other may be reduced to 11" x 17".
- One (1) copy of the Draft Environmental and Community Impact Analysis.
- One disk filed according to the Planning Board's "[Digital Submission Requirements.](#)"
- An application fee of \$1,000.00 base, plus \$100/lot.

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To the Planning Board:

The undersigned, being an applicant under MGL Chapter 41, Section 81, hereby submits a Preliminary Plan and makes application for approval to the Newburyport Planning Board.

Applicant: _____

Mailing Address: _____

Phone: _____

Site Address: _____

Name of Proposed Subdivision: _____

Map and Lot(s): _____ Zoning District _____

Book and Page: _____ or Certificate of Title: _____

Engineer: _____

Address: _____

Phone: _____

Owner's Name: _____

Address: _____

Owner's Signature: _____