CITY OF NEWBURYPORT

IN CITY COUNCIL

June 8, 2015

ORDERED:

THAT, the city establish revolving funds for certain city departments under M.G.L. Chapter 44, §53E1/2 for the fiscal year beginning July 1, 2015, with the specific receipts credited to each fund, the purposes for which each fund may be spent and the maximum amount that may be spent from each fund for the fiscal year, as follows:

Revolving Fund	Authorized to Spend	Revenue Source	Use of Fund	FY16 Spending Limit[1]
Engineering Services	Director of Planning & Development	Charges to developers who have applications before the City in an amount equal to the cost of acquiring the professional service	Expenses associated with the engagement, by the City, of engineers, architects, and other professionals qualified to evaluate various aspects of development projects and to advise the City accordingly	$100,000
Council on Aging	Director of Council on Aging	Program fees	Senior citizen programs	$50,000
Recreational Services	Director of Youth Services	Program fees	Funds recreational services in the City including program supplies, materials and equipment, class instructor fees, fees for reservations and tickets related to trips and functions, and other costs related to the provisions of recreational services	$350,000
Historical Commission	Director of Planning & Development	Application fees	Administration of the Historical Commission operations, including office supplies and technical assistance	$10,000
Electrical Inspector	Building Commissioner	Electrical permit fees	Electrical Inspector's salary and related expenses	$105,000
Plumbing Inspector	Building Commissioner	Plumbing permit fees	Plumbing Inspector's salary and related expenses	$60,000
Gas Inspector	Building Commissioner	Gas permit fees	Gas Inspector's salary and related expenses	$50,000
Disabilities Commission	ADA Coordinator	Handicapped parking fines	Assist the Commission on Disabilities in their efforts to advise, assist, research, coordinate, review and make policy recommendations, provide information, referrals, guidance and technical assistance to individuals, public agencies, businesses and organizations in all matters pertaining to disability; and to coordinate activities of other local groups organized for similar purposes	$25,000
South End Branch	Director of Public Services	Income received from the rental of the apartment located on the second floor of the South End Branch Library, commonly known as the Emma Andrews Library	Expenses associated with building maintenance, repairs, renovations, upkeep and security	$35,000
M-School Drop-in Center	Director of Youth Services	Donations, gifts and grants received from the general public, private corporations and charitable foundations	Expenses associated with the operation of the Drop-In Center, including staff salaries, equipment, materials, supplies and other costs related to the Drop-In Center programs and activities	$100,000
Transient Vendors	Director of Public Health	License fees	Maintain City streets, ways, parks, walkways and other public areas throughout the City, as well as, City expenses associated with carrying out holiday celebrations, special activities and other public events	$35,000
Planning & Zoning	Director of Planning & Development	Planning and zoning service and application fees	Planning and zoning related purposes including consultant's fees, legal expenses and other costs associated with project reviews and planning activities	$75,000

Animal Control	Director of Public Health	Fees and donations associated with animal control and animal shelter activities	Offset City expenses associated with carrying out animal control and animal shelter operations	$25,000
Tree Commission	Newburyport Tree Warden	Fines, voluntary payments, fees, charges, contributions, donations, grants, insurance settlements, and other payments received from private individuals, businesses, government entities, and persons or business making payment to the City for damage caused to trees located on City property	Plant, maintain, protect, and preserve public trees throughout the City in order to: contribute to the distinct character of the City; improve air quality; create habitats for wildlife, including various rare and protected species: reduce noise; provide privacy; protect soil from erosion; provide glare and heat protection; provide an aesthetic appeal that enhances property values; provides natural privacy to neighbors; and promotes civic pride and enjoyment	$30,000
Medicare/Medicaid	Director of Public Health	Reimbursements charged to the state or federal Medicare/Medicaid programs	Maintain emergency planning programs and allow response to emergencies, as well as, offset City expenses associated with carrying out Health Department activities	$50,000
Veterans Benefits	Director of Veteran's Services	Sale of grave markers, donations, gifts and grants received from the general public, government entities, private corporations, and charitable foundations	Expenses associated with goods and services benefiting veterans residing in the City and their families	$10,000
Downtown Paid Parking	City Clerk/ Parking Clerk	Parking fees, violation fines and passes	Expenses include: a) all annual operational costs of the downtown paid parking program, including, without limitation, maintenance of the parking lots' asphalt and gravel surfacing, lighting, landscaping, and snow removal, equipment, supplies and signage, and parking enforcement officers; b) monthly payments to the Newburyport Redevelopment Authority in an amount equal to its meter revenue from said East and West Lots; c) contractual payments to the Newburyport Waterfront Trust; d) annual capital reserve allocations towards cyclical replacement of revenue collection machines and re-surfacing of the asphalt parking lots; e) not less than $50,000 per year towards the general stewardship, care, maintenance, and improvement of the downtown's public infrastructure, including but not limited to, sidewalks, curbing, stairways, lighting, trees and landscaping and entities; and f) other capital projects and general fund transfers, as determined by the Mayor and the City Council, based on the program's net income after the aforementioned expenditures have been satisfied	$481,000
City Hall Maintenance	Director of Public Services	Fees, charges and donations paid to the City for the use and rental of City Hall facilities by outside groups, organizations and individuals	Expenses associated with City Hall maintenance, repairs, renovations, upkeep and security	$25,000
Total Spending[2]				**$1,616,000**

[1]FY16 per department spending limit is $481,316 (1% of FY14 levy of $48,131,629)
[2]FY16 total spending limit is $4,813,163 (10% of FY14 levy of $48,131,629)

C. Kart Tontar

Councillor Charles F. Tontar
Chair, Budget & Finance Committee

In City Council June 8, 2015
Motion to refer to Budget & Finance by Councillor Herzog, seconded by Councillor Cameron. So voted.

In City Council June 29, 2015
Motion to remove by Councillor Tontar, seconded by Councillor Herzog. So voted. Motion to amend to change date in introduction to July 1, 2015 from 2016 by Councillor Tontar, seconded by Councillor Herzog. So voted. Motion to approve as amended by Councillor Tontar, seconded by Councillor Herzog. Roll call vote, 10 yes, 1 absent (Kinsey).

Approve: Donna D. Holaday
Donna D. Holaday, Mayor

Attest: Richard B. Jones
Richard B. Jones, City Clerk

Date: JUL 24 2015