

CITY COUNCIL MEETING AGENDA - VERSION 2

April 27, 2015

7:30 PM

(Sound Check)

- 1. MOMENT OF SILENCE**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CALL TO ORDER**
- 4. LATE FILE ITEMS**
- 5. MAYOR'S UPDATE**
- 6. PUBLIC COMMENT**

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

7. APPROVAL OF MINUTES

April 13, 2015

(Approve)

8. TRANSFERS

- 1. School Dept School Expenses to School Lunch Program \$25,000**

(B&F)

9. COMMUNICATIONS

- 1. AFSCME Negotiations – Tentative Agreement**
- 2. London Livery request for valet parking at 38 State Street**
- 3. Outdoor Seating Renewal Anchor Stone Deck Pizza**
- 4. Annual Audit FY2014 Financial Statements – copy on file in City Clerk's office**

(B&F)

(PS)

(Approve)

(B&F)

10. APPOINTMENTS – First Reading

APPOINTMENTS

- 1. Constance Maass 4 Smith Street Bartlet Mall Commission February 1, 2018**

END OF CONSENT AGENDA

REGULAR AGENDA

11. COMMUNICATIONS

- 5. Letter re: Service master charges for PI Water & Sewer claims**
- 6. Temple Street sidewalk repair**
- 7. LATE FILE – Mayor's Communication**

12. APPOINTMENTS - Second Reading

APPOINTMENTS

- 2. Dr. Daryl Colden 50 Tyng St. Board of Health January 1, 2018**
- 3. John A Green 12 Finnegan Way Commission for Diversity and Tolerance May 1, 2018**

APPOINTMENTS

- 4. Jason Kohan 23 Georges Way, Newton, NH Sergeant Police Department**

RE-APPOINTMENTS

- 5. Cynthia Muir 10 Hancock St. Council on Aging May 31, 2020**
- 6. Ed Taylor 25 Bromfield St., B Tree Commission, Alternate May 1, 2018**
- 7. Mary Zinck 6 Laurel Road Board of Registrars March 31, 2018**

13. ORDERS - None

14. ORDINANCES – None

15. COMMITTEE ITEMS

Budget & Finance

In Committee:

1. Mayor letter regarding Order for Revolving Fund Expenses *03/17/2014
2. Order Amend Revolving Fund expenses *03/17/2014
3. Order Home Rule Petition- supplementing education budget (COTW) *05/12/2014
4. Amend ORD Ch. 2 Section 2-45 City Council Salary *05/12/2014
5. Amend ORD Ch. 2 Section 2-61A School Committee Salary *05/12/2014
6. Human Resources Dependent Audit *06/30/2014
7. Letter from Hope Church regarding Master Box fee *11/10/2014
8. Harbormaster Rate Increase *03/30/2015
9. Mayor Gen'l Fd Free Cash to Multiple Capital Projects \$358,289 *04/13/2015
10. DPS Sewer Rtd Earnings \$346,798 to SWR Overtime \$85,776, SWR Line Maint \$191,022, SWR Temp Housing \$70,000 *04/13/2015
11. Mayor Gen'l Fd Free Cash to Harbormaster Facility Project \$18,000 *04/13/2015
12. Police Dept. Salary of Officers to Purchase of Cruisers \$16,654.87 *04/13/2015
13. World War Memorial Stadium Multi-Purpose Field project appropriation Loan Order *04/13/2015
14. FY2015-FY2019 Capital Improvement Program *04/13/2015

General Government

Joint Education

In Committee:

1. Order Home Rule Petition- supplementing education budget (COTW) *05/12/2014

License & Permits

In Committee:

1. Movable Sign Application Newburyport Brewing Company *02/10/2014
2. Amend ORD Sec. 9-114 Transient Vendors Restricted Areas *04/28/2014
3. Letter regarding transient vendor licensing *06/30/2014
4. Taxi License Renewal Harold Congdon Port Taxi, Inc. *01/12/2015
5. Taxi Cab Company Renewal Seacoast Taxi *03/09/2015
6. Letter regarding past due real estate taxes *04/13/2015
7. Enpro Letter re: 77 Parker St. – P&S Agreement *04/13/2015
8. Letter re: 1 Kent Street – P&S Agreement *04/13/2015

Neighborhoods and City Services

In Committee:

1. Amend ORD Part 2 Article III Ch. 3-31 Feeding or baiting of wild birds *01/12/2015
2. Cushing Park *04/13/2015

Planning & Development

In Committee:

1. Letter from Newburyport Preservation Trust *03/31/2014
2. First Refusal to Purchase Lot 8 Low Street *01/12/2015
3. Amend ORD Zoning Map Sec. III-C "Back Bay Area Zoning Map Change" *01/12/2015
4. Amend Zoning ORD Appendix A Sec. XXIX Smart Growth District (SGOD) *01/29/2015
5. Accept Oleo Woods land *04/13/2015
6. Accept Woodman Way land *04/13/2015

Public Safety

In Committee:

1. Letter for use of Brown Square June 7, 2015 *02/12/2015
2. Letter from Yankee Homecoming 2015 General Chair *02/23/2015

3. Letter from Chamber of Commerce on 2015 use of streets *02/23/2015
4. 4th Annual Pan Mass Challenge Greater Newburyport Kids Ride June 28, 2015 *03/09/2015
5. Coastal Trails Coalition Slow Bike Race July 29, 2015 *03/30/2015
6. Snow Removal Plan *04/13/2015

Public Utilities Committee

In Committee:

1. Water and Sewer Commissions adjustment of sewer bill charges re second meters *11/24/2014
2. DPS Sewer Rtd Earnings \$346,798 to SWR Overtime \$85,776, SWR Line Maint \$191,022, SWR Temp Housing \$70,000 *04/13/2015

Rules Committee

16. GOOD OF THE ORDER

17. ADJOURNMENT

CONSENT AGENDA

CITY COUNCIL MEETING MINUTES - VERSION 2

April 13, 2015

Council Meeting

Council President O'Brien called the meeting to order at 7:30 pm. A moment of silence was held for Judy Cox, a long time teacher at the Davenport School and Immaculate Conception School, and Ann Page, wife of former Fire Chief Warren O. Page, mother of former Fire Lt. Rick Page and mother of several teachers in the Newburyport system. This was followed by the Pledge of Allegiance. He then instructed the City Clerk to call the roll. The following Councillors answered present: Cameron, Connell, Cronin, Eigerman, Giunta, Heartquist, Herzog, Kinsey, Tontar, Vogel and O'Brien. 11 Present.

- 1. LATE FILES** – Transfer #6, Communications #9, #10, 11, 12; Appointment #16; Orders #5,6,7; Budget & Finance Committee items

Motion to waive the rules and allow late files by Councillor Vogel, seconded by Councillor Connell. So voted.

2. MAYOR'S UPDATE

The Mayor gave an update.

3. PUBLIC COMMENT

- | | | |
|-------------------|---------------------|--------------------------------------|
| 1. Sheila Mullins | 7 Parsons Street | Colby Farm |
| 2. Joe Teixeira | 44 Hale Street | Open Space Parcels |
| 3. John Green | 12 Finnegan Way | Commission for Diversity & Tolerance |
| 4. Daryl Colden | 50 Tyng Street | Board of Health |
| 5. Patty Myers | 14 Sylvester Street | Colby Farm |
| 6. Rob Germinara | 2 Ashland Street | Communication #9 |

CONSENT AGENDA

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4. APPROVAL OF MINUTES

March 30, 2015

(Approved)

5. TRANSFERS

1. Mayor Gen'l Fd Free Cash to Multiple Capital Projects \$358,289 (B&F)
2. Mayor Gen'l Fd Free Cash to Harbormaster Facility Project \$18,000 (B&F)

Removed by Councillor Heartquist.

3. Youth Services REV Recreation Services to YTH Brown School Maint. \$1,875 (Removed)

Removed by Councillor Heartquist.

4. DPS Sewer Rtd Earnings \$346,798 to SWR Overtime \$85,776, SWR Line Maint \$191,022, SWR Temp Housing \$70,000 (B&F)

6. COMMUNICATIONS

1. Spring Fever 5K Road Race May 3, 2015 (Removed)

Removed by Councillor Eigerman.

2. Outdoor Seating Renewal Atomic Cafe (Approved)
3. Outdoor Seating Renewal Purple Onion (Approved)
4. Outdoor Seating Renewal Agave Restaurant (Approved)
5. Letter regarding past due real estate taxes (L&P)

Removed by Councillor Eigerman.

6. Support a Spot Program (Approved)

7. APPOINTMENTS – First Reading

APPOINTMENTS

- | | | | |
|---------------------|-----------------|--|-----------------|
| 1. Dr. Daryl Colden | 50 Tyng St. | Board of Health | January 1, 2018 |
| 2. John A Green | 12 Finnegan Way | Commission for Diversity and Tolerance | May 1, 2018 |

RE-APPOINTMENTS

- | | | | |
|-----------------|---------------------|----------------------------|----------------|
| 3. Cynthia Muir | 10 Hancock St. | Council on Aging | May 31, 2020 |
| 4. Ed Taylor | 25 Bromfield St., B | Tree Commission, Alternate | May 1, 2018 |
| 5. Mary Zinck | 6 Laurel Road | Board of Registrars | March 31, 2018 |

END OF CONSENT AGENDA

Motion to approve the consent agenda as amended by Councillor Cameron, seconded by Councillor Kinsey. So voted.

REGULAR AGENDA

8. TRANSFERS

2. Mayor Gen'l Fd Free Cash to Harbormaster Facility Project \$18,000

Motion to refer to Budget & Finance by Councillor Herzog, seconded by Councillor Cameron. 10 yes, 1 no (Herzog). So voted.

3. Youth Services REV Recreation Services to YTH Brown School Maint. \$1,875

Motion to approve by Councillor Herzog, seconded by Councillor Cameron. So voted.

5. Mayor Gen'l Fd Free Cash to Colby Farm Land Acquisition \$275,000

Motion to approve by Councillor Giunta, seconded by Councillor Connell. So voted.

6. LATE FILE Police Dept. Salary of Officers to Purchase of Cruisers \$16,654.87

Motion to refer to Budget & Finance by Councillor Cameron, seconded by Councillor Kinsey. So voted.

9. COMMUNICATIONS

1. Spring Fever 5K Road Race May 3, 2015

Motion to approve by Councillor Eigerman, seconded by Councillor Giunta. So voted.

5. Letter regarding past due real estate taxes

Motion to receive and file by Councillor Eigerman, seconded by Councillor Heartquist. Motion withdrawn.

Motion to refer to License & Permits by Councillor Eigerman, seconded by Councillor Cameron. So voted.

7. Revised Election Calendar

Motion to approve by Councillor Cameron, seconded by Councillor Vogel. So voted.

8. FY2015-FY2019 Capital Improvement Program

Motion to refer to Budget & Finance by Councillor Tontar, seconded by Councillor Cameron. So voted.

9. LATE FILE – Mayor's Communication

Motion to receive and file by Councillor Cronin, seconded by Councillor Tontar. So voted.

10. LATE FILE – Enpro Letter re: 77 Parker St. – P&S Agreement

Motion to refer to License & Permits by Councillor Eigerman, seconded by Councillor Connell. So voted.

11. LATE FILE – Michael Leukins Letter of Resignation

Motion to receive and file by Councillor Cameron, seconded by Councillor Connell. So voted.

12. LATE FILE – Letter re: 1 Kent Street – P&S Agreement

Motion to refer to License & Permits by Councillor Cronin, seconded by Councillor Kinsey. So voted.

10. APPOINTMENTS - Second Reading

APPOINTMENTS

- | | | | |
|----------------------|------------------|--------------------------------------|------------------|
| 6. Elizabeth Horne | 13 Moseley Place | Commission for Diversity & Tolerance | May 1, 2018 |
| 7. James Brugger | 4 Savoy St. | Planning Board | May 1, 2020 |
| 8. Andrew Shapiro | 20 Eagle St. | Planning Board | April 1, 2020 |
| 9. Donna Harrington | 20 Beacon Ave. | Highland Cemetery Commission | February 1, 2018 |
| 10. Karen K. Johnson | 120 High St. | Bartlet Mall Commission | February 1, 2018 |
| 11. Richard Goulet | 19 Kent St. | ZBA Alternate to Full member | June 30, 2016 |

RE-APPOINTMENTS

- 12. Joseph C. Teixeira 44 Hale St. Conservation Commission March 1, 2018
- 13. Michael Dissette 44 Jefferson St. Community Pres. Act Com. March 1, 2018
- 14. Stephen B. Sawyer 15 Collins St. Parks Commission April 1, 2018
- 15. Kevin Hunt 14 Tenth St. Veterans Agent April 1, 2016

Motion to approve by Councillor Cameron, seconded by Councillor Kinsey. Roll call vote, 11 yes. So voted.

11. LATE FILE APPOINTMENTS – First Reading

APPOINTMENTS

- 16. Jason Kohan 23 Georges Way, Newton, NH Police Sergeant

Motion to receive and file by Councillor Cameron, seconded by Councillor Connell. So voted.

12. ORDERS

- 1. Snow Removal Plan

Motion to refer to Public Safety by Councillor Cronin, seconded by Councillor Giunta. So voted.

- 2. Cushing Park

Motion to refer to Neighborhoods & City Services by Councillor Cronin, seconded by Councillor Connell. So voted.

- 3. Accept Oleo Woods land

Motion to refer to Planning & Development by Councillor Herzog, seconded by Councillor Giunta. So voted.

- 4. Accept Woodman Way land

Motion to refer to Planning & Development by Councillor Herzog, seconded by Councillor Giunta. So voted.

- 5. World War Memorial Stadium Multi-Purpose Field project appropriation Loan Order

Motion to refer to Budget & Finance and order published by Councillor Tontar, seconded by Councillor Kinsey. Roll call vote, 11 yes. So voted.

- 6. Late File Colby Farm Acquisition of Property

Motion to approve by Councillor Giunta, seconded by Councillor Connell. So voted.

- 7. Late File Appropriate \$100,000 from Open Space Reserves for purchase of Lot 1, 183 Low Street

Motion to approve by Councillor Giunta, seconded by Councillor Herzog. So voted.

5 Minute Break – 8:29pm

13. ORDINANCES – None

14. COMMITTEE ITEMS

Budget & Finance

In Committee:

- 1. Mayor letter regarding Order for Revolving Fund Expenses *03/17/2014
- 2. Order Amend Revolving Fund expenses *03/17/2014
- 3. Order Home Rule Petition- supplementing education budget (COTW) *05/12/2014
- 4. Amend ORD Ch. 2 Section 2-45 City Council Salary *05/12/2014
- 5. Amend ORD Ch. 2 Section 2-61A School Committee Salary *05/12/2014
- 6. Human Resources Dependent Audit *06/30/2014
- 7. Letter from Hope Church regarding Master Box fee *11/10/2014
- 8. Mayor Gen'l Fd Free Cash to Veterans Benefits \$17,000 *03/30/2015

Motion to remove by Councillor Tontar, seconded by Councillor Kinsey. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Kinsey. So voted.

- 9. Mayor Gen'l Fd Free Cash to YTH Access Accom. \$5,000, to YTH Brown School \$25,000 *03/30/2015

Motion to remove by Councillor Tontar, seconded by Councillor Cronin. So voted. Motion to approve by Councillor Tontar, seconded by Councillor Cronin. So voted.

- 10. Harbormaster Rate Increase *03/30/2015

General Government

In Committee:

1. Home Rule Petition Inter-municipal Agreement for Veterans Services (COTW) *03/30/2015
Motion to remove by Councillor Vogel, seconded by Councillor Connell. So voted. Motion to approve by Councillor Vogel, seconded by Councillor Connell. Roll call vote, 11 yes. So voted.

Joint Education

Councillor Kinsey gave an update.

In Committee:

1. Order Home Rule Petition- supplementing education budget (COTW) *05/12/2014

License & Permits

In Committee:

1. Movable Sign Application Newburyport Brewing Company *02/10/2014
2. Amend ORD Sec. 9-114 Transient Vendors Restricted Areas *04/28/2014
3. Letter regarding transient vendor licensing *06/30/2014
4. Taxi License Renewal Harold Congdon Port Taxi, Inc. *01/12/2015
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In Committee:

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In Committee:

1. Letter from Newburyport Preservation Trust *03/31/2014
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3. Amend ORD Zoning Map Sec. III-C "Back Bay Area Zoning Map Change" *01/12/2015
4. Amend Zoning ORD Appendix A Sec. XXIX Smart Growth District (SGOD) *01/29/2015

Public Safety

In Committee:

1. Letter for use of Brown Square June 7, 2015 *02/12/2015
2. Letter from Yankee Homecoming 2015 General Chair *02/23/2015
3. Letter from Chamber of Commerce on 2015 use of streets *02/23/2015
4. 4th Annual Pan Mass Challenge Greater Newburyport Kids Ride June 28, 2015 *03/09/2015
5. Coastal Trails Coalition Slow Bike Race July 29, 2015 *03/30/2015

Public Utilities Committee

In Committee:

1. Water and Sewer Commissions adjustment of sewer bill charges re second meters *11/24/2014

Rules Committee

Councillor Cronin suggested that the number of late files leads to confusion and would strongly urge late files to be minimized in the future.

15. GOOD OF THE ORDER

Councillor Tontar reported that a commemoration of the 150th anniversary of the end of the Civil War between the Confederate and Union armies was held at Atkinson Common on Sunday, April 12, 2015

Councillor Herzog thanked the members of the Commission on Diversity and Tolerance for their community forum, and congratulated Nock Middle School student Linsey Smith on winning an award.

16. ADJOURNMENT

Councillor Cameron moved to adjourn, seconded by Councilor Kinsey, at 8:39pm. So voted.

TRANSFERS



Transfer #1
April 27, 2015

City of Newburyport FY 2015 BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
APR 21 2015 1:23

Department: School Department

Submitted by: Susan L. Viccaro

Date Submitted: 4/21/2015

Transfer From:

Account Name	School Expenses	YTD Bal:	\$ 8,600,254.36
Account Number:	01300002-53201	Trans In:	\$ -
Amount:	\$25,000.00	Trans Out:	\$ 25,000.00
Why are Funds Available:	<i>The FY2015 appropriation of \$25,148,813.00 for the Newburyport Public Schools included a \$50,000 contingency for the School Lunch Program. A previous transfer of \$25,000 was approved on February 23, 2015.</i>		

Transfer To:

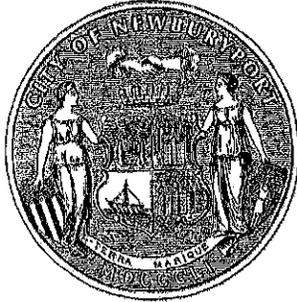
Account Name	School Lunch Program	YTD Bal:	\$ 56,030.39
Account Number:	22-49700	Trans In:	\$ 25,000.00
Amount:	\$25,000.00	Trans Out:	\$ -
Why are Funds Required:	<i>Contingency funds, budgeted for within the regular school budget, are needed to fund the School Lunch Program. The Finance Committee of the School Committee voted in favor of this transfer at their April 1, 2015 meeting. All interfund transfers require the approval of the Mayor and City Council.</i>		

Donna D. Holaday, Mayor
Ethan R. Manning, Auditor
City Council Approval: (Stamp)

Donna D. Holaday
Ethan R. Manning

Date: 4/21/15
Date: 4/21/15

COMMUNICATIONS



CITY OF NEWBURYPORT, MASSACHUSETTS
Donna D. Holaday, Mayor

Office of the Mayor
60 Pleasant Street
Newburyport, MA 01950

Phone: 978-465-4413 • Fax: 978-465-4402

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Date: April 21, 2015

Re: AFSCME Negotiations – Tentative Agreement

After several months of contract negotiations, the City and AFSCME Local 939 have reached a tentative agreement regarding a new three-year collective bargaining agreement that is set to begin on July 1, 2015. The union has informational sessions planned for its membership on Thursday April 23, 2015, followed by a formal ratification vote that is scheduled to take place this Saturday, April 25.

I want to provide the Council with sufficient opportunity to review the new and amended terms and conditions contained in this proposed contract. I am also trying to avoid any premature public disclosure of what is currently only an agreement in principle. Accordingly, I plan to submit the specific details of this tentative agreement to the Council as soon as possible after a ratification vote in favor of the new contract has transpired, with the hope that the Council would consider approval of this new contract in time for any financial considerations contained therein to be incorporated into the FY16 operating budget submission due on May 11, 2015.

LONDON LIVERY, LLC.,
126 MERRIMAC ST. #9
NEWBURYPORT, MA

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2015 APR -9 A 10:49

April 1, 2015

Richard Jones, Esq.,
City Clerk
60 Pleasant Street,
Newburyport, MA

RE: Valet Parking Proposal,
38 State St.

Dear Mr. Jones:

Kindly place the following matter on the agenda for the next regularly scheduled Newburyport City Council Meeting:

Request of London Livery, LLC
for authorization to conduct a
valet parking operation at the
presently existing Loading Zone
located at or near 38 State St.

It is the intention of London Livery, LLC to utilize this public area at divers times and dates beginning on or about May 1, 2015 and continuing throughout the summer and fall months.

There will be no vehicles obstructing this area which would prevent the normal use of this loading zone for retail deliveries, as vehicles would only briefly stop and be thereafter taken to the Newburyport Redevelopment Parking Lot. There would also be little or no anticipated obstruction of the sidewalk adjacent to this area other than a small movable kiosk.

While it does not appear that formal City Council approval would be required for this operation, our discussions with you as Parking Enforcement Officer and with Councilor Robert Cronin, Chairman of the Traffic and Safety Committee, would seem to indicate that notification to the Council is appropriate.

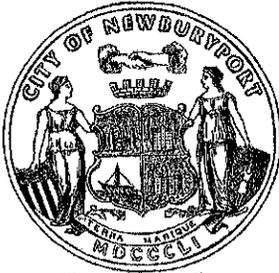
I will make myself available to the Council at their meeting to provide any further details of this proposed operation and answer any questions that they may have.

Sincerely,



Michael J. Early
LONDON LIVERY, LLC

CC: Councilor Robert Cronin



RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

NEW FILING _____
RENEW

City of Newburyport
2015 APR 27 A 8:49

Application
Food Establishment Outdoor Seating on Public Property

Date: 4-15-15

Name of Business Owner: MARK + JENN TRAMONTANA

Name of Property Owner: 42-44 State St Nomine Trust

Business Name: ANCHOR STONE DECK PIZZA

Business Address: 44 STATE ST Business Phone: 463-3313

Number of Tables Requested: 3 Dimensions: 30" Material: Aluminum

Number of Chairs Requested: 12 Dimensions: 10" Material: Steel

Applicant requests approval of outdoor seating for the sole purpose of food consumption.

Applicant requests approval of outdoor seating for food *and* alcohol consumption.

Please note propane is not allowed unless approved by the Fire Department

Application Requirements

Please submit the following documents with the completed application to:

**City Clerk's Office
Newburyport City Hall
PO Box 550
60 Pleasant Street
Newburyport, MA 01950**

- 1) Applicants must provide evidence of liability insurance to the City Clerk with minimum coverage in the amount of one million dollars, naming the City of Newburyport as co-insured. This insurance coverage must be in force for the duration of the approved period.

Application - Food Establishment Outdoor Seating on Public Property

- 2) 8 1/2 x 11 sketch of outdoor seating detailing: a) measurements of tables and chairs; b) total width of sidewalk; and c) distance between proposed seating and sidewalk
- 3) Obstacles such as streetlights, signs, trees, benches, and garbage barrels.
- 4) Applicants seeking approval of outdoor seating for food and alcohol consumption must also submit:
- 5) Written and dated approval of the Newburyport License Commission for the outdoor service of alcohol, including the information and sketch used for the basis of the License Commission approval.
- 6) 8 1/2 x 11 sketch of outdoor seating cited above must also include a depiction and information on the placement, dimensions, and materials used to create a demarcated area for the service of alcohol.

RELEASE AND INDEMNITY AGREEMENT TO ENCUMBER A PUBLIC WAY

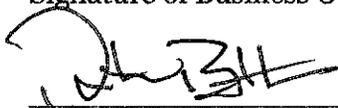
I, the undersigned Applicant or Duly Authorized Agent, hereby agree to RELEASE, DISCHARGE, and HOLD HARMLESS, the City of Newburyport, a municipal corporation of the Commonwealth of Massachusetts, and its officers, employees, agents, and servants from all actions, causes of action, claims, demands, damages, costs, loss of services, expenses and compensation associated with the undersigned's use of the public way as described herein.



Signature of Business Owner

4-15-15

DATE



Signature of ADA Coordinator

4/21/15

DATE

Outdoor Seating Application for Anchor Stone Deck Pizza

License & Permit Committee,

Please accept my application for outdoor seating with alcohol service at 44 State Street. This is a renewal (or re-application) for the same tables, chairs, & stanchions that we have used for the past several years.

This packet includes:

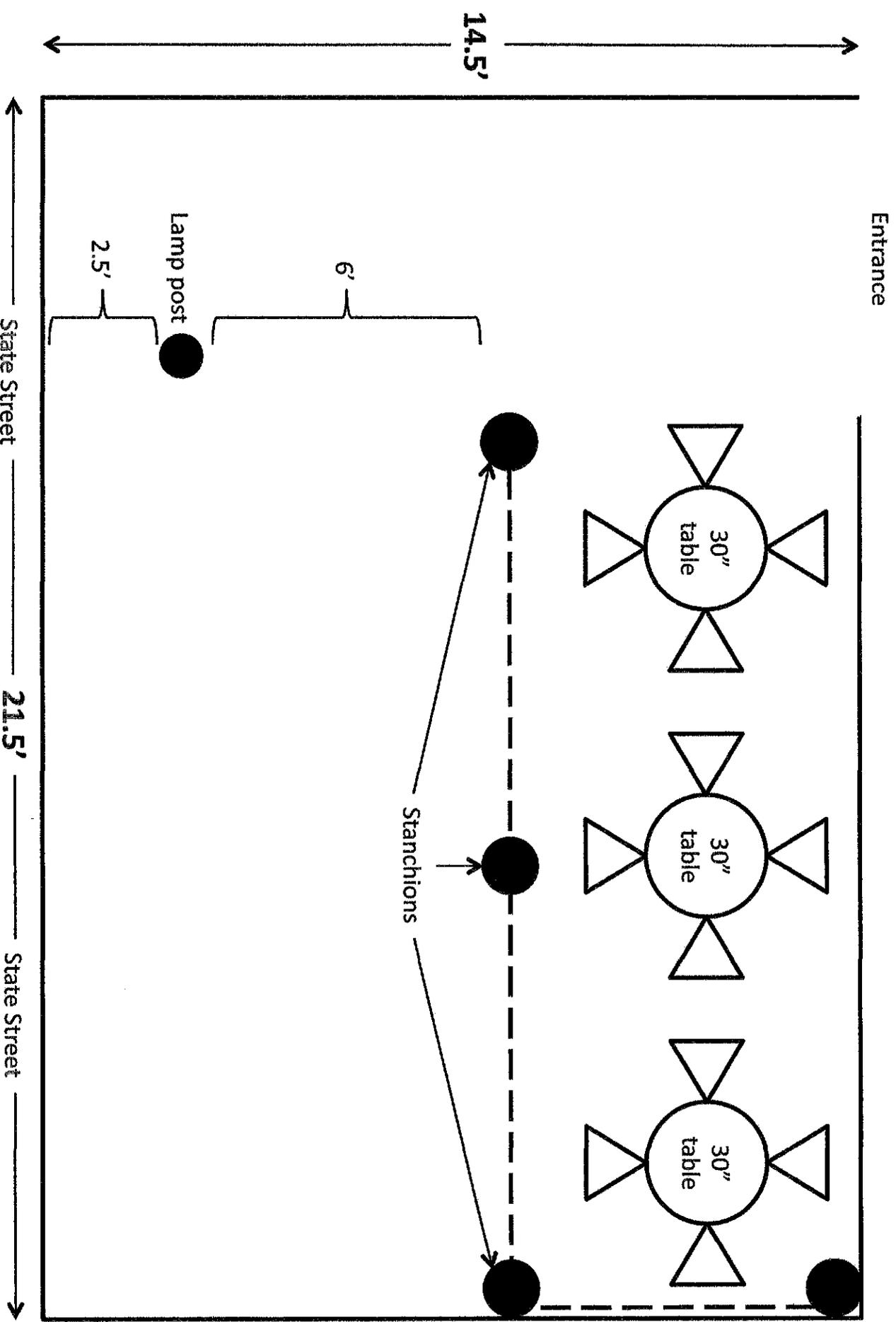
- Diagram & measurements of the sidewalk & tables, as well as the use & location of plastic stanchions & decorative chain to create a demarcated area for alcohol service
- A copy of our Beer & Wine License, indicating approval by the License Commission for an outdoor seating area that is 14ft by 7ft with seating for 12 and one ingress/egress
- Evidence of Liability Insurance in excess of one million dollars & naming the City of Newburyport as co-insured
- Exact images & measurements of the tables & chairs
- Representative images of the stanchions

Please feel free to contact us with any questions.

Regards, 

Jenn & Mark Tramontana
978-499-3727

Anchor Stone Deck Pizza – 44 State St





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/21/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Chase & Lunt LLC 65 Parker Street Newburyport, MA 01950 Marcos W. Shaner	CONTACT NAME: Marcos W. Shaner	FAX (A/C, No): 978-465-6204	
	PHONE (A/C, No, Ext): 978-462-4434	E-MAIL ADDRESS:	
INSURED Anchor Stone Deck Pizza Marty & Mark Inc, dba PO Box 1228 Newburyport, MA 01950	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Harleysville Insurance		23787H
	INSURER B: Commerce Insurance Company		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR (INSR, WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Business Owners <input checked="" type="checkbox"/> Liquor Liab GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	BOP0000029208K	03/21/2015	03/21/2016	EACH OCCURRENCE	\$ 2,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		BCZNVH	09/12/2014	09/12/2015	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE	\$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE					AGGREGATE	\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE	OTH-ER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$
A	PROPERTY-SPECIAL		BOP0000029208K	03/21/2015	03/21/2016	BPP	385,600

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Outdoor seating, Sidewalk A-Frame sign, Newburyport Spring & Fall Harvest Festivals: The City of Newburyport is included as Additional Insured as respects general liability, as it relates to the Insured's ongoing operations, if required by written contract.

CERTIFICATE HOLDER	CANCELLATION
NEWBU-2	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
City of Newburyport City Hall, Pleasant Street Newburyport, MA 01950	AUTHORIZED REPRESENTATIVE <i>James J. Howlett III</i>

LICENSE
ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The...City.....of.....Newburyport.....

MASSACHUSETTS

HEREBY GRANTS A

COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

Wines and Malt Beverages

To Be Drunk On the Premises

ToMarty & Mark, Inc. dba..... Manager: Mark S. Tramontana
Anchor Stone Deck Pizza

on the following described premises

945 sf of indoor restaurant space on ground floor, 945 sf on second floor, and.....
945 sf in basement. Three story brick building with two means ingress/egress.
Outdoor seating area 14x7 ft with seating for 12 and one ingress/egress.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires December 31st, 20, unless earlier suspended, cancelled or revoked.

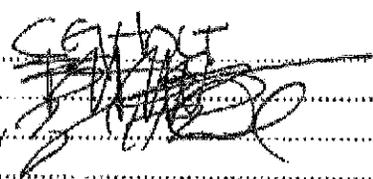
IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this.....day of20.....

The Hours during which Alcoholic First January, 15
Beverages may be sold are

From.....

.....Sun-Sat, 11:00am to 11:00pm

.....No alcohol served before noon on Sunday.....



LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ

Espresso (Steel)

SIDE CHAIR (STACKABLE)

Height: 34.5" Width: 18" Depth: 22"
Seat Height: 18"

With retro-inspired styling, Espresso is finding its way into some of the most stylish homes and cafés around the country. Our popular metal design provides an artisan handcrafted pair to any outdoor setting. This outdoor furniture steel collection is available in café, balcony and bar heights, padded or stamped style seat and is available in all of Homecrest's finishes. As a stylish finish for this café styled outdoor patio furniture collection, we suggest adding a Starburst table in a coordinating Homecrest frame finish color. This chair is stackable.



Available in:

- Padded Seat..... Product # 90590-PD
- Starburst Seat..... Product # 90590-ST

[Download Collection Sheet](#)

Mesh (Aluminum)

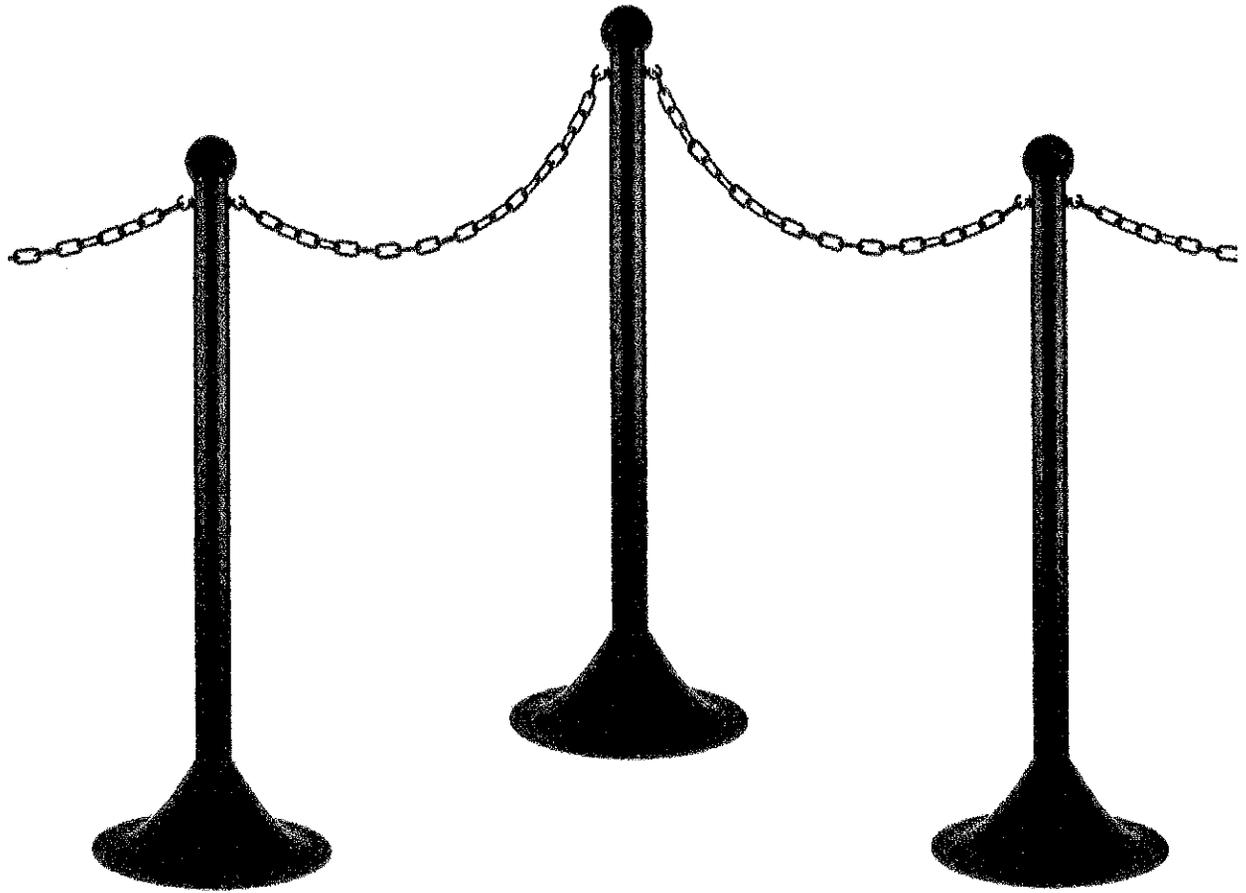
CAFÉ TABLE

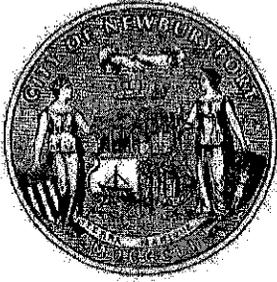
Available in:

- 30" Round Café Table with Steel Base (With Hold) Product # 16305
Height: 29", Width: 30", Length: 30"
- 36" Round Café Table with Steel Base (With Hold) Product # 16365
Height: 29", Width: 36", Length: 36"
- 30" Round Café Table with Aluminum Base (With Hold) Product # 2G306
Height: 29", Width: 30", Length: 30"

[Download Collection Sheet](#)







CITY OF NEWBURYPORT
FINANCE DEPARTMENT
60 PLEASANT STREET • P.O. BOX 550
NEWBURYPORT, MA 01950
(978) 465-4404 • (978) 462-3257 (FAX)
WWW.CITYOFNEWBURYPORT.COM

RECEIVED
CITY CLERK'S OFFICE
APR 21 2015
1:24

DONNA D. HOLADAY
MAYOR

ETHAN R. MANNING
FINANCE DIRECTOR/CITY AUDITOR

To: President and Members of the Newburyport City Council
From: Ethan R. Manning, Finance Director/City Auditor
Date: April 21, 2015
Subject: Annual Audit of the City's FY 2014 Financial Statements

The certified public accounting firm of Melanson, Heath & Company has completed the annual audit of the City's FY 2014 financial statements. This audit must be performed by an independent CPA firm and is required by bond rating agencies, financial institutions, and various state and federal government entities. A copy of the audit is on file in the City Clerk's Office for your review.

The audit was conducted in accordance with auditing standards generally accepted in the United States and standards applicable to financial audits contained in the publication, Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that the audit be performed to obtain a reasonable assurance that the City's financial statements are free of material misstatements. In addition, the audit assesses the accounting principles used and significant estimates made by City management.

The audit indicates that the City's Financial Statements and Schedule of Expenditures of Federal Awards, as required by OMB Circular A-133, are presented fairly, in all material respects, and are in conformity with accounting principles generally accepted in the United States of America.

The audit also includes a management report that contains recommendations for strengthening internal controls and operating efficiency. This is the second consecutive year that no new audit findings or recommendations for improvements were noted for FY2014 operations. This is a major accomplishment for the City and an indication that current financial management practices are working effectively.

However, while there were no recommendations made for the current fiscal year, Melanson, Heath & Company did provide a follow-up on prior year recommendations, the most notable being an improvement to the cash reconciliation process, which continues to be a material weakness within the Treasurer's office. As a result, the City is actively

working to address this recommendation during fiscal year 2015. Current year action steps include: 1) daily reconciliations between the Treasurer's and Auditor's offices to ensure consistency between the bank statements, cash book and general ledger, 2) researching and addressing all prior year and current year reconciling items as identified on the bank-to-book reconciliations, and 3) updating the City's cash receipts policy to ensure that all departments are providing timely and accurate turnovers of receipts.

In addition to addressing the cash reconciliation process, the outside auditors have made recommendations carried over from the prior year audit, which are not listed as material weaknesses, but suggestions for improving overall financial operations within the City. Many of these are currently being implemented and are detailed in the full management report available in the City Clerk's Office.

As you may be aware, the City established a Financial Policies and Procedures manual and continues to adapt the document to address many of the recommendations contained in the report. Additionally, given the inclusion of the Newburyport Contributory Retirement System as part of the City's annual audit, Melanson, Heath & Company was able to issue an unqualified or "clean" opinion of the City's FY2014 financial statements for the second year in a row.

Please feel free to contact me if you have any questions. A copy of the full audit report is on file in the City Clerk's Office.

**APPOINTMENTS
FIRST READING**

Appointment #1
April 27, 2015



CITY OF NEWBURYPORT

OFFICE OF THE MAYOR

DONNA D. HOLADAY, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950

978-465-4413 PHONE

978-465-4402 FAX

To: President and Members
of the City Council

From: Donna D. Holaday, Mayor

Date: April 21, 2015

Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as a member of the Bartlett Mall Commission. This term will expire on February 1, 2018.

Constance Maass
4 Smith Street
Newburyport, MA 01950

CONSTANCE MAASS

4 Smith Street ♦ Newburyport, MA 01950 ♦ Phone: (978) 255 2346 (H) ♦ Phone: (978) 578 9712 (C) ♦ constance.maass@gmail.com

SALES MANAGEMENT – PRODUCT MARKETING – PORTFOLIO MANAGEMENT

Information Technology ~ LEAN ~ Solid State Lighting

KEY COMPETENCIES

Visionary Marketing Strategies • Product Portfolio Positioning • Skilled Leadership • Profitability Modeling • Revenue Growth • Market Branding • Portfolio & Sales Operations Innovative New Product Ideas • Big-picture vision • Drive to make that vision a reality

SELECTED ACHIEVEMENTS AND SKILL-SET

- Instrumental in implementing and driving process improvements to increase profitability and efficiency across the corporate enterprise
- Instrumental in the sales execution of growing the LED retrofit business *by more than 3X year over year for three years in a row*
- Responsible for the global execution of the DOT-it campaign generating 150% above budget world wide
- Consistent record of forging strong business relationships with external and global parties
- Successful implementation of strategic up-sell programs and increased sales thru distribution of up to 20%
- Developed and executed successfully new & innovative products to new and existing markets
- Contributed to the successful completion of all assignments on time and consistently met and surpassed job objectives

PROFESSIONAL EXPERIENCE

EBSCO Information Services- PORTFOLIO PLANNING

April 2013-Present

500 million dollar business for Information Technology Sector servicing multiple sales channels with include: medical, academic, public and schools, corporate and government. Ipswich, MA

- *Responsible for implementing long range business plans and practices for all portfolios and drive product & sales strategies aligned with the corporate strategic outlook*
- *Successfully implemented roadmap methodologies across all portfolios*
- *Responsible for implementing LEAN practices and identifying, driving and monitoring process improvements across the entire enterprise*

OSRAM SYLVANIA – GENERAL LIGHTING/SIEMENS SUBSIDIARY

1998-March 2013

Director of Product Portfolio – Business Creation Team / Lamps and Ballast Product Group

(June 2010 - 2013)

Provided and coordinated with my team of product manager, innovation managers and application engineers the development and launch of the next generation of LED retrofit lighting products for the global General Lighting Market. Participation and collaboration with the global LED Retrofit team. Strategic planning, budgeting and forecasting. Competitive assessment and analysis.

- *Successfully launched three generations of LED Retrofit products to the retail, commercial and OEM sales channels.*
- *Successfully implemented competitive benchmarking analysis tool for the sales team to utilize in the field.*
- *Increased sales by more than 3X year over year for three years in a row.*
- *Create and implemented successfully strategy and business plan for SYLVANIA's wireless lamp portfolio and created new channels of distribution for sales for home automation products*

Product Group Marketing Manager - Consumer Lifestyle Solutions (New Ventures Group)

(06/2006 –June 2010)

Developed and implemented the execution of the consumer lifestyle strategy and its sales channels. Lead and managed with my team of product managers market analysis and custom research projects to meet stakeholder needs. Coordinated and collaborated with global strategy to ensure comprehensive direction for the company.

- *Develop and execute yearly and monthly sales budgets/forecast and annual advertising and luminaire budget*
- *Design and implement marketing programs/concepts and tools to optimize product lines including sales brochures, infomercials, TV/in store commercials, display boxes, merchandising tools, etc.*
- *Created and implemented quality standards, procurement policies to improve the time to market of new product ideas*
- *Created new global guidelines for graphic and structure standards aligning with the product positioning*

CONSTANCE MAASS

4 Smith Street ♦ Newburyport, MA 01950 ♦ Phone: (978) 255 2346 (H) ♦ Phone: (978) 578 9712 (C) ♦ constance.maass@gmail.com

Product Marketing Manager - Electronic Control Systems

(12/2003 – 06/2006)

Increased growth with my team of product managers and application engineers bringing new innovative and added-value products to market. Strategic direction for marketing communication team that coordinates advertising and promotion for consumer luminaire products. Effectively drove competitive analysis and market research.

- Profitably implemented and supported the direction of marketing and application engineering to enable the increase of sales in double digit growth for three consecutive fiscal years.
- Produced and drove the project management program to provide concentrated support to customers, which in turn created valuable relationships and ultimately new business.

LONG LITE, LLC

(05/2003 – 11/2003)

Multi-million dollar start-up business serving the general lighting market with a new innovative energy savings solution. New York, NY / Beverly, MA

Director of Marketing & Business Development

Successfully managed a team of sales managers and product managers bring new lighting accessory products to market. Responsible for business planning functions, managing monthly sales forecast, semi-annual budget, competitive analysis and market research.

- Coordinated and managed the launch of the LongLite Button
- Restructured product market department to concentrate on bringing new products to market in both the OEM and Distribution sector.

OSRAM SYLVANIA – GENERAL LIGHTING/SIEMENS SUBSIDIARY

1998-2003

Billion+ dollar business for the current and new general lighting products serving multiple sales channels which include: retail, commercial and original equipment. Danvers, MA

Product Marketing Specialist - Industrial & Commercial Channel

(06/2000 – 04/2003)

Successfully managed the sales budget and forecasting for the industrial and commercial sales channel. Responsible for developing & implementing forecasting tool (DPW sheet) and provide monthly forecast and production planning direction to manufacturing / outsourcing.

- Interface with customers to develop product requirements & system programs
- Analyze market conditions, competitive activity and market trends to provide direction for all product lines
- Develop & implant product & marketing programs, as well as pricing programs to support the sales channel
- Responsible for providing sales force with product updates & competitors x-references, product specifications and develop literature and sales support materials to promote each product line within the I/C end user markets

Senior Applications Engineer - Product Marketing Incandescent / Tungsten Halogen & LED

(04/1998 – 06/2000)

Provided advanced technical product and application support for customers/sales representatives and developed channel specific tracking tool to analyze sales impact of product promotions (spike analysis).

- Responsible for product support and guidance for customers through training and presentations
- Supported product line and marketing strategy by satisfying customers' needs, plan
- Designed and implement marketing programs/concepts to optimize product line
- Supported actively policy and pricing related issues.

EDUCATION AND TRAINING

MBA in Management focus on European Law and Languages, March 1998
School of Business Management, Paderborn/GERMANY

Bachelor in Management, July, 1996
School of Business Management, Paderborn/GERMANY

Fluent in German, English, and French - basics in Spanish and Chinese

END OF CONSENT AGENDA

BEGINNING OF REGULAR AGENDA

COMMUNICATIONS

Mark Friery

Ten 76TH Street
Plum Island
Newburyport, Massachusetts 01950

RECEIVED
CLERK'S OFFICE
NEWBURYPORT, MA
2015 APR 21 P 1:36

April 15, 2015

Mr. Bruce Vogel
90 Bromfield Street
Newburyport, MA 01950

Re: Plum Island Water & Sewer Claim

I think its important for you to take a look at this email chain wherein a claim has been approved for payment on my plum island property pending my signing a release. I have attached copies of both the email claim approval from the claims representative and the release form.

I paid Roto Rooter \$809.23 as the cost to clean out the sewerage from my house to the street in order to enable Service Master to clean up my home. They (Service Master) did so, were nice people, helpful and efficient.

However, and this is the reason I am forwarding this to your attention, **someone somewhere should be concerned about the \$4,198.25 bill** presented to the City through its insurance carrier **by Service Master**. Most of the problem caused by the failed sewerage system at my house was frozen sewerage contained within the pipe under my house and thereby exposed to freezing by the faulty frozen valve pit. Inside my home, I had a small amount of back up in my first floor shower stall and a messy overflowed toilet onto a wood floor. **Service Master was at my home for less than two hours**, and while I am happy that they addressed my problem, in what world do they justify getting paid \$4,198.25 for this – **over \$2,000 per hour?** Roto Rooter was at my home for twice as long and utilized heavy equipment to do their job and I thought \$809 bucks was a lot...

While this outrageous bill doesn't directly come out of my pocket it impacts us all as taxpayers. While it may not come directly out of the City's pocket, it may increase the City's insurance rates. And as a citizen, it just offends me that they would bill my City this amount of money and ask me to approve it by signing the release form.

Please don't let Service Master "scam the system" like this adding insult to injury with regard to the history of the PI W&S system. If the Service Master bill for my home was for \$4,198 for 2 hours, I can only imagine with this company's aggregate bill for this island is...

Thank you and best regards,

Mark

Subject: RE: claim #M15GL85983 Friery v. Newburyport
Date: Wednesday, April 8, 2015 at 12:30:01 PM Eastern Daylight Time
From: Giulia Moffitt
To: Mark Friery
CC: 'Lisa Valcich', 'Ethan Manning'

Good afternoon Mr. Friery,
Attached please find Release regarding full and final settlement of all claims. Please sign and have someone witness your signature. It does not have to be notarized.

Once I receive the fully executed Release in the mail, I will issue payment to:
Service Master \$4198.25
You \$809.23 for reimbursement of the Roto Rooter bill.

If you have any questions, please let me know. Thank you for your patience.

Giulia Moffitt, CPCU
Claims Representative
Direct (781) 939-6836
Fax (781) 376-9907

MIIA Property and Casualty Group, Inc
15 Cabot Rd
Woburn, MA 01801

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From: Mark Friery [mailto:mfriery@amress.com]
Sent: Tuesday, March 31, 2015 8:48 AM
To: Giulia Moffitt
Subject: Re: claim #M15GL85983 Friery v. Newburyport

Giulia,

Okay, thank you.

I am not sure about the City sending a plumber, they may have. Either way, the City and Service Master said that they couldn't do the clean up without the Roto Rooter work.

Thanks,

Mark

Mark Friery
Managing Director
American Renewable Energy & Sustainability Solutions
11 Chestnut Street
Amesbury, MA 01913
MarkF@AmRESS.com <<mailto:MarkF@AmRESS.com>>
<http://www.amress.com> <<http://www.amress.com/>>
M 978-618-7066

From: Giulia Moffitt <giulia.moffitt@cabotrisk.com>
Date: Monday, March 30, 2015 8:40 AM
To: Mark Friery <mfriery@amress.com>
Subject: RE: claim #M15GL85983 Friery v. Newburyport

Mr. Friery,
I received your Roto Rooter receipt. I am waiting for paperwork from Service Master and have requested that they put a rush on it.
One other item, did the city send out a plumber to thaw out your pipes during this event? Please let me know.
Thank you,

Giulia Moffitt, CPCU
Claims Representative
Direct (781) 939-6836
Fax (781) 376-9907

MIIA Property and Casualty Group, Inc
15 Cabot Rd
Woburn, MA 01801

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From: Mark Friery [<mailto:mfriery@amress.com>]
Sent: Saturday, March 28, 2015 7:31 AM
To: Giulia Moffitt
Subject: FW: claim #M15GL85983 Friery v. Newburyport

Giulia,

Please confirm that you are in receipt of my expenses submitted for reimbursement and advise when I can expect payment. Thanks very much, this is my fourth attempt to confirm this information.

Mark

Mark Friery
Managing Director
American Renewable Energy & Sustainability Solutions
11 Chestnut Street
Amesbury, MA 01913
MarkF@AmRESS.com <<mailto:MarkF@AmRESS.com>>
<http://www.amress.com> <<http://www.amress.com/>>
M 978-618-7066

From: Mark Friery <mfriery@amress.com>
Date: Tuesday, March 24, 2015 4:22 PM
To: Giulia Moffitt <giulia.moffitt@cabotrisk.com>
Subject: Re: claim #M15GL85983 Friery v. Newburyport

Giulia,

Thank you for getting in touch as I did not receive your letter. Just to confirm my plum island address:

Mark Friery
10 76th Street
Newburyport, MA 01950

I have attached a bill for reimbursement, \$809.23 paid by me to Roto-Rooter. Just so you know, this is the 3rd time I have submitted it, first to the City, second to the insurance adjuster (or whatever). Service Master did clean up my mess, but they would not do so until Roto-Rooter fixed the frozen pipe back-up due to the vacuum system not working. I did not pay Service Master, I assume the City or you did so.

I have no expenses that I know of outside of this 809.23 charge, but its a lot of money and I am wondering how long I will need to wait?

Thank you very much for any and all assistance.

Mark
Mark Friery
Managing Director
American Renewable Energy & Sustainability Solutions
11 Chestnut Street
Amesbury, MA 01913
MarkF@AmRESS.com <<mailto:MarkF@AmRESS.com>>
<http://www.amress.com> <<http://www.amress.com/>>
M 978-618-7066

From: Giulia Moffitt <giulia.moffitt@cabotrisk.com>
Date: Tuesday, March 24, 2015 3:02 PM
To: Mark Friery <mfriery@amress.com>
Subject: claim #M15GL85983 Friery v. Newburyport

Hello Mr. Friery,
I am handling your claim for damages suffered as a result of the sewerage back up on Plum Island. Please forward any bills that you wish to submit for payment. Also please advise on your correct mailing address. I sent a letter to you on March 2nd to the PI property address but maybe you did not receive it.

Did your property also require clean up services and if so did Service Master do the clean up?

If you have any questions, please contact me.

Giulia Moffitt, CPCU
Claims Representative
Direct (781) 939-6836
Fax (781) 376-9907

MIIA Property and Casualty Group, Inc
15 Cabot Rd
Woburn, MA 01801

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RELEASE OF ALL CLAIMS

IN CONSIDERATION of the sum of FIVE THOUSAND EIGHT HUNDRED SEVEN AND 48/100 **Dollars** (\$ 5,007.48) and other good and valuable consideration the receipt and sufficiency of which the Claimant, Mark Friery and all his/her heirs, executors, administrators, estates, successors, assigns, legal representatives and other representatives individually and collectively (hereinafter, collectively, the "**Claimant**") hereby acknowledge, Claimant hereby releases and discharges the City of Newburyport, the Town of Newbury, SB General Contracting Inc., D. & C. Construction Co., Inc., Bilfinger Airvac Water Technologies, Inc. f/k/a AIRVAC Inc., CDM Smith Inc. and any and all third-parties, persons or entities, and all of their respective agents, servants, employees, officers, directors, and officials, past or present, and all of their assignees, successors, administrators, executors, predecessors and/or successor legal entities and/or fiduciaries, their insurers, including but not limited to MIIA Property and Casualty Group, Inc. (hereinafter "MIIA"), excess insurers and reinsurers (hereinafter, collectively, the "**Releasees**") of and from any and all claims for property damage, clean up related costs, and causes of action and claims which the **Claimant** presently has or may have, whether in law or in equity, against the **Releasees** which arose out of and/or are related to the alleged sewage back up, and/or water main break/freeze which occurred from February 17, 2015 to March 8, 2015. Claimant expressly assigns to the City of Newburyport, the Town of Newbury and/or MIIA any rights or claims that Claimant may have against any other of the Releasees arising out of and/or related to the alleged sewage back up, and/or water main break/freeze which occurred from February 17, 2015 to March 8, 2015.

The **Claimant** understands that this settlement is the compromise of a disputed claim and that the payment of the settlement amount is not to be construed as an admission of liability on

the part of the Releasees.

The **Claimant** represents that **Claimant** is entitled to receive the proceeds of this settlement to the exclusion of any and all of **Claimant's** insurers, whether claiming via subrogation or otherwise. For the same consideration hereinabove referenced, the **Claimant** expressly agrees to defend, indemnify and hold harmless the City of Newburyport, the Town of Newbury and/or MIIA from and against all claims, demands, actions and causes of action by Claimant's insurers, whether claiming via subrogation or otherwise, arising out of and/or related to the alleged sewage back up, and/or water main break/freeze which occurred from February 17, 2015 to March 8, 2015.

This Release contains the ENTIRE AGREEMENT by the Claimant, and the terms of this Release are contractual and not a mere recital and shall be enforceable in an action at law or equity. In the event that any action is brought to recover damages for any breach of this Release or to enforce this Release in equity, the prevailing party shall recover its costs and reasonable attorneys' fees.

SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY AND EXECUTED AS A SEALED INSTRUMENT THIS _____ DAY OF _____, 2015.

(Print Your Name).

(Print Witness' Name)

(Your Legal Signature)

(Witness' Legal Signature)

Claim #M15GL85983

Subject: brick specification / Temple Street sidewalks
Reply-To: <kenwoods@comcast.net>

Gentlemen:

Please forward the city adopted sidewalk brick specification so I can get some quotes for the work.

As you all know we were given zero notification this project was starting. In fact, we were told the other block of Temple was to be done first. As such, that block of residents has had ample time to get contractors to look at and quote prices for the brick work to be done. The excavator is outside my home right this second removing my sidewalk and no contractor has even had time yet to respond to my calls. I leave for vacation Thursday. It is unfortunate the work didn't start at the other end of the street as planned so this end of the street would have had time to make arrangements.

I have attached the notice to point out two things. The notice was not dated nor give a date as to the planned start and the notice does not explain to the residents their option of having brick installed versus concrete.

I have been waiting close to 20 years for this work to be done. I have renovated my c.1728 home extensively in preparation for the final piece – brick sidewalks. I started at the top and worked my way down. First - a complete new roof with cedar shake shingles. Second: re-siding as required. Third: a period appropriate paint job. I did not want to brick the sidewalk until all that was done. The paint was completed last summer (see attached photo).

I expect to pay for the brick but I would like to relate an interesting story. Many years ago we received a flyer from the City similar to the flyer we just received this past Friday (attached). The flyer explained new sidewalks were to be installed after a new water main was run down the street and the subsequent new pavement laid. The flyer went on to explain concrete sidewalks were planned but for a \$400 additional charge each resident had the choice of brick.

I like the idea that it would only cost me \$400 but if I have to pay for brick I do not mind. Several people in the area have done just that. Mark Davis down the street here on Temple. Randy Murphy at the corner of Federal and Milk. David Hall on the opposite corner of Federal and Milk to name a few. Having received zero notification of a start date is causing me a lot of grief I do not need right now.

The larger problem is the lack of overall vision for the City. As we all know tourism is a big revenue generator. My vision is simple and elegant. Brick State Street up and down from High Street to Market Square. Brick all side streets off State east and west two blocks each. Imagine what the tourists would be saying?

I look forward to receiving the brick specification.

Thank you,

Ken Woods
18 (&20) Temple Street
Newburyport MA 01950

c 978-985-6129
f 978-255-3555

www.kenwoodspe.com



CITY OF NEWBURYPORT
DEPARTMENT OF PUBLIC SERVICES
 16A PERRY WAY
 NEWBURYPORT, MA 01950

ANTHONY FURNARI, DIRECTOR
 WAYNE S. AMARAL, DEPUTY DIRECTOR

PHONE: 978-465-4464
 FAX: 978-465-1623

(NO DATE) Received Friday April 11, 2015

- Notice of Road Work - Temple Street

Dear Temple Street Resident,

The City of Newburyport Department of Public Services will be replacing the sidewalks in front of your property over the next few months beginning this week.

Once this work starts, we expect the work to be completed in about four to six weeks. Access to your property will be interrupted but we will work to minimize the impact.

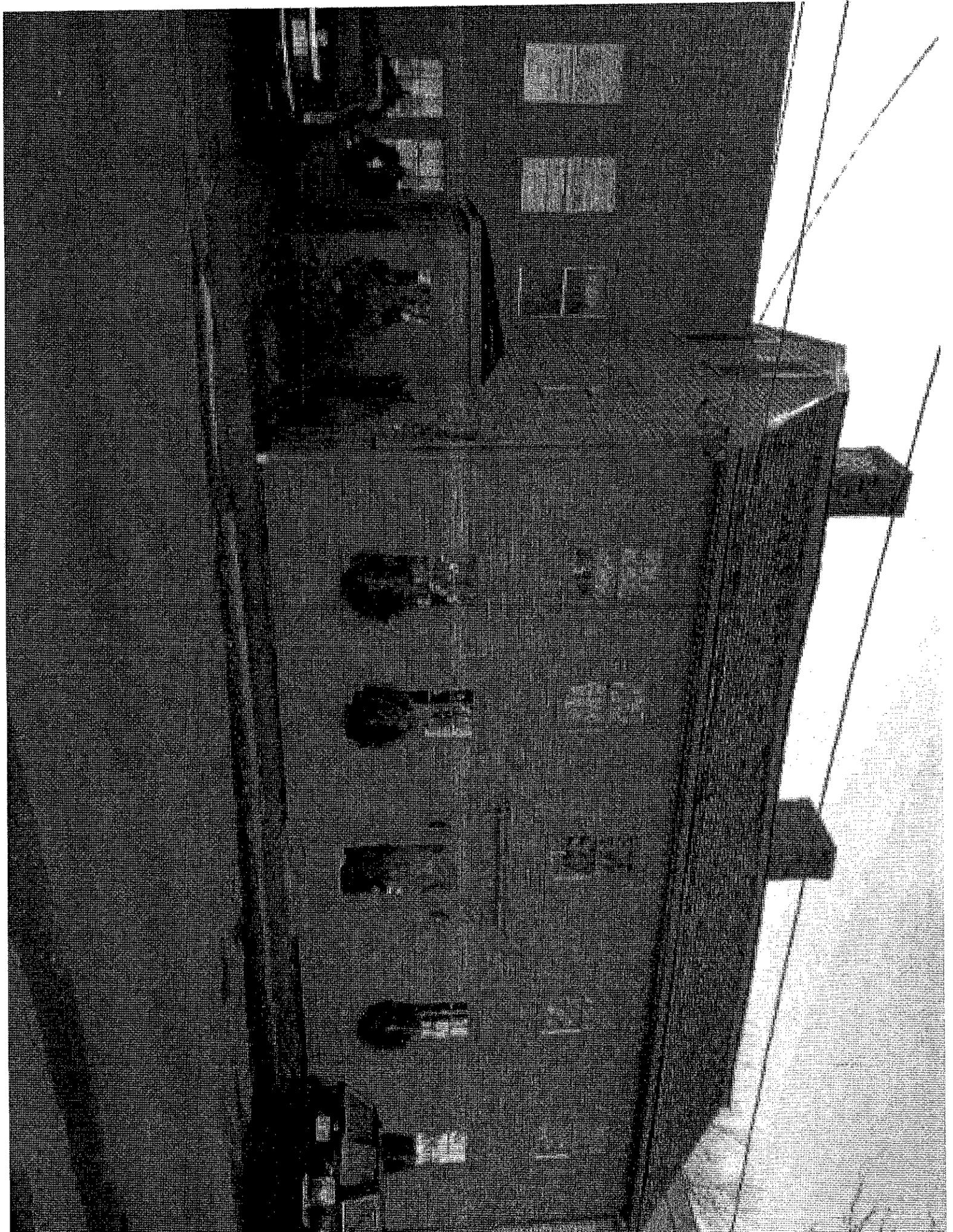
Typical work hours will be conducted between the hours of 7:00 A.M. and 5:00 P.M. during the week and some Saturdays as needed. You may see "No Parking" signs posted temporarily prior to and during the work. Please adhere to all notices.

The City's representative, Joseph Mackay will be on-site at frequent intervals and will monitor the work. If you have any questions or concerns, feel free to talk to Mr. MacKay or contact the DPS Highway Division at 978-465-4464 ext. 1701.

Thank you for your patience.

Sincerely,
 Wayne S. Amaral
 Deputy Director / Director of Operations

2015 APR 11 12:50
 RECEIVED
 DEPARTMENT OF PUBLIC SERVICES



**APPOINTMENTS
SECOND READING**

MAYOR'S APPOINTMENTS

April 27, 2015

SECOND READING

APPOINTMENTS

- | | | | | |
|----|------------------|-----------------|--|-----------------|
| 2. | Dr. Daryl Colden | 50 Tyng St. | Board of Health | January 1, 2018 |
| 3. | John A Green | 12 Finnegan Way | Commission for Diversity and Tolerance | May 1, 2018 |

RE-APPOINTMENTS

- | | | | | |
|----|--------------|---------------------|----------------------------|----------------|
| 4. | Cynthia Muir | 10 Hancock St. | Council on Aging | May 31, 2020 |
| 5. | Ed Taylor | 25 Bromfield St., B | Tree Commission, Alternate | May 1, 2018 |
| 6. | Mary Zinck | 6 Laurel Road | Board of Registrars | March 31, 2018 |

In City Council April 13, 2015

Motion to approve the consent agenda as amended by Councillor Cameron, seconded by Councillor Kinsey.
So voted.

APPOINTMENTS

- | | | | |
|----|-------------|----------------------------|----------------------------|
| 7. | Jason Kohan | 23 Georges Way, Newton, NH | Sergeant Police Department |
|----|-------------|----------------------------|----------------------------|

In City Council April 13, 2015

Motion to receive and file by Councillor Cameron, seconded by Councillor Connell. So voted.

ORDERS

ORDINANCES

COMMITTEE ITEMS

BUDGET AND FINANCE

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

March 30, 2015

The Harbor Commission requests an update to the City of Newburyport Code of Ordinances with respect to the Harbor Masters department fee structure. The following changes are requested for implementation this boating season

Regarding the Central Waterfront docking fees:

Current Rates:

NEWBURYPORT PUBLIC DOCK FEES - CURRENT						
# of Hours	UNDER 20'	20 to 30'	40 to 50'	60 to 80'	81 to 100'	Day Rates Only
1	\$ 2.00	\$ 3.00	\$ 4.00			\$90
2	\$ 4.00	\$ 6.00	\$ 8.00			
3	\$ 6.00	\$ 9.00	\$ 12.00			\$120
4	\$ 8.00	\$ 12.00	\$ 16.00			
5	\$ 10.00	\$ 15.00	\$ 20.00			\$150
6	\$ 12.00	\$ 18.00	\$ 24.00			
7	\$ 14.00	\$ 21.00	\$ 28.00			\$180
8	\$ 16.00	\$ 24.00	\$ 32.00			
9	\$ 18.00	\$ 27.00	\$ 36.00			\$210
10	\$ 20.00	\$ 30.00	\$ 40.00			
Overnight (6PM to 10AM)	\$30	\$45	\$60			
2 NIGHT STAY	\$74	\$111	\$148			
3 NIGHT STAY	\$118	\$177	\$236			
Boats staying overnight will be charged the overnight rate plus the hourly rate for any hours before 6PM and after 10AM						
MAXIMUM 3 DAYS PER STAY						
GUEST MOORINGS \$25.00 PER DAY						
NO CHARGE FOR POWER/WATER						
EXTENDED STAY BEYOND 3 DAYS ONLY WITH HARBORMASTER'S APPROVAL						

BMP
RC/EL
DA

Requested & approved by the Harbor Commission proposed rates:

NEWBURYPORT PUBLIC DOCK FEES - Proposal March 2015				
# of Hours	UNDER 20'	20 to 39	40 to 59	Day Rates Only
1	\$ 10.00	\$ 10.00	\$ 10.00	60 to 80 \$120
2	\$ 15.00	\$ 14.00	\$ 16.00	81 to 100 \$150
3	\$ 18.00	\$ 18.00	\$ 20.00	101 to 120 \$180
4	\$ 18.00	\$ 22.00	\$ 25.00	121 to 140 \$210
5	\$ 22.00	\$ 26.00	\$ 30.00	141 to 160 \$240
6	\$ 25.00	\$ 30.00	\$ 35.00	over 160 \$325
7	\$ 28.00	\$ 34.00	\$ 40.00	
8	\$ 31.00	\$ 38.00	\$ 45.00	
9	\$ 34.00	\$ 42.00	\$ 50.00	
10	\$ 37.00	\$ 46.00	\$ 55.00	
Overnight (8PM to 10AM)	\$45	\$60	\$75	
2 NIGHT STAY	\$115	\$154	\$180	
3 NIGHT STAY	\$181	\$245	\$305	
Boats staying overnight will be charged the overnight rate plus the hourly rate for any hours before 8PM and after 10AM				
MAXIMUM 3 DAYS PER STAY GUEST MOORINGS \$25.00 PER DAY				
NO CHARGE FOR POWER/WATER				
EXTENDED STAY BEYOND 3 DAYS ONLY WITH HARBORMASTER'S APPROVAL				

The major change in the rates is the addition of a \$10. minimum fee for the first hour. This is standard in many of the surrounding communities and has been in practice in some communities for years. This fee will not be charged for a boater who is coming to the central waterfront for use as a short time transient tie up. The current ordinances allow for 20 minutes without a fee and we propose no changes with respect to that.

The Harbor Commission requests the following fee changes and additions:

- Cashman Park Usage Fee \$300.00 This fee will only be charged to "For-Profit" events. Non-Profit events will not be charged a fee
- Dingy Fee \$225.00 (increase from \$175.00)
- Plum Island Parking \$10.00 (increase from \$8.00)
- Fish Pier Docks \$1,200.00 (increase from \$900.00)
- Late Waterways Renewal Fee \$25.00 (applies after July 1)
- Waterways Permit \$4.00 per foot (Not to be implemented until FY-2016)

Councillor Charles F. Tontar



Transfer #1
April 13, 2015

City of Newburyport

FY 2015

BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2015 APR -7 P 3:54

But

Department: Mayor's Office
Submitted by: Mayor Donna D. Holaday **Date Submitted:** 4/7/2015

Transfer From:

Account Name	<u>General Fund - Free Cash</u>	YTD Bal:	<u>\$ 1,769,443.57</u>
Account Number:	<u>01-35910</u>	Trans In:	<u>\$ -</u>
Amount:	<u>\$358,289.00</u>	Trans Out:	<u>\$ 603,602.43</u>
Why are Funds Available:	<u>The Massachusetts Department of Revenue certified Free Cash for</u>		
	<u>FY2015 at \$2,373,046. These funds are available for any legal expenditure with the approval of the</u>		
	<u>Mayor and a majority vote of the City Council.</u>		

Transfer To:

Account Name	<u>Multiple Capital Projects (see attached)</u>	YTD Bal:	
Account Number:	<u>See attached</u>	Trans In:	<u>\$ -</u>
Amount:	<u>\$358,289.00</u>	Trans Out:	<u>\$ -</u>
Why are Funds Required:	<u>See attached memo and project listing.</u>		

Donna D. Holaday, Mayor
Ethan R. Manning, Auditor
City Council Approval: (Stamp)

Donna D. Holaday
Ethan R. Manning

Date: *4/7/15*
Date: *4/7/15*

RECEIVED
CLERK'S OFFICE
SAUBURYPORT, MA

54

Capital Project Transfer Requests April 13, 2015

Department/Location	Purpose	Amount	Account Name	Account Number	Current Balance
City Hall	First Floor Men's Bathroom Renovations	15,000.00	DPS MAINT/BUILDING REPAIR	01421002-52402	2,746.60
	1.5 Ton F550	70,000.00	DPS TRUCK PURCHASE	01421008-58922	0.00
	Tree Brush Chipper	50,000.00	HWY TREE CHIPPER	01421008-58458	0.00
DPS	3/4 Ton Pick-Up with Plow	40,000.00	DPS TRUCK PURCHASE	01421008-58922	0.00
	Street Sweeper	67,000.00	DPS STREET SWEEPER	01421008-58462	0.00
Fire	Remote Antenna Repair	25,239.00	FIR MAINT-EQUIPMENT	01220002-52402	0.00
	20 Computers, 2 Multifunction PSF, and 4 HP Procure Switches	48,500.00	IT HARDWARE MAINT	01151002-52404	9,483.29
Library	VOIP Phone System	16,425.00	LIB TELECOMMUNICATIONS	01610002-53660	0.00
Parks	Nock/Molin Field Design	10,500.00	PRK FIELD DESIGN	01630002-53001	0.00
	Cashman Park Right Field Netting	10,000.00	PRK CASHMAN PARK	01630002-52680	0.00
Youth Services	Brown School Gym Handicapped Ramp	5,625.00	YTH FACILITIES MAINTENANCE	01542007-57843	0.00

Total: \$358,289.00

Total:



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR

DONNA D. HOLADAY
60 PLEASANT STREET • P.O. BOX 550
NEWBURYPORT, MA 01950
(978) 465-4413 • (978) 465-4402 (FAX)
WWW.CITYOFNEWBURYPORT.COM

To: President and Members of the City Council
From: Donna D. Holaday, Mayor
Date: April 7, 2015
Subject: Free Cash Transfer Requests to Fund FY15 Capital Needs

Now that our substantial FY15 Snow and Ice deficit is a fixed cost, the City can definitively ascertain what our current financial capacity is to fund this year's Capital Improvement Program. Over the past several weeks, I have worked with Department Heads and our Finance Team to identify priority capital expenditures that require immediate attention in the months ahead. Based on their feedback and consistent with the FY15 CIP, I am requesting Free Cash transfers to fund the following purchases:

- City Hall First Floor Men's Bathroom Upgrade
Cost: \$15,000.00
Rationale: Funding is needed to make this bathroom functional and sanitary, and to bring it into ADA compliance. A majority of this rehabilitation work will be done with in-house maintenance staff, thereby reducing the overall project budget.
- 1 ½ Ton Pick-up Truck
Cost: \$70,000.00
Rationale: The Highway Department's current 1-Ton pick-up trucks are well over 10 years old and are being replaced with slightly larger vehicles. This purchase will replace a 2001 Ford F350 that was taken out of service this summer for a number of safety reasons. These pickup trucks are the Highway Division's primary vehicles for everyday activities including, but not limited to roadwork, trash pick-up, and transportation of equipment.
- Tree/Brush Chipper
Cost: \$50,000.00
Rationale: Current equipment is 10 years old, has had numerous mechanical failures; is undersized, and is essential for emergency response during storm events. This piece of equipment is also used for everyday tree maintenance throughout the City.

- ¾ Ton Pick-up Truck with complete plow assembly
Cost: \$40,000.00
Rationale: This request is consistent with the replacement program outlined in the CIP for the Highway Department's fleet of 3/4 ton pick-up trucks. This purchase will replace a 1999 Chevrolet vehicle which has well exceeded its useful life of 10 years.

- Street Sweeper
Cost: \$67,000.00
Rationale: Last year, the City replaced its 2003 Elgin Pelican street sweeper. New stormwater regulations from the state require that DPS sweep all City streets at least twice a year. This FY15 cost represents the second year's payment on a three-year lease to own arrangement.

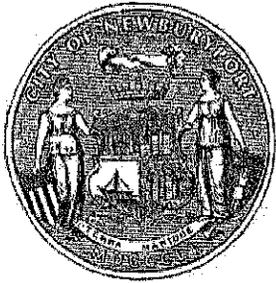
- Repair of Remote Antennas for Public Safety Communications
Cost: \$25,239.00
Rationale: The antenna arrays at both the Storey Ave and Water Tower sites are not properly mounted and/or broken, and are not operating at peak power. DPS has been re-welding the brackets for years, with occasional system failures occurring during inclement weather. The new antennas will improve the clarity and range of Police, Fire, and DPS radio communications.

- Computers and various IT Hardware
Cost: \$48,500.00
Rationale: Last year, we integrated a long-term replacement program for computer and other IT infrastructure into the CIP. This funding will allow the City to purchase 20 new computers and 2 copier/scanner/printer units. We have also included funding for 4 HP Procurve Switches since they are now 10 years old, were not part of the 2011 Technology Upgrade, and are susceptible to failure.

- Library Phone System
Cost: \$16,425.00
Rationale: The Library's 14-year old phone system is not VOIP enabled and is not integrated with the City Hall phone system. It includes only three lines, which is inadequate for a department with four fully staffed service desks, a number of staff offices, and a large volume of daily calls. Having a phone system with desktop integration will assist with staff efficiency/productivity and improve patron service. The quoted system will provide ten phone lines, visual voicemail, call recording, auto attendant, wave global administrator, and viewpoint desktop call management. This item has been included, but not funded, in the CIP for the past two years.

- Nock-Molin Baseball Diamond Design
Cost: \$10,500.00
Rationale: Funding will support consulting services relating to the design and engineering of site, drainage, and utility improvements for a new baseball field and renovation to the adjacent natural grass fields behind the Nock Molin Middle School. This preliminary design work is also necessary to deliver schematic renderings that will be used to leverage private donations to help cover some of the project construction costs.
- Cashman Park Right Field Netting
Cost: \$10,000.00
Rationale: There is currently no barrier to protect this area of the park adjacent to the baseball diamond. This cost includes the installation of all necessary support structures, footings, wiring, and netting along the right field perimeter to provide adequate safety measures.
- Brown School Handicapped Ramp
Cost: \$7,500.00 (\$5,625 from Free Cash and \$1,875 from Recreation Revolving)
Rationale: An ADA ramp and railing at the Brown School is necessary to allow handicap access to the Brown School via the gym entrance on Lime Street. The gym space is used by the Youth Services afterschool drop-in program and is also one of the City's designated voting locations.

These projects represent \$360,164.00 in total capital investments, including the \$1,875.00 from Youth Services' Recreation Revolving Account to cover their 25% contribution to the ADA ramp at the Brown School. I look forward to discussing these funding needs in further detail when this request has been referred to the Budget and Finance Committee for their review.



CITY OF NEWBURYPORT
OFFICE OF PLANNING AND DEVELOPMENT

60 PLEASANT STREET • P.O. BOX 550
NEWBURYPORT, MA 01950
(978) 465-4400 • (978) 465-4452 (FAX)

DONNA D. HOLADAY
MAYOR

MEMORANDUM

TO: NEWBURYPORT CITY COUNCIL

FROM: GEORDIE VINING, SENIOR PROJECT MANAGER

SUBJECT: HARBORMASTER/VISITING BOATER FACILITY: FINAL DESIGN & CONSTRUCTION ADMIN. FUNDING

DATE: 4/7/15

We are writing to respectfully request that the City Council approve allocation of \$18,000 from Free Cash to support completing design of the Harbormaster/Visiting Boater Facility project as well as anticipated construction administration. To date, design for this project has been supported by \$140,375 from boaters' fees. We are currently at 75% design, and additional funding is needed to complete the design including the waterfront bathrooms for the general public as well as the adjacent plaza for the public. (Please see the attached aerial photo for the site, as well as renderings and a spreadsheet.) The additional design funding is needed now so that we can stay on track to complete design and permitting by the end of May 2015 so the project can be bid in June for construction starting this fall in September 2015.

The City has been working for over a year on design and permitting of the project with the design team of Keery Design and Olson Lewis + Architects plus various sub-consultants. In addition to the project kick-off meeting for the general public, there have been over a dozen public meetings through the Harbor Commission, Waterfront Trust, Redevelopment Authority, and Conservation Commission as the design has been developed for the project. Located on the Fish Pier, the building will be approximately 1,736 square feet. One side will include customer service, reception, and meeting space, as well as administrative office, staff lockers, and storage space. The other side, connected by a breezeway, will provide bathrooms for the general public plus showers and laundry facilities for visiting boaters. There will also be a small second floor office for the Harbormaster. The structure will be raised approximately three feet above grade in order to accommodate storm surges and meet floodplain code requirements. In addition, there will be an adjacent outdoor brick plaza centered on the relocated fishermen's monument with picnic tables, benches and landscaping.

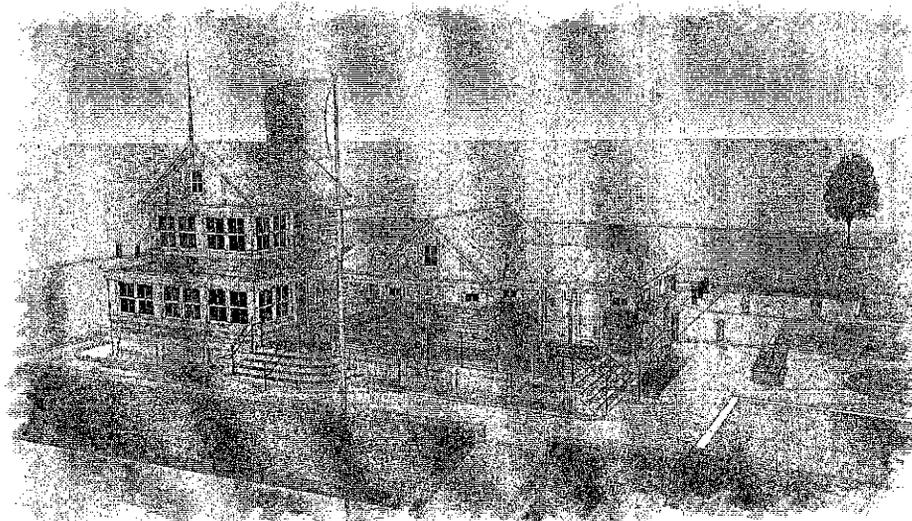
Last fall, the City applied in partnership with the Commonwealth's Division of Marine Fisheries for a nationally competitive federal Boating Infrastructure Grant of \$448,000 from the U.S. Fish & Wildlife Service to support the visiting boater aspect of the project. At the beginning of the month, we were informally given the positive news that we can use that grant figure for planning purposes as we await the formal award letter. The design team is currently working on the 75% cost estimate, which is anticipated to be approximately \$1,475,000. The project's design costs, including the requested additional design funding, will continue to be at the low end of the 10-15% of construction cost that is typical for such projects. Thank you for your consideration.



Rendering: View from South



Aerial Photograph: Project Site



Rendering: View from North

DESIGN PHASE BUDGET – Harbormaster Visiting Boater Facility

CURRENT FUNDING (Design)

Harbor Enterprise funding	\$134,200
Harbormaster Additional Services account	\$6,175

UNFUNDED DESIGN PHASE COSTS:

Civil engineering - 100% plans, specifications, construction services	\$5,000
Landscaping - 100% plans, specifications, construction services	\$5,000
Architecture – 100% plans, specifications, construction services	\$5,000
Structural engineering, specification writer, cost estimator	\$3,000
Total:	<u>\$18,000</u>

TOTAL DESIGN PHASE COSTS

Design (existing Olson Lewis contract)	\$127,360
Door/camera security engineering (GGD)	\$4,900
Solar roof engineering (Energy Integration Partners 360)	\$6,175
Final design/construction admin.	\$18,000
Miscellaneous	\$1,940
Total:	\$158,375



City of Newburyport

FY 2015

BUDGET TRANSFER REQUEST

Transfer #2
April 13, 2015

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2015 APR - 7 P 3: 54

Department: Mayor's Office

Submitted by: Mayor Donna D. Holaday

Date Submitted: 4/7/2015

Transfer From:

Account Name: General Fund - Free Cash YTD Bal: \$ 1,769,443.57

Account Number: 01-35910 Trans In: \$ -

Amount: \$18,000.00 Trans Out: \$ 603,602.43

Why are Funds Available: The Massachusetts Department of Revenue certified Free Cash for

FY2015 at \$2,373,046. These funds are available for any legal expenditure with the approval of the

Mayor and a majority vote of the City Council.

Transfer To:

Account Name: Harbormaster Facility Project YTD Bal: \$ 45,459.38

Account Number: 3601-49700 Trans In: \$ -

Amount: \$18,000.00 Trans Out: \$ -

Why are Funds Required: See attached explanatory memo from the Office of Planning &

Development. The use of Free Cash is requested as the additional design components will provide

a public benefit for the entire City.

Donna D. Holaday, Mayor
Ethan R. Manning, Auditor
City Council Approval: (Stamp)

Donna D. Holaday
Ethan R. Manning

Date: 4/7/15
Date: 4/7/15

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1 NO PH



City of Newburyport

FY 2015

BUDGET TRANSFER REQUEST

Transfer #4
April 13, 2015

RECEIVED
CLERK'S OFFICE
NEWBURYPORT, MA

bat
pu

2015 APR -1 P 3:55

Department: Department of Public Services

Submitted by: Anthony Furnari, Director

Date Submitted: 4/7/2015

Transfer From:

Account Name	Sewer Retained Earnings	YTD Bal:	\$ 1,938,132.00
Account Number:	61-35900	Trans In:	\$ -
Amount:	\$346,798.00	Trans Out:	\$ -
Why are Funds Available:	<i>The Massachusetts Department of Revenue certified Retained Earnings for the Sewer Enterprise Fund at \$1,938,132 for FY2015. These funds are available for any legal expenditure with the approval of the Mayor and a majority vote of the City Council.</i>		

Transfer To:

Account Name	SWR Overtime	YTD Bal:	\$ (16,579.01)
Account Number:	61440001-51301	Trans In:	\$ -
Amount:	\$85,776.00	Trans Out:	\$ -
Why are Funds Required:	<i>Additional overtime expenses were incurred as a result of the disruption to the Plum Island sewer system in February and March 2015.</i>		

Transfer To:

Account Name	SWR Line Maintenance	YTD Bal:	\$ (99,273.66)
Account Number:	61440002-52408	Trans In:	\$ -
Amount:	\$191,022.00	Trans Out:	\$ -
Why are Funds Required:	<i>Contractors and supplies were required to bring the Plum Island sewer system back online. The City contracted with Belfinger AIRVAC to provide on-site experts, as well as, necessary components to repair the system at a cost of \$139,943. Additional costs included pumping trucks, safety equipment, and supplies.</i>		

Transfer To:

Account Name	SWR Temporary Housing	YTD Bal:	\$ -
Account Number:	61440002-53801	Trans In:	\$ -
Amount:	\$70,000.00	Trans Out:	\$ -
Why are Funds Required:	<i>The City offered temporary housing to residents that were displaced during the disruption to the Plum Island sewer system in five area hotels. It is anticipated that a large portion of this cost will be reimbursed by MIAA, the City's insurance carrier, once the claims are settled.</i>		

Donna D Holaday, Mayor
Ethan R. Manning, Auditor
City Council Approval: (Stamp)

Donna D Holaday
Ethan R Manning

Date: 4/7/15
Date: 4/7/15



City of Newburyport

FY 2015

BUDGET TRANSFER REQUEST

Department: Police Department
Submitted by: Mark R Murray, Interim Marshal **Date Submitted:** 4/9/2015

Transfer From:

Account Name	<u>SALARY OF OFFICERS</u>	YTD Bal:	<u>\$ 561,569.21</u>
Account Number:	<u>01210001-51142</u>	Trans In:	<u>\$ -</u>
Amount:	<u>\$16,654.87</u>	Trans Out:	<u>\$ -</u>
Why are Funds Available:	<u>There is a surplus in this line item due to several positions not being filled throughout this fiscal year.</u>		

Transfer To:

Account Name	<u>PURCHASE OF CRUISERS</u>	YTD Bal:	<u>\$ 12,371.13</u>
Account Number:	<u>01210008-58502</u>	Trans In:	<u>\$ -</u>
Amount:	<u>\$16,654.87</u>	Trans Out:	<u>\$ -</u>
Why are Funds Required:	<u>These funds are needed to trade-in and purchase new motorcycles. The current motorcycles are from 2003. The repairs and upkeep are becoming costly and creating a safety concern for the operators.</u>		

Donna D. Holaday, Mayor
Ethan R. Manning, Auditor
City Council Approval: (Stamp)

Donna D Holaday
Ethan R Manning

Date: 4/9/15
Date: 4/9/15

LG
APR 10 2015



CITY OF NEWBURYPORT

POLICE DEPARTMENT

MARK MURRAY
INTERIM CITY MARSHAL

4 GREEN ST

NEWBURYPORT, MA 01950

TEL: 978.462-4413

FAX: 978.462-0396

April 9, 2015

TO: Donna Holaday, Mayor
FR: Mark Murray, Interim City Marshal
RE: Police Motorcycles

The purpose of this letter is to outline the critical need of new motorcycles for the police department. The police motorcycle unit is one of the most multi-purpose and versatile units within the department. These motorcycles are used for patrol duties and are capable of maneuvering in tight spaces which is particularly valuable in the summer months during peak traffic periods. They also provide a substantial reduction in fuel cost per shift when on patrol in lieu of a cruiser. They are also a great community policing tool and a valuable asset for all types of parades, escorts, etc. These motorcycles are also used as part of the regional NEMLEC Motor Unit.

The police department currently owns two 2003 Harley Davidson FLHTP motorcycles. The age and condition of the current motorcycles has resulted in numerous mechanical and safety issues. The emergency and standard lighting equipment is severely outdated. The department is frequently replacing parts to keep them serviceable.

The safety system of newer police motorcycles far exceeds the outdated motorcycles we currently own. Particularly, the biggest difference is the braking system. The old motorcycles have standard foundation braking systems with the front and rear systems being independent of each other. A standard anti-lock braking system with the front and rear systems having linked braking is now standard on all police motorcycles. This is particularly important due to the fact that our motorcycles often operate in inclement weather with unfavorable road conditions. They also come standard with bead-retention tires that are designed to remain on the wheel during a sudden loss of pressure, again increasing safety for the motor officer.

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

April 13, 2015

THAT, \$1,527,435 is appropriated for additional costs of the World War Memorial Stadium Multi-Purpose Field project, including all costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow said amount under G.L. c.44, §7(25), or any other enabling authority; that the Mayor is authorized to contract for and expend any federal or state aid available for the project; and that the Mayor and the Treasurer are authorized to take any other action necessary or convenient to carry out this vote.

Councillor Charles F. Tontar

MOTION
TO
BTF
CT/nk
roll call 11 yes

License & Permits

LHP



RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2014 DEC 30 A 9:53

CITY OF NEWBURYPORT
VEHICLES FOR HIRE
BUSINESS OWNERS'S APPLICATION

Please Type or Print Clearly

APPLICANT INFORMATION:

Name of Applicant: Last: Congdon First: Narold Middle Initial: A
Address: 52 ELM City: SALISBURY State: MA Zip: 0195
Phone Number: 978, 265 5802 Message or work phone: 978 465 2333
Driver's License Number: S1R617747 State: MA Expiration Date: 9-23-15
Social Security Number: 023-36-8262

BUSINESS INFORMATION:

Business Name: POST TAXI INC Business Phone Number: 978, 465 2333
Business Address: 52 ELM ST City: Salisbury State: MA Zip: 01952
Business Mailing Address: SAME City: _____ State: _____ Zip: _____
Number of vehicles to be operated under this permit: 2

FOR EACH VEHICLE, PLEASE LIST

See ATTACHED sheet

Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____

VEHICLE REGISTRATION INFORMATION:

Proof of evidence of legal and registered ownership of the vehicle(s) to be used by the applicant must be provided. Attach one (1) copy of each to this application.

CAR	PLATE	vin	YEAR	MAKE	MODEL	COLOR
2	TA24209	1B4GP24352B696269	2002	DODG	CARAVAN	BLUE
3	TA24210	2B4GP44382R732534	2002	DODG	CARAVAN	WHITE
4	TA24225	1B4GP24372B524647	2002	DODG	CARAVAN	WHITE
5	TA24222	2C4GP44392R777965	2002	CHRY	TOWN	WHITE
6	TA25259	2B4GP443X2R78904	2002	DODG	CARAVAN	WHITE
7	TA24201	1B4GP25381B166911	2001	DODG	CARAVAN	WHITE
8	TA24208	2D4GP44373R262603	2003	DODG	CARAVAN	WHITE

They all EXPIRE 11/15 NOV 2015

INSURANCE INFORMATION:

Must provide proof of personal injury and property damage liability insurance coverage for each permitted taxi for the full time period of the permit, The personal injury coverage shall no be less than one hundred thousand dollars (\$100,000) for injury to one person with a total coverage of not less than three hundred thousand dollars (\$300,000) for each accident. The property damage coverage shall be not less than fifty thousand dollars (\$50,000) per occurrence. Attach one (1) copy to this application.

I, the undersigned, hereby declare that I have carefully read the Ordinance relating to this business; that I understand it thoroughly and will carry out every provision thereof; that to the best of my knowledge, I have complied with the regulations as outlined. I further state that the statements and answers contained in this application are true to the best of my knowledge and belief, knowing that false statement will be sufficient cause for denial or revocation of said license.

Harold Condon
(Signature of Applicant)

Date: 12/30/14

Official Use Only

Office of the City Clerk

Initial Application Fee \$ _____ Date Received _____ By _____

Date sent to Police Department _____ New Renewal

Police Department Use Only

Inspection Recommendation for each Vehicle

Cab # _____ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab # _____ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab# _____ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab# _____ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab # _____ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____



CERTIFICATE OF REGISTRATION RMV Division

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

PLATE TYPE TAN	REGISTRATION NUMBER TA24209	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/14	EXPIRES LAST DAY OF 11 15	MONTH 11	YEAR 15	TRANSACTION NUMBER 02432201290534	
MFYRS MODEL YEAR 2002	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR BLUE	Not valid without official signature of Registrar <i>Celia J. Blue</i>		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.	TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER
VEHICLE IDENTIFICATION NUMBER 1B4GP24352B696269		INSURANCE COMPANY NEW HAMPSHIRE INS		TITLE NUMBER BN392341				
RESIDENTIAL ADDRESS (IF DIFFERENT)								<div style="border: 1px solid black; border-radius: 50%; width: 30px; height: 30px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">2</div>
NAME(S) OF OWNER(S) AND MAILING ADDRESS *****AUTO**5-DIGIT 01950 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933								
						FEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00		
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION The records of the RMV database constitute the official status of the vehicle registration.								

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.

CHANGE OF ADDRESS

STREET ADDRESS _____

CITY, STATE, ZIP CODE _____

Important Information for Vehicle Owners

- Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.
- By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: www.massrmv.com or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.
- Return the registration plates to the RMV immediately if:
 - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the *Bill of Sale*, *Title*, and completed *Reassignment of Title* for your records to document the transfer.
 - You move to another state and you register the vehicle in that state.
 - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

Transferring Your Plates: Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer while you obtain insurance and a new registration. All the following must be met: 1. You are at least 18 years of age and you own the motor vehicle or trailer identified on this *Registration Certificate*. 2. You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); 3. The newly acquired vehicle is of the same vehicle type (passenger vehicle to passenger vehicle, trailer to trailer etc.); the same registration type (passenger to passenger, commercial to commercial); and has the same number of wheels; and, 4. The seller and buyer properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). If all the above are met, you may operate the newly acquired vehicle with the transferred plates up to 5:00 pm of the 7th calendar day following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During that 7 days, you must carry the *Bill of Sale* (or the dealer's *Purchase Contract*) for the newly acquired vehicle and this *Registration Certificate* when operating the vehicle. See *FAQs About the Seven-Day Registration Transfer Law* on the RMV's website at www.massrmv.com.

No Insurance Card Required: Massachusetts's law does not require an Insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle insurance policy or bond for bodily injury coverage and property damage insurance. If an insurer is identified on the face of this *Registration Certificate*, it is required by law to electronically notify the RMV (Registry of Motor Vehicles) if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's Office.

BE FIRST IN LINE BY GOING ONLINE AT WWW.MASSRMV.COM

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|---------------------------------|----------------------------------|
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| Renew Your Driver's License | Request a Duplicate Registration |
| Renew Your Registration | Change Your Address |
| Pay Citations/Court Hearing Fee | Cancel My Plate/Registration |
| Replace Your Driver's License | Order a Special Plate |

NEED TO VISIT AN RMV OFFICE?

SAVE TIME
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VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS



CERTIFICATE OF REGISTRATION RMV Division

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

PLATE TYPE TAN	REGISTRATION NUMBER TA24210	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/14	EXPIRES LAST DAY OF →	MONTH 11	YEAR 15	TRANSACTION NUMBER 02432201290542	
MFPS MODEL YEAR 2002	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.	TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.
VEHICLE IDENTIFICATION NUMBER 2B4GP44382R732534		INSURANCE COMPANY NEW HAMPSHIRE INS		TITLE NUMBER BN884734				
RESIDENTIAL ADDRESS (IF DIFFERENT)								
NAME(S) OF OWNER(S) AND MAILING ADDRESS *****AUTO**5-DIGIT 01950 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					FEES			
					REGISTRATION	60.00	TITLE	0.00
					TOTAL	60.00		

**MASSACHUSETTS DEPARTMENT OF TRANSPORTATION
REGISTRY OF MOTOR VEHICLES DIVISION**
The records of the RMV database constitute the official status of the vehicle registration.

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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Important Information for Vehicle Owners

- Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.
- By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: www.massrmv.com or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.
- Return the registration plates to the RMV immediately if:
 - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the *Bill of Sale*, *Title*, and completed *Reassignment of Title* for your records to document the transfer.
 - You move to another state and you register the vehicle in that state.
 - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

Transferring Your Plates: Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer **valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer** while you obtain insurance and a new registration. **All** the following must be met: **1.** You are at least 18 years of age and you own the motor vehicle or trailer identified on this *Registration Certificate*; **2.** You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); **3.** The newly acquired vehicle is of the **same vehicle type** (passenger vehicle to passenger vehicle, trailer to trailer etc.); the **same registration type** (passenger to passenger, commercial to commercial); and has the **same number of wheels**; and, **4.** The **seller and buyer** properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). **If all** the above are met, you may operate the newly acquired vehicle with the transferred plates **up to 5:00 pm of the 7th calendar day** following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During that 7 days, you **must** carry the *Bill of Sale* (or the dealer's *Purchase Contract*) for the newly acquired vehicle **and** this *Registration Certificate* when operating the vehicle. See *FAQs About the Seven-Day Registration Transfer Law* on the RMV's website at www.massrmv.com.

No Insurance Card Required: Massachusetts's law does **not** require an Insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle insurance policy or bond for bodily injury coverage and property damage insurance. If an insurer is identified on the face of this *Registration Certificate*, it is required by law to electronically notify the RMV (Registry of Motor Vehicles) if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's Office.

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- | | |
|---------------------------------|----------------------------------|
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| Renew Your Driver's License | Request a Duplicate Registration |
| Renew Your Registration | Change Your Address |
| Pay Citations/Court Hearing Fee | Cancel My Plate/Registration |
| Replace Your Driver's License | Order a Special Plate |

NEED TO VISIT AN RMV OFFICE?

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CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

RMV Division

#4

PLATE TYPE TAN	REGISTRATION NUMBER TA24225	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/14	EXPIRES LAST DAY OF → 11 15	MONTH 11	YEAR 15	TRANSACTION NUMBER 01427369110101
MFPS MODEL YEAR 2002	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
VEHICLE IDENTIFICATION NUMBER 1B4GP24372B524647		INSURANCE COMPANY NEW HAMPSHIRE INS		TITLE NUMBER	REGISTRAR <i>Celia J. Blue</i>		TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.
RESIDENTIAL ADDRESS (IF DIFFERENT)							
NAME(S) OF OWNER(S) AND MAILING ADDRESS PORT TAXI INC 52 ELM ST SALISBURY, MA 01952-1933					FEES REGISTRATION 25.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 25.00		
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION The records of the RMV database constitute the official status of the vehicle registration.							

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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PLATE TYPE TAN	REGISTRATION NUMBER TA24222	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/14	EXPIRES LAST DAY OF 11 15	TRANSACTION NUMBER 02432201290552
MPRS MODEL YEAR 2002	MAKE CHRY	MODEL TOWN	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar <i>Celia J. Blue</i>
VEHICLE IDENTIFICATION NUMBER 2C4GP44392R777985		INSURANCE COMPANY NEW HAMPSHIRE INS		TITLE NUMBER BN890452	
RESIDENTIAL ADDRESS (IF DIFFERENT)					IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
NAME(S) OF OWNER(S) AND MAILING ADDRESS  *****AUTO**5-DIGIT 01950 009261 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					
FEES					TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER
					REGISTRATION 60.00
					TITLE 0.00
					SPECIAL PLATES 0.00
					SALES TAX 0.00
					TOTAL 60.00

**MASSACHUSETTS DEPARTMENT OF TRANSPORTATION
REGISTRY OF MOTOR VEHICLES DIVISION**

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SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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CERTIFICATE OF REGISTRATION

RMV Division

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

PLATE TYPE TAN	REGISTRATION NUMBER TA25259	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/14	EXPIRES LAST DAY OF →	MONTH 11	YEAR 15	TRANSACTION NUMBER 02432201290560										
MFERS MODEL YEAR 2002	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.										
VEHICLE IDENTIFICATION NUMBER 2B4GP443X2R789804		INSURANCE COMPANY NEW HAMPSHIRE INS		TITLE NUMBER BN821324	REGISTRAR <i>Celia J. Blue</i>		TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.										
RESIDENTIAL ADDRESS (IF DIFFERENT) (6)					FEES												
NAME(S) OF OWNER(S) AND MAILING ADDRESS *****AUTO**5-DIGIT 01950 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933					<table border="1"> <tr><td>REGISTRATION</td><td>60.00</td></tr> <tr><td>TITLE</td><td>0.00</td></tr> <tr><td>SPECIAL PLATES</td><td>0.00</td></tr> <tr><td>SALES TAX</td><td>0.00</td></tr> <tr><td>TOTAL</td><td>60.00</td></tr> </table>			REGISTRATION	60.00	TITLE	0.00	SPECIAL PLATES	0.00	SALES TAX	0.00	TOTAL	60.00
REGISTRATION	60.00																
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TOTAL	60.00																

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION

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SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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CERTIFICATE OF REGISTRATION

RMV Division

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

PLATE TYPE TAN	REGISTRATION NUMBER TA24201	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/14	EXPIRES LAST DAY OF	MONTH 11	YEAR 15	TRANSACTION NUMBER 02432201290675
MFRS MODEL YEAR 2001	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.
VEHICLE IDENTIFICATION NUMBER 1B4GP25381B166911		INSURANCE COMPANY NEW HAMPSHIRE INS	TITLE NUMBER BN999380	REGISTRAR <i>Celia J. Blue</i>		TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER	
RESIDENTIAL ADDRESS (IF DIFFERENT)							
NAME(S) OF OWNER(S) AND MAILING ADDRESS *****AUTO**5-DIGIT 01950 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933				FEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00			
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION The records of the RMV database constitute the official status of the vehicle registration.							

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
---	--

Important Information for Vehicle Owners

- Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.
- By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: www.massrmv.com or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.
- Return the registration plates to the RMV immediately if:
 - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the *Bill of Sale, Title, and completed Reassignment of Title* for your records to document the transfer.
 - You move to another state and you register the vehicle in that state.
 - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

Transferring Your Plates: Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer while you obtain insurance and a new registration. All the following must be met: 1. You are at least 18 years of age and you own the motor vehicle or trailer identified on this *Registration Certificate*; 2. You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); 3. The newly acquired vehicle is of the same vehicle type (passenger vehicle to passenger vehicle, trailer to trailer etc.); the same registration type (passenger to passenger, commercial to commercial); and has the same number of wheels; and, 4. The seller and buyer properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). If all the above are met, you may operate the newly acquired vehicle with the transferred plates up to 5:00 pm of the 7th calendar day following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During that 7 days, you must carry the *Bill of Sale* (or the dealer's *Purchase Contract*) for the newly acquired vehicle and this *Registration Certificate* when operating the vehicle. See *FAQs About the Seven-Day Registration Transfer Law* on the RMV's website at www.massrmv.com.

No Insurance Card Required: Massachusetts's law does not require an Insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle insurance policy or bond for bodily injury coverage and property damage insurance. If an insurer is identified on the face of this *Registration Certificate*, it is required by law to electronically notify the RMV (Registry of Motor Vehicles) if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's Office.

BE FIRST IN LINE BY GOING ONLINE AT WWW.MASSRMV.COM

- | | |
|---------------------------------|----------------------------------|
| Schedule a Road Test | Request a Duplicate Title |
| Renew Your Driver's License | Request a Duplicate Registration |
| Renew Your Registration | Change Your Address |
| Pay Citations/Court Hearing Fee | Cancel My Plate/Registration |
| Replace Your Driver's License | Order a Special Plate |

NEED TO VISIT AN RMV OFFICE?

SAVE TIME
Complete Your
Application Online!



CERTIFICATE OF REGISTRATION RMV Division

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

PLATE TYPE TAN	REGISTRATION NUMBER TA24208	REGISTRATION TYPE TAXI	EFFECTIVE DATE 12/01/14	EXPIRES LAST DAY OF 11 15	TRANSACTION NUMBER 02432201290568	
MFRS MODEL YEAR 2003	MAKE DODG	MODEL CARAVA	BODY STYLE/TYPE VAN	COLOR WHITE	Not valid without official signature of Registrar REGISTRAR 	IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED. TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.
VEHICLE IDENTIFICATION NUMBER 2D4GP44373R262603		INSURANCE COMPANY NEW HAMPSHIRE INS		TITLE NUMBER BP021522		
RESIDENTIAL ADDRESS (IF DIFFERENT)						
NAME(S) OF OWNER(S) AND MAILING ADDRESS *****AUTO**5-DIGIT 01950 PORT TAXI INC 52 ELM ST SALISBURY MA 01952-1933				FEES REGISTRATION 60.00 TITLE 0.00 SPECIAL PLATES 0.00 SALES TAX 0.00 TOTAL 60.00		
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION The records of the RMV database constitute the official status of the vehicle registration.						

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS STREET ADDRESS CITY, STATE, ZIP CODE
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 - You move to another state and you register the vehicle in that state.
 - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

Transferring Your Plates: Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer **valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer** while you obtain insurance and a new registration. **All** the following must be met: **1.** You are at least 18 years of age and you own the motor vehicle or trailer identified on this *Registration Certificate*; **2.** You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); **3.** The newly acquired vehicle is of the **same vehicle type** (passenger vehicle to passenger vehicle, trailer to trailer etc.); **the same registration type** (passenger to passenger, commercial to commercial); and has the **same number of wheels**; and, **4.** The **seller and buyer** properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). If **all** the above are met, you may operate the newly acquired vehicle with the transferred plates **up to 5:00 pm of the 7th calendar day** following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During that 7 days, you **must** carry the *Bill of Sale* (or the dealer's *Purchase Contract*) for the newly acquired vehicle **and this Registration Certificate** when operating the vehicle. See **FAQs About the Seven-Day Registration Transfer Law** on the RMV's website at www.massrmv.com.

No Insurance Card Required: Massachusetts's law does **not** require an Insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle insurance policy or bond for bodily injury coverage and property damage insurance. If an insurer is identified on the face of this *Registration Certificate*, it is required by law to electronically notify the RMV (Registry of Motor Vehicles) if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's Office.

BE FIRST IN LINE BY GOING ONLINE AT WWW.MASSRMV.COM

- | | |
|---------------------------------|----------------------------------|
| Schedule a Road Test | Request a Duplicate Title |
| Renew Your Driver's License | Request a Duplicate Registration |
| Renew Your Registration | Change Your Address |
| Pay Citations/Court Hearing Fee | Cancel My Plate/Registration |
| Replace Your Driver's License | Order a Special Plate |

NEED TO VISIT AN RMV OFFICE?
SAVE TIME
Complete Your Application Online!

VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS

LHP



CITY OF NEWBURYPORT
VEHICLES FOR HIRE
BUSINESS OWNERS'S APPLICATION

Please Type or Print Clearly

APPLICANT INFORMATION:

Name of Applicant: Last: Hewlett First Richard Middle Initial: _____
Address: P.O. Box 1004 City: Seabrook State NH Zip 03874
Phone Number: (978) 417-9974 Message or work phone: (978) 912-2265
Driver's License Number: 09HTR51161 State: NH Expiration Date: 9-16-19

BUSINESS INFORMATION:

Business Name: Seacoast TAXI Business Phone Number: (978) 912-2265
Business Address: 37 Elmira Dr City: Newburyport State: MA Zip: 01950
Business Mailing Address: PO Box 1004 City: Seabrook State: NH Zip: 03874
Number of vehicles to be operated under this permit: 2

FOR EACH VEHICLE, PLEASE LIST:

Reg. # TA20080 Expires: 11-11-15 Year: 2004 Make: Grand Marci Model: Ford
Reg. # JA19361 Expires: 11-11-15 Year: 2004 Make: Grand Marci Model: Ford
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____
Reg. # _____ Expires: _____ Year: _____ Make: _____ Model: _____

VEHICLE REGISTRATION INFORMATION:

Proof of evidence of legal and registered ownership of the vehicle(s) to be used by the applicant must be provided. Attach one (1) copy of each to this application.

INSURANCE INFORMATION:

Must provide proof of personal injury and property damage liability insurance coverage for each permitted taxi for the full time period of the permit. The personal injury coverage shall no be less than one hundred thousand dollars (\$100,000) for injury to one person with a total coverage of not less than three hundred thousand dollars (\$300,000) for each accident. The property damage coverage shall be not less than fifty thousand dollars (\$50,000) per occurrence. Attach one (1) copy to this application.

I, the undersigned, hereby declare that I have carefully read the Ordinance relating to this business; that I understand it thoroughly and will carry out every provision thereof; that to the best of my knowledge, I have complied with the regulations as outlined. I further state that the statements and answers contained in this application are true to the best of my knowledge and belief, knowing that false statement will be sufficient cause for denial or revocation of said license.

**Richard Hewlett*
(Signature of Applicant)

Date: 1-31-15

Official Use Only

Office of the City Clerk

Initial Application Fee \$ _____ Date Received _____ By _____

Date sent to Police Department _____ New Renewal

Police Department Use Only

Inspection Recommendation for each Vehicle

Cab # ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab # ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab# ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab# ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____

Cab # ___ License Plate#: _____ VIN# _____ Approved Denied

Comments: _____



CITY OF NEWBURYPORT

MASSACHUSETTS

CITY CLERK'S OFFICE

NEWBURYPORT CITY HALL

60 PLEASANT STREET • P.O. BOX 550

NEWBURYPORT, MA 01950

TEL: 978-465-4407 • FAX: 978-462-7936

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2015 FEB 23 A 11:08

APPLICATION FOR TAXI DRIVER LICENSE

NAME Richard Hewlett

ADDRESS 180 Lafayette Rd P.O. 1004

CITY Seabrook STATE NH ZIP 03874

*SOCIAL SECURITY # 020-42-6106 *DATE BIRTH 9/16/51 ** (REQUIRED)

LICENSE# AND EXPIRATION DATE 09HTR51161 9-16-2019

COMPANY EMPLOYED BY Seacoast Taxi

HAVE YOU EVER BEEN CONVICTED OF PROCURING ALCOHOLIC BEVERAGES FOR A MINOR?

YES () NO () IF SO, WHEN? _____

HAVE YOU EVER BEEN ISSUED A CITATION AND OR CONVICTED OF A MOTOR VEHICLE VIOLATION?

YES () NO () IF SO, WHEN? 2011

HAVE YOU EVER BEEN CONVICTED OF A CRIME? (IE. FELONY / MISDEMEANOR)

YES () NO () IF SO, WHEN? _____

SIGNATURE Richard Hewlett DATE 1-31-15

Do not write below this line

DATE APPROVED _____ LICENSE# _____

FEE PAID _____ DATE ISSUED _____

CITY CLERK/ ASST. CITY CLERK

15115

LTP
JE
EL

Dear City Clerk,

Please be advised that it is my intention to bring the matter of Real Estate Taxes owed at 77 Parker Street and 1 Kent Street, Newburyport by People's Comprehensive Mortgage, LLC (Currently over \$50,000⁺ is owed) before the City Council as a whole, at the next City Council meeting on Monday, April 13, 2015, and then to have it come before a sub-committee of either Budget and Finance and/or Licenses and Permits. The current owner of Record (PCM) needs to be notified 14 days in advance by Certified Mail of a hearing on April 27, 2015 of the proposed "suspension" of the

Flammables permits for BOTH (2)
77 Parker Street and 1 Kent Street,
Newburyport. Those permits will currently
expire on April 30, 2015 and therefore
NO Flammables should be allowed on
either property until ALL Real Estate
Taxes are brought current and the
"Suspension" lifted. This entire matter
falls under section 9-4 thru 9-7
of the City of Newburyport Ordinances.

I look forward to your antic-
ipated cooperation putting this matter
on the agenda of the City Council
meeting of Monday, April 13, 2015.

CC: 11 City Council Members
Newburyport Fire Dept.
Treasurer
Auditor

Sincerely yours,
Robert A. Linnama
978-804-7290

Sec. 9-4. - Notice of delinquencies—Furnished by treasurer/collector.

The treasurer/collector shall annually furnish to each department, board, commission, or division that issues licenses or permits, including renewals or transfers, a list of any person or business enterprise that has neglected or refused to pay any local taxes, fees, assessments, betterments, or other municipal charges for not less than a twelve-month period, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.

(Ord. of 7-11-88, § 15-26)

Sec. 9-5. - Same—Denial, revocation, etc., of license.

- (a) The department, board, commission or division which issues the license may deny, revoke or suspend any license or permit, including renewals and transfers of any party whose name appears on the list of the treasurer/collector; provided, however, that written notice is given to the party and the treasurer/collector, as required by applicable provisions of law, and the party is given a hearing, to be held not earlier than fourteen (14) days after such notice. Such list shall be prima facie evidence for denial, revocation or suspension of a license or permit to any party. The treasurer/collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension.
- (b) Any findings made by the department board, commission or division issuing such license with respect to such license denial, revocation or suspension shall be made only for the purposes of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such license denial, revocation or suspension. Any license or permit denied, suspended or revoked under this section shall not be reissued or renewed until a certificate is issued by the treasurer/collector that the party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other charges payable to the city as the date of issuance of such certificate.

(Ord. of 7-11-88, § 15-27)

Sec. 9-6. - Same—Payment agreement.

The party shall be given an opportunity to enter into a payment agreement, thereby allowing the license to be issued and a certificate shall be issued indicating the limitations on the license or permit and the validity of such license shall be conditioned upon the satisfactory compliance with such agreement. Failure to comply with such agreement shall be grounds for the suspension or revocation of the license or permit; provided, however, that the party shall be given notice and a hearing as required by applicable provisions of law.

(Ord. of 7-11-88, § 15-28)

Sec. 9-7. - Same—Waiver by council.

The city council, in its discretion, may waive such denial, suspension, or revocation, if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his immediate family, as defined in M.G.L.A. c. 268, § 1 in the business or activity conducted in or on the property.

Newburyport City Council
Thomas F. O'Brien, President & Members of the Council
60 Pleasant Street
Newburyport, MA 01950

April 13, 2015

RE: 1 Kent St, Newburyport, MA 01950

Dear President and Members of the City Council,

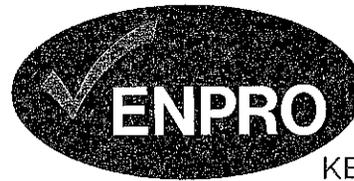
It has come to our attention that the underground fuel storage license for the above referenced property is currently under review for revocation due to unpaid taxes. This property was placed under agreement on April 10, 2015. We plan on closing on the property within the next 60 days. We respectfully request that you not take any action on this matter at this time.

Sincerely,



Charles M. Mabardy
720 Lafayette Road
Seabrook, NH 03874
603-474-0510 x100

LHP
JK
RC
S



1983-2013
KEEPING A CHECK ON
OUR ENVIRONMENT FOR

30 years

Monday, April 13, 2015

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

City Counsel, City of Newburyport
c/o Richard D. Jones, City Clerk
P. O. Box 550
60 Pleasant Street
Newburyport, MA 01950
rjonas@cityofnewburyport.com

2015 APR 13 A 11: 11

Re: 77 Parker Street

Dear Mr. Jones and City Council Members:

ENPRO Services, Inc., (ENPRO) is a tenant at 77 Parker Street under a lease agreement with the current property owner. With respect to 77 Parker Street, it has come to ENPRO's attention that due to delinquent and outstanding tax payments, the City may be considering action against the current property owner, including suspension of the Fuel Storage License. The purpose of this letter is for ENPRO to respectfully request a 60-day delay by the City Council in making a decision on this matter.

ENPRO has a Purchase and Sale Agreement in place to purchase 77 Parker Street. The agreement was recently amended in an effort to accelerate the closing. While there are still some contingencies to satisfy, ENPRO, or its approved designee, is hopeful that it will acquire 77 Parker Street within the next 30-days. As part of the closing – indeed as a condition of the closing – all of the back property taxes will be paid-in-full. Therefore, we are also hopeful that the property taxes on 77 Parker Street will be current in the very near future and will remain so under ENPRO's ownership.

The Fuel Storage License is an important part of ENPRO's gasoline recycling storage operations at 77 Parker Street as permitted by the Fire Department. If the City Council were to suspend the Fuel Storage License and thereby ENPRO's permit, it would, at a minimum, disrupt ENPRO's business operations. It is also possible that a suspension of the license could derail the pending closing and may result in ENPRO not purchasing the property.

A contingency of the purchase agreement requires the current property owner to clear 77 Parker Street of any and all personal property belonging to the property owner, including that which may, or may not, be alleged to be owned by any previous property owners. After a series of delays the current property owner commenced in earnest with the removal of personal property from 77 Parker Street this past Friday and has committed to completing said pre-closing requirement by this upcoming weekend.

Accordingly, and in consideration of the information provided above, ENPRO respectfully requests that the City Council delays taking any action on this matter for up to 60-days. At the City's choosing ENPRO is prepared to keep a designated City Official apprised of the progress being made toward the closing. The City may also speak directly with ENPRO's attorney, Eben Adams, of Pierce Atwood, LLP. Attorney Adams may be contacted at 207-791-1175, or by email at eadams@PierceAtwood.com.

Sincerely,

ENPRO Services, Inc.

David A. Cowie
Chief Operating Officer

c.c. Eben Adams, Pierce Atwood, LLP

Handwritten notes:
Heck
L&P
JE
EC

~ Serving the Greater Northeast ~



www.enpro.com

Planning & Development

Public Safety

ps

Russell & Babette Duttweiler

27 Dayton Street ♦ Lowell, MA 01852 ♦ 978-944-0646 ♦ rbdutt90@hotmail.com

RECEIVED
NEWBURYPORT, MA

2015 JAN 26 P 1:52

January 19, 2015

President O'Brien
Newburyport City Council
60 Pleasant Street
P.O. Box 550
Newburyport, MA 01950

Dear President O'Brien and Members of the City Council,

I'm writing to you to request the use of the Brown Square area for Sunday, June 7, 2015. Our daughter, Victoria, is getting married on June 7 and having the reception in the Auditorium of Newburyport City Hall. We would like to use the Brown Square area for our guests to play lawn games, such as bocce and croquet, and enjoy light hors d'oeuvres between the ceremony which will take place at Maudsley State Park and the reception. The time for the use of Brown Square will be approximately 5:00-6:00 pm.

I look forward to meeting with you to discuss this further. Thank you for your consideration of our request.

Sincerely,

Babette Duttweiler

Babette Duttweiler

RS



REVISED

February 18, 2015

Newburyport City Council
 City of Newburyport
 60 Pleasant Street
 Newburyport, MA 01950

Dear Council President O'Brien and members of the Newburyport City Council:

The Greater Newburyport Chamber of Commerce & Industry kindly requests the use of the streets in the downtown for the following Chamber of Commerce sponsored festivals/events:

- Newburyport Spring Fest, Sunday and Monday, May 24 & 25, 2015
- Tour d'Elegance, Saturday, July 25, 2015
- Cruisin the 50's, Thursday, August 13, 2015 (rain date August 20)
- Riverfront Music Festival, Saturday, ~~August 29, 2015~~ *Amended Sept. 5*
- Taste of the Port, Saturday, September 19, 2015
- Fall Harvest Festival, Sunday and Monday, October 11 & 12, 2015
- Witches Night Out, Friday, October 16, 2015
- Pumpkin Lighting, Saturday, October 17, 2015
- Santa Parade and Tree Lighting, Sunday, November 29, 2015
- Invitation Nights, Fridays, December 4, 11 and 18, 2015
- Santa's Workshop, Saturdays and Sundays, December 5, 6, 12, 13, 19, and 20, 2015

Approximate times for each event are listed below.

The revenues generated from these Chamber fund raising events are used for marketing the city, tourism, maintenance of the seasonal information booth, beautification of the downtown and various other projects in the interest of the community. All funds are raised through sponsorships, artisans and vendor festival entry fees.

1. The decoration of the lampposts throughout the downtown with flower baskets begins in mid-May in preparation for Memorial Day weekend. Included in this effort are the cornstalks and hay bales that brighten up Market Square in the fall to the holiday decorations that adorn our streets in November and throughout the holiday season. The cost for the flower

baskets and upkeep assumed by the Chamber and its marketing program is over \$18,000.

2. **Newburyport Spring Fest** is Memorial Day Weekend, May 24 & 25 runs from 7 AM – 7 PM. There is a spring festival planning committee made up of chamber board members, members (both retail and non) as well as staff. Since 2008 we have worked with the city council at their request to make improvements to the food vendors booths. In 2012 we worked with the health department to comply with their new festival health requirements.
3. **Tour d'Elegance** - We are proud to be working with Endicott College on the third year of a new addition to their very successful Concours d'elegance boutique car show. The Tour will begin in Newburyport on Saturday, July 25 from 9 – 11 AM and then will head to Endicott College down the scenic byway. Approval from the Newburyport Redevelopment Authority will be requested as the cars will be parked in the paved NRA East lot.
4. **Cruisin the 50's** – The 4th annual Cruisin the 50's, August 13th event coordinated by the Chamber and WBNP will take place in downtown Newburyport. Due to the success of last year, we will work with the public safety committee and Police department to consider the closure of State and Pleasant Streets for this event which runs from 4 – 8 PM.
5. **Riverfront Music Festival** – The chamber is pleased to announce the 13th annual Riverfront Music Festival on Saturday, August 29 from 12 – 6 PM. The date has been confirmed with the Waterfront Trust.
6. **Taste of the Port** – The chamber is pleased to announce a new event that will replace Oktoberfest. This event will feature a food and beverage related event featuring the many restaurants, beverage and specialty food members in one location in the NRA parking lot. The event will run from 12 -- 6 PM on Saturday, September 19th.
7. **Fall Harvest Festival** is a mainstay of the fall season and a welcomed event. The festival planning committee will once again be working on this event. At this event we also ask permission to adorn the lampposts with scarecrows created by local residents and businesses. The festival is planned for Columbus Day Weekend, October 11 & 12. This event runs from 7 AM – 7 PM as well.
8. **Witches Night Out and Pumpkin Lighting** – The chamber's retail committee is pleased to present again two events geared for the community at large. Witches Night Out on October 17 an adult friendly event and the Newburyport Great Pumpkin Lighting on October 17, a new tradition and a

great family friendly event. Witches Night Out will be held from 6-9 PM and the Pumpkin Lighting from 5:30 - 8 PM.

9. **Holiday Activities** – The holidays kick off in Newburyport on Sunday, November 29 with the parade and tree lighting and continue throughout December with three evenings of Invitation Nights and Santa's Workshop. As we have done for the past thirty plus years we are asking for permission to erect a Christmas tree donated by a local area resident.

We look forward to working with the city, retailers, restaurants and service providers while being mindful of the residents and hope that these fairs will be welcomed events for residents and visitors alike. As we work in conjunction with many partners, we are hopeful that this will be a great year for our City, the local businesses and the region as a whole.

Areas Requested:

- Use of the Inn Street Mall, State Street, Market Square (bullnose), Pleasant Street and sidewalks on areas in front of Waterfront Park and the Firehouse Center for the Arts.
- Use of the parking spaces and sidewalk on both sides of State Street from Market Square to Pleasant Street.
- Use of the parking spaces on the north side of Merrimac near the chamber information booth.
- We will be working with and gaining approval from the Newburyport Redevelopment Authority as well as the Waterfront Trust for areas under their purview.

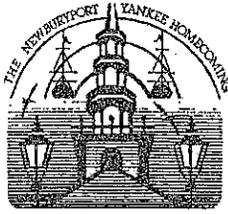
I look forward to answering any questions that the council may have. Thank you for your consideration.

Sincerely,



Ann Ormond
President

cc: Mayor Donna D. Holaday
Richard B. Jones, City Clerk



RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

PS

YANKEE HOMECOMING INC.

2015 FEB 17 P 1:38

P.O. Box 493
Newburyport, MA 01950

February 4, 2015

Member of the Newburyport City Council
City Hall
60 Pleasant Street
Newburyport, Ma 01950

Member of the City Council,

This year Yankee Homecoming will celebrate its 58th consecutive year in bringing educational, historical and entertainment to the people in our community. Our non-profit organization is proud in the fact that, over the years, we have continued to bring family and friends together to celebrate the United States Coast Guard, the beautiful City of Newburyport and all we have to offer. This year our celebration will be held July 26 through August 2, 2015.

As General Chair of this year's Yankee Homecoming, I am requesting the use of the City of Newburyport for our celebration. My theme for this year is *"Rich with Traditions – Celebrating 225 Years of the United States Coast Guard."* Yankee Homecoming was originally conceived with the US Coast Guard in mind and continues to celebrate and honor the US Coast Guard each year.

I am looking forward to working with our "seasoned" volunteers and welcoming new volunteers. I also look forward to working with all of you in making this a grand celebration. Thank you for your considerations.

Sincerely,

Jennifer Lacroix, Chairwoman
Yankee Homecoming 2015

978 239 2968

Communication #3
March 9, 2015



2015 FEB 19 A 9 32

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

Tara Mahon McQuaid
5 Silver Ledge Road
Newbury, MA 01951

Newburyport City Council
Newburyport City Hall
60 Pleasant Street
Newburyport, MA 01950

February 10, 2015

Dear City Council Members,

I am writing to you to request authorization to hold the **4th Annual Pan Mass Challenge Greater Newburyport Kids Ride** in Newburyport on Sunday, June 28, 2015. The event would take place between 9am-1pm and involve the Clipper City Rail Trail as well as Cashman Park (the basketball court area and the area between the basketball court and baseball field). Last year's event raised several thousand dollars for Dana Farber Cancer Institute while involving kids, their families, and volunteers in a very positive experience. In November 2014, the Pan Mass Challenge presented Dana Farber Cancer Institute with an unprecedented donation of **\$41,000,000.00** as a result of last year's fundraising efforts. This donation is funding innovative patient care and critical research which will bring us "closer by the mile" to a cure for cancer. We are proud to be "a spoke in the wheel" of the Pan Mass Challenge and would like to continue to support these efforts in our own community. Thank you for your consideration.

Respectfully,

Tara Mahon McQuaid
PMC Greater Newburyport Kids Ride Coordinator
(978)809-1241
tmmcquaid@comcast.net

RECEIVED
INDUSTRIAL OFFICE
NEWBURYPORT

SPECIAL EVENT APPLICATION

SPECIAL EVENTS

Tel.

Fax.

2015 FEB 19 A 9:32

(For Parades, Road Races and Walkathons Only - Please complete reverse side of this application)

NAME OF EVENT: PMC Greater Newburyport Kids Ride

1. Date: Sunday, June 28 Time: from 9:00am to 12:00pm

Rain Date: N/A Time: from _____ to _____

2. Location: Cushman Park and Clipper City Rail Trail

3. Description of Property: _____ Public Private _____

4. Name of Organizer: Tara Mahon McQuaid City Sponsored Event: Yes _____ No

Contact _____ Person: _____

Address: 5 Silver Ledge Rd. Newbury, MA 01951 Telephone: (978) 499-4451

E-Mail: trmmcquaid@comcast.net Cell Phone: (978) 809-1241

Day of Event Contact & Phone: _____

5. Number of Attendees Expected: ~ 200

6. MA Tax Number: 04-2746912

7. Is the Event Being Advertised? YES Where? _____

8. What Age Group is the Event Targeted to? Ages 3-12

9. Have You Notified Neighborhood Groups or Abutters? Yes _____ No Who? _____

ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

A. Vending: Food _____ Beverages _____ Alcohol _____ Goods _____ Total # of Vendors _____

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music _____ DJ Radio/CD _____
Performers _____ Dancing _____ Amplified Sound Stage _____

C. Games /Rides: Adult Rides _____ Kiddie Rides _____ Games _____ Raffle _____
Other _____ Total # _____

Name of Carnival Operator: _____

Address: _____

Telephone: _____

D. Clean Up: # of additional trash receptacles required 1-2 # of additional recycling receptacles required 1-2

E. Portable Toilets: (Each cluster of portable toilets must include at least one ADA accessible toilet)

1 Standard # 1 ADA accessible

FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

PARADE _____

ROAD RACE _____

WALKATHON _____

Bike Ride ✓

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon: _____

Pan Mass Challenge (PMC Kids Rides)

2. Name, Address & Daytime Phone Number of Organizer: _____

Tara Mahon McQuaid
5 Silver Ledge Rd. Newbury, MA 01951 (978) 809-1241

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up _____

same as above

4. Date of Event: _____ Expected Number of Participants: _____

Monday, June 28, 2015 ~ 130

5. Start Time: _____ Expected End Time: _____

8:00 am 1:00 pm

6. Road Race, Parade or Walkathon Route: (List street names & **attach map of route**): Start at Cashman Park end of Chipper City Rail Trail, travel 1.1 mile length of rail trail, turn around at Parker Street end of rail trail and return to Cashman Park end of rail trail. Finish line in front of baseball field.

7. Locations of Water Stops (if any): _____

8. Will Detours for Motor Vehicles Be Required? possibly If so, where? Washington Street
There will be a police detail at the Washington Street crossing on rail trail to ensure safe crossing of participants.

9. Formation Location & Time for Participants: _____

Cashman Park 9:00 am

10. Dismissal Location & Time for Participants: _____

Cashman Park 1:00 am

11. Additional Parade Information:

• Number of Floats: _____

• Locations of Viewing Stations: _____

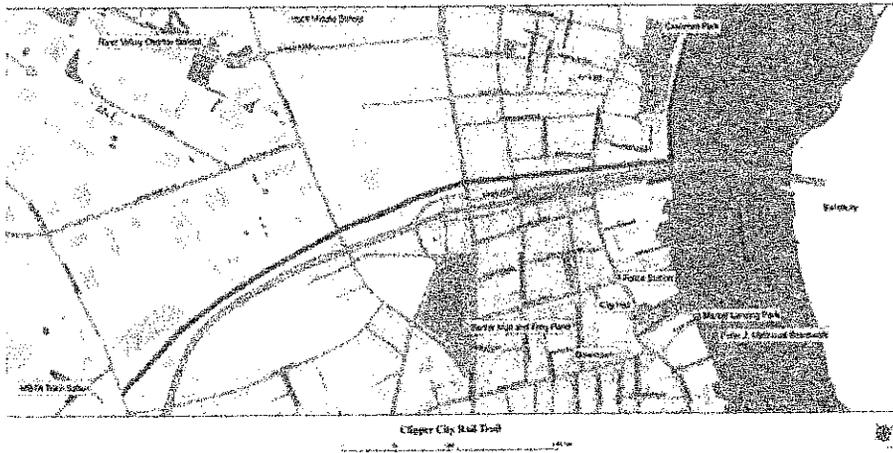
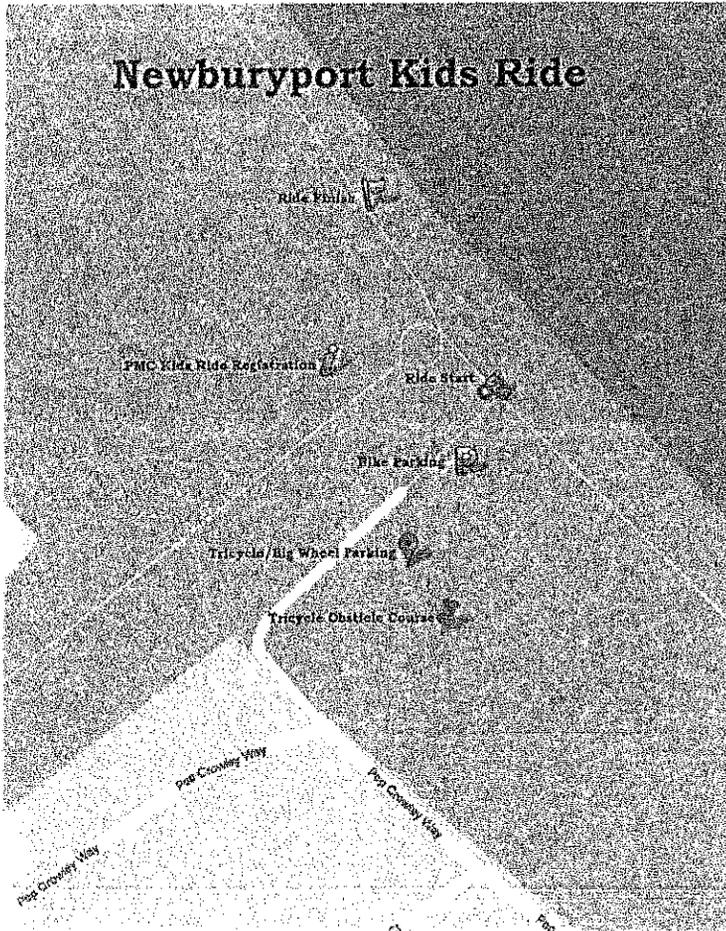
• Are Weapons Being Carried: Yes _____ No _____

• Are Marshalls Being Assigned to Keep Parade Moving: Yes _____ No _____

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE

CITY MARSHAL
4 Green Street
FIRE CHIEF
Greenleaf Street
DEPUTY DIRECTOR
1 Perry Way
CITY CLERK
60 Pleasant St.

[Signatures]



Click on the images above for a full-sized version

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DEPARTMENT APPROVAL (For Committee members use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, & others may request cash in advance payment.

Approval Required	Date: _____	Signature _____
_____	1. Special Events: _____	
_____	2. Police: _____	
	Is Police Detail Required: _____	# of Details Assigned: _____
_____	3. Traffic, Parking & Transportation: _____	
_____	4. ISD/Health: _____	
_____	5. ISD/Building: _____	
_____	6. Electrical: _____	
_____	7. Fire: _____	
	Is Fire Detail Required: _____	# of Details Assigned: _____
_____	8. Public Works: _____	
_____	9. Recreation Department: _____	
_____	10. License Commission: _____	

The Departments listed above have their own application process. Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual Departments.

Limitations

- (a) "Procedure" All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.
- (b) "Exemptions" Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.
- (c) "Course map", All applications shall be accompanied by a course map showing the event route, water stops, refreshment stops, and so-called "porta-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by Police, Fire, Department of Public Services, Parks Commission and Harbormasters Departments prior to submission to the City Clerk.
- (d) "Electronic Amplifier" Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 A.M. except for Sundays when electronic amplifiers, loud speakers or bullhorns will be used for public address announcements or music before 9:00 AM. This shall be deemed a requirement for all permitted events regardless of type or location.
- (e) "Road Closure" No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents ten (10) days in advance that neighborhood roads will be closed if no alternate route is available to those residents.

1

- (f) *"Insurance"* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars (\$2,000,000.00).
- (g) *"Event termination"* If in the judgment of the City Marshal, Fire Chief or Department of Public Services (DPS) Director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the Harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.
- (h) *"Event and traffic Security"* The City Marshal, Fire Chief, DPS Director or in the case of a triathlon, the Harbormaster can require special duty personnel to oversee the safety and security of the event. All special duty assignments will be paid by the event organizers.
- (i) *"Clean-up"* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

13-101 Enforcement

- (a) *"Regulations"* Consistent with this ordinance, the city shall promulgate regulations to enforce and otherwise implement the provisions of this ordinance upon passage by the City Council. Any event previously approved by City Council shall be deemed permitted.
- (b) *"Warning"* In the circumstance that this ordinance is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the City Clerk and City Council and may be used as a factor in future application approvals and denials.
- (c) *"Noncriminal Disposition"* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in Subsection 1-17 of Chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in 13-101(d)
- (d) *"Violation"* The non-criminal violation shall be \$100.00 for the first offense and \$250.00 for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the City Clerk and City Council and shall be used as a factor in future application approvals and denials.

I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.

Signed: *Lara B. McQuaid* Date: *2/17/15*

NEWBURYPORT SPECIAL EVENT APPLICATION

SPECIAL EVENTS

Tel. (978)-465-4407 Fax. (978)-462-7936

RECEIVED
CLERK'S OFFICE
NEWBURYPORT, MA

(For Parades, Road Races and Walkathons Only - Please complete reverse side of this application)

MAR 24 P 3:49

NAME OF EVENT: Slow Bike Race

1. Date: July 29 2015 Time: from 5:30 pm to 7:30 pm
Rain Date: n/a Time: from _____ to _____

2. Location: Pleasant St. between Green and Titcomb Streets

3. Description of Property: Pleasant Street and Brown Square Public Private _____

4. Name of Organizer: Coastal Trails Coalition City Sponsored Event: Yes _____ No

Contact: Cynthia "Cyd" Raschke Person: _____

Address: 207 High St. Telephone: _____

E-Mail: cyd.natr@comcast.net Cell Phone: 978 807 4709

Day of Event Contact & Phone: (same)

5. Number of Attendees Expected: 30 participants, 200 spectators

6. MA Tax Number: 04-3395856

7. Is the Event Being Advertised? yes Where? Yankee Homecoming Program Book

8. What Age Group is the Event Targeted to? Adults but children are welcome with adult supervision.

9. Have You Notified Neighborhood Groups or Abutters? Yes No _____ Who? _____

* We notify by letter the residents & businesses on the block 1 week ahead.

ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments -None-

A. Vending: Food _____ Beverages _____ Alcohol _____ Goods _____ Total # of Vendors _____

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music _____ DJ _____ Radio/CD _____

Performers _____ Dancing _____ Amplified Sound _____ Stage _____

C. Games /Rides: Adult Rides _____ Kiddie Rides _____ Games _____ Raffle _____

Other _____ Total # _____

Name of Carnival Operator: _____

Address: _____

Telephone: _____

D. Clean Up: # of additional trash receptacles required _____ # of additional recycling receptacles required _____

E. Portable Toilets: (Each cluster of portable toilets must include at least one ADA accessible toilet)

_____ Standard # _____ ADA accessible

FOR PARADE, ROAD RACE AND WALKATHON EVENTS ONLY

PARADE _____ ROAD RACE WALKATHON _____

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon: Coastal Trails Coalition

2. Name, Address & Daytime Phone Number of Organizer: Cyd Raschke
207 High St
978 807 4709

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up (same)

4. Date of Event: July 29 2015 Expected Number of Participants: 40

5. Start Time: 5:30 Expected End Time: 7:30

6. Road Race, Parade or Walkathon Route: (List street names & attach map of route):
Pleasant St. between Green and Titcomb Streets
(one block)

7. Locations of Water Stops (if any): _____

8. Will Detours for Motor Vehicles Be Required? Yes If so, where? Pleasant Street
at Titcomb

9. Formation Location & Time for Participants: 5:30 pm Brown Square

10. Dismissal Location & Time for Participants: 7:30 pm Brown Square

11. Additional Parade Information:

- Number of Floats: _____
- Locations of Viewing Stations: _____
- Are Weapons Being Carried: Yes _____ No _____
- Are Marshalls Being Assigned to Keep Parade Moving: Yes _____ No _____

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE/CROSSING

CITY MARSHAL: [Signature] 4 Green St. FIRE CHIEF: [Signature] 3/24/15 Greenleaf St.

DEPUTY DIRECTOR: [Signature] 1 Perry Way CITY CLERK: [Signature] 60 Pleasant St.

DEPARTMENT APPROVAL (For Committee members use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, & others may request cash in advance payment.

<i>Approval Required</i>	Date: _____	Signature _____	
___	1. Special Events:	_____	_____
___	2. Police:	_____	_____
	Is Police Detail Required:	_____	# of Details Assigned: _____
___	3. Traffic, Parking & Transportation:	_____	_____
___	4. ISD/Health:	_____	_____
___	5. ISD/Building:	_____	_____
___	6. Electrical:	_____	_____
___	7. Fire:	_____	_____
	Is Fire Detail Required:	_____	# of Details Assigned: _____
___	8. Public Works:	_____	_____
___	9. Recreation Department:	_____	_____
___	10. License Commission:	_____	_____

The Departments listed above have their own application process. Applicants are responsible for applying for and obtaining all required permits & certificates from the various individual Departments.

Limitations

- (a) *"Procedure"* All road racing, walkathon, bicycle, or swimming events shall, through that event's organizer, board of directors, charity foundation or designee apply for authorization to hold the event through the Office of the City Clerk. The City Clerk upon review of the completed form will place the application on the regular City Council agenda. Upon following the procedures of the Council, as deemed appropriated in the sole judgment of the Council, the application will be considered approved if the Council votes favorably by majority. The event will name one person responsible on the application and shall provide contact information to include name, address and telephone number.
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- (f) "Insurance" All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an insured. The policy shall be no less than two million dollars (\$2,000,000.00).
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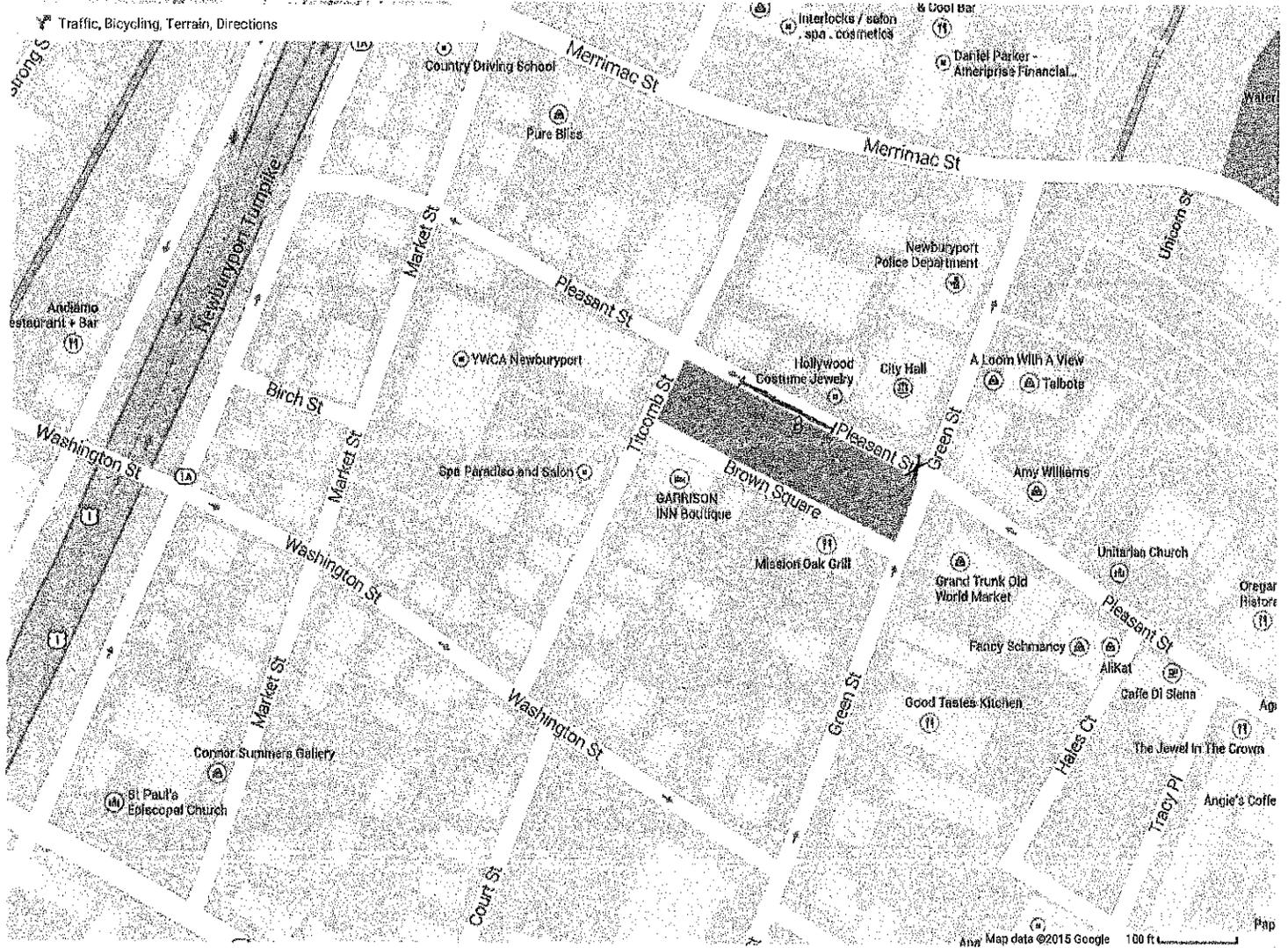
13-101 Enforcement

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I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.

Signed: _____

Date: March 24 2015



Slow Bike Race

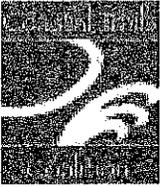
July 29 2015 5:30pm

— Route of race

x Road closure

B Bullhorn

Please note The Coastal Trails Association will obtain the required insurance and Parks Department permit for Brown Square.



Coastal Trails Coalition

www.coastaltrails.org

March 18 2015

Newburyport City Council
City Hall, Pleasant Street
Newburyport MA 01950

Dear City Council:

The Coastal Trails Coalition respectfully asks the Council to consider a repeat request to hold an event on Pleasant Street between Green and Titcomb Streets during Yankee Homecoming week. We propose to once again run the Slow Bike Race on Pleasant Street between City Hall and Brown Square on Wednesday July 29 from 5:30 pm to 7:30 pm. We will also obtain the approval of the Parks Department by applying for a permit for Brown Square. This event is a fundraiser for the Coastal Trails Coalition and Newburyport Rail Trails, and a portion of the proceeds are donated to the City's Parks Department.

We would also like to take this opportunity to thank the City for its support for our successful 2014 event. The format would stay the same: in each heat 4 to 6 bikes ride a short length in the middle of block. We appreciate the supervision of the Police Department for the street closing last year, and will coordinate with them again. For your information, the draft flyer attached contains more details about the event. Please contact Cyd Raschke at 978 462 2733 for further information.

Thank you in advance for your consideration. We look forward to another successful Yankee Homecoming!

Sincerely,

A handwritten signature in black ink, appearing to read "Cyd Raschke".

Cyd Raschke
Event Director, Slow Bike Race
Asst. Clerk, Coastal Trails Coalition

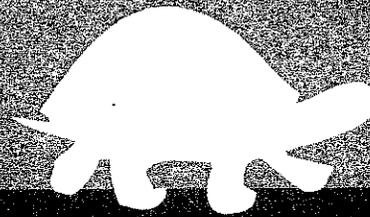
The Coastal Trails Coalition, Inc. (CTC) is an all-volunteer, non-profit organization whose mission is to assist in the development, promotion, and stewardship of the Coastal Trails Network, a 30-mile public system of bicycle and pedestrian trails connecting communities surrounding greater Newburyport.

PO Box 1016, Newburyport, MA 01950

How slow can you go...



FUNDRAISER



Last one across the finish line wins!

SLOW BIKE RACE

Wednesday July 29 - 6:00 pm (registration begins at 5:30 pm)

Brown Square - Pleasant/Green St. Newburyport MA

PRIZES AWARDED

Last Place Winner • Most Donations Raised • Best Attire/Costume

For details and rules visit: coastaltrails.org

To pre-register email info@coastaltrails.org or call 978.462.2733

All donations go to local Rail Trail maintenance - \$25 fee to enter

CITY OF NEWBURYPORT



IN CITY COUNCIL

April 13, 2015

ORDERED:

THAT the CITY COUNCIL of the CITY OF NEWBURYPORT approves the requirement that a Snow Emergency and Removal Plan be submitted to the City Council no later than the first meeting in September of each calendar year by the Director of the Department of Public Services or an appropriate designee.

FURTHER that said Snow Emergency and Removal Plan shall delineate and prioritize the removal of snow and ice from the ways of the city for which it is responsible, schools including school driveways and associated parking lots, public parking lots including those under the control of the CITY OF NEWBURYPORT and its government subparts and those plowed under contractual obligations. Additionally the plan shall include any other city facilities, sidewalks, and pathways under city control and maintenance that require snow removal; and

FURTHER said prioritization of streets, aforementioned parking lots, schools, facilities, and sidewalks or paths shall be delineated; but flexibility shall allow for any unforeseen emergency event or circumstance; and

FURTHER the Snow Removal plan shall also contain a prioritized schedule of streets, parking lots, schools, facilities and sidewalks or paths that may require the removal of snow deposits by way of snow hauling or by other means as deemed appropriate, and

FURTHER that the so-called "blue light" snow emergency notification system shall be incorporated with the **CODERED** notification system, web page notification, and any other means of alerting the public to an impending or continuing snow emergency. These notifications and alerts shall be integrated into the overall Snow Emergency and Removal Plan in a manner that describes where vehicles are restricted from parking and where these vehicles can be parked in authorized off street parking lots during snow emergencies, the Snow Emergency and Removal Plan shall summarize the requirements as to when parked vehicles must be removed from these designated off street lots once a snow event has concluded and provide for the management of multiple snow events and parked vehicles in said lots and on said ways. And

FINALLY that the CITY of NEWBURYPORT shall convene a meeting of all city departments and elected officials before December 1st of each calendar year to report readiness of the plan and the emergency notification systems.

Councillor Robert J. Cronin
Public Safety Chair

refer to
PS
RC
LB