

**City of Newburyport
Planning Board
July 17, 2013
Minutes**

The meeting was called to order at 7:10 PM.

1. Roll Call

In attendance: Paul Dahn, Bonnie Sontag

Absent: Dan Bowie, Henry Coe, Sue Grolnic, Noah Luskin, Jim McCarthy, Don Walters, Cindy Zabriskie

Andrew Port, Director of Planning and Development was also present.

2. General Business

Paul Dahn made a motion to continue all items of general, old and new business due to a lack of a quorum. Bonnie Sontag seconded the motion. The motion was approved unanimously.

- a) Approval of Minutes (5/15 and 6/19/2013) continued to August 7 meeting.
- b) Request for Minor Plan Change for 4-6 Hale Street – relocate loading dock – continued to August 7 meeting.

3. Old Business

- a) Northbridge Communities, LLC
30 Toppans Lane
Definitive Subdivision
Section XXIII Special Permit – Courts and Lanes
Continued from 6/18/13
Continued to August 7 meeting.

4. New Business

- a) Office of Planning and Development
331 High Street
Major Site Plan Review
Continued to August 7 meeting.

5. Planning Office/Subcommittees/Discussion

Director Port, who had attended the MBTA Realty response to proposal meeting, reported two bids were received: one from MINCO Corporation and one from Stratford Capital Group. MINCO being the higher bidder, the MBTA is required to accept their bid. This official acceptance may not take place for several weeks. In the meantime Director Port said the Board should re-establish the sub-committee and hold a preparatory meeting. This will be discussed at the August 7 meeting when more Board members are present.

Planning Board
July 17, 2013

A member of the public submitted a request to discuss the status of Coffin Street. Director Port and members present determined that it would be better to discuss the matter at a future meeting or when an application comes before the Board.

Adjournment

Paul Dahn made a motion to adjourn and Bonnie Sontag seconded the motion. The motion was approved unanimously and the meeting adjourned at 7:20 PM.

Respectfully submitted,
Bonnie Sontag, Planning Board Secretary