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**Minutes of the Newburyport Parks Commission Special Meeting
May 14, 2018**

Call to order:

A quorum was present

In attendance: Kim Turner, Ann Lagasse, Stephen Sawyer

Also in attendance: Charles Tontar, Sharif Zeid, David Pierre

License Agreement with West Row Cafe

Commissioners considered a license agreement with West Rowe Café, LLC for use of a portion of Inn Street park space as outdoor restaurant seating.

Commissioner Lagasse advised David Pierre to change the “use clause” in his lease agreement so that it reflects the fact that his establishment is a restaurant.

Commissioners discussed a License Fee

Motion to issue a temporary permit with a term lasting from May 1 through July 14, 2018 and a License Fee to be determined by Commissioner Sawyer, seconded by Commissioner Lagasse. So voted on a unanimous voice vote.

Commissioner Turner asked Mr. Pierre to provide a breakdown of costs related to improving the site that contributed to public benefit.

Meeting adjourned: 7:40 p.m.

