

**Minutes of the Newburyport Parks Commission**  
**November 8, 2018**  
*City Hall Auditorium*

Call to order: 6:01 p.m.  
A quorum was present

In attendance: Kimberly Turner, Charles Griffin, Karen Popken, Matthew Ellsworth

Also In attendance: Michael Hennessey, Lise Reid, see sign in sheet

**NEW BUSINESS**

**Motion to take the agenda out of order by Commissioner Turner, seconded by Commissioner Popken. So voted on a unanimous voice vote.**

**Motion to accept a late file to discuss a grant for Bartlet Mall by Commissioner Turner, seconded by Commissioner Griffin. So voted on a unanimous voice vote.**

*Permitting: Holiday Artisans Village at Patrick Tracy Square,*  
John Brown presented a proposal for a holiday village similar to the artisan shanties at City Hall Plaza in Boston and Germany's Christmas festivals, etc. He presented a permit application for two artist shanties in Patrick Tracy Square.

**Motion to approve permit application for up to four Artisans Shanties contingent on field review of specific locations with Parks Manager Hennessey, on submission of proposed sketch of elevations of buildings, on informing abutters, and on permit holder removing any garbage, keeping area clear and safe for the public, and also with the caveat that there be no fee charged this year, but that a fee based on the standard fee schedule would be charged for subsequent permits, by Commissioner Griffin, seconded by Commissioner Ellsworth. So voted on a unanimous voice vote.**

*Santarelli bench location at Joppa Park*

**Motion to approve bench be located in Joppa, actual location to be determined in spring by Commissioner Turner, seconded by Commissioner Griffin. So voted on a unanimous voice vote.**

*Fee schedule*

**Motion to approve bench be located in Joppa, actual location to be determined in spring by Commissioner Griffin, seconded by Commissioner Turner. So voted on a unanimous voice vote.**

*Review meeting minutes*

- Approval of July 2018 was tabled indefinitely because there was not a quorum of commissioners who were at the July meeting

- **Motion to approve October 2018 Minutes as amended by Commissioner Ellsworth, seconded by Commissioner Turner. So voted on a unanimous voice vote.**

*Restore exterior of Bartlet Mall court house to 1804 appearance by Chas Bulfinch*

**Motion to approve restoration of Federal Courthouse at Bartlet Mall to be returned to Charles Bulfinch's original design contingent on funding by Commissioner Turner, seconded by Commissioner Popken. So voted on a unanimous voice vote.**

*Grant Authorization*

**Motion to authorize Parks Department to file on behalf of the City an application to the Save America's Treasures Grant program for restoration and/or replacement of the Swan Fountain at Bartlet Mall by Commissioner Popken, seconded by Commissioner Turner. So voted on a unanimous voice vote.**

Adjourned 7:41p.m.