

**Minutes of the Newburyport Parks Commission
March 21, 2019**

Newburyport Public Library Children's Activity Room

Call to order: 6:32 p.m.

A quorum was present

In attendance: Kimberly Turner, Charles Griffin, Karen Popken, Ann Lagasse, Karen Popken

Also In attendance: Michael Hennessey, Lise Reid, John Brown

REVIEW MEETING MINUTES

Motion to table November 2018 meeting minutes by Commissioner Griffin, seconded by Commissioner Popken. So voted on a unanimous voice vote.

Motion to approve February 2019 meeting minutes as amended by Commissioner Lagasse, seconded by Commissioner Griffin. So voted on a unanimous voice vote.

NEW BUSINESS

Motion to take the agenda accept late filed approval request for tree work at Atkinson Common by Commissioner Turner, seconded by Commissioner Griffin. So voted on a unanimous voice vote.

Permit approval: Artisans Revival booths on Inn Street, multiple dates

Parks Director Lisë Reid read letters in support of and against the Artisans Revival application for 6 weekend-long dates to erect booths on Inn Street. Parks Manager Michael Hennessey stated that booths have "been a problem for us (meaning the Parks Department)" for years as they interfere with fountain operation and have caused costly damage to plant beds. Commissioner Popken expressed concerns about congestion during Riverfront Fest. **Motion to table the permit request based on it being incomplete until further information is provided by Commissioner Turner, seconded by Commissioner Griffin. So voted on a unanimous voice vote.** In order to complete the application the following conditions must be met:

1. There needs to be better coordination with City Council
2. Applicant needs to present a scaled plan to the commission
3. There needs to be a fee agreement with the commission
4. Abutters including store owners and residents need to be notified
5. Applicant needs to provide clear dates and quantity of booths
6. The layout of booths must not impede access to fountain or foot traffic accessing other parts of downtown
7. Applicant needs to present a trash removal plan
8. Applicant needs to provide a list of who the vendors are

Permit approval: Youth Services Dog Event @ March's Hill, date TBD

Commissioners listened to a request to hold an event at March's Hill featuring Mike Piazza's Flying High Dogs. **Motion to approve permit contingent on event organizer installing a temporary containment system to avoid interaction between show dogs and other off leash dogs by Commissioner Turner, seconded by Commissioner Lagasse. So voted on a unanimous voice vote.**

Atkinson Common Tree Work Approval

Motion to approve tree work proposed by Bartlett Tree Service and to be paid for by Belleville Improvement Society by Commissioner Griffin, seconded by Commissioner Turner. So voted on a unanimous voice vote.

Permit approval: Runway for Recovery

Motion to table request based on the need for more information including a scaled map of event layout and organizer representation at meeting by Commissioner Lagasse, seconded by Commissioner Popken. So voted on a unanimous voice vote.

Atkinson Common Neighbor Complaints

Commissioner Turner stated that she would like to set up a site visit with commissioners including Commissioner Ellsworth representing Belleville Improvement Society to address complaints from neighbors about Parks Department operations at the park.

Next meeting set for 4/25/2019 at 6 p.m.

Meeting adjourned 7:29 p.m.