

**Minutes of the Newburyport Parks Commission
January 17, 2019**

Senior Community Center Computer Lab

Call to order: 6:02 p.m.

A quorum was present

In attendance: Kimberly Turner, Charles Griffin, Karen Popken

Also In attendance: Michael Hennessey, Lise Reid, see sign in sheet

NEW BUSINESS

Motion to take the agenda out of order by Commissioner Turner, seconded by Commissioner Popken. So voted on a unanimous voice vote.

Little Free Library at Perkins Park

Resident Greg Kulomee of 45 Bromfield Street presented a proposal to install a Little Free Library with children's books at Perkins Playground paid for by their own fundraising efforts. **Motion to approve children's Little Free Library at Perkins Park contingent on on-site coordination with Parks Manager by Commissioner Popken, seconded by Commissioner Griffin. So voted on a unanimous voice vote.**

Striping of Joppa Park Boat Ramp Parking

Motion to approve 11 parking spaces at Joppa Park with a minimum amount of striping required according to the revised design by Horsley Witten Group and having a total of 11 spaces in this configuration: 6 standard 8' wide spaces west of boat ramp; 4 standard 8' wide spaces east of ramp plus a van-accessible handicap space (8' wide plus 8' aisle to the east adjacent to the neighbor's property) by Commissioner Griffin, seconded by Commissioner Turner. So voted on a unanimous voice vote.

Fee schedule

Motion to approve bench be located in Joppa, actual location to be determined in spring by Commissioner Griffin, seconded by Commissioner Turner. So voted on a unanimous voice vote.

Permanent Approval of Sea Container on Rail Trail

The Parks Department proposed installing a 20-foot sea container behind March's Hill at the intersection of the National Grid utility corridor and Clipper City Rail Trail 2 for snow and ice management materials storage. **Motion to approve sea container installation by Commissioner Popken, seconded by Commissioner Griffin. So voted on a unanimous voice vote.**

Approve Snow Removal Contractor Parking At Cashman Park

Motion to approve Department of Public Services snow removal contractor parking at Cashman Park until April 30, 2019 contingent on contractor repairing any damage by Commissioner Griffin, seconded by Commissioner Popken. So voted on a unanimous voice vote.

Permitting: Extension Of Artisans Village Permit

Commissioners deliberated about whether to allow permanent artisan “shanties” to be erected on Inn Street in the vicinity of Byron’s Court, the brick courtyard adjacent to the Green Street parking lot. Commissioner concerns included misrepresentation of intention during original application which was understood to be for a pilot “holiday market” only; insufficient space to allow for permanent structures year round given festival and summer crowds; giving artists priority over other trades in terms of using public property for private gain; permanence of the structures; and protection of open space for public use.

Motion to deny permit based on commission’s lack of authority to permit for the requested length of time and for a structure to be installed for longer than 180 days without Zoning Board approval, but would consider resubmission of a revised application by Commissioner Turner, seconded by Commissioner Griffin. So voted on a unanimous voice vote.

Commissioner Turner left at 7:17 p.m. An update about debris removal from Atkinson Common and establishment of a Parks Department headquarters was given without a quorum.

TAKES COMMISSION

1/17/19

SIGN IN

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