

**License Commission Meeting Minutes**  
**4 Green Street, Newburyport**  
**June 5, 2019**

The meeting was called to order at 7:00 P.M.  
A quorum was present.

**1. Roll Call**

**In attendance:** Bruce Bergwall, Gregg Ogden, Ted Waldron, Craig Holt    **Absent:** Bette Jacques

**2. One Day Licenses**

1) Newburyport Pioneer League End of Season Tourney

**Representative at meeting:** Jamie Chabot

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** This is a cocktail hour for a wedding reception in Brown's Square. They will have the area marked off by roping with lights. They have one entrance and exit into the area from Brown's Square Lane. There are two TIPs servers and they expect 145 people. It is open bar, they will card and only serving beer and wine. From 5pm to 6pm June 15, 2019.

☒ Charitable and/or non-profit organization (to benefit)

☒ Event to be legally conducted and revenues raised should further goals of organization

☒ TIPs certified bartender

☒ Proof of Liability Insurance

☒ \$100.00 check

☒ Other: Fire Department Sign Off

Motion to approve the one day Beer & Wine by Gregg Ogden, seconded by Bruce Bergwall. So voted.

**Votes Cast:**

Bruce Bergwell: Yes    Craig Holt: Yes    Bette Jacques: Yes    Gregg Ogden: Yes    Ted Waldron: Yes

2) North End Boat Club Lowell Connors Scholarship Fund

**Representative at meeting:** Robert Jolivet

**Type of License Requested:** All Alcohol

**Information discussed about Event:** This is the 18<sup>th</sup> annual art auction. Deb is on the Board, in charge of the event and has been co-chair for the past three years. They expect up to 250 people on June 8, 2019 from 5:30pm to 9:30pm at the NAA, 65 Water Street. They have a silent auction and then live auction. They have five TIPs servers. This is the same set up as last year. There is one bar and bartenders will card. There is an exit into the parking lot, but only entrance is through the front of the Art Assoc.

☒ Charitable and/or non-profit organization (to benefit)

☒ Event to be legally conducted and revenues raised should further goals of organization

☒ TIPs certified bartender

☒ Proof of Liability Insurance

☒ \$100.00 check

☒ Other: Fire Department Sign Off

Motion to approve the one day Beer & Wine by Bette Jacques, seconded by Bruce Bergwall. So voted.

**Votes Cast:**

Bruce Bergwell: Yes    Craig Holt: Yes    Bette Jacques: Yes    Gregg Ogden: Yes    Ted Waldron: Yes

3.) North End Boat Club Members Annual Outing

**Representative at meeting:** Robert Jolivet

**Type of License Requested:** All Alcohol

**Information discussed about Event:** Ken Jackman appeared for the Custom House Maritime Museum Maritime Days events. They are the same type of events as in other years, this year aboard the Nao Santa Maria docked at the waterfront. The events are May 31<sup>st</sup> Welcoming Part, June 1<sup>st</sup>; Black Tie Fundraiser, June 2<sup>nd</sup> Stone Ridge Properties Client Appreciation, June 4<sup>th</sup>, Matter Communications Team Event, June 5<sup>th</sup>, Explore the Port Restaurant Event, June 6<sup>th</sup> Newburyport Bank Customer and Team Appreciation Night, June 7<sup>th</sup> Rain Date, June 8<sup>th</sup> CHMM Pirate Costume Party (All Alcohol). Each event is capped at 125. Gangway is the only entrance and

they will use bracelets. They have four servers and will provide TIPs.

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☐ TIPs certified bartender
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Department Sign Off

Motion to approve the 7- one day Beer & Wine and 1 All Alcohol licenses by Ted Waldron, seconded by Gregg Ogden. So voted.

**Votes Cast:**

Bruce Bergwell: Yes   Craig Holt: Yes   Bette Jacques: Yes   Gregg Ogden: Yes   Ted Waldron: Yes

**4.) Rotary Club Beer & Dogs at the Yankee Homecoming Bed Race**

**Representative at meeting:** Brian Sullivan

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** This event is to celebrate the World Series Trophy coming to the City.

There will be outdoor events. Outside access is through the Senior/Community Center. They hope to have up to 300 people. Family event. The event is June 2, 2019 from 3pm to 6pm at the Senior and Community Center, 331 High Street. There will be volunteers throughout keeping an eye on the alcohol. The alcohol will be allowed in the roped area outside.

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPs certified bartender
- ☒ Proof of Liability Insurance
- ☐ \$100.00 check -- Waived
- ☒ Other: Fire Department Sign Off

Motion to approve the one day Beer & Wine and waive the fee by Bette Jacques, seconded by Ted Waldron. So voted.

**Votes Cast:**

Bruce Bergwell: Yes   Craig Holt: Yes   Bette Jacques: Yes   Gregg Ogden: Yes   Ted Waldron: Yes

**5.) Firehouse Center for the Arts Lobster War event**

**Representative at meeting:** John

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** This event is to celebrate the World Series Trophy coming to the City.

There will be outdoor events. Outside access is through the Senior/Community Center. They hope to have up to 300 people. Family event. The event is June 2, 2019 from 3pm to 6pm at the Senior and Community Center, 331 High Street. There will be volunteers throughout keeping an eye on the alcohol. The alcohol will be allowed in the roped area outside.

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPs certified bartender
- ☒ Proof of Liability Insurance
- ☐ \$100.00 check -- Waived
- ☒ Other: Fire Department Sign Off

Motion to approve the one day Beer & Wine and waive the fee by Bette Jacques, seconded by Ted Waldron. So voted.

**Votes Cast:**

Bruce Bergwell: Yes   Craig Holt: Yes   Bette Jacques: Yes   Gregg Ogden: Yes   Ted Waldron: Yes

**3) Transient Vendor**

1.) Spirit of Newburyport, John Brown, 42 Federal Street

John Brown appeared for the Transient Vendor License. This is his 10<sup>th</sup> year. He will be adding wheels to his cart. He plans to be out May 11 through Dec. 31st. He will provide hours.

Motion to approve the transient vendor license pending a COI, fee, dates and hours and removing the cart when not attended by Gregg Ogden, seconded by Bruce Bergwall. So voted.

**Votes Cast:**

Bruce Bergwell: Yes   Craig Holt: Yes   Bette Jacques: Yes   Gregg Ogden: Yes   Ted Waldron: Yes

2.) Flor de Café update of hours:

Mondays, holidays only from 12-6

Tues closed

Wed Thurs 12-4   Fri Sat 12-6   Sun 12-5   reserve the right to stay open to 8pm on busy days.

**4. Miscellaneous:**

1) Ashlyn Calgagni of Anchor Stone Deck was inquiring about changing the tables that are part of his outdoor seating. He is interested in using picnic tables to provide more seating with better access for staff going out to clean and straighten up the area. He would continue to use the same fencing. (Post meeting it was determined as long as the foot print is the same, the City Clerk's office has jurisdiction over the type of seating as it is on the public sidewalk).

2) March 6, 2019 minutes were approved by a motion from Ted Waldron, seconded by Gregg Ogden. So voted.

3) Newburyport Provisions provided updated hours approved on a motion from Ted Waldron, seconded by Gregg Ogden. So voted.

**5. Adjourn**

Motion to adjourn at 8:32pm by Gregg Ogden, seconded by Bruce Bergwall. So voted.

**6. Re-Open**

Motion to re-open at 8:34pm by Ted Waldron, seconded by Gregg Ogden. So voted.

6.

Respectfully submitted by Lynn Varney