

**License Commission Meeting Minutes**  
**4 Green Street, Newburyport**  
**March 6, 2019**

The meeting was called to order at 7:00 P.M.  
A quorum was present.

**1. Roll Call**

**In attendance:** Bette Jacques, Gregg Ogden, Ted Waldron, Craig Holt  
**1 vacant seat**

**2. One Day Licenses**

1) Immaculate Conception School Auction, 1 Day Beer & Wine, March 23, 2019

**Representative at meeting:** Kerri Davis

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** This is an annual event for the school, primarily located in the gymnasium. This year it is being held on March 23, 2019 from 6pm to 10pm at 1 Washington Street. They have not had any problems in the past. They will not have more than 150. Kerri is in charge and will be at the event with the Principal of the school, Joan Sullivan.

☒ Charitable and/or non-profit organization (to benefit)

☒ Event to be legally conducted and revenues raised should further goals of organization

☒ TIPs certified bartender

☒ Proof of Liability Insurance

☒ \$100.00 check

☒ Other: Fire Department Sign Off

Motion to approve the one day Beer & Wine license by Gregg Ogden, seconded by Bette Jacques. So voted.

**Votes Cast:**

Bette Jacques: Yes          Gregg Ogden: yes          Ted Waldron: Yes          Craig Holt: Yes

2) Newburyport Parks Conservancy, 1 Day Beer & Wine, July 6, 2019

**Representative at meeting:** Marcia Samuelson

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** This is the American Rhythm and Roots Music Festival at Waterfront Park to raise money for the Newburyport Parks. They hope to have up to 1500 people. The event is July 6, 2019 from 2pm to 7pm. This is the same event as last year with a gated area for alcohol and carding. It is an all ages event. No issues last year. People do not usually stay for the whole event. Lise Reid has requested a waiver of the \$100 fee as it is for the City parks.

☒ Charitable and/or non-profit organization (to benefit)

☒ Event to be legally conducted and revenues raised should further goals of organization

☒ TIPs certified bartender

☒ Proof of Liability Insurance

☒ \$100.00 check

☒ Other: Fire Department Sign Off

Motion to approve the one day Beer & Wine license by Ted Waldron, seconded by Gregg Ogden. So voted.

**Votes Cast:**

Bette Jacques: Yes          Gregg Ogden: yes          Ted Waldron: Yes          Craig Holt: Yes

3) Belleville Roots Music Series, 1 Day Beer & Wine, April 13, 2019

**Representative at meeting:** Marcia Samuelson

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** This is the spring series of Roots concerts. This concert is Seldom Scene on April 13 from 7pm to 10pm. Riverwalk Brewery will provide the beer. Request to bring the beer and wine into the Meetinghouse, where the concert is. They will use a stamp for those under age (as it is mainly an older crowd). They will maintain control over the walkway with the ushers and steering committee members. The application was updated to up to 375 people attending. Revised the drawing for the alcohol.

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPS certified bartender
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Department Sign Off

Motion to approve the one day Beer & Wine license by Gregg Ogden, seconded by Bette Jacques. So voted.

**Votes Cast:**

Bette Jacques: Yes      Gregg Ogden: yes      Ted Waldron: Yes      Craig Holt: Yes

**4) Belleville Roots Music Series, 1 Day Beer & Wine, May 18, 2019**

**Representative at meeting:** Marcia Samuelson

**Type of License Requested:** Beer & Wine

**Information discussed about Event:** This is the spring series of Roots concerts. This concert is 3 Women and the Truth on May 18, 2019 from 7pm to 10pm. Riverwalk Brewery will provide the beer. This will be the same set up as for the April 13th concert. They will use a stamp for those under age (as it is mainly an older crowd). They will maintain control over the walkway with the ushers and steering committee members. They expect up to 350 people.

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPS certified bartender
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Department Sign Off

Motion to approve the one day Beer & Wine license by Ted Waldron, seconded by Bette Jacques. So voted.

**Votes Cast:**

Bette Jacques: Yes      Gregg Ogden: yes      Ted Waldron: Yes      Craig Holt: Yes

**5,6,7,8,9,10,11,12,13) Brick and Ash Block Parties, 1 Day Beer & Wine, March 17 to Sept. 28, 2019**

**Representative at meeting:** Laura Wolfe

**Type of License Requested:** All Alcohol

**Information discussed about Event:** This is the same set up as last year's events. This year they will put a beer cart on the patio and the only item served outside will be beer. All other beverages will be served from the interior bar. They are no longer using the tent. It did not work well. They use stantions to block the area off. Everyone enters the front door to get to the patio. The Commission requested they add a barrier to the section between the Daily News and the driveway. They will have ropes. Motion to approve all events dated, March 17, April 20, May 4, May 27, July 4, July 27, August 3, August 31, Sept. 28 with a contingency for raindates.

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPS certified bartender
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Department Sign Off

Motion to approve the 9 (nine) one day All Alcohol licenses by Gregg Ogden, seconded by Ted Waldron. So voted.

**Votes Cast:**

Bette Jacques: Yes      Gregg Ogden: yes      Ted Waldron: Yes      Craig Holt: Yes

**3. Transient Vendor License – rescheduled to April 10, 2019**

Spirit of Newburyport, John Brown, 42 Federal Street

#### **4. Alteration of Premises**

North End Boat Club, 282 Merrimac Street

Scott McKeague, manager, appeared on behalf of the North End Boat Club. They are planning to put up a mobile deck for the summer season. It will be a wood platform with no stairs off of the deck. There will be a walkway out of the building straight to the deck. They will be installing cameras to try to alleviate blind spots. The Commission stated it is not realistic to be able to fully observe the deck only through the monitor. The Commission stated there must be a server on the deck at all times when members and guests are on the deck. They will have a beer bar to serve from when a server is present. All other alcohol will be served from the inside bar. They do not need to have cameras if a server is on the deck when it is open.

Motion to approve the alteration of premises pending all necessary permits and sign-offs from the City and that a bartender is at the outside bar when anyone is on the deck by Ted Waldron, seconded by Gregg Ogden. So voted.

#### **Votes Cast:**

Bette Jacques: Yes                      Gregg Ogden: yes                      Ted Waldron: Yes                      Craig Holt: Yes

#### **5. New License, Malt and Wine**

Ma Noy, LLC dba Thai Lily, 19 Pleasant Street

Michelle Doucette has been working with the owner Khone Sanasy. Khone was working at the restaurant and arrived late. The restaurant has 79 seats. She will get an updated diagram with the seating. She will have a cooler in the kitchen for the beer and wine. She is TIPS certified and she will have her servers get certified. She has experience with alcohol from the restaurants she worked in Maine. Her hours will be Sunday to Saturday 11am to 9:30pm.

Motion to approve the new license for malt and wine contingent upon receiving an updated floor diagram by Gregg Ogden, seconded by Bette Jacques. So voted.

#### **Votes Cast:**

Bette Jacques: Yes                      Gregg Ogden: yes                      Ted Waldron: Yes                      Craig Holt: Yes

#### **6. Miscellaneous:**

1) The November 7, 2018, December 5, 2018, January 9, 2019, February 6, 2019 minutes were approved collectively by Gregg Ogden, seconded by Ted Waldron. So voted.

2) The Commission met two candidates for the vacant seat, Robert Nardella and Bruce Bergwall

3) John Losh of 1 Manson Ave., abutter to the North End Boat Club came to express some concerns about an outdoor deck. He wants to ensure that the neighborhood is not disrupted with loud, outdoor activity at the club. He is a member of the club, and the board of the club did not indicate to him their plans. He also mentioned the smoking area is noisy. The Commission stated that nothing in the plans submitted from a Licensing standpoint is too egregious, and the approval is based on the deck being attended at all times people are on it. The Commission thanked him for bringing his concerns forward and recommended he talk with the NEBC.

#### **7. Adjourn**

Motion to adjourn at 8:37pm by Ted Waldron, seconded by Bette Jacques. So voted.

Respectfully submitted by Lynn Varney