

License Commission Meeting Minutes
4 Green Street, Police Department Conference Room
December 3, 2014

The meeting was called to order at 7:30 P.M. A quorum was present.

1. Roll Call

In attendance: Joseph Devlin, Craig Holt, Brad Duffin. **Absent:** Richard Sharp, 1 vacant position.

2. One Day Licenses

1) Ladies Night Out Run, Wine & Chocolate

Representative at meeting: Ashley Steeves, B&S Fitness

Type of License Requested: Beer & Wine

Information discussed about Event: This is the 2nd year for the event. Event is Sat., Dec. 13, 2014 from 3:00pm to 7:00pm. Starts and ends at Greek Annunciation Church Hall. Chocolate and wine for post race. Race sells out each year, and volunteers along the course are also included after race (usually husbands and boyfriends). North Shore Bartending is providing TIPs certified servers. Expect about 300 people. IDs will be shown and under 21 will get stamp on hands. Usually only a handful of under 21 attend.

Purpose of Event: HAWC and Pettingill House

License Check-list:

- ☒ Charitable and/or non-profit organization (to benefit)
- ☒ Event to be legally conducted and revenues raised should further goals of organization
- ☒ TIPs certified bartender: Yes
- ☒ Proof of Liability Insurance
- ☒ \$100.00 check
- ☒ Other: Fire Dept. & Police Dept. Sign Off

Motion to approve by Craig Holt, seconded by Brad Duffin. So voted.

Votes Cast:

Joseph Devlin: Yes

Craig Holt: Yes

Richard Sharp: Absent

Brad Duffin: Yes

3. Miscellaneous

1. Discussion of remote access to meetings. This would allow commissioners to call-in to meetings to participate via speaker phone.

Motion to approve by Joseph Devlin, seconded by Craig Holt. So voted.

2. Signing of renewed alcohol, common victualler, entertainment and lodging licenses for 2015

4. Adjourn

Motion to adjourn at 8:05pm by Craig Holt, seconded by Joseph Devlin. So voted.

Respectfully submitted, Lynn Varney