

Newburyport Historical Commission
City Council Chambers
August 22, 2018
Minutes

1. Call to Order

Acting Chair Stephen Dodge called a regular meeting of the Newburyport Historical Commission to order at 7:31 p.m.

2. Roll Call

In attendance were members Stephen Dodge, Ron Ziemba, Glenn Richards and Malcolm Carnwath. Ned McGrath participated by telephone. Sarah White and Christopher Fay were absent.

3. General Business

Mark Wojcicki, Wojcicki Development, LLC

97-99 State Street

DOD Advisory Review

Nick Cracknell represented the applicant, who is proposing to convert a Queen Anne-style structure that currently houses four units to three flats. The applicant had originally planned to replace all of the window sashes except for those on the third floor. Based on comments made at the August 8 meeting, the applicant has decided to instead restore the window sashes and retain their original glass.

Mr. Cracknell displayed samples of Green Mountain windows for informational purposes only. The applicant no longer intends to install these windows in the structure.

Malcolm Carnwath moved to advise the Planning Board to accept the proposal with the conditions that all window sashes shall be restored instead of replaced, the shutters shall be restored and skylights shall not be installed on the Garden Street façade. Glenn Richards seconded the motion. The motion was unanimously approved.

Nicholas Hantzis

14-16 Temple Street

DOD Advisory Review

Lisa Mead represented the applicant, who is proposing to convert a structure currently used as a boardinghouse to two townhouse units. No changes would be made to the footprint or roofline. The door on the left side of the front façade would be removed and a window would be added in its place. Doors would be added to the sides of the structure and the configuration of the windows would be changed. French doors would be added to the rear façade. The existing windows, which are not original to the structure, would be replaced with two-over-one true divided lights. The vinyl siding would be replaced with cedar clapboards.

Stephen Dodge moved to advise the Planning Board accept the proposal with the conditions that the windows shall be replaced with two-over-one true divided lights, the vinyl siding shall be replaced with cedar clapboards and the electric meters on the front façade shall be moved to the sides of the structure if possible. Glenn Richards seconded the motion. The motion was unanimously approved.

Newburyport Historical Commission
August 22, 2018

4. Minutes

The approval of the minutes of the August 8, 2018, meeting was tabled.

5. Adjournment

Malcolm Carnwath moved to adjourn the meeting at 8:05 p.m. Glenn Richards seconded the motion. The motion was unanimously approved.