

Newburyport Harbor Commission
Harbormaster's Facility
June 7, 2023
Minutes

1. Call to Order

A meeting of the Newburyport Harbor Commission to order at 7:00 p.m. In attendance were Justin Dutcher, Chris Charos and Adam Armstrong. George Sass and Jay Lesynski were absent. A quorum was not present. Harbormaster Paul Hogg was also in attendance.

2. General Discussion

Andrew Casson, Bob Dow, Ron Thurlow and Jamie Knapp were present at the meeting. It was noted that the appointments of these members have expired. The appointments of Bob Dow and Jamie Knapp expired on May 1, the appointment of Ron Thurlow expired on June 1 and the appointment of Andrew Casson expired on March 31. The City Clerk has confirmed the Harbor Commission has no hold-over status and members whose terms have expired are not eligible to participate in Commission business. The reappointment of these members has either not yet been completed or has not been initiated.

3. Minutes

The approval of the minutes of the May 3 meeting was tabled due to the lack of a quorum.

4. Committee Reports

a) Marketing and Coast Guard City

No report.

b) Docks, Moorings and Infrastructure

No report.

c) Public Safety and Regulations

No report.

d) Finance

No report.

5. Coast Guard City Log

No discussion.

6. Harbormaster's Report

Paul Hogg reported that:

- He and his staff participated in a training with the Environmental Police on June 4.
- Training has begun on the iPads for the new online mooring system. The staff will be required to follow the City's IT policies and procedures.
- He was recently interviewed on Joppa Radio and spoke about water safety.

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- He received a bill for the de-winterization of the public restrooms. This cost has not been passed on to the Harbormaster's Department in the past and the expense was not in its budget. The Department paid for the cost of the construction of the public restrooms, which was not covered under the grant, with the understanding that the City and DPS would be responsible for the maintenance of the public restrooms. The DPS opens and closes the restrooms on a daily basis and takes care of their cleaning. He will email Geordie Vining, Andy Port, Andrew Levine and Ethan Manning about the matter.
- The new boat is in the water.
- He is in the process of obtaining bids for the pump-out station.
- He received an email from Geordie Vining stating that four bids were received for the bulkhead repair project and all were in line with the cost estimates. However, the low bidder for the base bid was not the low bidder for the base bid plus the add-alternate work. The EDA is requiring the City to rebid the eastern bulkhead work separately. The bid opening will be scheduled for the end of the month.

7. Adjournment

The meeting was adjourned at 7:15 p.m.