



CITY OF NEWBURYPORT
FRUIT STREET HISTORIC DISTRICT COMMISSION

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Meeting Minutes: January 25, 2024
Senior Center, Board Room

Kevin Wallace called the meeting to order at 7:09pm.

1. Roll Call

Present: Kevin Wallace, Aileen Graf, Joe Carper Absent: Tara Cedarholm, Marc Cendron

2. Approval of Minutes

Joe moved to approve the minutes of July 20, 2023. Aileen seconded. Kevin, Aileen and Joe voted to approve. The motion passed.

3. Correspondence

The chair noted the request this past fall by the owner of 10 Fruit Street to replace her roof. As the replacement roof used like materials, no Certificate of Appropriateness was required.

4. New business

As the following proposal needs 4 Commissioners to vote to approve, the item will be continued to the next meeting.

Proposed Change to FSHDC Rules and Regulations - Vote to change the Commission's monthly meeting time to avoid conflicts with meetings of the Historical Commission. Under Rules and Regulations Section 2, Meetings of the Commission Change "2nd Thursday of each month" to "3rd Thursday of the month"

Kevin reported that he reached out to the owner of 7 Fruit Street about the chimney removal and whether the owner intends to replace it. He has not received a response and will follow up.

Discussion about the placement of trash receptacles was tabled until the next meeting.

5. Old Business

Aileen reported she had contacted the contractor associated with 16-18 Fruit Street about the installation of the shutters. He reported difficulty in finding someone to bid on the work, but is continuing to investigate.

6. Election of New Officers – tabled until next meeting.

7. Establish regular meeting schedule – tabled until next meeting.

8. Kevin and Joe will draft the annual Letter to Residents for the Commission to review at its next meeting.

9. Adjournment

Joe moved to adjourn the meeting; Kevin seconded. Joe, Kevin, and Aileen approved. The meeting was adjourned at 7:31pm.