

Emma L. Andrews Library and Community Center  
Regular meeting of the Commission  
July 19, 2012

## **DRAFT UNAPPROVED MINUTES**

The meeting was called to order by Chair Susan Chase at 5:40 PM with members Susan Chase, Donna Conway, Amine Greaney, and Elizabeth Valeriani in attendance. Kristin Sherman was absent. Peter Lombardi, Director of Policy and Administration for the City of Newburyport and Mike Bartlett were also present.

The minutes of the previous meeting were approved unanimously as emailed.

Reporting from the Mayor's Office, Mr. Lombardi said that appliances would be provided by the city for the kitchen upgrade in the rental apartment. There are a stove, a refrigerator and a dishwasher available. Mike Bartlett said that work can start on the wiring in the apartment soon. The kitchen renovation will include a stove hood. He predicted a September 1, 2012 finish for the project. Mr. Bartlett expects that painting the exterior of the building can start in October. He has approached Port Paint and Paper who agreed to give the city a discount on paint. Mr. Bartlett suggested that the Association be asked to budget money to provide lunches for the workers under the supervision of the Essex County Sheriff's Department who will be doing the painting. Mr. Bartlett will get the measurements of the building to figure out the number of gallons needed.

Fundraising for the paint project was discussed. The suggestion to ask supporters to donate a gallon was received enthusiastically. Allison Heartquist suggested that a \$20.00 contribution would be more affordable and might provide more donations. The committee discussed a sign to show progress towards the number of gallons or a target amount of money. The discussion will be moved to the Association for execution.

Mr. Bartlett updated the commission about the roof. The cost of repair is \$2400.00 for each side. He said that the roof has been repaired with tar which may last for this winter.

Mr. Lombardi reported that there is \$17,000.00 in the revolving fund which includes \$10,000.00 in funding from the city. Looking at a cost of about \$10,000.00 for the wiring update and about \$4200.00 for the kitchen design from Lowe's, he suggested that the commission prioritize spending on the kitchen. Allison Heartquist will pursue more discounts for the library. On a motion by Elizabeth Valeriani and seconded by Donna Conway, the commission voted unanimously to prioritize the wiring update and the work on the rental kitchen.

Donna Conway gave an events report for July. She detailed preparations for the yard and bake sale. The children's summer events are underway with fire department presentation

and recycling presentation done. Author series and memoir group will start again in the

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Fall. A watercolor class for adults just finished. Newburyport Mothers' Club sponsored an afternoon with a children's author. Ice Cream Social is planned for August 22.

Donna Conway also reported that John Gove brought in a generous donation of \$500.00 from the Odd Fellows. Thank you notes will be written to him and to the group.

Aine Greaney reported on grants. She is currently researching Essex County Community Foundation and Do Something.org, a national program which may fit our Reading, Meeting and Eating group for youngsters. The Target grant has a late August notification date. The Forrest Foundation is by invitation only; Ms Greaney will follow up on that. The Cultural Council has a fall deadline.

Mr. Lombardi asked whether we have a lead compliance certificate. He will follow up with Andrew Flanagan.

Kathy Malynn suggested that we approach Dottie La France about help from NAID.

On a motion from Donna Conway seconded by Aine Greaney, the commission adjourned at 6:30 PM.

Respectfully submitted,  
Elizabeth Valeriani  
Secretary