

Draft Unapproved Minutes

Emma L. Andrews Lending Library and Community Center
Regular Meeting of the Commission
August 16, 2012

The meeting was called to order by Chair Susan Chase. Other members in attendance were Kristin Sherman and Elizabeth Valeriani. Peter Lombardi, Director of Policy and administration for the City of Newburyport was also present.

Kristin Sherman moved to accept the minutes of the last meeting as mailed, and Susan Chase seconded. The minutes were accepted unanimously.

Mr. Lombardi gave a lengthy report on the building. In the apartment, the wiring is 85% done; completion of the work including removal of all knob and tube and the installation of a combo fan light vent in the bathroom is expected next week.

Since no formal lead inspection report was filed with the state, a lead inspector came today. His report should be available on Monday. Work on the new access may necessitate some more remedial work on the exterior. Mr. Lombardi will write specs for this work and pursue avenues with the state to ensure that we get a delay in compliance. \$500.00 is still available to use for lead remediation.

The Fire Department inspector found the alarm system to be installed in an antiquated manner, and he recommended that we add three hardwired smoke detectors and two CO detectors.

Mr. Lombardi had a meeting concerning the kitchen cabinets, and he predicts an October occupancy.

Consulting with the architect, the ADA representative and the state Architectural Access Board, Mr. Lombardi stated that the handicap access work does not need a variance from the state. The cost is estimated at \$30-\$35, 000.00. The association is planning to pursue funding.

A member asked about the condition of the small roofs, and Mr. Lombardi explained that they have been patched, and that more extensive repairs will be done when the revolving fund has more money in it.

A member asked whether the small closet could be prepared for use as storage for book processing materials. Mr. Lombardi inspected the closet and said that he thought it could be done.

A member asked about the color of the exterior paint. Mike Bartlett has obtained a donation of white paint. The Association plans to buy brushes and other supplies. Mike Bartlett will supervise the preparation of lunches provided by the Association.

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Members asked Mr. Lombardi to arrange for someone to lift the toilet in the library so the new floor can be installed on August 24. He will talk with Mike Bartlett.

Event Chair Donna Conway sent an event report from the Association. Two Trails and Sails events will be held in the Library on September 23 and 30. A successful yard sale raised over \$800.00. The summer children's activities were very well attended with 35-60 children at each of the four events. Annual Ice Cream Social is next Wednesday. Membership forms are coming in response to the drive. Priscilla Bellairs has booked three writers for Authors series. Story hours are filling up. The identity essay contest will be announced soon with October as the deadline. One Daisy Troop, one Brownies and one Wolf Pack will be meeting in the library. Dawn Shand will hold her writing group here once on Sunday. The Brown School will be sending walking field trips in the Fall again. Yoga, knitting, book club and memoir group will continue in the Fall.

Ms. Sherman's motion for adjournment was seconded by Ms. Valeriani, and the meeting adjourned at 6:30PM. The next meeting is tentatively set for September 13, 2012.

Respectfully submitted

Elizabeth Valeriani Secretary