

Emma L. Andrews Library and Community Center Commission

Regular Meeting September 18, 2014

Minutes

The meeting was called to order at 5:30pm by Chair Aine Greaney. Susan Chase, Donna Conway and Secretary Elizabeth Valeriani were in attendance. Minutes of the August meeting were approved on a motion by Donna Conway seconded by Susan Chase.

Peter Lombardi reported that the revolving fund had \$22,825.00 through the September 1, 2014 warrant including the September rent with all bills paid.

Mike Bartlett showed the commission features of the ramp. He explained the costs of three separate jobs relating to the ramp. First, the walkway has a low bid of \$3800.10. The driveway has a \$2900.20 bid. Repair of the front walkway to the door has a bid of \$800.00.

Mr. Bartlett explained the state of the dormer roofs. They have been patched for eight years and have begun leaking. He plans to have the present roofs replaced with rubber. There is also a leak in the back hall which needs to be addressed.

His best prediction of the total cost would be about \$9370.00, and the work should be completed by Hallowe'en. This would put the ribbon cutting in November.

Other ramp related work is: motion detector lights, the doorbell, lattice on the sides, and signage.

The basement needs a new dehumidifier. ServPro is coming to this building as part of a city-wide effort to identify all shut offs, meters, vendor contacts etc. These will be placed in a notebook and a Smartphone app.

Donna Conway reported on events run by the Emma Andrews Association and building use by the public. There will be two new daytime book clubs starting. The monthly author series, book clubs, story hours and toddler time, and knitting class are underway sponsored by the Emma Andrews Association. Volunteers continue to prepare story hour materials and to process donated books for the children's room collection and new books purchased monthly by the Association. Scouts, writers group, memoir group, painting class and chair yoga meet regularly. The Association is part of Trails and Sails again with the Waterfront Park String band returning, and Duncan MacBurnie offering his talk on growing up in Joppa.

Readings on commission appointments will probably be September 29 and October 4, 2014.

The meeting was adjourned at 6:30pm on a motion by Donna Conway seconded by Susan Chase.

Respectfully submitted,

Elizabeth Valeriani, secretary