

Draft Unapproved Minutes

Emma L .Andrews Lending Library and Community Center

Regular Meeting of the Commission

January 17, 2012

The meeting was called to order at 5:40PM by Chair Susan Chase. Members Donna Conway, Aine Greaney, Kristin Sherman and Elizabeth Valeriani were present. The minutes of the last meeting were accepted as mailed on a motion by Kristin Sherman seconded by Aine Greaney.

The building report was begun by Mike Bartlett. He is still waiting for confirmation on the work to be done in the apartment. Concerning the leak over the back window in the children's room, various suggestions were made. Mr. Bartlett said that repairs have already been made to the gutters and flashing. He explained that repairs must be addressed in a way that is compatible with the handicap access which will be outside the window. Without opening up the wall around the window, we will not know what the problems are. Options are blocking up the window with appropriate exterior and interior finish work or repairing the damage and replacing the window.

Peter Lombardi reported on the work needed in the apartment, the deleading project interior and exterior, and the handicap access. Members agreed that in order to speed up the occupancy date and obtain rental income faster, it would be better to start the interior work as soon as possible. The exterior work can be done as a separate project when the weather permits. Money from the revolving fund and funds voted by the Emma Andrews Association can be used along with city funding.

Peter Lombardi has approached Wilson Welding concerning the ramp.

Mike Bartlett and Jeff Caswell will look into the reason for cold air blowing from the heat vents.

Molly Ettenborough will use the Emma Andrews library as an education site for energy saving in conjunction with the MassSave project.

Aine Greaney reported on the Fiskars grant for enhancing gardens and landscaping. She is requesting \$5,000.00 for restoring our historic garden.

Essex National Heritage offers partnership grants that we might qualify for.

Provident Bank offers small grants for Tween programs.

In about six weeks, we need to make decisions about our use of the city's website. Our own website would be accessible from the city's portal and we would be able to control content and add links.

Members discussed literacy programs for children. Peter Lombardi will send info about reading program for reluctant readers with dogs.

Donna Conway presented the event report from the Emma Andrews Association.

Evelyn Thornton will present her book this evening. More author evenings are scheduled.

Aine Greaney is offering "Writer with a Day Job" on January 31.

Souper Saturdays are scheduled for the last Saturdays in January, February and March.

Eliza Goodell is giving a workshop on Ukrainian Easter eggs on February 9.

Jeanette Isabelle will offer "Someday is Here" on April 9, 16, 23, 30. Her "Dreambook" workshop is scheduled for June 11.

Donna Conway reported that the sale of Usborne books earned the library \$593.00 worth of new books. From the cookie walk and craft fair, the Association raised \$800.00 for the scholarships.

Diane Hall has researched doing a calendar for sale and put together a detailed plan for implementation by a committee.

Debbie O'Carroll will do a "Dig into Reading Magic Show" on July 24.

The Emma Andrews Association has joined the Chamber of Commerce. Members have started attending functions.

The meeting adjourned at 6:45PM on a motion by Kristin Sherman seconded by Donna Conway. The next meeting will be held on Thursday February 21 at 5:30PM.

Respectfully submitted,

Elizabeth Valeriani