

Emma L. Andrews Library and Community Center Commission

Meeting July 17, 2014

Minutes

The meeting was called to order at 5:30 pm by Chair Aine Greaney. Minutes of the previous meeting were accepted as emailed on a motion by Donna Conway seconded by Susan Chase.

Peter Lombardi sent a financial update stating that the revolving account has a balance of \$19,164.88. This does not yet show the \$5,000.00 donated by the Emma Andrews Association for handicap access work. The tenant has signed a lease for another year. The new CORI procedure will be for the prospective volunteer to personally pick up the form from Human Resources in City Hall.

The commission will seek clarification from Mr. Lombardi about the old plastic chairs and cloth covered stools in the children's room.

A patron complained that the Newburyport Public Library voice mail still says that the Emma Andrews Library is temporarily closed.

Donna Conway reported on events at the Emma Andrews. The first of the summer programs was held on July 9. Parents came in to say how much they enjoyed the program.

Three volunteers are working on processing the books given by the Brown School.

The Emma Andrews is participating in the Amazon Smile program. Donors who want to give money to the Emma Andrews must select "Andrews Branch Improvement Association" because that is the name on the bank account. Amazon automatically deposits 0.5% of the price of all eligible purchases and reports the total quarterly. The Association will look into changing the name to reflect the current status of the library and community center.

Mike Bartlett has offered to measure and order window shades as an energy saving measure. John Hewitt will install them. The association will pay for this. A volunteer donated \$200.00 towards the cost.

The meeting adjourned at 6:15pm on a motion by Donna Conway seconded by Susan Chase.

The next regular meeting will be on August 21, 2014.

Respectfully submitted,

Elizabeth Valeriani

Secretary