

Emma L. Andrews Library and Community Center Commission

Regular Meeting June 19, 2014

Minutes

The meeting was called to order by Chair Aine Greaney at 5:30pm. Other members present were Susan Chase, Donna Conway and Elizabeth Valeriani. Kristin Sherman was absent. The minutes of the May 2014 meeting were approved on a motion by Donna Conway seconded by Susan Chase.

Members discussed taking part in National Novel Writing Month. Aine Greaney will reach out to writers groups to gauge interest in various options for organizing the month, and Elizabeth Valeriani will continue to communicate with the NPL in order to coordinate with their plans.

Mike Bartlett suggested that installing window shades would be an energy saver. He will measure, order and install shades purchased by the Emma Andrews Association.

Peter Lombardi reported the current balance in the revolving account is \$15,431.00 plus three months rent @ \$1500.00 per month. \$2200.00 has been spent on the ramp work. Trex decking has been selected for the ramp. Mike Bartlett has researched prices at three different vendors and found that the price of an automatic door would be approximately \$4600.00 versus \$800.00 for a door with a crash bar and a buzzer system. He will now research ADA compliance issues.

Other building issues are the leaks from the small roofs over the bays which have had temporary fixes. Mike Bartlett plans permanent fixes on those roofs before winter.

Mike Bartlett will look into ameliorating the problems with the sidewalk in front of the main entrance.

The Emma Andrews Association will now donate \$5000.00 to the city of Newburyport for the ramp work.

Donna Conway, Event Chair of the Emma Andrews Association reported that the Plant Sale raised \$1031.73. Brown School Librarian Pamela Ellis donated several boxes of books. Three round tables with four chairs each were requested for the children's room. The summer reading program has been set up with books flagged for the convenience of children and parents. Orange Leaf is supporting the program.

A \$1000.00 donation for bookshelf material was received in memory of Barbara Knapp. Money in excess of expenses will be used to purchase books for the children's collection. John Gove's 90th birthday was recognized with a donation of \$1500.00.

The Emma Andrews Library and Community Center will host Trails and Sails again on September 28, 2014.

The 110th anniversary of the library is in 2015. The Association will plan a celebration in conjunction with Yankee Homecoming.

Peter Lombardi would like to have figures for the annual report by mid-August.

The members of the commission praised the work done so efficiently and with such respect for the historic features of the building. The dedication of the workers Dale Cronin, Scott Eisenhauer, John

Hewett and Scott Martin under the direction of Mike Bartlett has moved the project along with minimal disruption in the library's programs towards the long anticipated goal of handicap access. The commission expressed gratitude for their skill and exemplary work ethic.

The meeting was adjourned on a motion by Donna Conway seconded by Susan Chase at 6:25pm.

The next meeting will be on July 17th, 2014.

Respectfully submitted,

Elizabeth Valeriani