

Community Preservation Committee
September 23, 2014
Police Station Conference Room
Minutes

1. Call to Order

Vice-Chair Mike Dissette called a regular meeting of the Community Preservation Committee to order at 7:05 p.m.

2. Roll Call

In attendance were members Mike Dissette, Paul Healy, Linda Smiley, Don Little and Judith Grohe. Also in attendance was Kate Newhall-Smith.

3. General Business

Paul Healy moved to approve the minutes of the April 29, 2014 meeting. Mike Dissette seconded the motion. The motion was unanimously approved.

4. First Religious Society

Bill Heenehan presented a status report on the project to preserve the meetinghouse and steeple. He said when it was found only two and a half windows required a complete restoration, funds were instead used to re-glaze all of the windows. The shaving of the siding presented an unbudgeted expense. The condition of the bell tower roof was also worse than expected. The north façade has sagged six inches and the sashes in all 16 windows have rotted. The column capitals also have rotted and must be replaced. The added work has increased the project budget from \$411,474 to \$480,590. There is a funding gap of \$160,000. Mr. Heenehan asked if the CPC would be able to provide additional funds. Funding is being sought from other sources as well. Mike Dissette said the Committee could consider the presentation as a supplemental application. Mr. Heenehan was asked to submit a cover letter with the written material he distributed. The Committee members would decide if the reserves might be used or if funds should be applied for in the next grant cycle. Linda Smiley commented that she is very pleased with the work that has been done.

5. Annual Meeting

Kate Newhall-Smith will prepare an advertisement to be run in the *Daily News* announcing the date of the annual meeting, which will take place on October 28, 2014 at 7:00 p.m.

6. Status of State Match

It is expected that \$25 million from the FY2014 budget surplus will be transferred to the CPA Trust Fund at the end of the state's fiscal year on October 31. The surplus would be distributed to communities with the revenue from collections at the Registry of Deeds on November 15.

7. Status of CP-3 Reporting

Kate Newhall-Smith has completed the CP-3 reports for FY 14 and FY 15 projects.

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8. FY 2015 Grant Deliberations

In response to an email from Bill Ladas about the award for the Inn Street Fountain, Mike Dissette wrote that members used published criteria to evaluate the projects before them. He also told members of the Newburyport Art Association that in his opinion, although their project was a worthy one, it was not eligible to be funded through the CPA.

9. Other Business

Kate Newhall-Smith will revise the language in the grant application pertaining to the timeline by which affordable housing project applicants must submit a letter from the Affordable Housing Trust.

10. Adjournment

Mike Dissette moved to adjourn the meeting at 7:45 p.m. Paul Healy seconded the motion. The motion was unanimously approved.