

CITY COUNCIL MEETING

AGENDA

September 11, 2023 7:00 pm
City Council Chambers, City Hall
60 Pleasant Street, Newburyport

Zoom details for City Council Meeting:
<https://us02web.zoom.us/j/81299990548>

Or One tap mobile:

US: +19292056099,81299990548#

Or Telephone US: +1 929 205 6099

Webinar ID: 812 9999 0548

- 1. MOMENT OF SILENCE**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CALL TO ORDER**
- 4. LATE FILE**
- 5. PUBLIC COMMENT**
- 6. MAYOR'S COMMENT**

COMM00505_09_11_2023	Ltr from Kristen Hunter re Merrimac St. traffic safety progress	(PW&S)
ORDR00489_09_11_2023	Temporary Parking Plan	(PW&S)

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

7. APPROVAL OF MINUTES

- August 28, 2023 (Approve)

8. COMMUNICATIONS

- COMM00503_09_11_2023 Extension of Acting Head Librarian Appointment (GG)
- COMM00504_09_11_2023 Whittier Regional Vocational Tech HS Annual Operational Report (R&F)
- APPL00158_09_11_2023 Block Party - Hancock Street 9/30 2pm (L&P)

9. TRANSFERS

- TRAN00168_09_11_2023 North Jetty Side Dredge Proj \$11,319.00 to Boat Waste Pump Replace \$11,319.00 (B&F)

10. APPOINTMENTS

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA

BUDGET & FINANCE

- COMM00499_08_28_2023 FY2023 Year End Financial Report
- TRAN00166_08_28_2023 Police Station Locker Rooms \$59,079.38 to SRT Body-Worn Camera Grant \$29,539.69 and Body-Worn Cameras \$29,539.69

COMMUNITY SERVICES

- APPT00425_08_14_2023 Madeleine Whitten 150 State St. Library Board of Dir. 2/1/2026
- COMM00501_08_28_2023 Ltr from Vladimir Novotny on Restoration of Frog Pond

LICENSES & PERMITS

- APPL00157_08_28_2023 St. Vincent de Paul Walk for the Poor 9/23 10am-12pm Green St.-Broad St.

PLANNING & DEVELOPMENT

- APPT00424_08_14_2023 Jennifer Bluestein 190A High St. Planning Board-Assoc. 9/1/2026
- APPT00432_08_28_2023 Brian Balcom 44 Purchase St. Planning Board Assoc. Mem. 10/1/2026
- APPT00433_08_28_2023 Charles Palmisano 3 Jefferson Ct. Planning Board 10/1/2026

PUBLIC WORKS & SAFETY

- APPT00431_08_28_2023 Michael Hennessey PO Box 1636 Hampton, NH Tree Warden 10/1/2026
- APPT00434_08_28_2023 Jalen Howard 229 River Rd. West Newbury
Asst. Harbor/Shellfish Const/SP PO 10/1/2026
- COMM00497_08_28_2023 Ltr. Jim McCarthy Banner Locations
- COMM00498_08_28_2023 Ltr. Jim McCarthy Banner on High St.
- ODNC00159_08_28_2023 Handicapped Space - 42 Market St

END OF CONSENT AGENDA

REGULAR AGENDA

9. MAYOR'S UPDATE

10. FIRST READING APPOINTMENTS

11. COMMUNICATIONS

12. TRANSFERS

13. SECOND READING APPOINTMENTS

14. ORDERS

- ORDR00486_09_11_2023 Digital Signage Gift Acceptance \$967
- ORDR00487_09_11_2023 Lead Service Line Grant Acceptance \$207,800
- ORDR00488_09_11_2023EP Temporary 15 Minute Parking Space State Street
- ORDR00488_09_11_2023 Temporary 15 Minute Parking Space State Street

15. ORDINANCES

- ODNC00158_08_14_2023 *2nd Reading* Low Street at Perry Way Parking Restrictions

16. COMMITTEE ITEMS

Budget & Finance

In Committee:

- COMM00499 08 28 2023 **FY2023 Year End Financial Report**
- TRAN00166 08 28 2023 **Police Station Locker Rooms \$59,079.38 to SRT Body-Worn Camera Grant \$29,539.69 and Body-Worn Cameras \$29,539.69**
- ODNC00129_11_01_2022 Defining Conflict Rule for Dept. Heads (COTW)
- ORDR00336_03_28_2022 ARPA Amesbury 250K (COTW)
- ORDR00472_06_26_2023 Streets Sidewalks Loan Order \$6,000,000 (COTW)
- TRAN00153_05_08_2023 Mayor: Multiple \$3,483,773 to Multiple \$3,483,773 revised 6/15/2023
(Atkinson Common Request only all other matters adjudicated)

Community Services

In Committee:

- APPT00425 08 14 2023 Madeleine Whitten 150 State St. Library Board of Dir. 2/1/2026
- COMM00501 08 28 2023 Ltr from Vladimir Novotny on Restoration of Frog Pond
- COMM00474_04_10_2023 Newburyport Public Art Policy
- COMM00495_08_14_2023 Ltr from Katherine Moore, Betty LaBaugh, and Brendan & Katy Banovic
re: Landscaping noise and air pollution
- COMM00501_08_28_2023 Ltr from Vladimir Novotny on Restoration of Frog Pond
- ODNC00157_06_12_2023 Public Art Policy (COTW)
- ORDR00474_07_10_2023 Plan Approval Bartlett Mall Improvement Project (COTW)

General Government

In Committee:

- COMM00461_02_27_2023 Brown School Gymnasium Considerations (COTW)
- COMM00468_03_13_2023 Brown School Proposal (COTW)
- ODNC00146_03_13_2023 Amend Ch 2-34 Responsibilities of Committee on Community Services
- ORDR239_02_8_2021 Council Rule 7 and 10B

Licenses & Permits

In Committee:

- APPL00157 08 28 2023 St. Vincent de Paul Walk for the Poor 9/23 10am-12pm Green St.-Broad St.

Planning & Development

In Committee:

- APPT00424 08 14 2023 Jennifer Bluestein 190A High St. Planning Board-Assoc. 9/1/2026
- APPT00432 08 28 2023 Brian Balcom 44 Purchase St. Planning Board Assoc. Mem. 10/1/2026
- APPT00433 08 28 2023 Charles Palmisano 3 Jefferson Ct. Planning Board 10/1/2026
- COMM00494_07_10_2023 Planning Board Advisory Report STRU (COTW)
- COMM00500_08_28_2023 STRU Planning Board Final Report (COTW)
- ODNC047_01_27_2020 General Ordinance - Short Term Rental Units Rules (COTW)
- ODNC00141_02_27_2023 Zoning Amendment STRU (COTW)
- ODNC00160_08_28_2023 Zoning Amendment Business Park Indoor Outdoor Rec (COTW)

Public Works & Safety

In Committee:

- APPT00431 08 28 2023 Michael Hennessey PO Box 1636 Hampton, NH Tree Warden 10/1/2026
- APPT00434 08 28 2023 Jalen Howard 229 River Rd. West Newbury
Asst. Harbor/Shellfish Const/SP PO 10/1/2026
- COMM00497 08 28 2023 Ltr. Jim McCarthy Banner Locations
- COMM00498 08 28 2023 Ltr. Jim McCarthy Banner on High St.
- ODNC00159 08 28 2023 Handicapped Space - 42 Market St
- COMM00412_05_31_2022 Ltr Ann Jaronyk re: Traffic Safety
- COMM00459_01_30_2023 Ltr. Residents concerned with speeding on Arlington St.
- COMM00462_02_27_2023 Ltr. From Kathleen O'Connor Ives re: drinking water concerns
- COMM00479_04_24_2023 Ward 4 Street Sidewalk Traffic Safety Priorities
- COMM00482_04_24_2023 Constructions projects at the Central Waterfront
- ODNC00103_01_10_2022 Streets, Sidewalks, and Other Public Places Alterations & Maintenance
- ODNC00152_05_08_2023 Amend Ch 13-181 Municipal Parking Facilities (COTW)
- ORDR00449_04_24_2023 Approving Shared Streets Grant, High Street Traffic Calming

17. GOOD OF THE ORDER

18. ADJOURNMENT

LATE FILE ITEMS

From: Kristen Hunter <kristenmhunter@yahoo.com>
Sent: Friday, September 1, 2023 8:26:52 AM
To: *City Council*; Richard Jones; Andrew Port
Subject: Fw: Merrimac Street

Good morning,

The email below was sent to Christine Wallace. We have been communicating with her about Merrimac Street since 2019 and are not seeing progress to ensure Merrimac Street is safe.

Regards,
Kristen Hunter
433 Merrimac Street
802-356-0215

[Sent from Yahoo Mail for iPhone](#)

Begin forwarded message:

On Friday, September 1, 2023, 8:03 AM, Kristen Hunter <kristenmhunter@yahoo.com> wrote:
Hi Christine,

Good morning. I was thrilled to see this signage on Plummer at the raised crossing to the park this morning.

Any updates on safety plans for Merrimac Street as we continue to see cars and trucks speeding down the road in both directions with little regard for cyclists, pedestrians and residents of Newburyport?

We need physical barriers to slow traffic, more signage, speed bumps, stop lights, lower the speed limit to 20 mph (Google maps still shows 30 mph!!!), remove Merrimac Street as a dedicated truck route, anything and not just near the ball field, from the rotary into downtown to keep us safe.

I witnessed a car speeding down Merrimac last weekend that hit the 25 mph sign in front of my house to avoid hitting the cyclists on the shoulder of the street because they were going too fast.

With winter on the way, the signage in streets and crosswalks all around town will be removed making our street less safe.

That same weekend I was driving and turned left from Jefferson to Merrimac then put my blinker on to turn left into my driveway and a car was flying up behind me, got right on my bumper (my 7 year old was in the car) and gave me the middle finger.

The weekend prior a cyclist was hit by a car turning from Jefferson onto High Street.

When will something be done?

Thanks,
Kristen
433 Merrimac Street
802-356-0215

[Sent from Yahoo Mail for iPhone](#)



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15
MPH
←

CITY OF NEWBURYPORT



IN CITY COUNCIL

September 11, 2023

AN ORDER RELATIVE TO TEMPORARY PARKING DURING THE CONSTRUCTION ON MARKET LANDING PARK :

BE IT ORDERED, that:

Whereas: Construction on Market Landing Park and embankment will require a temporary removal of parking in the waterfront lots, and

Whereas: The city is proposing temporary solutions from September 1, 2023 thru June 30, 2024, and

Whereas: Chapter 13, Section 31 et al of the Code of Ordinances provides for notification and approval by the City Council of temporary restrictions and signage.

Now Therefore: The City Council hereby approves the attached temporary parking plan as proposed by the administration, the parking clerk and approved by the Parking Advisory Committee.

Councillor Heather L. Shand

Councillor Sharif I. Zeid

Temporary Parking Plan:

The City is sharing new information on temporary arrangements for Downtown parking during the construction of the expanded Market Landing Park. First, our contractor has been able to push back their fencing which has freed up additional spaces in the Waterfront East Lot. These fences will need to be restored after September 10th, but the additional spaces will be available through then. The City is also expected to open additional parking available in a vacant lot at Titcomb and Pleasant Street, with more information to come shortly.

The Parking Advisory Committee held a meeting on August 28, 2023 to further discuss temporary parking arrangements, especially for those with employee permits. The Committee made the following adjustments to the temporary changes previously announced on August 11, 2023:

1. **Residential Street Parking for Employee Permit holders** - This was **DISCONTINUED** as of August 28, 2023. Employee Permit holders are no longer able to park in residential spaces.
2. **Employees in Green Street Lot** – The date for allowing employees into a section of the Green Street lot was **changed from September 15th to November 1st**. There will be a section of the lot near the Green Street entrance marked out for employees. This section will be available until April 1, 2024.

As a reminder, employee permits, subject to availability, remain valid in the following areas:

1. Parking Garage (Titcomb Street entrance)
2. Waterfront lots East and West with the exception of the Waterfront Trust lot
3. Prince Place lot
4. Hales Court lot

All day parking is available behind the Bartlet Mall on Pond, Greenleaf, and Auburn Streets.

Following the completion of the projects (approximately early summer 2024) a substantial portion of the fenced-in area will be returned to parking. We thank you for your continued cooperation and flexibility during Park construction.

CONSENT AGENDA

CITY COUNCIL MEETING

MINUTES

August 28, 2023 7:00 pm
City Council Chambers, City Hall
60 Pleasant Street, Newburyport

Zoom details for City Council Meeting:
<https://us02web.zoom.us/j/81299990548>

Or One tap mobile:

US: +19292056099,81299990548#

Or Telephone US: +1 929 205 6099

Webinar ID: 812 9999 0548

1. MOMENT OF SILENCE

2. PLEDGE OF ALLEGIANCE

3. **CALL TO ORDER** 7:00pm City Clerk Richard B. Jones called the roll; the following City Councillors answered present: Khan (remote), Lane, McCauley, Preston, Vogel, Wallace, Wright, Zeid, Cameron, Donahue (remote), and Shand. 11 present.

4. LATE FILE

- TRAN00167_08_28_2023 Mayor's Office: from ARPA-State & Local Fiscal Recovery Funds \$125K to Hale St. Safety Improvements \$125K (B&F)
- APPL00157_08_28_2023 St. Vincent de Paul Walk for the Poor 9/23 10am-12pm Green St.-Broad St. (L&P)
- COMM00500_08_28_2023 STRU Planning Board Final Report (P&D/COTW)
- COMM00501_08_28_2023 Ltr from Vladimir Novotny on Restoration of Frog Pond (CS)
- COMM00502_08_28_2023 Global Update (GG)

Motion to move TRAN00167 to the Regular Agenda, waive the rules, and accept the remaining late files by Councillor Zeid, seconded by Councillor Preston. Roll call vote, 11 yes, motion passes.

5. PUBLIC COMMENT

6. MAYOR'S COMMENT

CONSENT AGENDA

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7. APPROVAL OF MINUTES

- August 14, 2023 (Approve)

8. COMMUNICATIONS

- COMM00497_08_28_2023 Ltr. Jim McCarthy Banner Locations (PW&S)
- COMM00498_08_28_2023 Ltr. Jim McCarthy Banner on High St. (PW&S)
- COMM00499_08_28_2023 FY2023 Year End Financial Report (B&F)

9. TRANSFERS

- TRAN00166_08_28_2023 Police Station Locker Rooms \$59,079.38 to SRT Body-Worn Camera Grant \$29,539.69 and Body-Worn Cameras \$29,539.69 (B&F)

10. APPOINTMENTS

- APPT00431_08_28_2023 Michael Hennessey PO Box 1636 Hampton, NH Tree Warden 10/1/2026 (PW&S)
- APPT00432_08_28_2023 Brian Balcom 44 Purchase St. Planning Board Assoc. Mem. 10/1/2026 (P&D)
- APPT00433_08_28_2023 Charles Palmisano 3 Jefferson Ct. Planning Board 10/1/2026 (P&D)
- APPT00434_08_28_2023 Jalen Howard 229 River Rd. West Newbury Asst. Harbor/Shellfish Const/SP PO 10/1/2026 (PW&S)

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA

BUDGET & FINANCE

- TRAN00164_08_14_2023 DPS: Cemetery Receipts Reserved for Approp. \$26,076.62 to Vehicle/Equipment Replacement \$26,076.62
- ORDR00481_08_14_2023 Milliman Gift Acceptance
- ORDR00483_08_14_2023 Approval to Pay Prior Year Bills
- TRAN00165_08_14_2023 ARPA State and Local Recovery Funds \$25,000 to Hale St Safety Imp.25K

LICENSES & PERMITS

- APPL00153_08_14_2023 Block Party Olive St. 9/9 2pm
- APPL00154_08_14_2023 Block Party Bricher St. 9/16 3-10pm
- APPL00155_08_14_2023 Newburyport Half Marathon 10/29 9:15am-12:45pm Cashman Park
- APPL00156_08_14_2023 Chamber Fall Fest Oct. 14-15 10am-6pm

PLANNING & DEVELOPMENT

- APPT00422_08_14_2023 Allen Marquis 3 Boardman St. Historical Comm-Alt. 9/1/2026
- APPT00427_08_14_2023 Gregory Benik 15 Woodland St. ZBA 3/31/2026
- APPT00428_08_14_2023 Walter Chagnon 43 Lime St. ZBA 2/28/2026

PUBLIC WORKS & SAFETY

- ODNC00158_08_14_2023 Low Street at Perry Way Parking Restrictions
- COMM00496_08_14_2023 Resident Petition re: Safety Concerns on Colby Farm Lane, Low St., and North Atkinson St.
- ORDR00484_08_14_2023 Resolution Colby Farm Lane
- COMM00480_04_24_2023 Merrimac St. Safety Items
- COMM00414_05_31_2022 Ltr. Emily Dunn re: Traffic on Merrimac Street

END OF CONSENT AGENDA

Motion to approve Consent Agenda and collectively receive and file Mayor’s Update by Councillor Zeid, seconded by Councillor Preston. Roll call vote, 11 yes, motion passes.

Motion to waive the rules, take out of order, and declare an emergency to discuss TRAN00165_08_14_2023 by Councillor Zeid, seconded by Councillor McCauley. Roll call vote, 11 yes, motion passes.

Motion to amend to increase amount to 125K by Councillor McCauley, seconded by Councillor Zeid. Roll call vote, 11 yes, motion passes. Motion to approve as amended by Councillor Zeid, seconded by Councillor McCauley. Roll call vote, 11 yes, motion passes.

REGULAR AGENDA

9. MAYOR'S UPDATE

10. FIRST READING APPOINTMENTS

11. COMMUNICATIONS

12. TRANSFERS

- TRAN00167_08_28_2023 Mayor's Office: from ARPA-State & Local Fiscal Recovery Funds \$125K to Hale St. Safety Improvements \$125K

Motion to receive and file by Councillor Zeid, seconded by Councillor McCauley. Roll call vote, 11 yes, motion passes.

13. SECOND READING APPOINTMENTS

- APPT00423_08_14_2023 Sean Devendorf 50 Prospect St. Open Space Cmte 9/1/2026
- APPT00426_08_14_2023 Richard Eaton 4 Horton St. Trust Fund Comm. 9/1/2025
- APPT00429_08_14_2023 Sara Welch 209 Merrimac St. Human Rights Comm. 9/15/2026
- APPT00430_08_14_2023 Nancy Kreusser 11 Bowlen Ave. Human Rights Comm. 9/15/2026

Motion to approve collectively APPT00423, APPT00426, APPT00429, and APPT00430 by Councillor Zeid, seconded by Councillor Cameron. Roll call vote, 11 yes, motion passes.

14. ORDERS

- ORDR00485_08_28_2023 Parking Advisory Committee

Motion to waive the rules and declare an emergency by Councillor Zeid, seconded by Councillor Cameron. Roll call vote, 11 yes, motion passes. Motion to approve by Councillor Zeid, seconded by Councillor Cameron. Roll call vote, 11 yes, motion passes.

15. ORDINANCES

- ODNC00159_08_28_2023 Handicapped Space - 42 Market St

Motion to refer to Public Works & Safety by Councillor McCauley, seconded by Councillor Preston. Roll call vote, 11 yes, motion passes.

- ODNC00160_08_28_2023 Zoning Amendment Business Park Indoor Outdoor Rec

Motion to refer to Planning & Development and COTW by Councillor McCauley, seconded by Councillor Preston. Roll call vote, 11 yes, motion passes.

16. COMMITTEE ITEMS

Budget & Finance

In Committee:

- **TRAN00164 08 14 2023** **DPS: Cemetery Receipts Reserved for Approp. \$26,076.62 to Vehicle/Equipment Replacement \$26,076.62**

Motion to approve by Councillor Zeid, seconded by Councillor Preston. Roll call vote, 11 yes, motion passes.

- **ORDR00481 08 14 2023** **Milliman Gift Acceptance**

Motion to approve by Councillor Zeid, seconded by Councillor McCauley. Roll call vote, 11 yes, motion passes.

- **ORDR00483 08 14 2023** **Approval to Pay Prior Year Bills**

Motion to approve by Councillor Zeid, seconded by Councillor Cameron. Roll call vote, 11 yes, motion passes.

- **TRAN00165 08 14 2023** **ARPA State and Local Recovery Funds \$25,000 to Hale St Safety Imp.25K**

- ODNC00129_11_01_2022 Defining Conflict Rule for Dept. Heads (COTW)

- ORDR00336_03_28_2022 ARPA Amesbury 250K (COTW)

- ORDR00472_06_26_2023 Streets Sidewalks Loan Order \$6,000,000 (COTW)

- TRAN00153_05_08_2023 Mayor: Multiple \$3,483,773 to Multiple \$3,483,773 revised 6/15/2023
(Atkinson Common Request only all other matters adjudicated)

Community Services

In Committee:

- COMM00474_04_10_2023 Newburyport Public Art Policy

- ODNC00157_06_12_2023 Public Art Policy (COTW)

- ORDR00474_07_10_2023 Plan Approval Bartlett Mall Improvement Project (COTW)

- COMM00495_08_14_2023 Ltr from Katherine Moore, Betty LaBaugh, and Brendan & Katy Banovic
re: Landscaping noise and air pollution

- APPT00425_08_14_2023 Madeleine Whitten 150 State St. Library Board of Dir. 2/1/2026

General Government

In Committee:

- COMM00502_08_28_2023 Global Update

Motion to waive the rules, remove from committee, declare an emergency, and receive and file by Councillor McCauley, seconded by Councillor Vogel. Roll call vote, 11 yes, motion passes.

- COMM00461_02_27_2023 Brown School Gymnasium Considerations (COTW)
- COMM00468_03_13_2023 Brown School Proposal (COTW)
- ODNC00146_03_13_2023 Amend Ch 2-34 Responsibilities of Committee on Community Services
- ORDR239_02_8_2021 Council Rule 7 and 10B

Licenses & Permits

In Committee:

- APPL00153 08 14 2023 **Block Party Olive St. 9/9 2pm**
- APPL00154 08 14 2023 **Block Party Bricher St. 9/16 3-10pm**

Motion to collectively approve APPL00153 and APPL00154 by Councillor Vogel, seconded by Councillor Cameron. Roll call vote, 11 yes, motion passes.

- APPL00155 08 14 2023 **Newburyport Half Marathon 10/29 9:15am-12:45pm Cashman Park**

Motion to approve by Councillor Vogel, seconded by Councillor McCauley. Roll call vote, 11 yes, motion passes.

- APPL00156 08 14 2023 **Chamber Fall Fest Oct. 14-15 10am-6pm Updated Application L&P 8/23/23**

Motion to approve by Councillor Vogel, seconded by Councillor Cameron. Roll call vote, 11 yes, motion passes.

- ODNC047_01_27_2020 General Ordinance - Short Term Rental Units Rules (COTW)

Motion to waive the rules, remove from committee, and refer to Planning & Development and COTW by Councillor Vogel, seconded by Councillor Cameron. Roll call vote, 11 yes, motion passes.

Planning & Development

In Committee:

- APPT00422 08 14 2023 **Allen Marquis 3 Boardman St. Historical Comm-Alt. 9/1/2026**
- APPT00427 08 14 2023 **Gregory Benik 15 Woodland St. ZBA 3/31/2026**
- APPT00428 08 14 2023 **Walter Chagnon 43 Lime St. ZBA 2/28/2026**

Motion to collectively approve APPT00422, APPT00427, and APPT00428 by Councillor Cameron, seconded by Councillor Wright. Roll call vote, 11 yes, motion passes.

- APPT00424_08_14_2023 Jennifer Bluestein 190A High St. Planning Board-Assoc. 9/1/2026
- COMM00494_07_10_2023 Planning Board Advisory Report STRU (COTW)
- ODNC00141_02_27_2023 Zoning Amendment STRU (COTW)

Public Works & Safety

In Committee:

- ODNC00158 08 14 2023 **Low Street at Perry Way Parking Restrictions**

Motion to approve on 1st reading by Councillor Wallace, seconded by Councillor Cameron. Roll call vote, 11 yes, motion passes.

- COMM00496 08 14 2023 **Resident Petition re: Safety Concerns on Colby Farm Lane, Low St., and North Atkinson St.**

Motion to receive and file by Councillor Wallace, seconded by Councillor Cameron. Roll call vote, 11 yes, motion passes.

- ORDR00484 08 14 2023 **Resolution Colby Farm Lane**

Motion to approve by Councillor Wallace, seconded by Councillor Lane. Roll call vote, 11 yes, motion passes.

- COMM00480 04 24 2023 **Merrimac St. Safety Items**

Motion to receive and file by Councillor Wallace, seconded by Councillor McCauley. Roll call vote, 11 yes, motion passes.

- COMM00414 05 31 2022 **Ltr. Emily Dunn re: Traffic on Merrimac Street**

Motion to receive and file by Councillor Wallace, seconded by Councillor McCauley. Roll call vote, 11 yes, motion passes.

- COMM00412_05_31_2022 Ltr Ann Jaronyk re: Traffic Safety
- COMM00459_01_30_2023 Ltr. Residents concerned with speeding on Arlington St.
- COMM00462_02_27_2023 Ltr. From Kathleen O'Connor Ives re: drinking water concerns
- COMM00479_04_24_2023 Ward 4 Street Sidewalk Traffic Safety Priorities
- COMM00482_04_24_2023 Constructions projects at the Central Waterfront
- ODNC00103_01_10_2022 Streets, Sidewalks, and Other Public Places Alterations & Maintenance
- ODNC00152_05_08_2023 Amend Ch 13-181 Municipal Parking Facilities (COTW)
- ORDR00449_04_24_2023 Approving Shared Streets Grant, High Street Traffic Calming

17. GOOD OF THE ORDER

18. ADJOURNMENT

Motion to adjourn at 8:12pm by Councillor Zeid, seconded by Councillor Preston. Roll call vote, 11yes, motion passes.

COMMUNICATIONS



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN R. REARDON, MAYOR

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2023 SEP -5 A 9:20

60 PLEASANT STREET - P.O. Box 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
MAYOR@CITYOFNEWBURYPORT.COM

September 5, 2023

Dear Clerk Jones,

On June 7, 2023, I designated Jessica Atherton Acting Head Librarian of the Newburyport Public Library, effective June 8. Section 3-5 of the City Charter provides for a 90 day acting appointment, which may be extended twice for 30 days. Today I am executing the first 30-day extension, effective September 6, 2023. Jessica Atherton will perform the duties of the office of Head Librarian on a temporary basis until the office can be filled by the selection of the Library Board of Directors. I certify that Ms. Atherton is qualified to perform the duties which will be required and that I make this designation solely in the interests of the City of Newburyport.

The search committee assembled by the Library Board of Directors is reviewing candidates now and identifying finalists who will be interviewed by the full Board. The Board will then select a Head Librarian to fill the position.

Respectfully,

Sean R. Reardon
Mayor



Whittier Regional Vocational Technical High School

115 Amesbury Line Road
Haverhill, MA 01830-1898
978-373-4101
Fax: 978-521-0260
www.whittiertech.org

Garry T. James
Chairperson
School Committee

Maureen A. Lynch
Superintendent
August 31, 2023

ANNUAL OPERATIONAL REPORT

TO: The Honorable City Council Members

FROM: Brett Murphy, Whittier Representative
Joseph Haberland, Whittier Representative
Maureen Lynch, Superintendent

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2023 SEP - 5 P 2: 23

Whittier offers 23 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, science, and math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to all genders, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its fiftieth year. To date we have graduated 13,070 students from the day school.

The enrollment for the Evening School from Newburyport: 11

Honorable City Council Members
August 31, 2023
Page 2

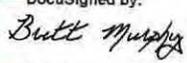
The October 1, 2022 Day School Enrollment:

	Boys	Girls	Non-Binary
Grade 9	0	3	1
Grade 10	7	2	0
Grade 11	4	4	0
Grade 12	1	6	0
Total –	28		

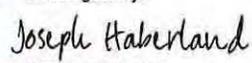
2023 Graduates – 7

The cost to Newburyport for the school year 2022-2023 was \$619,892.00.

Respectfully yours,

DocuSigned by:

E194C00061F8472...

Brett Murphy
Newburyport Representative

DocuSigned by:

06D8F2004ED7409...

Joseph Haberland
Newburyport Representative



Maureen Lynch
Superintendent

ML/lr



RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2023 SEP -5 A 10: 44

CITY OF NEWBURYPORT
60 PLEASANT STREET
NEWBURYPORT, MA 01950

BLOCK PARTY APPLICATION

Please fill out the application below and obtain the approving signatures for the street closure. Mail or drop off the completed signed application at: City Clerk's Office, City Hall, 60 Pleasant Street, Newburyport, MA 01950 **at least eight (8) business days prior** to a City Council meeting. The requested Block Party needs approval by the City Council. For any questions, please contact The City Clerk's Office at (978) 465-4407.

DATE OF REQUEST:	Wednesday, August 30, 2023
<u>CONTACT INFORMATION</u>	
FIRST AND LAST NAMES:	James G. Cullen; Rachel Heffernan
MAILING ADDRESS:	5 Hancock Street; 2 Hancock Street
PHONE NUMBER:	(978) 500-0863; (978) 420-8032
E-MAIL ADDRESS:	jgcullem@icloud.com; rachael.heffernan@gmail.com
<u>BLOCK PARTY INFORMATION</u>	
BLOCK PARTY DATE:	Saturday, September 30, 2023
DESIRED STREET CLOSING LOCATION:	Hancock Street from Bromfield Street to the Rail Trail
Please indicate cross streets when requesting the closing of street sections	
STREET TO BE BARRICADED:	Hancock Street
DESIRED STREET CLOSING TIME:	2 pm EST
Block Parties should run no later than 10:00 p.m.	

REGULATIONS

By signing, I agree that I am a legal adult 18 years of age or older and understand this permit does not release me of any liability for damages that may result from the conducting of this Block Party. Further, I agree to comply with all requirements listed below:

I understand that applications for block party permits may take up to four (4) weeks to process.

Block parties will be conducted only on low-volume residential streets, dead-end streets, or cul-de-sacs. No thoroughfares or collector streets may be used.

It is hereby agreed that, by signing and presenting this application, signer(s) represents to the City of Newburyport that the following statements are true and correct, and agrees to and will abide by the following:

1. All residents living on the street or block for which the party is planned request the block party, or have been contacted and do not object to the Block Party.
2. To be responsible for placement, maintenance and removal of barricades.
3. A block party permit does not allow the sale of alcohol or the consumption of alcohol on public property (in city streets, sidewalks, parks, etc.) alcohol is allowed only on private property. All state and city alcohol laws still apply during Block Parties.
4. Amplified music shall be permitted with permission of the City Council.
5. To leave **AT LEAST A TWELVE (12) FOOT AISLE** in the street to permit passage of emergency vehicles or vehicles of residents. Failure to maintain a ten (10) foot aisle during the entire period of the party will necessitate denial of requests for subsequent block parties. **Public safety personnel will monitor the party for strict adherence to this rule.**
6. To maintain adult supervision at all times during the party.
7. Applicant(s) shall be responsible for the pick-up of trash and garbage within two (2) hours of the end of the party.
8. Streets may not be barricaded later than 10:00 P.M.
9. No residents of the area designated shall be prohibited from attending the party.
10. No such activity may be conducted within five hundred (500) feet of any school, church, hospital, nursing home or similar operation unless endorsed by the management of such institution.
11. Only approved readily removable Barricades will be permitted such as orange cones and sawhorses with a sign. No vehicles will be permitted to be used as a Barricade.
12. Block parties are permitted 10 A.M. – 10 P.M.

Applicant signature:  Date: 8/29/23 8/29/2023

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE

CITY MARSHALL

4 Green Street

 8/31/23

FIRE CHIEF

0 Greenleaf Street

 9/1/23

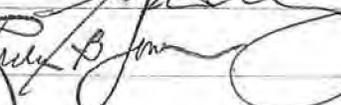
DEPUTY DIRECTOR

16A Perry Way

 9/5/23

CITY CLERK

60 Pleasant Street

 9/5/23

City use only:

Approved _____ Denied _____ Date _____

TRANSFERS



CITY OF NEWBURYPORT FY 2024

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

TRANSFER/APPROPRIATION REQUEST

Department: Harbormaster Department

Submitted by: Harbormaster Paul Hogg

Date Submitted: 9/11/2023

Transfer From:

Account Name:	North Jetty Side Dredge Project	Balance:	\$ 84,064.62
Account Number:	4202-59600	Category:	\$ -
Amount:	\$11,319.00	Trans I/O:	\$ -

Why Funds Are Available:

The U.S. Army Corps of Engineers completed a dredge of the Merrimack River in April 2023. As part of this project, Newburyport appropriated \$104,900 to conduct a "side dredge" in the navigable area outside of the federal channel along the north jetty. Total design, engineering and permitting costs totaled \$41,671, of which \$20,835 was paid by the Town of Salisbury. In exchange for in-kind services provided by the City of Newburyport in support of the larger dredge project, the contractor Norfolk Dredging did not charge the City for the additional "side dredge." A surplus balance of \$84,065 is available for reappropriation.

Transfer To:

Account Name:	Boat Waste Pump Replacement	Balance:	\$ -
Account Number:	New Account	Category:	\$ -
Amount:	\$11,319.00	Trans I/O:	\$ -

Why Funds Are Needed:

In December 2022, the City received a grant of \$18,750 to replace the shoreside boat waste pump at Cashman Park. The grant is through the Massachusetts Clean Vessel Act (MA-CVA), which is funded by the U.S. Fish and Wildlife Service and administered by the MA Department of Fish & Game, Division of Marine Fisheries. The MA-CVA Program provides support to 97 participating public and private marinas in offering free pumpout services with 68 pumpout vessels and 73 shoreside stations. The total cost of the pump replacement is \$34,069 leaving a local share of \$15,319, of which Salisbury has committed \$4,000 and Newburyport's cost will be \$11,319. The Harbormaster has received three quotes and plans to replace the pump this fall.

Sean R. Reardon, Mayor:

Date: 9/5/2023

Ethan R. Manning, Auditor:

Date: 9/5/2023

City Council Action:

END OF CONSENT AGENDA

BEGINNING OF REGULAR AGENDA

ORDERS

CITY OF NEWBURYPORT



IN CITY COUNCIL

September 11, 2023

ORDERED:

THAT, The CITY COUNCIL of the City of Newburyport accepts the following gifts and donations in accordance with M.G.L. Chapter 44, Section 53A:

- Donor:** Friends of the Newburyport Council on Aging
- Gift:** Mvix Xhibit Lite Digital Signage System with HDMI (Value: \$667) and LED Screen (Value: \$300)
- Purpose:** Digital signage will be used to convey information and wayfinding for events and programming at the Newburyport Senior/Community Center. The digital signage system comes with staff training for up to 20 users and there is no annual support fee. It will be installed and configured by Facilities/IT staff.

Councillor Sharif I. Zeid

CITY OF NEWBURYPORT



IN CITY COUNCIL

September 11, 2023

THAT, The CITY COUNCIL of the City of Newburyport accepts the following grant in accordance with M.G.L. Chapter 44, Section 53A:

- Grantor:** Commonwealth of Massachusetts
- Agency:** Massachusetts Department of Environmental Protection
Division of Municipal Services
- Program:** [Lead Service Line Planning Program](#)
- Amount:** \$207,800.00
- Purpose:** *Lead Service Line Inventory and Replacement Plan* – The project will consist of preliminary records screening, including review of record drawings and capital improvement/master plans, as well as digitization of record drawings valve/tie cards into the existing GIS system. Coordination with the Merrimack Valley Planning Commission to develop protocols for updating the systems GIS and maps. A technical memorandum of findings from the records screening and mapping will prepared.

Councillor Sharif I. Zeid



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN R. REARDON, MAYOR

To: President and Members of the City Council
From: Mayor Sean R. Reardon
Date: September 7, 2023
Subject: Lead Service Line Planning Program Grant

The City of Newburyport has been awarded a grant from the Massachusetts Department of Environmental Protection (MassDEP) to develop a Lead Service Line (LSL) Inventory and Replacement Plan. The total funding is for \$207,800, which will be used to hire an engineering firm to complete the project.

This project is included in the capital improvement program under the project number WA10 and will be managed by the Department of Public Services Water Division. It is expected to be completed no later than September 30, 2024.

According to Section 141.84 of the Lead and Copper Rule Revisions (LCRR), finalized in 2021, the EPA requires all public water suppliers to develop and submit a complete inventory of LSLs by October 16, 2024. The inventory must categorize all service lines connected to the public water distribution system.

The project will consist of four tasks:

Task 1 – Grant Administration (\$15,400)

- Manage the grant and respond to MassDEP requests for information throughout the program's implementation. LSL program invoices and project updates must meet grant requirements and be submitted to the City on a monthly basis.
- Prepare and submit project closeout documentation to MassDEP for reimbursement of the City's eligible LSL program costs.
- Coordinate three LSL program progress meetings (virtual) during the course of the LSL inventory development.

Task 2 – LSL Research and Records Review (\$108,300)

- Review and organize documents provided by the City such as GIS data, water main installation record drawings, capital improvement plans, and master plans to gain a preliminary understanding of service materials throughout the system and identify areas of the distribution system that predate the 1986 Safe Drinking Water Act (SDWA) lead ban. Records that predate the lead ban should be prioritized.
- Review and organize additional documents provided by the City such as property records, water service tie cards, installation and maintenance/repair records, water system rules and regulations, meter installation records, standard construction

specifications, and other provided documentation regarding the material of the existing services within the water system.

- Coordinate a meeting (virtual) with representatives from the City and Merrimack Valley Planning Commission (MVPC) to discuss existing water system and parcel data that may be useful in the research efforts.
- Documents that the firm identifies as missing or contrary to the City's GIS data, including record drawings, valve cards, and tie cards, should be digitized, labeled, organized, and delivered to the City in PDF format. The firm will develop a list of recommended GIS improvements based on the records research conducted in Task 2. The firm assumes that MVPC will be responsible for updating the City's water system GIS data.

Task 3 – Develop LSL Inventory & GIS Mapping (\$38,700)

- Utilize the information gathered in Task 2 to create a Microsoft Excel spreadsheet documenting street address, customer number, and size/material of the water service on both the public and private side to the best of their ability. The firm shall utilize MassDEP's inventory template for developing the initial LSL inventory.
- Provide the preliminary LSL inventory spreadsheet to the City and MVPC. The MVPC will complete the mapping improvements under a separate agreement with the City.
- Coordinate one meeting (virtual) with City and MVPC staff to discuss the preliminary inventory, and develop the protocol for updating the water system GIS to include mapping of water service lines based upon service line materials and ownership (public vs. private). The meeting will discuss the GIS map deliverables for the City's internal and external use. The firm will prepare a meeting agenda and summary. Electronic copies (PDF) will be provided for record.
- Coordinate one follow-up meeting (virtual) with the City and MVPC staff to discuss the updated water system GIS and water service line maps after GIS updates have been completed by MVPC and shared with the City and Firm.

Task 4 – Technical Memorandum & Presentation (\$45,400)

- Meet with the City to review the results of the inventory, identify any services that require further investigation, discuss a plan to identify unknown services, and discuss preliminary plans for removal of known lead service lines identified during the survey. The firm will prepare a meeting agenda and summary. Electronic copies (PDF) will be provided for record.
- Prepare a technical memorandum documenting the findings of the LSL Inventory and create a preliminary plan of how to prioritize, fund, and fully remove LSLs connected to the distribution system, with the goal of removing all lead service lines from the water system within five years.
 - The memorandum will evaluate if:
 - The PWS should initiate a consumer LSL identification program for property owners to help rectify any services identified as “lead status unknown” within the inventory.

- Potential modifications to the PWS's current Water System Capital Improvement Plan can result in sufficient removal of lead service lines from the water system or if a dedicated lead service line removal project is necessary.
- Identify and prepare draft required disclosures that must be sent to homes categorized as a lead, galvanized, or lead status unknown service to comply with the LCRR. Notice to all homes categorized as lead, galvanized, or lead status unknown is required within 30 days after submission of the inventory. Printing and mailing of these notifications is not included in Firm scope of work.
- Prepare a draft of the technical memorandum and submit it to the City for review and comment.
- Coordinate one meeting to review the draft technical memorandum and receive feedback from the City. The firm will update the technical memorandum to reflect provided feedback, and a final technical memorandum will be submitted to the City in both hard copy and electronic format (PDF).
- Coordinate with the City for submission of the LSL Inventory to MassDEP following completion of Task 4 and prior to the October 16, 2024 deadline.
- Prepare presentation materials of the LSL inventory findings and recommendations. The firm assumes that up to two (2) public presentations will be provided as part of the City's public outreach for the LSL Inventory program. An electronic copy (PDF) of the presentation materials will be provided to the City for record.

Thank you for your consideration.

CITY OF NEWBURYPORT



IN CITY COUNCIL

September 11, 2023

ORDERED:

EMERGENCY PREAMBLE

Pursuant to Charter Section 2-9 (b) and as further defined in Section 1-7(7) an emergency exists due to the fact that the matter referenced in ORDR00488_09_11_2023, related the temporary fifteen-minute parking spaces on State Street set to expire on September 30th.

Councillor Heather L. Shand

Councillor Afroz K. Khan

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

September 11, 2023

AN ORDER TO ADD THREE (3) TEMPORARY 15 MINUTE PARKING SPACES IN DOWNTOWN

No person shall park any vehicle for longer than fifteen minutes on the following described street or parts thereof:

<i>Street</i>	<i>Extent</i>
<i>State Street</i>	<i>The first three (3) spaces on the easterly side after the entrance to 93 State Street through September 30th .</i>

Councillor Heather L. Shand

Councillor Afroz K. Khan

ORDINANCES

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

August 14, 2023

AN ORDINANCE TO LIMIT ON-STREET PARKING AT THE INTERSECTION OF LOW STREET AND PERRY WAY

Be it ordained by the City Council of the City of Newburyport as follows:

THAT Chapter 13 Article IV of the Code of Ordinances, City of Newburyport, Massachusetts, is hereby amended to read as follows, with ~~deletions double-stricken~~ and additions double-underlined and italicized:

Sec. 13-168. - Parking limited – Generally.

No person shall park any vehicle on the following streets or portions of streets as indicated below:

<i>Street</i>	<i>Zones</i>
<u><i>Low</i></u>	<u><i>Southerly side from Perry Way for a distance of approximately 50 feet running in a westerly direction..</i></u>
<u><i>Perry Way</i></u>	<u><i>Westerly side from Low Street for a distance of approximately 41 feet in a southerly direction..</i></u>

 Councillor James J. McCauley
In City Council August 14, 2023:

Motion to refer to Public Works & Safety by Councillor McCauley, seconded by Councillor Cameron. Roll call vote, 10 yes, 1 absent (Lane).

In City Council August 28, 2023:

Motion to approve on 1st reading by Councillor Wallace, seconded by Councillor Cameron. Roll call vote, 11 yes, motion passes.

COMMITTEE ITEMS

Committee Items – September 11, 2023

Budget & Finance

In Committee:

- COMM00499_08_28_2023 FY2023 Year End Financial Report
- TRAN00166_08_28_2023 Police Station Locker Rooms \$59,079.38 to SRT Body-Worn Camera Grant \$29,539.69 and Body-Worn Cameras \$29,539.69



CITY OF NEWBURYPORT
FINANCE DEPARTMENT

60 PLEASANT STREET
NEWBURYPORT, MA 01950
PHONE: 978-465-4404

WWW.CITYOFNEWBURYPORT.COM/FINANCE

SEAN R. REARDON
MAYOR

ETHAN R. MANNING
FINANCE DIRECTOR/CITY AUDITOR

To: Mayor Sean R. Reardon
President and Members of the Newburyport City Council

From: Ethan R. Manning, Finance Director/City Auditor

Date: August 22, 2023

Subject: FY2023 Year-End Financial Report

The preliminary fiscal year 2023 year-end financial report is submitted to the Mayor and City Council to provide an initial overview of the City of Newburyport's financial performance during the preceding year, prior to the completion of the audited financial statements. This report presents a comparison between the original and revised appropriations/estimates and the actual expenditures and collections for the General Fund, as well as the Water, Sewer, and Harbormaster Enterprise Funds for the fiscal year ending on June 30, 2023.

FY2023 Expenditures

Expenditures made within the General Fund and Enterprise Funds adhered to the budgetary appropriations that were approved by the City Council. Remaining and unrestricted appropriations from fiscal year 2023, amounting to \$1,585,981, will have a positive impact on the calculations of Free Cash and Retained Earnings as of July 1, 2023. The following is a summary of the year-end expenditures categorized by fund. More detailed information can be found in the subsequent reports.

	REVISED BUDGET	FY2023 EXPENDED	FY2023 ENCUMB.	REMAINING BUDGET	% USED
001 GENERAL FUND Total	\$79,594,571	\$77,243,755	\$1,411,941	\$938,875	98.8%
060 WATER ENTERPRISE FUND Total	\$6,282,614	\$5,791,646	\$233,648	\$257,319	95.9%
061 SEWER ENTERPRISE FUND Total	\$7,937,384	\$7,506,451	\$59,706	\$371,228	95.3%
6520 HARBORMASTER ENTERPRISE FUND Total	\$535,360	\$516,013	\$789	\$18,558	96.5%
TOTAL BUDGETARY FUNDS	\$94,349,929	\$91,057,865	\$1,706,083	\$1,585,981	98.3%

FY2023 Revenue

Revenue for the budgetary funds in FY2023 surpassed initial estimates, with collections reaching 102.9% of the projected revenue. Below is an overview of the year-end revenue by fund, which is further elaborated in the subsequent reports.

	FY2023 ESTIMATE	FY2023 ACTUAL	OVER/ (BELOW)	% OF ESTIMATE
001 GENERAL FUND Total	\$78,387,033	\$80,123,387	\$1,736,354	102.2%
060 WATER ENTERPRISE FUND Total	\$6,096,614	\$6,422,174	\$325,560	105.3%
061 SEWER ENTERPRISE FUND Total	\$7,527,340	\$8,032,350	\$505,009	106.7%
6520 HARBORMASTER ENTERPRISE FUND Total	\$520,360	\$609,147	\$88,786	117.1%
TOTAL BUDGETARY FUNDS	\$92,531,347	\$95,187,057	\$2,655,710	102.9%

The revenue for the General Fund came in \$1,736,354 over the estimate that was used to set the budget for FY2023. This positive variance was driven by: 1) the conservative estimation of local receipts (+\$1,205,000), 2) the collection of non-recurring one-time receipts (+\$685,325), and 3) an increase in state aid (+\$105,900).

The Water and Sewer Enterprise Funds exhibited positive variances in comparison to the previous year, primarily due to the implementation of a water rate increase at the start of the fiscal year, along with a marginal increase in consumption relative to FY2022. The Harbormaster Enterprise Fund, which is budgeted cautiously due to its reliance on weather conditions, experienced an 11.0% decline in comparison to the previous year. Nonetheless, it surpassed its revenue projection by 17.1%.

Once the Massachusetts Department of Revenue verifies and certifies the City's year-end financial results later this fall, funds will be available for any lawful expenditure at the recommendation of the Mayor and approval of a majority vote of the City Council. All financial information contained in this report is presented on an unaudited basis and, as such, is subject to further adjustment until finalized. The audited financial statements will be filed with the City Clerk no later than March 1, 2023 in accordance with the City Charter.

Please do not hesitate to reach out to me should you have any questions.

Attachments:

- Year-End Financial Overview (page 1)
- Expenditure Summary (page 2)
- Expenditures by Department/Category (page 3)
- Revenue Summary (page 8)
- Revenue by Category (page 9)
- Ending Fund Balances (page 12)
- Authorized & Unissued Debt (page 17)



City of Newburyport FY2023 Year-End Financial Overview

Expenditures

	<u>FY2021</u>		<u>FY2022</u>		<u>FY2023</u>	
	Remaining Budget	% Used	Remaining Budget	% Used	Remaining Budget	% Used
001 GENERAL FUND	\$1,093,916	98.5%	\$733,469	99.0%	\$938,875	98.8%
060 WATER ENTERPRISE FUND	\$194,891	96.4%	\$159,680	97.2%	\$257,319	95.9%
061 SEWER ENTERPRISE FUND	\$381,305	94.9%	\$258,291	96.7%	\$371,228	95.3%
6520 HARBORMASTER ENTERPRISE FUND	\$34,180	92.7%	\$40,598	93.0%	\$18,558	96.5%
TOTAL BUDGETARY FUNDS	\$1,704,292	98.0%	\$1,192,038	98.7%	\$1,585,981	98.3%

Largest Balances Remaining at Year-End

	Amount	Reason
720 ORDINARY DEBT SERVICE	\$195,481	Lower than projected
421 PUBLIC SERVICES DEPARTMENT	\$97,795	Fuel, supplies, capital
519 SUSTAINABILITY	\$97,145	Lower than projected
610 LIBRARY DEPARTMENT	\$84,744	Staff vacancies
210 POLICE DEPARTMENT	\$81,496	Staff vacancies
510 HEALTH DEPARTMENT	\$72,589	Staff vacancies
293 PARKING CLERK DEPARTMENT	\$62,474	Staff vacancies, supplies
630 PARKS COMMISSION	\$57,000	Staff vacancies
541 COUNCIL ON AGING	\$40,758	Staff vacancies, utilities
542 YOUTH SERVICES	\$36,469	Staff vacancies, other charges
Total	\$825,951	(88.0% of remaining general fund budget)

<u>Free Cash/Retained Earning Balances</u>		
<u>7/1/22 Certification</u>	Beginning	Ending
Free Cash	\$3,963,176	\$1,030,354
Water Ret. Earnings	\$937,918	\$595,920
Sewer Ret. Earnings	\$1,516,385	\$800,769
Harbor. Ret. Earnings	\$773,356	\$737,952

Revenue

001 GENERAL FUND

PROPERTY TAXES

	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2023</u>	<u>\$ Over</u>	<u>% Of</u>	<u>% Over</u>
	Actual	Actual	Estimate	Actual	Estimate	Estimate	Prior Year
412 REAL ESTATE TAX REVENUE	\$59,945,337	\$62,708,201	\$64,615,275	\$64,453,026	-\$162,248	99.7%	2.8%
411 PER PROP TAX REVENUE	\$660,509	\$814,088	\$737,943	\$730,394	-\$7,549	99.0%	-10.3%
TOTAL PROPERTY TAXES	\$60,605,846	\$63,522,289	\$65,353,217	\$65,183,420	-\$169,798	99.7%	2.6%

LOCAL RECEIPTS

401 MOTOR VEHICLE EXCISE	\$2,874,396	\$2,979,353	\$2,850,000	\$3,088,609	\$238,609	108.4%	3.7%
402 OTHER EXCISE	\$811,712	\$1,190,742	\$1,033,750	\$1,301,984	\$268,234	125.9%	9.3%
403 PENALTIES/INTEREST	\$332,363	\$330,142	\$300,000	\$317,195	\$17,195	105.7%	-3.9%
404 PAYMENT IN LIEU TAXES	\$27,196	\$27,924	\$27,000	\$25,696	-\$1,304	95.2%	-8.0%
410 FEES	\$298,646	\$247,606	\$245,000	\$303,754	\$58,754	124.0%	22.7%
416 OTHER DEPARTMENT REVENUE	\$72,014	\$75,865	\$70,000	\$74,019	\$4,019	105.7%	-2.4%
417 LICENSES/PERMITS	\$945,583	\$1,349,322	\$951,000	\$1,044,914	\$93,914	109.9%	-22.6%
419 FINES & FORFEITS	\$4,898	\$6,708	\$6,000	\$5,753	-\$247	95.9%	-14.2%
420 INVESTMENT INCOME	\$59,770	\$45,382	\$45,250	\$543,574	\$498,324	1201.3%	1097.8%
458 MEDICAID REIMBURSEMENT	\$115,227	\$285,482	\$110,000	\$157,897	\$47,897	143.5%	-44.7%
421 MISCELLANEOUS RECURRING	\$100,880	\$241,413	\$200,000	\$179,605	-\$20,395	89.8%	-25.6%
422 MISCELLANEOUS NON-RECURRING	\$162,454	\$477,713	\$0	\$685,325	\$685,325	0.0%	43.5%

TOTAL LOCAL RECEIPTS	\$5,805,138	\$7,257,652	\$5,838,000	\$7,728,325	\$1,890,325	132.4%	6.5%
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460 STATE AID	\$4,777,125	\$5,173,682	\$5,588,785	\$5,694,685	\$105,900	101.9%	10.1%
497 INTERFUND TRANSFERS IN	\$947,921	\$1,203,418	\$1,607,030	\$1,516,957	-\$90,073	94.4%	26.1%

TOTAL GENERAL FUND	\$72,136,030	\$77,157,041	\$78,387,033	\$80,123,387	\$1,736,354	102.2%	3.8%
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WATER ENTERPRISE FUND	\$5,839,817	\$5,551,049	\$6,096,614	\$6,422,174	\$325,560	105.3%	15.7%
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SEWER ENTERPRISE FUND	\$7,974,691	\$7,843,373	\$7,527,340	\$8,032,350	\$505,009	106.7%	2.4%
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HARBORMASTER ENTERPRISE FUND	\$697,545	\$684,363	\$520,360	\$609,147	\$88,786	117.1%	-11.0%
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TOTAL BUDGETARY FUNDS	\$86,648,083	\$91,235,825	\$92,531,347	\$95,187,057	\$2,655,710	102.9%	4.3%
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- (1) Meals tax +12.0% and rooms tax +4.6%. (2) Based on state formula for housing authorities. (3) Increase in tax title fees and rollback taxes. (4) Decrease in building permits. (5) Prior-year court fines were higher due to courts reopening/COVID backlog. (6) Due to increases in interest rates (FOMC +3.5% during FY'23) (7) Variability based on eligible activity. (8) See "FY2023 Year-End Revenue by Category" footnotes with breakdown. (9) Only water rates increased for FY'23. Harbormaster revenue is variable based on seasonal conditions.



City of Newburyport FY2023 Year-End Expenditure Summary

	ORIGINAL	TRANSFERS	REVISED	EXPEND.	ENCUMB.	REMAINING	% USED
001 GENERAL FUND							
111 CITY COUNCIL	126,529	83	126,612	123,878	0	2,734	97.8%
121 MAYOR'S DEPARTMENT	440,993	0	440,993	411,124	25,000	4,868	98.9%
129 GENERAL ADMINISTRATION	367,612	0	367,612	356,950	0	10,662	97.1%
132 BUDGET CONTINGENCY	54,500	(52,827)	1,673	481	0	1,192	28.8%
135 AUDITOR'S DEPARTMENT	362,899	(14,620)	348,278	333,073	4,233	10,972	96.8%
141 ASSESSORS DEPARTMENT	279,957	1,291	281,248	277,704	2,575	969	99.7%
145 TREASURER'S DEPARTMENT	423,245	(13,452)	409,793	402,155	0	7,638	98.1%
151 INFO TECHNOLOGY DEPT	357,825	76,346	434,171	425,064	8,447	660	99.8%
152 HUMAN RESOURCES	331,449	23,000	354,449	333,563	3,532	17,354	95.1%
161 CITY CLERK'S DEPARTMENT	331,463	29,936	361,399	357,393	0	4,006	98.9%
163 BOARD OF REGISTRARS	72,043	0	72,043	72,007	0	37	99.9%
165 LICENSE COMMISSION	8,500	0	8,500	7,993	0	507	94.0%
171 CONSERVATION COMMISSION	1,800	0	1,800	1,800	0	0	100.0%
175 PLANNING BOARD	1,800	0	1,800	1,800	0	0	100.0%
176 ZONING BOARD	1,800	0	1,800	1,800	0	0	100.0%
182 PLANNING & DEVELOPMENT	498,029	9,849	507,878	498,639	0	9,239	98.2%
191 LEGAL DEPARTMENT	135,000	50,000	185,000	163,464	21,536	0	100.0%
210 POLICE DEPARTMENT	4,573,617	10,800	4,584,417	4,498,046	4,875	81,496	98.2%
220 FIRE DEPARTMENT	4,471,842	174,553	4,646,395	4,627,949	5,605	12,842	99.7%
241 BUILDING DEPARTMENT	188,108	4,245	192,354	192,353	0	1	100.0%
291 EMERGENCY MANAGEMENT	20,000	10,338	30,338	30,152	0	185	99.4%
292 ANIMAL CONTROL	71,088	1,988	73,076	70,011	0	3,065	95.8%
293 PARKING CLERK DEPARTMENT	567,450	25,240	592,690	529,939	277	62,474	89.5%
300 SCHOOL DEPARTMENT	35,154,240	0	35,154,240	33,837,018	1,317,222	0	100.0%
398 ESSEX NORTH SHORE TECH SCHOOL	120,000	10,741	130,741	130,741	0	0	100.0%
399 WHITTIER VO TECH SCHOOL	619,891	0	619,891	619,891	0	0	100.0%
421 PUBLIC SERVICES DEPARTMENT	3,494,100	194,726	3,688,826	3,578,380	12,650	97,795	97.3%
423 SNOW & ICE	313,000	253,294	566,294	566,294	0	0	100.0%
510 HEALTH DEPARTMENT	280,174	(7,992)	272,182	199,488	105	72,589	73.3%
519 SUSTAINABILITY	1,833,203	461	1,833,664	1,735,740	778	97,145	94.7%
541 COUNCIL ON AGING	382,708	1,065	383,772	343,015	0	40,758	89.4%
542 YOUTH SERVICES	419,946	30,000	449,946	413,477	0	36,469	91.9%
543 VETERANS' DEPARTMENT	286,675	19,500	306,175	280,720	0	25,455	91.7%
610 LIBRARY DEPARTMENT	1,468,263	0	1,468,263	1,383,520	0	84,744	94.2%
630 PARKS COMMISSION	495,968	12,000	507,968	445,862	5,106	57,000	88.8%
691 HISTORICAL COMMISSION	1,800	0	1,800	1,800	0	0	100.0%
710 DEBT EXCLUSION	3,167,680	0	3,167,680	3,167,680	0	0	100.0%
720 ORDINARY DEBT SERVICE	1,472,544	0	1,472,544	1,277,063	0	195,481	86.7%
911 RETIREMENT BOARD	5,051,416	0	5,051,416	5,050,877	0	539	100.0%
914 INSURANCE GROUP	10,433,654	61,195	10,494,849	10,494,849	0	0	100.0%
001 GENERAL FUND Total	<u>78,682,810</u>	<u>911,761</u>	<u>79,594,571</u>	<u>77,243,755</u>	<u>1,411,941</u>	<u>938,875</u>	<u>98.8%</u>
060 WATER ENTERPRISE FUND Total	<u>6,196,614</u>	<u>86,000</u>	<u>6,282,614</u>	<u>5,791,646</u>	<u>233,648</u>	<u>257,319</u>	<u>95.9%</u>
061 SEWER ENTERPRISE FUND Total	<u>7,818,840</u>	<u>118,544</u>	<u>7,937,384</u>	<u>7,506,451</u>	<u>59,706</u>	<u>371,228</u>	<u>95.3%</u>
6520 HARBORMASTER ENTERPRISE FUND Tot:	<u>520,360</u>	<u>15,000</u>	<u>535,360</u>	<u>516,013</u>	<u>789</u>	<u>18,558</u>	<u>96.5%</u>
TOTAL BUDGETARY FUNDS	<u>93,218,624</u>	<u>1,131,305</u>	<u>94,349,929</u>	<u>91,057,865</u>	<u>1,706,083</u>	<u>1,585,981</u>	<u>98.3%</u>



City of Newburyport
FY2023 Year-End Expenditures by Department/Category

	ORIGINAL	TRANSFERS	REVISED	EXPEND.	ENCUMB.	REMAINING	% USED
001 GENERAL FUND							
111 CITY COUNCIL							
001 PERSONNEL SERVICES	106,529	83	106,612	106,612	0	0	100.0%
002 PURCHASE OF SERVICES	20,000	0	20,000	17,266	0	2,734	86.3%
111 CITY COUNCIL Total	126,529	83	126,612	123,878	0	2,734	97.8%
121 MAYOR'S DEPARTMENT							
001 PERSONNEL SERVICES	326,389	0	326,389	326,285	0	105	100.0%
002 PURCHASE OF SERVICES	106,603	0	106,603	80,038	25,000	1,565	98.5%
007 OTHER CHARGES & EXPENSES	8,000	0	8,000	4,802	0	3,198	60.0%
121 MAYOR'S DEPARTMENT Total	440,993	0	440,993	411,124	25,000	4,868	98.9%
129 GENERAL ADMINISTRATION							
001 PERSONNEL SERVICES	3,500	0	3,500	0	0	3,500	0.0%
002 PURCHASE OF SERVICES	152,000	0	152,000	152,000	0	(0)	100.0%
004 SUPPLIES	6,000	0	6,000	4,778	0	1,222	79.6%
007 OTHER CHARGES & EXPENSES	206,112	0	206,112	200,172	0	5,939	97.1%
129 GENERAL ADMINISTRATION Total	367,612	0	367,612	356,950	0	10,662	97.1%
132 BUDGET CONTINGENCY							
007 OTHER CHARGES & EXPENSES	54,500	(52,827)	1,673	481	0	1,192	28.8%
132 BUDGET CONTINGENCY Total	54,500	(52,827)	1,673	481	0	1,192	28.8%
135 AUDITOR'S DEPARTMENT							
001 PERSONNEL SERVICES	314,194	(14,620)	299,573	288,641	0	10,933	96.4%
002 PURCHASE OF SERVICES	46,500	0	46,500	42,267	4,233	0	100.0%
004 SUPPLIES	1,750	0	1,750	1,710	0	40	97.7%
007 OTHER CHARGES & EXPENSES	455	0	455	455	0	0	100.0%
135 AUDITOR'S DEPARTMENT Total	362,899	(14,620)	348,278	333,073	4,233	10,972	96.8%
141 ASSESSORS DEPARTMENT							
001 PERSONNEL SERVICES	228,454	8,291	236,745	236,745	0	(0)	100.0%
002 PURCHASE OF SERVICES	47,915	(7,000)	40,915	37,500	2,575	840	97.9%
004 SUPPLIES	3,000	0	3,000	2,871	0	129	95.7%
007 OTHER CHARGES & EXPENSES	588	0	588	588	0	0	100.0%
141 ASSESSORS DEPARTMENT Total	279,957	1,291	281,248	277,704	2,575	969	99.7%
145 TREASURER'S DEPARTMENT							
001 PERSONNEL SERVICES	363,045	(13,452)	349,593	342,982	0	6,611	98.1%
002 PURCHASE OF SERVICES	55,750	0	55,750	55,750	0	(0)	100.0%
004 SUPPLIES	2,350	0	2,350	1,472	0	878	62.6%
007 OTHER CHARGES & EXPENSES	2,100	0	2,100	1,952	0	148	92.9%
145 TREASURER'S DEPARTMENT Total	423,245	(13,452)	409,793	402,155	0	7,638	98.1%
151 INFO TECHNOLOGY DEPT							
001 PERSONNEL SERVICES	115,000	29,152	144,152	143,496	0	656	99.5%
002 PURCHASE OF SERVICES	240,825	47,194	288,019	279,572	8,447	(0)	100.0%
004 SUPPLIES	2,000	0	2,000	1,996	0	4	99.8%
151 INFO TECHNOLOGY DEPT Total	357,825	76,346	434,171	425,064	8,447	660	99.8%

ORIGINAL TRANSFERS REVISED EXPEND. ENCUMB. REMAINING % USED

152 HUMAN RESOURCES

001 PERSONNEL SERVICES	156,477	0	156,477	156,477	0	(0)	100.0%
002 PURCHASE OF SERVICES	172,873	23,000	195,873	175,965	3,532	16,376	91.6%
004 SUPPLIES	1,500	0	1,500	847	0	653	56.5%
007 OTHER CHARGES & EXPENSES	600	0	600	275	0	325	45.8%
152 HUMAN RESOURCES Total	331,449	23,000	354,449	333,563	3,532	17,354	95.1%

161 CITY CLERK'S DEPARTMENT

001 PERSONNEL SERVICES	311,963	29,936	341,899	341,400	0	499	99.9%
002 PURCHASE OF SERVICES	19,500	0	19,500	15,993	0	3,507	82.0%
161 CITY CLERK'S DEPARTMENT Total	331,463	29,936	361,399	357,393	0	4,006	98.9%

163 BOARD OF REGISTRARS

001 PERSONNEL SERVICES	4,543	0	4,543	4,543	0	0	100.0%
007 OTHER CHARGES & EXPENSES	67,500	0	67,500	67,464	0	36	99.9%
163 BOARD OF REGISTRARS Total	72,043	0	72,043	72,007	0	37	99.9%

165 LICENSE COMMISSION

001 PERSONNEL SERVICES	7,500	0	7,500	7,500	0	0	100.0%
007 OTHER CHARGES & EXPENSES	1,000	0	1,000	493	0	507	49.3%
165 LICENSE COMMISSION Total	8,500	0	8,500	7,993	0	507	94.0%

171 CONSERVATION COMMISSION

001 PERSONNEL SERVICES	1,800	0	1,800	1,800	0	0	100.0%
171 CONSERVATION COMMISSION Total	1,800	0	1,800	1,800	0	0	100.0%

175 PLANNING BOARD

001 PERSONNEL SERVICES	1,800	0	1,800	1,800	0	0	100.0%
175 PLANNING BOARD Total	1,800	0	1,800	1,800	0	0	100.0%

176 ZONING BOARD

001 PERSONNEL SERVICES	1,800	0	1,800	1,800	0	0	100.0%
176 ZONING BOARD Total	1,800	0	1,800	1,800	0	0	100.0%

182 PLANNING & DEVELOPMENT

001 PERSONNEL SERVICES	438,979	9,849	448,828	448,022	0	806	99.8%
002 PURCHASE OF SERVICES	56,000	0	56,000	47,580	0	8,420	85.0%
004 SUPPLIES	3,050	0	3,050	3,037	0	13	99.6%
182 PLANNING & DEVELOPMENT Total	498,029	9,849	507,878	498,639	0	9,239	98.2%

191 LEGAL DEPARTMENT

002 PURCHASE OF SERVICES	135,000	50,000	185,000	163,464	21,536	0	100.0%
191 LEGAL DEPARTMENT Total	135,000	50,000	185,000	163,464	21,536	0	100.0%

210 POLICE DEPARTMENT

001 PERSONNEL SERVICES	4,227,655	0	4,227,655	4,159,922	0	67,733	98.4%
002 PURCHASE OF SERVICES	172,247	33,100	205,347	193,178	0	12,170	94.1%
004 SUPPLIES	72,100	(20,300)	51,800	48,281	3,519	(0)	100.0%
007 OTHER CHARGES & EXPENSES	21,890	0	21,890	21,446	0	444	98.0%
008 CAPITAL OUTLAY	79,725	(2,000)	77,725	75,221	1,356	1,148	98.5%
210 POLICE DEPARTMENT Total	4,573,617	10,800	4,584,417	4,498,046	4,875	81,496	98.2%

ORIGINAL TRANSFERS REVISED EXPEND. ENCUMB. REMAINING % USED

220 FIRE DEPARTMENT

001 PERSONNEL SERVICES	4,179,792	175,845	4,355,637	4,351,412	0	4,225	99.9%
002 PURCHASE OF SERVICES	226,000	0	226,000	219,094	0	6,906	96.9%
004 SUPPLIES	60,500	0	60,500	53,813	5,605	1,082	98.2%
007 OTHER CHARGES & EXPENSES	5,550	(1,292)	4,258	3,630	0	628	85.2%

220 FIRE DEPARTMENT Total **4,471,842** **174,553** **4,646,395** **4,627,949** **5,605** **12,842** **99.7%**

241 BUILDING DEPARTMENT

001 PERSONNEL SERVICES	186,108	4,245	190,354	190,354	0	0	100.0%
004 SUPPLIES	2,000	0	2,000	1,999	0	1	100.0%

241 BUILDING DEPARTMENT Total **188,108** **4,245** **192,354** **192,353** **0** **1** **100.0%**

291 EMERGENCY MANAGEMENT

001 PERSONNEL SERVICES	18,000	10,338	28,338	28,338	0	0	100.0%
004 SUPPLIES	500	0	500	425	0	75	85.0%
007 OTHER CHARGES & EXPENSES	1,500	0	1,500	1,390	0	110	92.7%

291 EMERGENCY MANAGEMENT Total **20,000** **10,338** **30,338** **30,152** **0** **185** **99.4%**

292 ANIMAL CONTROL

001 PERSONNEL SERVICES	63,688	1,988	65,676	65,676	0	0	100.0%
002 PURCHASE OF SERVICES	4,950	0	4,950	2,870	0	2,080	58.0%
004 SUPPLIES	2,100	0	2,100	1,339	0	761	63.8%
007 OTHER CHARGES & EXPENSES	350	0	350	125	0	225	35.7%

292 ANIMAL CONTROL Total **71,088** **1,988** **73,076** **70,011** **0** **3,065** **95.8%**

293 PARKING CLERK DEPARTMENT

001 PERSONNEL SERVICES	263,175	5,240	268,415	226,251	0	42,164	84.3%
002 PURCHASE OF SERVICES	253,250	20,000	273,250	270,115	77	3,058	98.9%
004 SUPPLIES	51,025	0	51,025	33,572	200	17,253	66.2%

293 PARKING CLERK DEPARTMENT Total **567,450** **25,240** **592,690** **529,939** **277** **62,474** **89.5%**

300 SCHOOL DEPARTMENT

002 PURCHASE OF SERVICES	35,154,240	0	35,154,240	33,837,018	1,317,222	0	100.0%
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300 SCHOOL DEPARTMENT Total **35,154,240** **0** **35,154,240** **33,837,018** **1,317,222** **0** **100.0%**

398 ESSEX NORTH SHORE TECH SCHOOL

002 PURCHASE OF SERVICES	120,000	10,741	130,741	130,741	0	0	100.0%
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398 ESSEX NORTH SHORE TECH SCHOOL Tot: **120,000** **10,741** **130,741** **130,741** **0** **0** **100.0%**

399 WHITTIER VO TECH SCHOOL

002 PURCHASE OF SERVICES	619,891	0	619,891	619,891	0	0	100.0%
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399 WHITTIER VO TECH SCHOOL Total **619,891** **0** **619,891** **619,891** **0** **0** **100.0%**

421 PUBLIC SERVICES DEPARTMENT

001 PERSONNEL SERVICES	2,255,000	7,451	2,262,451	2,262,451	0	(0)	100.0%
002 PURCHASE OF SERVICES	542,600	0	542,600	542,600	0	0	100.0%
004 SUPPLIES	269,000	125,000	394,000	333,339	12,650	48,011	87.8%
008 CAPITAL OUTLAY	427,500	62,275	489,775	439,991	0	49,784	89.8%

421 PUBLIC SERVICES DEPARTMENT Total **3,494,100** **194,726** **3,688,826** **3,578,380** **12,650** **97,795** **97.3%**

423 SNOW & ICE

001 PERSONNEL SERVICES	120,000	(17,841)	102,159	102,159	0	0	100.0%
002 PURCHASE OF SERVICES	193,000	271,135	464,135	464,135	0	0	100.0%

423 SNOW & ICE Total **313,000** **253,294** **566,294** **566,294** **0** **0** **100.0%**

ORIGINAL TRANSFERS REVISED EXPEND. ENCUMB. REMAINING % USED

510 HEALTH DEPARTMENT

001 PERSONNEL SERVICES	233,108	(7,992)	225,116	171,634	0	53,482	76.2%
002 PURCHASE OF SERVICES	41,566	0	41,566	23,785	0	17,781	57.2%
004 SUPPLIES	4,500	0	4,500	3,589	105	806	82.1%
007 OTHER CHARGES & EXPENSES	1,000	0	1,000	481	0	519	48.1%
510 HEALTH DEPARTMENT Total	280,174	(7,992)	272,182	199,488	105	72,589	73.3%

519 SUSTAINABILITY

001 PERSONNEL SERVICES	130,703	461	131,164	131,164	0	(0)	100.0%
002 PURCHASE OF SERVICES	1,700,750	0	1,700,750	1,602,827	778	97,145	94.3%
004 SUPPLIES	1,750	0	1,750	1,750	0	0	100.0%
519 SUSTAINABILITY Total	1,833,203	461	1,833,664	1,735,740	778	97,145	94.7%

541 COUNCIL ON AGING

001 PERSONNEL SERVICES	345,458	1,065	346,522	322,220	0	24,302	93.0%
002 PURCHASE OF SERVICES	26,000	0	26,000	12,933	0	13,067	49.7%
004 SUPPLIES	11,250	0	11,250	7,862	0	3,388	69.9%
541 COUNCIL ON AGING Total	382,708	1,065	383,772	343,015	0	40,758	89.4%

542 YOUTH SERVICES

001 PERSONNEL SERVICES	380,646	0	380,646	362,028	0	18,618	95.1%
002 PURCHASE OF SERVICES	23,800	30,000	53,800	46,062	0	7,738	85.6%
007 OTHER CHARGES & EXPENSES	15,500	0	15,500	5,386	0	10,114	34.7%
542 YOUTH SERVICES Total	419,946	30,000	449,946	413,477	0	36,469	91.9%

543 VETERANS' DEPARTMENT

001 PERSONNEL SERVICES	150,347	19,500	169,847	162,148	0	7,700	95.5%
002 PURCHASE OF SERVICES	7,268	0	7,268	7,268	0	0	100.0%
007 OTHER CHARGES & EXPENSES	129,060	0	129,060	111,305	0	17,755	86.2%
543 VETERANS' DEPARTMENT Total	286,675	19,500	306,175	280,720	0	25,455	91.7%

610 LIBRARY DEPARTMENT

001 PERSONNEL SERVICES	1,090,809	(20,000)	1,070,809	986,066	0	84,744	92.1%
002 PURCHASE OF SERVICES	377,454	20,000	397,454	397,454	0	0	100.0%
610 LIBRARY DEPARTMENT Total	1,468,263	0	1,468,263	1,383,520	0	84,744	94.2%

630 PARKS COMMISSION

001 PERSONNEL SERVICES	368,418	(32,500)	335,918	290,732	186	45,000	86.6%
002 PURCHASE OF SERVICES	48,800	9,500	58,300	49,568	4,920	3,812	93.5%
004 SUPPLIES	66,150	35,000	101,150	99,778	0	1,372	98.6%
007 OTHER CHARGES & EXPENSES	600	0	600	600	0	0	100.0%
008 CAPITAL OUTLAY	12,000	0	12,000	5,184	0	6,816	43.2%
630 PARKS COMMISSION Total	495,968	12,000	507,968	445,862	5,106	57,000	88.8%

691 HISTORICAL COMMISSION

001 PERSONNEL SERVICES	1,800	0	1,800	1,800	0	0	100.0%
691 HISTORICAL COMMISSION Total	1,800	0	1,800	1,800	0	0	100.0%

710 DEBT EXCLUSION

009 DEBT SERVICE	3,167,680	0	3,167,680	3,167,680	0	0	100.0%
710 DEBT EXCLUSION Total	3,167,680	0	3,167,680	3,167,680	0	0	100.0%

720 ORDINARY DEBT SERVICE

009 DEBT SERVICE	1,472,544	0	1,472,544	1,277,063	0	195,481	86.7%
720 ORDINARY DEBT SERVICE Total	1,472,544	0	1,472,544	1,277,063	0	195,481	86.7%

	ORIGINAL	TRANSFERS	REVISED	EXPEND.	ENCUMB.	REMAINING	% USED
911 RETIREMENT BOARD							
001 PERSONNEL SERVICES	5,051,416	0	5,051,416	5,050,877	0	539	100.0%
911 RETIREMENT BOARD Total	5,051,416	0	5,051,416	5,050,877	0	539	100.0%
914 INSURANCE GROUP							
001 PERSONNEL SERVICES	10,433,654	61,195	10,494,849	10,494,849	0	0	100.0%
921 COMMISSION ON DISABILITY							
001 GENERAL FUND Total	78,682,810	911,761	79,594,571	77,243,755	1,411,941	938,875	98.8%
060 WATER ENTERPRISE FUND							
450 WATER DEPARTMENT							
001 PERSONNEL SERVICES	2,446,395	10,000	2,456,395	2,239,786	0	216,609	91.2%
002 PURCHASE OF SERVICES	1,257,279	0	1,257,279	1,073,433	145,201	38,645	96.9%
004 SUPPLIES	211,214	86,000	297,214	297,214	0	0	100.0%
007 OTHER CHARGES & EXPENSES	119,044	(10,000)	109,044	107,054	0	1,990	98.2%
008 CAPITAL OUTLAY	382,000	0	382,000	293,478	88,447	75	100.0%
009 DEBT SERVICE	1,780,682	0	1,780,682	1,780,682	0	0	100.0%
450 WATER DEPARTMENT Total	6,196,614	86,000	6,282,614	5,791,646	233,648	257,319	95.9%
060 WATER ENTERPRISE FUND Total	6,196,614	86,000	6,282,614	5,791,646	233,648	257,319	95.9%
061 SEWER ENTERPRISE FUND							
440 SEWER DEPARTMENT							
001 PERSONNEL SERVICES	2,587,010	10,000	2,597,010	2,435,718	0	161,292	93.8%
002 PURCHASE OF SERVICES	1,412,070	0	1,412,070	1,341,512	59,262	11,296	99.2%
004 SUPPLIES	489,500	120,000	609,500	609,500	0	(0)	100.0%
007 OTHER CHARGES & EXPENSES	115,684	(10,000)	105,684	96,101	0	9,583	90.9%
008 CAPITAL OUTLAY	287,000	(1,456)	285,544	116,043	444	169,057	40.8%
009 DEBT SERVICE	2,927,576	0	2,927,576	2,907,576	0	20,000	99.3%
440 SEWER DEPARTMENT Total	7,818,840	118,544	7,937,384	7,506,451	59,706	371,228	95.3%
061 SEWER ENTERPRISE FUND Total	7,818,840	118,544	7,937,384	7,506,451	59,706	371,228	95.3%
6520 HARBORMASTER ENTERPRISE FUND							
295 HARBORMASTER DEPARTMENT							
001 PERSONNEL SERVICES	319,313	15,000	334,313	329,634	0	4,679	98.6%
002 PURCHASE OF SERVICES	57,250	0	57,250	51,243	789	5,218	90.9%
004 SUPPLIES	17,400	0	17,400	17,400	0	0	100.0%
007 OTHER CHARGES & EXPENSES	19,500	0	19,500	17,708	0	1,793	90.8%
008 CAPITAL OUTLAY	30,000	0	30,000	23,131	0	6,869	77.1%
009 DEBT SERVICE	76,898	0	76,898	76,898	0	0	100.0%
295 HARBORMASTER DEPARTMENT Total	520,360	15,000	535,360	516,013	789	18,558	96.5%
6520 HARBORMASTER ENTERPRISE FUND Total	520,360	15,000	535,360	516,013	789	18,558	96.5%
TOTAL BUDGETARY FUNDS	93,218,624	1,131,305	94,349,929	91,057,865	1,706,083	1,585,981	98.3%



City of Newburyport FY2023 Year-End Revenue Summary

	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATE	FY2023 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
001 GENERAL FUND							
PROPERTY TAXES							
411 PER PROP TAX REVENUE	660,509	814,088	737,943	730,394	(7,549)	99.0%	-10.3%
412 REAL ESTATE TAX REVENUE	59,945,337	62,708,201	64,615,275	64,453,026	(162,248)	99.7%	2.8%
PROPERTY TAXES Total	60,605,846	63,522,289	65,353,217	65,183,420	(169,798)	99.7%	2.6%
LOCAL RECEIPTS							
401 MOTOR VEHICLE EXCISE	2,874,396	2,979,353	2,850,000	3,088,609	238,609	108.4%	3.7%
402 OTHER EXCISE	811,712	1,190,742	1,033,750	1,301,984	268,234	125.9%	9.3%
403 PENALTIES/INTEREST	332,363	330,142	300,000	317,195	17,195	105.7%	-3.9%
404 PAYMENT IN LIEU TAXES	27,196	27,924	27,000	25,696	(1,304)	95.2%	-8.0%
410 FEES	298,646	247,606	245,000	303,754	58,754	124.0%	22.7%
416 OTHER DEPARTMENT REVENUE	72,014	75,865	70,000	74,019	4,019	105.7%	-2.4%
417 LICENSES/PERMITS	945,583	1,349,322	951,000	1,044,914	93,914	109.9%	-22.6%
419 FINES & FORFEITS	4,898	6,708	6,000	5,753	(247)	95.9%	-14.2%
420 INVESTMENT INCOME	59,770	45,382	45,250	543,574	498,324	1201.3%	1097.8%
458 MEDICAID REIMBURSEMENT	115,227	285,482	110,000	157,897	47,897	143.5%	-44.7%
421 MISCELLANEOUS RECURRING	100,880	241,413	200,000	179,605	(20,395)	89.8%	-25.6%
422 MISCELLANEOUS NON-RECURRING	162,454	477,713	0	685,325	685,325		43.5%
LOCAL RECEIPTS Total	5,805,138	7,257,652	5,838,000	7,728,325	1,890,325	132.4%	6.5%
STATE AID	4,777,125	5,173,682	5,588,785	5,694,685	105,900	101.9%	10.1%
INTERFUND TRANSFERS IN	947,921	1,203,418	1,607,030	1,516,957	(90,073)	94.4%	26.1%
001 GENERAL FUND Total	<u>72,136,030</u>	<u>77,157,041</u>	<u>78,387,033</u>	<u>80,123,387</u>	<u>1,736,354</u>	<u>102.2%</u>	<u>3.8%</u>
060 WATER ENTERPRISE FUND	<u>5,839,817</u>	<u>5,551,049</u>	<u>6,096,614</u>	<u>6,422,174</u>	<u>325,560</u>	<u>105.3%</u>	<u>15.7%</u>
061 SEWER ENTERPRISE FUND	<u>7,974,691</u>	<u>7,843,373</u>	<u>7,527,340</u>	<u>8,032,350</u>	<u>505,009</u>	<u>106.7%</u>	<u>2.4%</u>
6520 HARBORMASTER ENTERPRISE FUND	<u>697,545</u>	<u>684,363</u>	<u>520,360</u>	<u>609,147</u>	<u>88,786</u>	<u>117.1%</u>	<u>-11.0%</u>
TOTAL BUDGETARY FUNDS	<u>86,648,083</u>	<u>91,235,825</u>	<u>92,531,347</u>	<u>95,187,057</u>	<u>2,655,710</u>	<u>102.9%</u>	<u>4.3%</u>



City of Newburyport
FY2023 Year-End Revenue by Category

	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATE	FY2023 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
001 GENERAL FUND							
PROPERTY TAXES							
411 PER PROP TAX REVENUE	660,509	814,088	737,943	730,394	(7,549)	99.0%	-10.3%
412 REAL ESTATE TAX REVENUE	59,945,337	62,708,201	64,615,275	64,453,026	(162,248)	99.7%	2.8%
PROPERTY TAXES Total	60,605,846	63,522,289	65,353,217	65,183,420	(169,798)	99.7%	2.6%
LOCAL RECEIPTS							
401 MOTOR VEHICLE EXCISE	2,874,396	2,979,353	2,850,000	3,088,609	238,609	108.4%	3.7%
402 OTHER EXCISE							
MEALS EXCISE	569,637	764,549	662,750	856,193	193,443	129.2%	12.0%
CO MA ROOM OCCUPANCY	242,075	426,193	371,000	445,791	74,791	120.2%	4.6%
402 OTHER EXCISE Total	811,712	1,190,742	1,033,750	1,301,984	268,234	125.9%	9.3%
403 PENALTIES/INTEREST							
INT/PEN PP/RE TAX REV	185,680	195,152	184,900	166,323	(18,577)	90.0%	-14.8%
INT/PEN MV/BT EXCISE	88,210	69,799	65,000	92,235	27,235	141.9%	32.1%
CO MA REG MOTOR VEHICLES	20,969	27,059	20,000	29,430	9,430	147.1%	8.8%
INT ON TAX TITLES	34,862	36,618	29,000	24,735	(4,265)	85.3%	-32.5%
INT/PEN DEFERRED RE TAXES	0	0	0	3,321	3,321		
INT/PEN SA PI - SWR	1,404	829	500	588	88	117.7%	-29.1%
INT/PEN SA PI - WTR	1,128	675	500	483	(17)	96.6%	-28.4%
INT/PEN SA LOW ST	110	10	100	80	(20)	80.0%	717.4%
403 PENALTIES/INTEREST Total	332,363	330,142	300,000	317,195	17,195	105.7%	-3.9%
404 PAYMENT IN LIEU TAXES	27,196	27,924	27,000	25,696	(1,304)	95.2%	-8.0%
410 FEES							
TAX TITLE FEES	157,716	92,889	95,000	136,148	41,148	143.3%	46.6%
FIRE MASTER BOX CONNECTION FEE	78,900	81,600	80,000	78,000	(2,000)	97.5%	-4.4%
OFF DUTY FEES	26,403	50,859	28,400	49,282	20,882	173.5%	-3.1%
ROLL BACK TAX REVENUE	0	0	0	25,818	25,818		
MUNICIPAL LIENS	34,227	21,779	20,000	14,506	(5,494)	72.5%	-33.4%
REGISTRY FEES	1,300	180	21,500	0	(21,500)	0.0%	-100.0%
OTHER FEES	100	300	100	0	(100)	0.0%	-100.0%
410 FEES Total	298,646	247,606	245,000	303,754	58,754	124.0%	22.7%
416 OTHER DEPARTMENT REVENUE							
COPIES/RECORDINGS	56,394	65,025	60,000	62,610	2,610	104.3%	-3.7%
BUSINESS CERTIFICATES	8,940	6,850	5,500	6,249	749	113.6%	-8.8%
ZONING/ORDINANCES	6,680	3,990	4,500	5,160	660	114.7%	29.3%
416 OTHER DEPARTMENT REVENUE Total	72,014	75,865	70,000	74,019	4,019	105.7%	-2.4%

	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATE	FY2023 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
417 LICENSES/PERMITS							
BLDG DEPT ALTERATION PERMITS	565,969	926,497	600,000	567,890	(32,110)	94.6%	-38.7%
OTHER PERMITS	79,084	70,966	75,000	142,927	67,927	190.6%	101.4%
LICENSE FEES	36,075	34,300	35,000	142,800	107,800	408.0%	316.3%
CLK PASSPORT	10	48,085	48,000	46,930	(1,070)	97.8%	-2%
BUILDING PERMITS	108,556	69,090	70,000	39,290	(30,710)	56.1%	-43.1%
BLDG DEPT OTHER PERMITS	70,505	32,765	30,000	34,335	4,335	114.5%	4.8%
FIRE PERMITS	43,519	37,695	40,000	32,495	(7,505)	81.2%	-13.8%
ROAD OPENING PERMIT DPW	11,862	74,638	22,400	22,724	324	101.4%	-69.6%
DOG LICENSES	11,125	11,780	11,000	12,555	1,555	114.1%	6.6%
UTILITY CONTRACTORS LIC DPW	12,500	10,500	10,000	8,700	(1,300)	87.0%	-17.1%
MARRIAGE LICENSES	2,940	4,980	4,000	5,408	1,408	135.2%	8.6%
RAFFLE PERMITS	700	750	750	1,125	375	150.0%	50.0%
OTHER LICENSES	150	50	100	550	450	550.0%	1000.0%
AUCTION LIC/PERMITS	672	1,715	1,000	475	(525)	47.5%	-72.3%
UTILITY PERMITS	125	1,650	1,500	350	(1,150)	23.3%	-78.8%
PARKLETS	0	18,647	0	0	0		-100.0%
STORM WATER PERMIT FEES	271	964	250	0	(250)	0.0%	-100.0%
417 LICENSES/PERMITS Total	945,583	1,349,322	951,000	1,044,914	93,914	109.9%	-22.6%
419 FINES & FORFEITS							
COURT FINES	4,803	6,708	5,900	5,563	(338)	94.3%	-17.1%
PARKING FINES	95	0	100	0	(100)	0.0%	
419 FINES & FORFEITS Total	4,898	6,708	6,000	5,753	(247)	95.9%	-14.2%
420 INVESTMENT INCOME	59,770	45,382	45,250	543,574	498,324	1201.3%	1097.8%
458 MEDICAID REIMBURSEMENT Total	115,227	285,482	110,000	157,897	47,897	143.5%	-44.7%
421 MISCELLANEOUS RECURRING Total	100,880	241,413	200,000	179,605	(20,395)	89.8%	-25.6% *
422 MISCELLANEOUS NON-RECURRING	162,454	477,713	0	685,325	685,325		43.5% **
LOCAL RECEIPTS Total	5,805,138	7,257,652	5,838,000	7,728,325	1,890,325	132.4%	6.5%
STATE AID	4,777,125	5,173,682	5,588,785	5,694,685	105,900	101.9%	10.1%
INTERFUND TRANSFERS IN	947,921	1,203,418	1,607,030	1,516,957	(90,073)	94.4%	26.1%
001 GENERAL FUND Total	<u>72,136,030</u>	<u>77,157,041</u>	<u>78,387,033</u>	<u>80,123,387</u>	<u>1,736,354</u>	<u>102.2%</u>	<u>3.8%</u>

	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ESTIMATE	FY2023 ACTUAL	OVER/ (BELOW) ESTIMATE	% OF ESTIMATE	% OVER PRIOR YEAR
<u>060 WATER ENTERPRISE FUND</u>							
UTILITY BILLING/METERS	5,265,975	5,039,260	5,594,526	5,899,137	304,611	105.4%	17.1%
MISC FEES	233,387	273,568	235,071	237,010	1,939	100.8%	-13.4%
REVENUE SPEC ASSES PI	215,957	149,124	150,000	160,463	10,463	107.0%	7.6%
WATER LIENS	89,708	61,711	90,000	89,903	(97)	99.9%	45.7%
PENALTIES/INTEREST	29,254	26,002	27,017	33,661	6,644	124.6%	29.5%
MISC NON-RECURRING	5,537	1,383	0	2,000	2,000		44.6%
060 WATER ENTERPRISE FUND Total	<u>5,839,817</u>	<u>5,551,049</u>	<u>6,096,614</u>	<u>6,422,174</u>	<u>325,560</u>	<u>105.3%</u>	<u>15.7%</u>
<u>061 SEWER ENTERPRISE FUND</u>							
UTILITY BILLING/METERS	7,280,386	7,032,983	6,821,981	7,368,250	546,269	108.0%	4.8%
REVENUE SPEC ASSES PI	245,040	182,635	250,000	285,210	35,210	114.1%	56.2%
SEWER LIENS	132,590	89,372	149,685	124,584	(25,100)	83.2%	39.4%
MISC FEES	128,636	116,865	120,000	120,621	621	100.5%	3.2%
PENALTIES/INTEREST	47,981	46,789	60,674	56,860	(3,814)	93.7%	21.5%
REVENUE SPEC ASSESS LOW ST	90,575	36,774	95,000	36,187	(58,813)	38.1%	-1.6%
INDUSTRIAL PRETREATMNT	14,182	10,001	15,000	18,103	3,103	120.7%	81.0%
REV SPEC ASSESS PRIV FEE LOW	6,214	11,820	15,000	11,112	(3,888)	74.1%	-6.0%
MISC NON-RECURRING	29,087	284,785	0	8,835	8,835		-96.9%
REVENUE SEWER RATE RELIEF FUND	0	2,406	0	2,588	2,588		7.6%
MISC RECURRING	0	28,944	0	0	0		-100.0%
061 SEWER ENTERPRISE FUND Total	<u>7,974,691</u>	<u>7,843,373</u>	<u>7,527,340</u>	<u>8,032,350</u>	<u>505,009</u>	<u>106.7%</u>	<u>2.4%</u>
<u>6520 HARBORMASTER ENTERPRISE FUND</u>							
WATERWAYS PERMITS	214,900	200,395	180,000	189,597	9,597	105.3%	-5.4%
WATERFRONT DOCKS	120,740	169,763	90,000	157,091	67,091	174.5%	-7.5%
PLUM ISLAND PARKING	227,121	177,297	126,000	139,267	13,267	110.5%	-21.4%
BOAT EXCISE	67,801	66,643	67,988	63,032	(4,956)	92.7%	-5.4%
CASHMAN PARK BOAT RAMP	53,425	63,208	50,000	51,419	1,419	102.8%	-18.7%
FISH PIER	7,450	4,000	4,000	5,000	1,000	125.0%	25.0%
PENALTIES/INTEREST	2,987	2,556	1,992	2,191	199	110.0%	-14.3%
VIOLATIONS	2,575	500	380	1,500	1,120	394.5%	200.0%
SHELLFISH PERMITS	546	0	0	50	50		
6520 HARBORMASTER ENTERPRISE FUND Total	<u>697,545</u>	<u>684,363</u>	<u>520,360</u>	<u>609,147</u>	<u>88,786</u>	<u>117.1%</u>	<u>-11.0%</u>
TOTAL BUDGETARY FUNDS	<u>86,648,083</u>	<u>91,235,825</u>	<u>92,531,347</u>	<u>95,187,057</u>	<u>2,655,710</u>	<u>102.9%</u>	<u>4.3%</u>

* 421 Miscellaneous Recurring Revenue: Veterans Services (\$101,965), Cell tower lease payments (\$29,095), Animal Control (\$26,858), Firehouse Repayment Agreement (\$15,003), FWS Refuge Revenue Sharing (\$5,174), Police Incident/Accident (\$1,133) and Other Small Recurring Receipts (\$377).

** 422 Miscellaneous Non-Recurring Revenue: Fire Boat Insurance Proceeds (\$550,273), Health Insurance Reimbursements (\$34,904), Prior-Year Closeouts (\$29,854), Prior-Year Reimbursements (\$21,305), PCB Settlement (\$17,414) Police Evidence (\$13,512), Sale of Surplus Equipment (\$5,000) and Other Small One-Time Receipts (\$13,063).



City of Newburyport

Fund Balances as of June 30, 2023

Fund/Org	Classification	Fund Type	Description	Beg. Balance	Change	Ending Bal.
1	General Fund	General Fund	General Fund	9,270,134	(731,712)	8,538,422
60	Enterprise Funds	Water Enterprise Fund	Water Fund	1,460,360	104,797	1,565,157
61	Enterprise Funds	Sewer Enterprise Fund	Sewer Fund	2,226,046	(352,258)	1,873,788
6520	Enterprise Funds	Harbormaster Enterprise Fund	Harbormaster	879,265	(8,712)	870,553
22	Special Revenue Funds	School	School Lunch Program	166,040	48,195	214,234
2401	Special Revenue Funds	School	305 - Title I; Part A	5,021	10,120	15,142
2402	Special Revenue Funds	School	722 - Nutrition Equip Asst	1,065	18,935	20,000
2406	Special Revenue Funds	School	240 - Able	45,674	(43,301)	2,373
2409	Special Revenue Funds	School	119 - Esser III	164,260		95,793
2410	Special Revenue Funds	School	264 - Amer Rescue Plan E.C.	10,091	(5,490)	4,601
2411	Special Revenue Funds	School	252 - Amer Rescue Plan IDEA	(4,891)	7,074	2,182
2413	Special Revenue Funds	School	125 - Math Accelerated Academic	0	68,806	68,806
2414	Special Revenue Funds	School	125 - Math Accelerated Academic	0	(78,329)	(78,329)
2431	Special Revenue Funds	School	FY22 Mask Reimbursement	0	20,177	20,177
2434	Special Revenue Funds	School	115 - Esser II	(58,291)	32,458	(25,833)
2448	Special Revenue Funds	School	652 - Afghan Refugee Support	0	(52,442)	(52,442)
2459	Special Revenue Funds	School	Rev Sch Choice Salaries	2,212,217	(666,834)	1,545,384
2460	Special Revenue Funds	School	Rev Learn/Enrich Ctr-Kelleher	100,660	644	101,304
2461	Special Revenue Funds	School	Rev Adult Ed	111,049	(35,800)	75,249
2462	Special Revenue Funds	School	Rev Athletic Revolving	258,128	72,732	330,860
2464	Special Revenue Funds	School	Rev Maint Sch Bld/User	34,303	(44,629)	(10,325)
2465	Special Revenue Funds	School	PALS Revolving	2,069	55,326	57,395
2466	Special Revenue Funds	School	Curriculum/Staff	548,454	161,028	709,481
2468	Special Revenue Funds	School	School Transportation	365,329	(109,332)	255,996
2470	Special Revenue Funds	School	Comprehensive Sch Health Svcs	8,464	2,758	11,223
2484	Special Revenue Funds	School	50/50 Fed Reimb Program	1,451,264	(462,315)	988,948
2486	Special Revenue Funds	School	Rev Student Club Fees	(6,442)	(25,447)	(31,888)
2490	Special Revenue Funds	School	Title IV Grants	(0)	1,176	1,175
2020	Special Revenue Funds	Federal Grant	Essex County Outreach Prog (DOJ Grant) #1	(16,089)	8,383	(7,706)
2022	Special Revenue Funds	Federal Grant	MassCall3 YS Grant	(336)	(43,739)	(44,075)
2023	Special Revenue Funds	Federal Grant	Title III - Healthy Adults Pickleball Initiative	(1,997)	679	(1,318)
2025	Special Revenue Funds	Federal Grant	COVID-19 FEMA	(306,452)	185,544	(120,908)
2027	Special Revenue Funds	Federal Grant	SRT Body-Worn Camera	0	(29,540)	(29,540)
2028	Special Revenue Funds	Federal Grant	FEMA Hazard Mitigation Grant Program	0	6,760	6,760
2030	Special Revenue Funds	Federal Grant	Essex County Outreach Prog (DOJ Grant) #2	0	(23,519)	(23,519)
2501	Special Revenue Funds	Federal Grant	Drug Free Comm Fed Grant	8,723	(2,115)	6,608
2583	Special Revenue Funds	Federal Grant	Small Cities Program	82,139	(48,346)	33,793
2586	Special Revenue Funds	Federal Grant	Newburyport Federal Forfeiture	536	0	536
2587	Special Revenue Funds	Federal Grant	MVDTF Federal Forfeiture	15,175	(666)	14,509
2104	Special Revenue Funds	State Grant	Shared Winter Streets	23,544	(22,527)	1,017
2109	Special Revenue Funds	State Grant	Cultural District Grant	3,144	11,888	15,032
2111	Special Revenue Funds	State Grant	ARPA Coronavirus	1,390,495	(18,166)	1,372,329
2115	Special Revenue Funds	State Grant	FY22 Housing Choice Grant	0	(74,805)	(74,805)
2117	Special Revenue Funds	State Grant	Fire Safety Equipment Grant	(15,927)	12,909	(3,018)
2119	Special Revenue Funds	State Grant	Land Use Planning Grant	0	49,000	49,000
2120	Special Revenue Funds	State Grant	Dam & Seawall - Lwr Arti Dam	0	79,935	79,935
2121	Special Revenue Funds	State Grant	NEED Mass Save Comm Ed Grant - DER	0	3,250	3,250
2123	Special Revenue Funds	State Grant	Green Communities #7	0	(9,680)	(9,680)

Fund/Org	Classification	Fund Type	Description	Beg. Balance	Change	Ending Bal.
2124	Special Revenue Funds	State Grant	COA State Earmark for Hybrid Mini Van	0	45,000	45,000
2127	Special Revenue Funds	State Grant	CCC - AFSCME Wage Plan	0	20,000	20,000
2128	Special Revenue Funds	State Grant	CCC - VOIP Telephone System	0	154,000	154,000
2129	Special Revenue Funds	State Grant	911 - Support & Incentive Grant	0	(61,189)	(61,189)
2130	Special Revenue Funds	State Grant	911 - Dept Training Grant	0	(8,100)	(8,100)
2133	Special Revenue Funds	State Grant	Fish Pier Upgrades	0	(4,550)	(4,550)
2134	Special Revenue Funds	State Grant	Recycling Dividends Program	0	19,500	19,500
2138	Special Revenue Funds	State Grant	Winter Recovery Asst Prog (WRAP)	0	227,735	227,735
2139	Special Revenue Funds	State Grant	Housing Choice Community Capital	0	(14,000)	(14,000)
2200	Special Revenue Funds	State Grant	YS Social Service Support	1,507	(830)	677
2601	Special Revenue Funds	State Grant	Emergency Preparadness	16,266	5,423	21,689
2603	Special Revenue Funds	State Grant	Hbr Clean Vessel Oper/Mnt	(1,469)	(7,829)	(9,298)
2606	Special Revenue Funds	State Grant	Cultural Council	8,776	(895)	7,881
2608	Special Revenue Funds	State Grant	Elder Affairs	99,799	45,312	145,111
2611	Special Revenue Funds	State Grant	Fire Hazardous Materials	12,271	(241)	12,030
2686	Special Revenue Funds	State Grant	Newburyport State Forfeiture	2,717	(39)	2,678
2687	Special Revenue Funds	State Grant	MVDTF State Forfeiture	1,937	0	1,937
2698	Special Revenue Funds	State Grant	Waterfront Bulkhead Project	124,896	(80,521)	44,375
20020001	Special Revenue Funds	State Grant	Traffic Enforce Program	5,429	0	5,429
20020004	Special Revenue Funds	State Grant	Mass CEC Grant	4,500	0	4,500
20020010	Special Revenue Funds	State Grant	Recycling Dividends Program	45,844	(29,027)	16,817
20020013	Special Revenue Funds	State Grant	VAWA Grant - police	1,002	712	1,715
20020015	Special Revenue Funds	State Grant	Healthy Aging	2,193	0	2,193
2301	Special Revenue Funds	Ch. 90	Chapter 90 Funding	(351,652)	235,869	(115,784)
2721	Special Revenue Funds	Receipts Rsv. For Approp.	Rsv Appr Cemetary Receipts	22,527	3,550	26,077
2723	Special Revenue Funds	Receipts Rsv. For Approp.	Rsv Appr Sew I/Inflow Fee	571,817	22,110	593,927
2725	Special Revenue Funds	Receipts Rsv. For Approp.	Rideshare Companies	13,270	2,319	15,589
2731	Special Revenue Funds	Receipts Rsv. For Approp.	Rsv Appr Wetland Protectn Fnd	60,983	(6,971)	54,012
2738	Special Revenue Funds	Receipts Rsv. For Approp.	Waterfront Parking Meter Revenue	380,868	(129,522)	251,346
2739	Special Revenue Funds	Receipts Rsv. For Approp.	Paid Parking Fund	894,226	118,987	1,013,213
2741	Special Revenue Funds	Receipts Rsv. For Approp.	Rsv Appr Insurance Claims	51,864	0	51,864
2742	Special Revenue Funds	Receipts Rsv. For Approp.	Library	89,247	4,011	93,258
2745	Special Revenue Funds	Receipts Rsv. For Approp.	Rsv Appr Settlements	35,823	278,485	314,308
2755	Special Revenue Funds	Receipts Rsv. For Approp.	Green Initiative	161,910	(50,000)	111,910
2760	Special Revenue Funds	Receipts Rsv. For Approp.	Sale of Municipal Buildings	593,500	(200,000)	393,500
2762	Special Revenue Funds	Receipts Rsv. For Approp.	Colby Farm Parcel C	30,000	0	30,000
2802	Special Revenue Funds	Departmental Revolving	Council On Aging	3,162	287	3,449
2803	Special Revenue Funds	Departmental Revolving	Rev Recreation Services	610,620	41,686	652,305
2804	Special Revenue Funds	Departmental Revolving	Rev Historical Commission Fd	9,652	(1,468)	8,184
2806	Special Revenue Funds	Departmental Revolving	Rev Wire Inspection Fees	70,941	19,703	90,644
2807	Special Revenue Funds	Departmental Revolving	Rev Plumbing Inspect Fees	48,929	11,353	60,282
2808	Special Revenue Funds	Departmental Revolving	Rev Gas Inspection Fees	13,277	(7,166)	6,111
2809	Special Revenue Funds	Departmental Revolving	Rev Disabilities Commission	42,028	11,294	53,322
2810	Special Revenue Funds	Departmental Revolving	Emma Andrews Library	53,266	4,534	57,800
2812	Special Revenue Funds	Departmental Revolving	Temp Vendor	25,804	2,732	28,536
2813	Special Revenue Funds	Departmental Revolving	Rev Planning & Zoning	3,203	(4,205)	(1,002)
2817	Special Revenue Funds	Departmental Revolving	Animal Control Officer	12,107	(2,085)	10,021
2835	Special Revenue Funds	Departmental Revolving	Rev Health Programs	59,816	5,818	65,633
2836	Special Revenue Funds	Departmental Revolving	Veterans Rev	1,293	20	1,313
2840	Special Revenue Funds	Departmental Revolving	City Hall Revolving Fund	7,799	(939)	6,860
2841	Special Revenue Funds	Departmental Revolving	Sr Community Ctr Maintenance	78,394	(17,814)	60,580
2842	Special Revenue Funds	Departmental Revolving	Parks Maintenance	851	18,946	19,797
2843	Special Revenue Funds	Departmental Revolving	Solid Waste Fee	263,247	20,594	283,840

Fund/Org	Classification	Fund Type	Description	Beg. Balance	Change	Ending Bal.
2844	Special Revenue Funds	Departmental Revolving	Assessor's Office	3,655	320	3,975
2800	Special Revenue Funds	Other Revolving	NE HIDTA	3,817	688	4,505
2801	Special Revenue Funds	Other Revolving	Engineering Services	90,216	105,826	196,042
2830	Special Revenue Funds	Other Revolving	Tax Title Rev Fund C60 S15B	16,523	(4,022)	12,501
2837	Special Revenue Funds	Other Revolving	Conservation Comm 53G Acct	10,005	5,000	15,005
2202	Special Revenue Funds	Local Grant/Donation	Essex County Outreach Program	4,000	(210)	3,790
2203	Special Revenue Funds	Local Grant/Donation	COA Gifts	8,373	4,147	12,520
2204	Special Revenue Funds	Local Grant/Donation	YS DEI Donations	0	500	500
2205	Special Revenue Funds	Local Grant/Donation	Cashman Park Tennis/Pickleball Court	0	15,000	15,000
2207	Special Revenue Funds	Local Grant/Donation	Parks Playground Equipment	0	15,050	15,050
2209	Special Revenue Funds	Local Grant/Donation	Senior Celebration Donations	0	(15,701)	(15,701)
2211	Special Revenue Funds	Local Grant/Donation	Atk Comm Tennis Crts	0	4,700	4,700
2907	Special Revenue Funds	Local Grant/Donation	Compost Bins	4,051	1,190	5,241
2908	Special Revenue Funds	Local Grant/Donation	Tree Commission Donations	16,958	(2,413)	14,545
2917	Special Revenue Funds	Local Grant/Donation	YS Scholarships/Rec Ctr Prog	5,351	0	5,351
2925	Special Revenue Funds	Local Grant/Donation	Friends of the Library	37,184	(3,178)	34,006
2927	Special Revenue Funds	Local Grant/Donation	Waterfront Park Maintenance	1,135	0	1,135
2930	Special Revenue Funds	Local Grant/Donation	Citizens For Public Education	3,414	0	3,414
2933	Special Revenue Funds	Local Grant/Donation	School Scholarship - Safford	140,000	50,000	190,000
2940	Special Revenue Funds	Local Grant/Donation	Maritime Celebration	1,000	0	1,000
2948	Special Revenue Funds	Local Grant/Donation	Parks	12,521	(5,657)	6,864
2955	Special Revenue Funds	Local Grant/Donation	Comcast Technology Acct	129,895	(59,021)	70,875
2968	Special Revenue Funds	Local Grant/Donation	Crow Lane Mitigation	9,348	0	9,348
2969	Special Revenue Funds	Local Grant/Donation	Brick Sidewalk Donations	0	(4,470)	(4,470)
2989	Special Revenue Funds	Local Grant/Donation	Green Energy Local Grnts/Dona	4,665	3,918	8,583
2992	Special Revenue Funds	Local Grant/Donation	Port Parks Alliance	0	1,498	1,498
20030001	Special Revenue Funds	Local Grant/Donation	BCBS PEC Award	2,432	(374)	2,058
20030003	Special Revenue Funds	Local Grant/Donation	K9 Unit	1,823	0	1,823
20030006	Special Revenue Funds	Local Grant/Donation	FY17 MIIA Fitbit Award	895	(106)	789
20030007	Special Revenue Funds	Local Grant/Donation	Tower Foundation Grant	72,787	4,964	77,751
29910001	Special Revenue Funds	Morrill Foundation	Bartlett Mall	173,870	179,050	352,920
29910017	Special Revenue Funds	Morrill Foundation	Atk Comm Twr View & Gazebo Restoration	2,096	0	2,096
29910020	Special Revenue Funds	Morrill Foundation	Atk Comm Maint Building	10,000	(7,947)	2,053
29910021	Special Revenue Funds	Morrill Foundation	Lwr Atk Comm Pkpleball Court	40,000	0	40,000
29919101	Special Revenue Funds	Morrill Foundation	PC - Bartlet Mall	2,096	0	2,096
29919102	Special Revenue Funds	Morrill Foundation	PC - Bartlet Mall Fountain Restoration	7,000	0	7,000
29919103	Special Revenue Funds	Morrill Foundation	PC - Brick Spnsrshp - Inn Street	775	0	775
29919104	Special Revenue Funds	Morrill Foundation	PC - Nbpt Sports	2,638	0	2,638
29919106	Special Revenue Funds	Morrill Foundation	PC - Field Maintenance	1,000	0	1,000
29919107	Special Revenue Funds	Morrill Foundation	PC - Mccarthy Tree Planting	600	0	600
29919108	Special Revenue Funds	Morrill Foundation	PC - Nock/Molin Tennis Courts	1,002	0	1,002
29919110	Special Revenue Funds	Morrill Foundation	PC - Woodman Park	1,516	0	1,516
70	Special Revenue Funds	Community Preservation Fund	Community Preservation Fund	3,231,086	537,659	3,768,745
3000	Capital Project Funds	Capital	Central Waterfront Lawn/Expended Park Land	4,929	0	4,929
3100	Capital Project Funds	Capital	Reservation Terrace Shoreline Protection	4,166	(23,200)	(19,034)
3103	Capital Project Funds	Capital	IT Hardware	165,575	(72,826)	92,749
3104	Capital Project Funds	Capital	Surveillance Camera Integration	50,225	(48,703)	1,521
3107	Capital Project Funds	Capital	Hale Street Sidewalk/Pedestrian Access	20,997	(5,528)	15,469
3114	Capital Project Funds	Capital	Infield Groomer	15,000	12,300	27,300
3119	Capital Project Funds	Capital	Generator Connection	20,000	(11,255)	8,745
3120	Capital Project Funds	Capital	Roadway & Sidewalk Improvements	1,079,076	(570,994)	508,082
3206	Capital Project Funds	Capital	57 Low Street	25,000	(1,295)	23,705
3210	Capital Project Funds	Capital	Joppa Park Walkway	100,000	(69,512)	30,488

Fund/Org	Classification	Fund Type	Description	Beg. Balance	Change	Ending Bal.
3212	Capital Project Funds	Capital	Police Station Locker Rooms	150,000	(71,448)	78,552
3213	Capital Project Funds	Capital	Wtr/Swr/Hwy DT Utility Upgrade	66,667	0	66,667
3214	Capital Project Funds	Capital	Rep/Update Radio Equipment	55,000	(31,173)	23,827
3216	Capital Project Funds	Capital	Brown School Protective Measures	13,500	(5,227)	8,273
3217	Capital Project Funds	Capital	Bartlett Mall Restoration Project	100,000	0	100,000
3300	Capital Project Funds	Capital	Inn Street Improvements	0	(6,500)	(6,500)
3303	Capital Project Funds	Capital	City Hall Main Floor HVAC	0	1,155	1,155
3304	Capital Project Funds	Capital	Police Cruisers (2) - 3 Yr Lease	0	3,573	3,573
3400	Capital Project Funds	Capital	Data Center Rebuild	0	594,378	594,378
3401	Capital Project Funds	Capital	IT Wkstations/Equipment Rpl	0	25,000	25,000
3416	Capital Project Funds	Capital	Complete Streets Trans Proj	0	27,009	27,009
3417	Capital Project Funds	Capital	Pkg Hybrid Vehicle	0	50,000	50,000
3418	Capital Project Funds	Capital	Apparatus Floor Drains	0	45,000	45,000
3419	Capital Project Funds	Capital	Downtown Lighting	0	199,594	199,594
3420	Capital Project Funds	Capital	Stump Grinder	0	80,000	80,000
3422	Capital Project Funds	Capital	NHS Elevator Controls Replace	0	69,370	69,370
3510	Capital Project Funds	Capital	Nock/Molin (Bradley Fuller/Richard Eaton) Field	179,937	(93,513)	86,424
3513	Capital Project Funds	Capital	Cherry Hill P-B Soccer Fld-3	9,957	(2,278)	7,679
3605	Capital Project Funds	Capital	Parking Facility	21,376	0	21,376
3608	Capital Project Funds	Capital	Rail Trail Phase 2	373,468	(71,517)	301,951
3700	Capital Project Funds	Capital	Drainage Projects	343,540	(106,447)	237,094
3704	Capital Project Funds	Capital	Clean River Project	6,163	0	6,163
3800	Capital Project Funds	Capital	High School Roof Repairs	9,763	0	9,763
3807	Capital Project Funds	Capital	Station 2 Design/Feasibility Study	4,198,337	(799,787)	3,398,550
3824	Capital Project Funds	Capital	School Technology Upgrades	61,918	0	61,918
3907	Capital Project Funds	Capital	NBPT YS Facility	28,935	170,948	199,883
3919	Capital Project Funds	Capital	Spofford Restoration/Repaving	474,773	(440,286)	34,487
4004	Capital Project Funds	Capital	Sludge Removal in the Lagoons	6,680	0	6,680
4005	Capital Project Funds	Capital	PI Hydrant Replacement	422,543	(50,000)	372,543
4006	Capital Project Funds	Capital	Meter Replacement Program	344,167	(16,225)	327,942
4013	Capital Project Funds	Capital	Lwr Artichoke Res Dam Improvement	110,853	(10,001)	100,852
4014	Capital Project Funds	Capital	Public Wtr Supply Protection	7,716	0	7,716
4016	Capital Project Funds	Capital	Water Main Replacement Program	317,720	155,188	472,908
4018	Capital Project Funds	Capital	Watershed/Public Water Supply Protection	177,839	0	177,839
4019	Capital Project Funds	Capital	IT Hardware	8,784	0	8,784
4020	Capital Project Funds	Capital	Water Equipment Lease	94,000	(66,380)	27,620
4021	Capital Project Funds	Capital	Indian Hill Raw Water Line	450,000	(84,596)	365,404
4022	Capital Project Funds	Capital	Watershed/Public Water Supply Protection	100,000	(46,246)	53,754
4023	Capital Project Funds	Capital	Lower Artichoke Res Dam Imp	85,000	(1,241)	83,759
4024	Capital Project Funds	Capital	Wtr/Swr/Hwy Dt Utility Upgrade	66,667	0	66,667
4025	Capital Project Funds	Capital	PI Chlorine Booster Station	50,000	50,000	100,000
4107	Capital Project Funds	Capital	Sewer & Manhole Replacement Project	134,114	0	134,114
4116	Capital Project Funds	Capital	CCTV & Cleaning Sewer Downtown	56,561	0	56,561
4119	Capital Project Funds	Capital	Water St Lift Station	110,622	(31,501)	79,121
4120	Capital Project Funds	Capital	Storey Ave PS Rehab	74,203	(19,415)	54,787
4121	Capital Project Funds	Capital	IT Hardware	2,788	0	2,788
4122	Capital Project Funds	Capital	Sewer Equipment Lease	33,483	(22,692)	10,791
4124	Capital Project Funds	Capital	Aeration System Upgrade	125,000	(66,270)	58,730
4125	Capital Project Funds	Capital	Wtr/Swr/Hwy Dt Utility Upgrade	66,667	0	66,667
4127	Capital Project Funds	Capital	Clairfier Upgrades	0	590,000	590,000
4200	Capital Project Funds	Capital	Transient Boater Facility Project	9,105	(420)	8,685
4202	Capital Project Funds	Capital	Navig Channel Dredge Proj	85,745	(18,958)	66,787
4203	Capital Project Funds	Capital	Mooring Puller	70,000	0	70,000

Fund/Org	Classification	Fund Type	Description	Beg. Balance	Change	Ending Bal.
4505	Capital Project Funds	Capital	Senior & Community Project	20,717	0	20,717
4601	Capital Project Funds	Capital	Market Landing Cpa Approp	0	250,000	250,000
4602	Capital Project Funds	Capital	Market Landing Gf Transfer	0	655,525	655,525
4603	Capital Project Funds	Capital	Market Landing Wfp Transfer	0	334,614	334,614
4604	Capital Project Funds	Capital	Market Landing Hbr Transfer	0	20,000	20,000
4605	Capital Project Funds	Capital	Market Landing Dtp Trans	0	45,999	45,999
4606	Capital Project Funds	Capital	Market Landing H Roy Trans	0	125,000	125,000
3806421	Capital Project Funds	Capital	Phillips Dr. Improvement - Drainage	2,545,692	(722,915)	1,822,777
3806450	Capital Project Funds	Capital	Phillips Dr. Drainage Improvement - Water Lines	1,814,000	(438,806)	1,375,194
81	Trust & Agency Funds	Trust	Non-Expendable Trust Funds	1,686,757	0	1,686,757
82	Trust & Agency Funds	Trust	Expendable Trust Funds	1,206,244	(106,817)	1,099,427
8242	Trust & Agency Funds	Trust	Lib Paul & Anna Walcott Tr	437	458	894
8263	Trust & Agency Funds	Trust	Stabilization Trust Fund	3,941,395	560,531	4,501,927
8266	Trust & Agency Funds	Trust	Injured On Duty Trust Fund	61,119	(49,262)	11,858
8270	Trust & Agency Funds	Trust	Rsv Compensated Absences	197,458	108,486	305,944
8279	Trust & Agency Funds	Trust	Afrfordable Housing Trust	495,829	(16,000)	479,829
8280	Trust & Agency Funds	Trust	Opeb Trust Fund	1,192,227	84,247	1,276,474
8284	Trust & Agency Funds	Trust	Brown School Improve Stf	225,000	0	225,000
8285	Trust & Agency Funds	Trust	Bresnahan Technology Fund	179,969	2,637	182,605
8286	Trust & Agency Funds	Trust	Nock/Molin Technology Fund	153,370	2,247	155,617
8287	Trust & Agency Funds	Trust	Plum Island Utility Trust Fund	1,712,491	22,300	1,734,791
8288	Trust & Agency Funds	Trust	Intermodal Trans Improve	7,694	46,161	53,855
8289	Trust & Agency Funds	Trust	Plum Island Beach Fee	41,774	(14,497)	27,277
8290	Trust & Agency Funds	Trust	Parklet Maint Stabil Fund	0	38,406	38,406
8901	Trust & Agency Funds	Agency	Police Outside Detail	(149,357)	(253)	(149,610)
8903	Trust & Agency Funds	Agency	Fire Outside Detail	1,536	(23,898)	(22,362)
8907	Trust & Agency Funds	Agency	Police Firearms Licensing	4,425	2,975	7,400
8909	Trust & Agency Funds	Agency	Mass Fish & Game Licensing	1,184	0	1,184
8910	Trust & Agency Funds	Agency	Student Activity Funds - Schoo	304,751	(84,426)	220,326
8911	Trust & Agency Funds	Agency	Harbormaster Outside Detail	(11,295)	12,652	1,357
8914	Trust & Agency Funds	Agency	One To One Ipad Program	0	27,923	27,923
8920	Trust & Agency Funds	Agency	Emma Andrews Security Deposit	2,000	0	2,000
8950	Trust & Agency Funds	Agency	Escrows/Bonds	133	1,000	1,133

Note: Excludes balances between -\$500 and \$500.



City of Newburyport Authorized & Unissued Debt

Date of Authorization	Amount Authorized	Amount Bonded, Rescinded or Paid Down	Date Bonded, Rescinded or Paid Down	Amount Remaining	Purpose
11/26/2019	\$6,000,000	\$0		\$6,000,000	Public Streets, Walkways & Sidewalks
5/31/2022	\$750,000	\$0		\$750,000	Central Waterfront Bulkhead
7/11/2022	\$3,000,000	\$0		\$3,000,000	Market Landing Park Expansion (CPA)
9/27/2022	\$2,574,000	\$0		\$2,574,000	Bartlet Mall Frog Pond Improvements (CPA)
1/30/2023	\$9,190,000	\$4,211,000	5/25/2022	\$4,979,000	West End Fire Station
Total	\$21,514,000	\$4,211,000		\$17,303,000	



**CITY OF NEWBURYPORT
FY 2024
TRANSFER/APPROPRIATION REQUEST**

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2023 AUG 22 A 10: 31

Department: Police Department
Submitted by: Marshal Mark Murray **Date Submitted:** 8/28/2023

Transfer From:

Account Name:	<u>Police Station Locker Rooms</u>	Balance:	<u>\$ 78,555</u>
Account Number:	<u>3212-59600</u>	Category:	<u>\$ -</u>
Amount:	<u>\$59,079.38</u>	Trans I/O:	<u>\$ -</u>

Why Funds Are Available:

FY23 capital funding was appropriated in the amount of \$150,000 to renovate the locker rooms at the Police Station. The project came in lower than budgeted and the City also ended up receiving an earmark of \$15,000 in the FY23 state budget to go towards this project. A small balance is needed to complete some remaining punch-list items with the rest of the \$78,555 balance available for reappropriation.

Transfer To:

Account Name:	<u>SRT Body-Worn Camera Grant</u>	Balance:	<u>\$ (29,539.69)</u>
Account Number:	<u>2027-49700</u>	Category:	<u>\$ -</u>
Amount:	<u>\$29,539.69</u>	Trans I/O:	<u>\$ -</u>

Why Funds Are Needed:

To cover year two of the body-worn camera program. See attached explanatory memo.

Transfer To:

Account Name:	<u>Body-Worn Cameras</u>	Balance:	<u>\$</u>
Account Number:	<u>01210002-53004 (New Account)</u>	Category:	<u>\$ -</u>
Amount:	<u>\$29,539.69</u>	Trans I/O:	<u>\$ -</u>

Why Funds Are Needed:

To cover year three of the body-worn camera program. See attached explanatory memo.

Sean R. Reardon, Mayor:

Sean R. Reardon

Date: 8/21/2023

Ethan R. Manning, Auditor:

Ethan R. Manning

Date: 8/21/2023

City Council Action:



CITY OF NEWBURYPORT
FINANCE DEPARTMENT

60 PLEASANT STREET
NEWBURYPORT, MA 01950
PHONE: 978-465-4404

WWW.CITYOFNEWBURYPORT.COM/FINANCE

SEAN R. REARDON
MAYOR

ETHAN R. MANNING
FINANCE DIRECTOR/CITY AUDITOR

To: President and Members of the Newburyport City Council

From: Ethan R. Manning, Finance Director/City Auditor

Date: August 22, 2023

Subject: Body-Worn Camera Transfer

Following a series of incidents, both at a national and local level, the City of Newburyport implemented a body-worn camera program for its police officers, which has subsequently expanded to include parking enforcement officers. The City introduced the body-worn camera program in FY2022, utilizing a Byrne Justice Assistance Local Law Enforcement Grant amounting to \$19,952, along with CIP funding of \$3,412, to cover the initial year of the program. The approval of this funding committed the City to a minimum of five years, necessitating annual payments.

Initially, it was anticipated that years 2 to 5 would be funded through a newly established line item within the Police Department budget. However, in the interim and somewhat unexpectedly, the City secured an additional grant of \$54,550 from the Small, Rural, and Tribal (SRT) Body-Worn Camera Program, funded by the U.S. Department of Justice. Upon receipt of this grant, there was an expectation that it would cover obligatory payments for years 2 and 3 (i.e., FY2023 and FY2024), which would have otherwise been integrated into the Police Department's operating budget request for both years.

As is customary with most grants, disbursements are executed based on a cost reimbursement basis. Accordingly, in June 2023, the City submitted its first reimbursement request for FY2023 expenditures, totaling \$29,540. The request was denied. Upon review, the federal program administrator clarified that the grant award funding was only applicable to body-worn cameras that were procured *after* the program starting period of January 1, 2022. Consequently, seeing as the City's cameras were procured in July 2021, they were ultimately rendered ineligible under the grant.

While the finance and police departments are collaborating with the federal agency to explore the possibility of securing flexibility in accessing the grant funds, prospects for success appear unlikely this juncture. Therefore, we are requesting funds to cover the payment that was made

Committee Items – September 11, 2023

Community Services

In Committee:

- APPT00425_08_14_2023
- COMM00501_08_28_2023

Madeleine Whitten 150 State St. Library Board of Dir. 2/1/2026
Ltr from Vladimir Novotny on Restoration of Frog Pond



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN R. REARDON, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
MAYOR@CITYOFNEWBURYPORT.COM

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2023 JUL 27 A 9:48

To: President and Members of the City Council
From: Sean R. Reardon, Mayor
Date: August 14, 2023
Re: Appointment

I hereby appoint, subject to your approval, the following named individual as a member of the Library Board of Directors. This term will expire on February 1, 2026.

Madeleine Whitten
150 State Street
Newburyport, MA 01950

MADELEINE WHITTEN



Madeleine Whitten
150 State Street
Newburyport, MA
Letter of Interest

To Whom it May Concern,

I am interested in becoming a member of the Newburyport Public Library Board of Directors.

I grew up in the south end of Newburyport in the 80's and 90's and have fond memories of walking to the library with my mom and coming home with my bag full of treasures. When my husband and I moved back to Newburyport 10 years ago and I was an anxious new mom, the "library babies story time" was a weekly high point when I would get out of the house, meet other moms and watch our babies delight in Miss Allison's songs and stories. Living just up the street from the library my daughters and I still visit the library at least once a week and it has been a joy to share my love of reading with them!

When this opportunity came up to be on the Library Board of Directors I felt excited for a different way to support and give back to a community institution that has provided me and my family with so much: from countless hours spent reading to gaining new information, to friendship and community connection. I bring my therapist training and ability to listen actively and use open-minded, creative, big picture thinking. The public library is such a special part of Newburyport and I would love to be one of those who works to keep it a thriving, invaluable resource.

Sincerely,

Madeleine Whitten

MADELEINE WHITTEN



ABOUT ME

Life long Newburyport resident, my favorite activities around town are biking the rail trail with my family, taking dance and yoga classes at the Tannery, attending Theater in the Open performances and Newburyport Chamber Orchestra concerts, going to Plum Island and picking up new books at the Library.

EXPERIENCE

North Shore Counseling Center / Therapist
2023 - Present, Beverly, MA

Ferreras Counseling and Wellness / Counseling Intern
July 2022 - June 2023, Lawrence, MA

Rooted Wholistic Care / Community Resource Advocate
October 2020 - October 2022, Danvers, MA

Sweet Annie Floral Design / Floral Designer
September 2017 - August 2020, Newburyport, MA

EDUCATION

Cambridge College / M. Ed. Mental Health Counseling
September 2020 - June 2023, Boston, MA

VOLUNTEERING

Parent volunteer at Bresnahan
Elementary School and River Valley
Charter School

Greater Newburyport Families Club
2014-2020

To: Ms. Constance Preston
Councilor, City of Newburyport Government
From: Vladimir Novotny
Professor Emeritus, Northeastern University
Re: Restoration of Frog Pond

Good day:

I am a retired Professor specializing in water quality management, pollution abatement and restoration. In my sixty years long university teaching, research and consulting I have participated and consulted on restoration of number deteriorated and polluted lakes and rivers in US and abroad and assisted in development of their remediation plans. These included Florida Everglades and Lake Okeechobee, Clear Lake in California, Lagoon of Venice in Italy, many water supply reservoirs in Europe, Milwaukee River and Lincoln Creek, Des Plaines River in Illinois, and others. All recovered, including Everglades but not yet Lake Okeechobee which was hit by a hurricane lifting phosphorus from the sediment ,followed by severe cyanobacteria blooms.

Since 2017 we reside in Newburyport where soon after arrival, I was pointed by a friend to the poor quality of Frog Pond. He is the creator of the fountain. With little information I prepared a short assessment of solutions that was conveyed to the city mayor 6 years ago and exchanged ideas with Ms. Reid who might have been your predecessor. After she left more than a year ago the contacts with city ended but I was in contact with Mr. Griffin. Because of my age and other work I stayed away but when I saw the draft of the present project, I was little horrified and could not support it. The plan proposed drastic water quality actions that are recommended for swimming pools but are inappropriate for ponds and lakes, including complete dewatering and bottom solidification that will destroy biota and will change a historic pond into water storage basin. And the cost of electric energy and maintenance will be very high.

I have put together a short document showing the rich history and current biota which will disappear if the project is realized as is. The pond is declared by the Massachusetts Wetland Protection Act (WPA) as Inland Pond with restrictions that protect aquatic biota and water quality. The proposed plan violated several of them. I was informed the NBP CON COM has approved the plan and asked for a Variance which is an admission of the violation of the Act. As a matter of fact, after looking at the video of the meeting the members of the Commissions were not informed about the restrictions the act is imposing.

I was notified by Mr. Griffin that you have a plan that is very close to one I proposed originally six years ago, i.e., taking care of the sediment emissions, reducing the concentrations of phosphorus, and bringing fresh water to the pond with an outlet. That all it is necessary for the pond. The restoration must by law take into consideration the banks and surroundings of the pond because of amphibians. However, using a liner would conflict with the WPA but it can be easily fixed. There is no need for huge pumping, making bubbles, circulating all water. It may be even counterproductive to water quality and deadly to biota, meaning that new biota could not develop. No disinfection. Filtration can be natural. And the cost reduction could reach a million.

It may be too late.

Vladimir Novotny. Phone 617 240 4918. vnovotny@aquanovaLLc.com

END OF UNIQUE WILDLIFE OF THE FROG POND IN NEWBURYPORT

The two-acre Frog Pond in Newburyport (MA) is a part of City history. Surrounded by old cemeteries, the historic courthouse built in 1805, and mansions along High Street, this ancient pond is the heart of Bartlett Mall. It has an artistic fountain which, however, is not functioning because of poor water quality. The pond itself is a remnant of the glacial period and is one of few local water bodies which has looked roughly the same for the past 15 thousand years. Formed by glacial processes and categorized as a kettle pond, Frog Pond is not fed by surface water runoff as are most ponds but relies mainly on rainfall. Due to park construction and earlier military production at Bartlett Mall, the pond has been slowly filled by sediments flushed in from surrounding activities and by decomposing dead small and large plants growing in or around the pond. Hence, even the sediments show the origin and history of the pond and City.

The pond today has had its unique rich and lively flora and fauna in addition to seasonal algal blooms (Figure 1) and a moderate mosquito population in summer. Mosquito larvae and development in the pond may be annoying but they are used by biologists as an indicator of biotic toxicity. In July of 2022, hundreds of small amphibian frogs (tadpoles) were seen jumping (moving) from the surrounding grass areas to the pond, manifesting its name "Frog Pond" (video is available). Because of the thousand years of isolation, the frogs in the pond may be unique but they are endangered. Frogs are amphibians and lay their eggs in grassed wet areas surrounding the pond on three sides. The pond is also hosting a large family of turtles which also rely on the grass pond surrounding. It also has some fish and full microscopic flora and fauna. Frequently egrets, cormorants, cranes, ducks, and geese come to visit the pond to thrive on the rich biota (see figures). An otter was observed in the pond, but the city asked for otter's liquidation (why?). Turtles and frogs are endangered species and must be protected and certain turtles are protected by **Massachusetts Endangered Species Act** and federally are classified as endangered. It is illegal to kill turtles and frogs by construction as it could happen if the current City's project were implemented.

A recently produced city plan for the dewatering of Frog Pond and its conversion into a lifeless water storage basin seems to throw out the baby with the bathwater. It seems to neglect the ecological and historical significance of beloved natural pond, regulated by state and local rules as a resource area. It also appears to lack knowledge of recent decades of the City's failed attempts to treat this complex site with processes that have failed, precisely because they disregard the complexity of natural pond processes. By full dewatering of the pond, solidifying bottom and putting a plastic liner on the bottom and then refilling the pond with water of unknown quality pumped from a depth of 600 ft from a deep aquifer the plan would destroy the pond's living elements while replacing the pond with a lifeless water storage basin, all at exorbitant cost.

Because of the area of the pond is 2 acres (far over the 10,000 square feet threshold) and the pond has been in place for fifteen thousand years, Frog Pond has been designated as an "Inland Pond" by the Massachusetts Wetland Protection Act - (MWPA) (310 CMR Section 10.04). The act provides extensive protection to the biota developing and living in the pond and restrict

dredging, full dewatering and other modifications of the pond that would not only be harmful it would eliminate all biota which would be illegal. Apparently, City asked for a Variance to avoid these restrictions.

Even after the pond is transformed into a lifeless water basin, bringing biota back would be unlikely because the plan proposes excessive filtration and disinfection of the pond water. Original plan planned to use by ozone for disinfection which is a powerful toxic oxidant harmful to aquatic life and one of the six regulated air pollution gases killing the biota and harmful to people. Furthermore, because the source of water will be deep aquifer the future basin would have no nutrients and benthos to support healthy aquatic life.

The city project director and consultants and other citizens without close examination claimed that the pond is toxic and suffers from cyanobacteria harmful algal blooms. This observation is a guess without any documentation. Some algal blooms have been observed in the last six years but, unlike the cyanobacteria found in the Artichoke Lake (water supply for Newburyport), they were not the toxic cyanobacteria blooms, just a rich phytoplankton development (Figure 1) because of a high nutrient content. These blooms can be reduced by regulating chemistry of the pond which may not require full dewatering. While sediments contain some toxic compounds (arsenic, some metals) they are immobilized in the sediment rich on clay and organic carbon and will not penetrate the water above. Furthermore, the top layer could be removed and replaced by a clean gravel and clay. If the pond were toxic the rich living populations, we all observe there (from microscopic plankton to amphibians, to waterfowl) would not thrive there. Even if cyanobacteria appeared at some time the professional water body remediation and restoration practices avoid a complete elimination of biota, benthos, and nutrients.

Attached pictures show the rich wildlife that will be liquidated by the city project.? If the plan is implemented the water storage basin will need a new name.

Fishes were observed and fished occasionally by some younger fishermen. However, the fish population needs to be restocked with better quality species after restoration.

The plan proposes actions such as circulations by large 20 HP pumps connected to a sewer type 15 In diameter pipeline, compressors will be used to make air bubbles, excessive filtration that are used in swimming pools and manmade lagoons, and not for natural ponds, would prevent healthy biota to develop. Energy use will be excessive. In hot summer aeration is not effective and instead of bringing oxygen it dissolves nitrogen from air which promotes algal growth. All of this requires housing of very large and noisy pumps, compressors, and filters that that will obstruct the historic nature of the pond and entire Mall zone.

Fresh water should be brought to the pond and for the fountain. Pumping water from deep aquifer is suspicious because of the proximity of ocean water can be salty.

The cost of the construction and operation is excessive.



Figure 1

An algal bloom in the Frog Pond is not a Harmful Algal Bloom with cyanobacteria. The blooms that occur in the pond are typical for borderline eutrophic and hyper-eutrophic water bodies and can be reduced and even prevented by adjusting chemistry, for example, by bringing fresh water and having an outlet. Picture taken in Summer 2022



Figure 2

Wild duck and gees frequently visit. They may bring coliform bacteria so their entry into pond should be restricted.



Figure 3 and 4 Egrets visit frequently the pond. July 2021 and April 2022



Figures 5 and 6 Also cormorants visit frequently, September 2022 and April 2023



Figure 7 Egret and ducks



Figures 8 to 10 . Turtles living in the pond are plentiful and multiply in the pond. Most likely like frogs, turtles have been living in the pond for many years. Typical life span of a turtle is more than 20 years (Picture credit citizens walking around the pond). Figures 8 and 9 taken May 16, 2023. Picture 10 was taken July 22, 2023



Figures 11 and 12 In summer 2023 turtles were seen frequently and in all parts of the pond. By dewatering the turtles and frogs will be eliminated. Pictures taken in May and June 2023

From: Vladimir Novotny <vnovotny@aquanovallc.com>
Date: August 28, 2023 at 9:00:20 AM EDT
To: Connie Preston <CPreston@cityofnewburyport.com>
Subject: Designation of the pond

Good morning:

I am attaching a pond designation by the Massachusetts Wetland Protection Act (WPA) as Inland Pond that protects the aquatic life not just in water but also in benthos and surroundings.

Note that by dewatering and solidifying the bottom and liner besides being against the law the pond and eventual future implanted biota in it after finishing the basin would lose MWPA protection and become a manmade pool.

I doubt that the law allows the change from the pond with active protected biota into an impervious human made basin. There are or should be some restrictions what the NBP CC can allow.

Let me know if you need more information, There are extensive restriction in Section 10 of MWPA . In the deliberation of NBP CC MWPA restrictions were not considered.

The same message was sent in Oct 2022 to NBP ComCon.

Ms Alicis Geilen is a Wetland Scriber (Garden of wetlands and pond) at the Mass Northeast DEP.

Vladimir

On Oct 13, 2022, at 1:41 PM, Geilen, Alicia (DEP) <alicia.geilen@state.ma.us> wrote:

The Frog Pond appears to be over 100,00 sf in area, so it meets the definition of an Inland Pond, as defined at 310 CMR 10.04, **unless the pond has an impervious bottom** (e.g., concrete, asphalt): **Pond (Inland)** means any open body of fresh water with a surface area observed or recorded within the last ten years of at least 10,000 square feet. Ponds may be either naturally occurring or human-made by impoundment, excavation, or otherwise. Ponds shall contain standing water except for periods of extended drought. Periods of extended drought for purposes of 310 CMR 10.00 shall be those periods, in those specifically identified geographic locations, determined to be at the “Advisory” or more severe drought level by the Massachusetts Drought Management Task Force, as established by the Executive Office of Energy and Environmental Affairs and the Massachusetts Emergency Management Agency in 2001, in accordance with the Massachusetts Drought Management Plan (MDMP).

Notwithstanding the above, the following human-made bodies of open water shall not be considered ponds:

- (a) basins or lagoons which are part of wastewater treatment plants;
- (b) **swimming pools or other impervious human-made basins; and**

(c) individual gravel pits or quarries excavated from upland areas unless inactive for five or more consecutive years.

As such, the Newburyport Conservation Commission would determine if the work meets applicable performance standards, in response to a WPA filing that proposes work within the Frog Pond, or within 100' of it.

Committee Items – September 11, 2023

Licenses & Permits

In Committee:

- APPL00157_08_28_2023 St. Vincent de Paul Walk for the Poor 9/23 10am-12pm Green St.-Broad St.

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

NEWBURYPORT SPECIAL EVENT APPLICATION

Tel. 2023 AUG 25 A 8:40 Fax.

(For Street Closure or Any Use of a Public Way - Please complete page 3 of this application)

NAME OF EVENT: SAINT VINCENT DE PAUL WALK for the poor

Date: SEPTEMBER 23, 2023 Time: from 10AM to 12pm

Rain Date: — Time: from — to —

2. Location*: 42 GREEN ST to BROAD ST AND RETURN

*Please Note: If the location is a public park or the rail trail, please also contact the Parks Department

3. Description of Property: PUBLIC SIDEWALKS Public Private

4. Name of Organizer: SAINT VINCENT DE PAUL City Sponsored Event: Yes No

Contact Person: IMMACULATE CONCEPTION CHURCH

Address: 42 GREEN ST Telephone: (978) 518-0728

E-Mail: MARYANNAKAWLER@VERIZON.NET Cell Phone: (978) 518-0728

Day of Event Contact & Phone: Maryanna Kawler (978) 835-1109

5. Number of Attendees Expected: (APPROX) 75

6. MA Tax Number: (CEIN) 27-4114-921 103 800 38 TAXPAYER ID.

7. Is the Event Being Advertised? YES Where? CHURCH BULLETIN

8. What Age Group is the Event Targeted to? ADULT 20-70

9. Have You Notified Neighborhood Groups or Abutters? Yes No Who? —

ACTIVITIES: (Please check where applicable.) Subject to Licenses & Permits from Relevant City Departments

A. Vending*: Food Beverages Alcohol Goods Total # of Vendors —

*If checked, signature from Health Director required (Page 3)

B. Entertainment: (Subject to City's Noise Ordinance.) Live Music DJ Radio/CD

Performers Dancing Amplified Sound Stage

C. Games /Rides: Adult Rides Kiddie Rides Games Raffle

Other Total # —

Name of Carnival Operator: —

Address: —

Telephone: —

D. Organizer is responsible for clean-up during and after event. All trash must be collected and removed from event location immediately at the end of the event unless prior written agreement had been made with the Department of Public Services (DPS).

Will you be conducting the clean-up for this event? Yes No

If yes:

- a) How many trash receptacles will you be providing? 1
- b) How many recycling receptacles will you be providing? 1
- c) Will you be contracting for disposal of : **Trash** Yes _____ No **Recycling** Yes _____ No
- i. If yes, size of dumpster(s): **Trash** _____ **Recycling** _____
- ii. Name of disposal company: **Trash** _____ **Recycling** _____
- iii. If no, will you remove trash & recycling with organizers' cars or trucks? Yes No _____
- iv. If no, where will the trash & recycling be disposed ? _____

If no:

- a) # of trash container(s) to be provided by DPS _____
- b) # of recycling container(s) to be provided by Recycling Office _____

c) \$45.00/hr/DPS employee charge must be paid by the organizer to DPS in advance of the event (Fee for Special Events). The hours required for the event will be determined by DPS.

All fees must be paid prior to the event. Check or money order is payable to the City

of Newburyport. E. Portable Toilets: (Each cluster of portable toilets must include at least one ADA accessible toilet)

_____ Standard # _____ ADA accessible

Name of company providing the portable toilets: _____

FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY

PARADE _____

ROAD RACE _____

WALKATHON _____

1. Name of the Group or Person Sponsoring the Road Race, Parade, Walkathon:

Saint Vincent de Paul
Immaculate Conception Chapter

2. Name, Address & Daytime Phone Number of Organizer:

Saint Vincent de Paul
43 Green St
(978) 578-0728

3. Name, Address & 24/7 Telephone Number of Person Responsible for Clean Up

Anthony Lauker
22 Woodland St
(978) 835-1109

4. Date of Event: September 23, 2023 Expected Number of Participants: (Approx) 75

5. Start Time: 10 AM Expected End Time: 12 PM

6. Road Race, Parade or Walkathon Route: (List street names & **attach map of route**):

43 Green St to High St to Broad St to Merrimac St
to State St to High St to Green St.

7. Locations of Water Stops (if any): N/A

8. Will Detours for Motor Vehicles Be Required? No If so, where? _____

9. Formation Location & Time for Participants: Immaculate Conception Parking Lot 10 AM

10. Dismissal Location & Time for Participants: Immaculate Conception Parking Lot 12 PM

11. Additional Parade Information:

- Number of Floats: _____
- Locations of Viewing Stations: _____
- Are Weapons Being Carried: Yes _____ No _____
- Are Marshalls Being Assigned to Keep Parade Moving: Yes _____ No _____

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE OR ANY USE OF A PUBLIC WAY

CITY MARSHAL [Signature] 423/23 4 Green St. FIRE CHIEF [Signature] 8/23/23 0 Greenleaf St.
 DEPUTY DIRECTOR [Signature] 8/23/23 16A Perry Way CITY CLERK [Signature] 60 Pleasant St.
 HEALTH DIRECTOR _____ 60 Pleasant St. (only needed when Food & Beverage Vendors are included in the event)

DEPARTMENT APPROVAL (for Committee Member use only):

It will be necessary for you to obtain permits or certificates from the following Departments: Please note that costs for some City support services during an event are an estimate only. Some Departments may forward an invoice for services rendered at the completion of the event, and others may require advance payment.

<i>Approval Required</i>	Date: _____	Signature _____
___	1. Special Events: _____	
___	2. Police: _____	
	Is Police Detail Required: _____	# of Details Assigned: _____
___	3. Traffic, Parking & Transportation: _____	
___	4. ISD/Health: _____	
___	5. Recycling: _____	
___	6. ISD/Building: _____	
___	7. Electrical: _____	
___	8. Fire: _____	
	Is Fire Detail Required: _____	# of Details Assigned: _____
___	9. Public Works: <i>Fee for Special Events: \$45/hr/DPS employee for trash handling/staging etc. may apply</i>	
	Yes: \$ _____ due on _____	No Fee for Special Events applies
	Other requirements/instructions per DPS _____	
___	10. Parks Department: _____	
___	11. License Commission _____	

**The departments listed above have their own application process.
Applicants are responsible for applying for and obtaining all required
permits & certificates from the various individual departments**

Sec. 13-97. - Road races, walkathons, bicycle and other multidisciplined events.

(a) *Short title.* This section may be cited as the "road races, walkathons and bicycle events."

(b) *Purpose and intent.* The use of city streets and sidewalks for the purpose of road races, walkathons or bicycle tours are positive events that promote exercise, general good health and Newburyport as a destination. These events do from time to time create hardships, impacting neighborhoods and traffic. To create a balance between conflicting interests, by safeguarding participants, residents, visitors and the City of Newburyport, this section will define and codify the procedure for the benefit of all.

(c) *Definitions.*

(1) *Road race.* A competitive or non-competitive running event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.

(2) *Walkathon.* A competitive or non-competitive walk event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.

(3) *Bicycle race.* A competitive or non-competitive bicycling event that utilizes the streets, sidewalks and/or crosses over streets or sidewalks within city limits and in which an entry fee is required or charitable donation is solicited or suggested.

(4) *Multidisciplined event.* A competitive or non-competitive event requiring or offering running, walking, biking, swimming or any combination thereof in which an entry fee is required or a charitable donation is solicited or suggested.

(5) *Event.* Any road race, walkathon, bicycle race, multi-disciplined event as defined above.

(d) *Limitations.*

(1) *Procedure.* All events shall, through that event's organizer, board of directors, charity foundation or designee ("organizer") apply for city council authorization to hold the event through the office of the city clerk no later than sixty (60) days before the event's proposed date. There shall be a grace period through December 31, 2017, during which applications will be accepted beyond the prescribed due date. Prior to application with the city council, the event shall file and receive approval from all applicable city departments, boards, and commissions. Copies of such approved applications, including along with documentation of any fees, donations, in-kind donations paid as part of said application(s), shall be included as part of the city council application.

The date of application is the date a completed application is submitted to the city clerk's office and stamped by the same. The city clerk, upon review of the completed form, will place the application on the next regular city council agenda, even if such submission is a late file. Upon following the procedures of the council, as deemed appropriated in the sole judgment of the council, the application will be considered approved if the council votes favorably by majority. The application shall name one (1) person responsible on the application and shall provide contact information to include name, address, email address, and telephone number.

(2) *Exemptions.* Each event organizer or organization shall comply with this ordinance and no exemptions will be permitted.

(3) *Course map.* All applications shall be accompanied by a legible, precise course map showing the event route, water stops, refreshment stops, and so-called "port-a-potties". The course map shall also include any road closures, detours and parking areas. The course map shall be approved by police, fire, department of public services, parks commission and harbor masters departments prior to submission to the city clerk.

(4) *Electronic amplifier.* Electronic amplifiers, loudspeakers and bullhorn use shall be requested at time of application. Under no circumstances will they be used for public address announcements or music before 8:00 a.m., except for Sundays when electronic amplifiers, loud speakers or bullhorns will not be used for public address announcements or music before 9:00 a.m.

(5) *Road closure.* No ways, public or private, boat ramps or parking lots controlled or patrolled by the city shall be closed without authorization. Authorization shall be considered granted only if said closure(s) are contained in the approved permit. It is the sole responsibility of the race organizers to notify residents fourteen (14) days in advance that neighborhood roads will be closed if no alternate route is available to those residents. Notification shall be made by race organizers by informational packet drop-off at all residences that may be impacted, including, but not limited to, road closures, restricted driveway access, parking restrictions, or noise. In the case of multi-family residences with so-called security doors, notification will be sufficient at said security door. A copy of the notification shall be provided to the city clerk and, when possible, posted on the city website and distributed via email. Further,

a list of all streets notified shall be provided to the city clerk to be date stamped and appended to the application record. Press releases and other media type notifications are encouraged.

(6) *Insurance.* All events shall have an insurance policy or rider in effect for the event naming the "City of Newburyport" as an additional insured. The policy shall be no less than two million dollars (\$2,000,000.00).

(7) *Event termination.* If in the judgment of the city marshal, fire chief or department of public services (DPS) director or designees thereof determine that an event is unsafe due to existing conditions, that event may be stopped, terminated or suspended. In the case of a multidiscipline event such as a triathlon, the harbormaster or his/her designee may likewise stop, terminate or suspend the swimming portion for cause.

(8) *Event and traffic security.* The city marshal, fire chief, DPS director or in the case of a triathlon, the harbormaster can require special duty personnel to assist in the organizing and coordinating the safety and security of the event. All special duty assignments will be paid by the event organizers.

(9) *Clean-up.* The event organizers shall be responsible for post event trash collection, removal of signage, directional arrows, advertisements or other promotional material associated with the event.

10) *Parking.* The event organizers shall be responsible for including parking instructions in materials disseminated to event participants. If the event is happening within one-half mile of municipal parking, then participants shall be asked to park at such parking facilities.

(11) *Notification of previous event organizers.* To the extent reasonably possible, the city clerk shall notify all event organizers from events held from 2014—2016, inclusive, by a one-time phone, email, or letter of the new application timeline and other requirements.

(12) *Simplification.* Departments are encouraged to unify their respective applications into a singular application, managed and distributed by the city clerk's office.

(13) *Americans with Disabilities Act.* Event organizers are reminded of the importance of and expectation of adherence to the Americans with Disabilities Act of 1990 (42 U.S.C § 12101) and subsequent applicable amendments.

(e) *Enforcement.*

(1) *Regulations.* Consistent with this section, the city shall promulgate regulations to enforce and otherwise implement the provisions of this section upon passage by the city council. Any event previously approved by city council shall be deemed permitted.

(2) *Warning.* In the circumstance that this section is violated, the enforcement may consist of a warning. Any warnings issued for violation(s) will be reported to the city clerk and city council and may be used as a factor in future application approvals and denials.

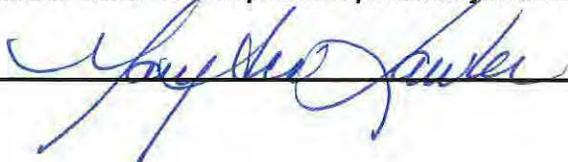
(3) *Noncriminal disposition.* If the city determines that a violation has occurred in which a noncriminal violation is issued, the named event organizer shall be penalized by a non-criminal disposition as provided in Massachusetts General Law as adopted by the City of Newburyport as a general ordinance in section 1-17 of chapter 1 of the Code or Ordinances of the City of Newburyport in the amounts set herein in subsection (e)(4) below.

(4) *Violation.* The non-criminal violation shall be one hundred dollars (\$100.00) for the first offense and two hundred fifty dollars (\$250.00) for second and subsequent offenses. Any non-criminal citations issued for violation(s) will be reported to the city clerk and city council and shall be used as a factor in future application approvals and denials.

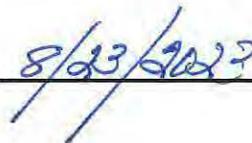
(5) *Failure to notify.* If the event fails to notify residents and provide documentation to the city clerk, pursuant to subsection (d)(5) above, shall render that organization ineligible to receive an event permit for a period of twelve (12) months unless special leave is granted by two-thirds supervote of the city council.

I fully understand and agree to all the terms set forth in this application. The information that I have provided is truthful and accurate. I accept all responsibility related to this event.

Signed: _____



Date: _____





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Roman Catholic Archdiocese of Boston 66 Brooks Drive Braintree MA 02184	CONTACT NAME: PHONE (A/C No. Ext): 617-746-5752 E-MAIL ADDRESS: Certificates@Ratorisk.com FAX (A/C No.):
	INSURER(S) AFFORDING COVERAGE
INSURED Location 479-400 Society of Saint Vincent dePaul 18 Canton Street Stoughton MA 02072	INSURER A: Fides Insurance Group
	INSURER B: National Catholic Risk Retention Group
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

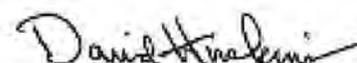
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

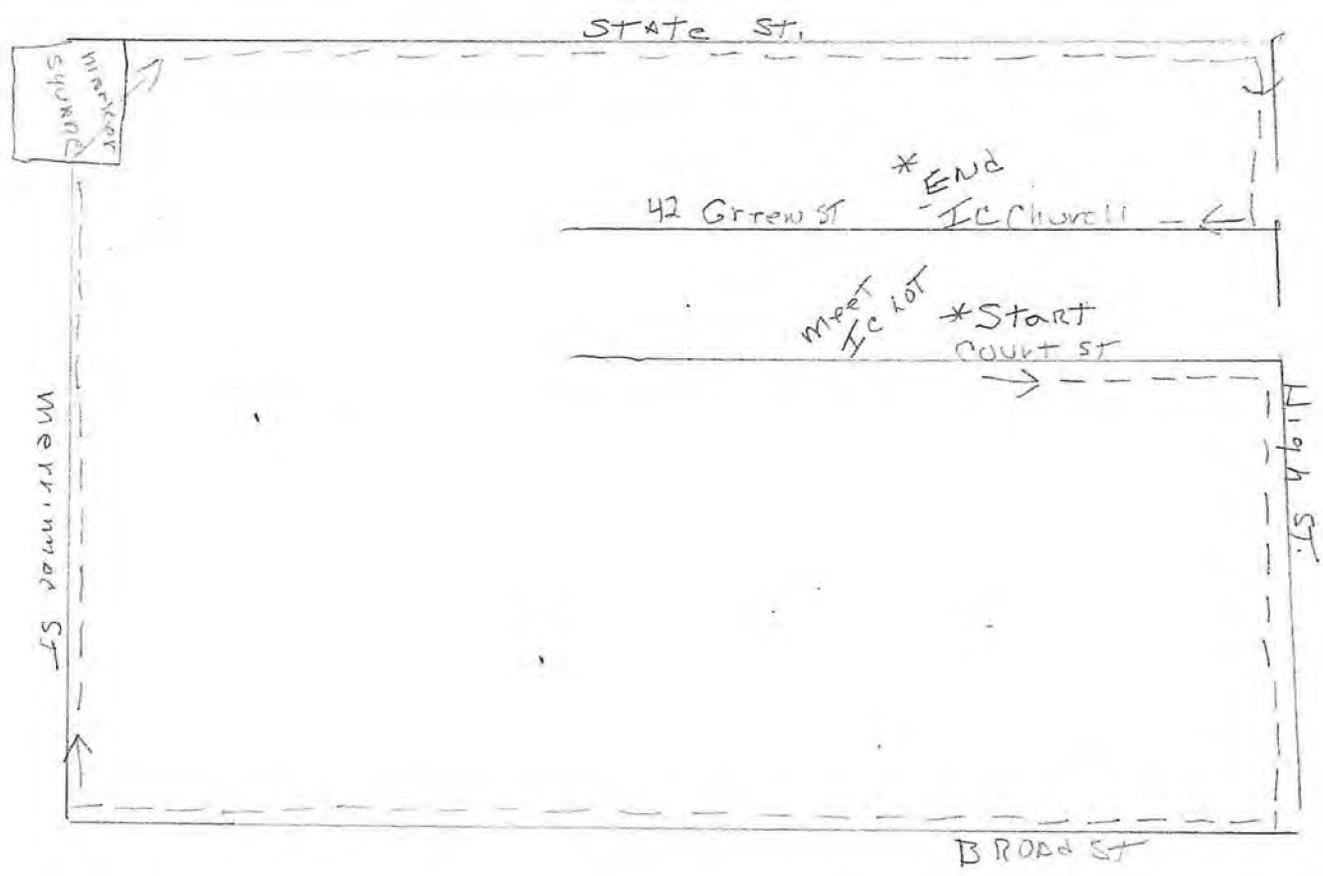
NSR LTR	TYPE OF INSURANCE	ADOL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			Fides 23-002 \$250,000.00	07/01/23	07/01/24	EACH OCCURRENCE	\$ 1,000,000
B	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			RRG 10358-26 \$750,000.00			DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
								\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY		<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS ONLY		<input type="checkbox"/> NON-OWNED AUTOS ONLY				PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB		<input type="checkbox"/> CLAIMS-MADE				AGGREGATE	\$
								\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance for Society of St. Vincent de Paul Walk for the Poor on Sept. 23, 2023. Certificate holder is an additional insured where required by written contract.

CERTIFICATE HOLDER City of Newburyport 60 Pleasant St Newburyport, MA 01950	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Amanda Taillon 
---	---

- Meet at I.C. church parking lot Court St.
- Leave Parking Lot and head north on High St. to Broad St.
- Turn right onto Broad Street - walk to Merrimac St.
- Turn right onto Merrimac and walk to Market Square, exit Market Sq onto State Street
- Turn right onto State Str. and walk to High St. to Green St.
- Turn right on Green St. and arrive at IC Church.





Newburyport, MA

Broad

NEWBURYPORT

Bridge Rd.

IC start
↑
IC finish

Committee Items – September 11, 2023

Planning & Development

In Committee:

- APPT00424_08_14_2023 Jennifer Bluestein 190A High St. Planning Board-Assoc. 9/1/2026
- APPT00432_08_28_2023 Brian Balcom 44 Purchase St. Planning Board Assoc. Mem. 10/1/2026
- APPT00433_08_28_2023 Charles Palmisano 3 Jefferson Ct. Planning Board 10/1/2026



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN R. REARDON, MAYOR

60 PLEASANT STREET - P.O. Box 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
MAYOR@CITYOFNEWBURYPORT.COM

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2023 JUL 27 A 9:48

To: President and Members of the City Council
From: Sean R. Reardon, Mayor
Date: August 14, 2023
Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as an associate member of the Planning Board. This term will expire on September 1, 2026.

Jennifer M. Bluestein
190A High Street
Newburyport, MA 01950

JENNIFER M. BLUESTEIN
190A High Street, Newburyport, MA 01950
(571) 249-8909 / jenblue5617@gmail.com

PROFESSIONAL SUMMARY:

Jen Bluestein is a seasoned non-profit leader of national advocacy, campaign and strategic communications efforts who has spent more than two decades in the non-profit, philanthropic, political and media sectors. Jen's built new organizations and teams from the ground up; managed through crises and opportunities; and nurtured talent at the staff and candidate level for decades.

PROFESSIONAL EXPERIENCE:

Athena Strategy Partners (Newburyport, MA)

1/2021 - present

Principal

- Athena Strategy Partners works with individuals, organizations, and campaigns working to solve problems, seize opportunities, and make a big difference in the world.
- Athena strategy partners provides policy, advocacy, communications and political support; campaign planning & management & coalition support; strategic planning, networking & partnership support; coaching, support and training to leaders, including team building and recruiting strategies; and philanthropic and grantmaking expertise.
- Clients have included: Paid Leave for the US, The Virginia Democratic Party, Giffords: Courage to End Gun Violence, Massachusetts Restaurants United, The World Health Organization Foundation/Reid Strategies, Arabella Advisors, and others.

The Schusterman Family Philanthropies (Washington, DC)

1/2022 – 7/2023

- Lead cross-cutting policy and advocacy work at family-led foundation supporting Gender and Reproductive Equity; Educational Equity; Democracy and Voting Rights; Criminal Justice Reform, and the Jewish community.
- Supported colleagues in making early and significant investment in electoral work around abortion access post-Dobbs decision; including deep support of successful ballot initiatives in KS and MI.
- Led foundation-wide response to far right 'culture war' attacks designed to weaken democrats, equitable policy-making, and individual rights and freedoms; developed and monitored strategy, >\$20m in investments, and represented organization in leadership role at philanthropic collaborative including multiple other major funders raising and catalyzing ~\$16m to fight censorship, curriculum and book bans, attacks on publishers and librarians, etc.
- Provide guidance to staff and SFP leadership around policy and advocacy strategies, metric setting and measurement; provide perspective and political judgment across all institutional priorities.

NARAL Pro-Choice America (Washington, DC)

6/2019 – 1/2021

Managing Director

- Responsible for performance of Program, Development, Research & Communications, and Human Resources. Direct Reports include Chief Research & Communications Officer, Chief Campaigns and Advocacy Officer, Chief Development Officer, and the Vice President for Human Resources.
- Responsible for enterprise-wide efforts including stewarding Diversity, Equity and Inclusion Efforts, strengthening internal communications, and revisioning of internal culture and processes. Launched Diversity, Equity and Inclusion and Continuous Improvement Committees.
- Oversaw overhaul of recruiting, hiring and onboarding practices to align with diversity and equity goals; the majority of staff hired during my tenure have been non-white or bi-racial, and 50% of the leadership staff hired have been Black women.
- Oversaw March 2020 transition to fully remote organization & program and development shifts necessary for operating during Covid-19.
- NARAL has a staff of 112 in 10+ states and a cycle budget of \$32 million for 2020

The Bill and Melinda Gates Foundation (Washington, DC & Seattle, WA)

3/2013 – 7/2020

Deputy Director, US Policy, Advocacy, and Communications (PAC)

8/2014 – 7/2020

- Staff and manage new team of 11 FTE + consultants dedicated to providing cross-cutting policy, advocacy, and communications towards BMGF US efforts to drive economic and social mobility through k12 education, post-secondary education, early learning, and poverty alleviation.
- Team portfolios include Civil Rights & Equity; high & consistent standards; strategic analytics; communications and media grantmaking; and the launch of a new Early Learning policy & advocacy strategy.
- Lead team in identifying & pursuing new advocacy tactics: digital capacity building; public-facing research; analytics portfolio.
- Liaison to key internal partners including the Office of CEO, Pivotal Ventures, and BGC3, as well as key external partners including other philanthropies, political entities.
- Work closely with other funders of policy and advocacy, including \$30m budget donor collaborative.
- Provide ongoing consultation and guidance to Gates Foundation leadership around political risk & opportunity & participate in working groups in support of numerous high-stakes, high-profile Gates Foundation investments.
- Beginning 2016, consolidate communications functions for all US Programs into new team of 10; co-lead process of laying out five year PAC plan for new K12 education strategy; commence major digital communications analysis & investment project.

Senior Program Office, US Policy, Advocacy, and Communications

3/2013 – 8/2014

- Manage portfolio of grantees focused on creating political and public will for positive changes to K-12 public education including teacher voice groups and diverse national organizations;
- Lead effort to build multi-state & national coalition in support of the implementation of Common Core State Standards; including drafting strategy and assessing risk, recruiting consultants, and assembling coalition; co-lead internal cross-team working group focused on protecting the CCSS; supervise build-out and use of sophisticated modeling and tracking systems to monitor legislation and public opinion related to standards & assessments;

Giffords: Courage to End Gun Violence (Washington, DC and Tucson, AZ)

2/2013 – 7/2013

Senior Advisor

- Recruited by former Congresswoman Gabrielle Giffords and retired astronaut and US Navy Capt. Mark Kelly to launch and support the efforts of their new organization to reduce gun violence, Americans for Responsible Solutions (now known as Giffords: Courage to End Gun Violence).
- With Executive Director, articulate strategic vision for organization and identify key opportunities for Giffords and Kelly to use their voices effectively, including coalition opportunities, legislative priorities and testimony, op-eds and interviews, earned media appearances, and media partnerships;
- Directed Communications and media, including message development, media training, recruiting and hiring of consultants and press secretary;
- In ongoing consultative role (7/2013-present), provide political and organizational counsel and co-author opinion pieces in the *New York Times*, *Washington Post*, *Glamour*, *USA Today*, and other outlets.

EMILY's List (Washington, DC)

5/2010 – 2/2013

Director, Communications and Research

- For two cycles, supervise research and communications for one of the country's largest political organizations, supporting pro-choice Democratic women nationally and locally; serve on leadership team and provide strategic advice and perspective to President and Board of Directors; liaise with external political, advocacy, and academic partners.
- Rebuilt team of 8-10 plus multiple consultants to expand focus from campaign services to include new priorities around EMILY's List's mission and growth: increased membership, visibility and effectiveness of institutional messages, and brand awareness.
- Co-manager of major national donor research and branding project; also led major research effort, The Impact Project, assessing last six cycles of EL activity and impact of EL work as well as impact of EL women in office in key policy areas over the last three decades. Impact Project deliverables contributed to key messaging for EL at the consumer and partner level.
- Launched multiple public affairs campaigns including *Sarah Doesn't Speak For Me*, framing Sarah Palin's political agenda and mobilizing members to take action on behalf of prochoice Democratic women candidates. Campaign

expanded EMILY's List membership and small dollar donor pool, received saturated media coverage and won the 2011 "Pollie" Award for best use of comedy.

- In 2011, created the *Stop the War on Women* campaign, which provided an overall framework for EL's strategic goals for the 2012 cycle, raised \$250,000 in small donations in its first month, and added more than 400,000 new members to the EMILY's List community.
- In 2012, created and implemented new message framework for use across organization. *WHY 2012: Women's Historic Year* highlights the record number of EMILY's List members, record number of women candidates, and record amount of money raised for women and led to growth to 2.4 million members. EMILY's List candidates won decisive victories in 2012, yielding the highest number of women in congress in history at that time.

Teach For America (Washington, DC)

4/2006 – 5/2010

Vice President, Political Leadership and Policy and Advocacy Leadership Initiatives (The Public Leadership Initiative)

- Founded two high-profile initiatives designed to engage Teach For America's then 25,000 alumni and corps members in politics, policy, advocacy and organizing;
- Supervised staff of seven and designed and implemented structure providing direction and support to Executive Directors and Directors of Alumni Affairs in 35 regions. Worked closely with communications, public affairs, legal affairs, program, and development teams.
- Created national tracking system based on indicators of political interest and experience; created bi-weekly regional dashboard to track progress of alumni through the "political pipeline" in all regions.
- Between 2006-2010, increased the number of alumni in elected office from 6 to 41 and quadrupled the percentage of alumni who plan to pursue political leadership.
- Established and managed partnerships with key external stakeholders including training organizations, funders and foundations, professional and trade associations, and labor unions.
- Founded affiliated 501(c)4 organization, Leadership for Educational Equity (LEE), recruiting over a quarter of eligible members in first year and establishing interactive website with robust social networking component. Open rates of weekly LEE email were higher than all comparable Teach For America subscriptions;
- Represent leadership initiatives at board meetings and all internal contexts; represent Teach For America externally at political and advocacy conferences and dialogues.

DATA (Debt, AIDS, Trade, Africa)/The ONE Campaign (Washington, DC and NY)

11/2002 – 12/2004

Tour Director, Heart of America: Africa's Future and Ours

- Planned, managed, and supervised promotion of seven-day, seven-state bus tour founder Bono, actors Ashley Judd and Chris Tucker, and African performers and activists, promoting Americans' historic opportunity to change history in Africa, working to inspire the 1/2013 announcement of the Presidents' Emergency Plan for AIDS Relief.
- Responsible for grassroots and elite events, press opportunities and editorial board meetings, and large town-hall events featuring elected officials at the state, local, and federal level, international figures including Lance Armstrong and Warren Buffet, and local activists. Supervised 38 people including DATA staff, principals, advance team, press and technical staff traveling through Nebraska, Iowa, Illinois, Indiana, Ohio, Kentucky, and Tennessee.
- Tracked progress and reported out to funders, congressional and White House allies, local and national partners.

Consultant, Communications and Advocacy

- Provided communications and advocacy strategy in additional states, including WA, MA, GA, NY, and FL
- Participate in 2004 Democratic National Convention strategy, including events with Bono
- Lead planner of DATA visit coordinating with the Martin Luther King, Jr. Center's Salute to Greatness Awards, including visit to Ebenezer Baptist Church and other grassroots/grasstops strategies

Howard Rubenstein Communications (NYC)

1999 – 2001

Vice President

- Clients included Talk Magazine, The New Republic Magazine, Gotham Magazine, The State of Israel/Ministry of Foreign Affairs, Miramax Films, The Robin Hood Foundation, Phoenix House, The Asian American Business Development Center, The Lower East Side Tenement Museum, the Whitney Museum of American Art, the American Museum of the Moving Image, the Downtown Brooklyn Council, and the Mayor's Office, among others.

Vice President, Publicity and Special Projects, Harper's Magazine

1998

Senior Publicist, The New Yorker Magazine	1997
Press Secretary, NYC Schools Chancellor Rudolph F. Crew	1996
MassChoice (now NARAL Pro-Choice Massachusetts)	1994

CAMPAIGNS:

Fernando Ferrer for Mayor (NYC, NY) 2005

Deputy Campaign Manager/Communications Director. Supervised ten direct reports in communications, press, research, policy, scheduling, and advance; Candidate won the four-way primary to become first Latino mayoral nominee of the Democratic Party in NYC.

Cory Booker for Mayor of Newark (Newark, NJ) 2001 – 2002

Communications Director. Responsible for message development and strategy and all daily press interactions, interacting closely with policy, legal, fundraising and field teams, as well as primary aide to candidate for speechwriting and debate preparation and served as a liaison to high-profile local and national surrogates. Candidate received coverage on the Today Show, CNN, FOX, ABC, CBS, NPR, The Economist, the Washington Post, the Wall Street Journal, the New York Times magazine, and Business Week, in addition to local NJ and NY media; endorsements from Newark Star Ledger, NY Post, and NY Times.

Betsy Gotbaum for Public Advocate (New York, NY) 3/2001 – 1/2002

Deputy Campaign Manager/Communications Director. Supervised communications, press, research, scheduling, advance; liaison to fundraising and media consultants. Candidate received the endorsement of the New York Times, the Daily News, Newsday, and the Queens Tribune. Co-lead campaign's response to September 11th attacks; coordinating with city and state agencies and NGOs to establish priorities for Public Advocate's office. Candidate finished first in a five-way primary, first in a run-off primary election, and first in the general election, and was the highest ranking female elected official in NYC's history.

Howard Rubenstein Communications (NYC)

1999 – 2001

Vice President. Clients included Talk Magazine, The New Republic Magazine, Gotham Magazine, The State of Israel/Ministry of Foreign Affairs, Miramax Films, The Robin Hood Foundation, Phoenix House, The Asian American Business Development Center, The Lower East Side Tenement Museum, the Whitney Museum of American Art, the American Museum of the Moving Image, the Downtown Brooklyn Council, and the Mayor's Office, among others.

EDUCATION:

AB, Bryn Mawr College, Bryn Mawr, PA. Double Major in English and Art History

Boards and Other Affiliations:

President's Advisory Council, Bryn Mawr College, 2016—2019.

Founding Board Chair, 1996- 2007, Housing Works Used Book Café, NY, NY.

Former Board member, 826 NYC, Brooklyn, NY.

Former steering committee member, Women's Leadership Forum Network of the DNC, 2003-2004

Former Trustee, Commonwealth School, Boston, MA

One of Elle Magazine's "Eight Women with Extraordinary Careers" and featured in the New York Observer's "Thirty Five Most Powerful People in New York Under 35".



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN R. REARDON, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
MAYOR@CITYOFNEWBURYPORT.COM

To: President and Members of the City Council
From: Sean R. Reardon, Mayor
Date: August 28, 2023
Subject: Appointment

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2023 AUG 16 A 8:24

I hereby appoint, subject to your approval, the following named individual as an associate member of the Planning Board. This term will expire on October 1, 2026.

Brian M. Balcom
44 Purchase Street
Newburyport, MA 01950

BRIAN M. BALCOM

44 Purchase Street

Newburyport, MA. 01950

(617) 293-0824

brianmbalcom@gmail.com

SUMMARY

I am interested in applying for a position on the Newburyport Planning Board. I have an engineering background and spent 5 years in the Natick MA. Planning Board and believe that I could add value in supporting the Newburyport community.

PROFESSIONAL EXPERIENCE

Everett Engineers LLC
Operations Manager

Jan 2020 – Present

Everett Engineers is a Professional consulting Engineering firm focused on O&M and electrical safety.

ABB INC, USA

Key Account Manager- Major Accounts

July 2011 – December 2017

November 2013 – December 2018

Responsible for targeting, negotiating and winning Enterprise Frame Agreements for Shell Oil and ExxonMobil. Oversee administration of contracts for all projects using the contract framework. Generating business of \$100M annually.

Accomplishments

- Developed newly established position of Key Account Manager in the division into a valuable leadership position. Successfully negotiated the first two Global Enterprise Frame Agreements with a core team worth \$100M annually
- Led Product Management team to successful launch of Switchgear and Motor Control Center product line in record time
- Led restructuring of US team with return to profitability and scaled team for future effectiveness and success

Global Product Manager

January 2013- December 2013

Responsible for development, design, testing and market launch of ANSI/ UL Low Voltage Systems. Full life cycle product including R and D, Product Management, market based pricing, manufacturing cost control and obsolesce.

US Business Unit Manager / Global Product Manager

March 2012 – November 2013

Dual role responsible for financial turnaround of the US business unit and Product for North America market.

Director of Product Management, North America

July 2011 – March 2012

Product lifecycle development for Low Voltage Systems

CUMMINS NORTHEAST INC., Dedham, MA

General Manager, Cummins Northeast Energy Systems

September 2002 – July 2011

Responsible for startup and growth of Cummins Northeast Distributed Generation line of business including the sales, design, construction and maintenance to the public and private sector. Management of sales strategy, engineering, project deliver and profitable growth of power systems division.

Accomplishments

BRIAN M. BALCOM

44 Purchase Street

Newburyport, MA. 01950

(617) 293-0824

brianmbalcom@gmail.com

- Led successful startup of new line of business for Cummins Northeast. Exceeded profit target set by the company over the life product line.
- Sold and oversaw construction of (10) CHP plants with (10)10 year operations and maintenance contracts. All contracts performing ahead of plan.
- Developed and executed sales delivery strategy to return the commercial generator business to sustainable profitability. Strategy implementation proved out by delivering profitability through the recession.
- Worked on executive team to develop channel strategy for distributed generation business line for North American market.
- Developed engineering and administrative processes as Director of Engineering that led to \$500K in improved profitability annually for the past five years.
- Developed engineering and project management performance standards to Power systems division and built a high performing engineering team.
- Responsible for forecasting and budgeting for Power Systems group.

NSTAR, Boston, MA

1994-2002

\$2.6B Electrical and Gas Distribution Company; formerly Boston Edison.

Director of Account Management

1999-2002

Responsible for leading a group of 100 sales professionals; P&L responsibility for two product lines (\$15M); direct all aspects of the group. Responsible for reporting to senior management using CR tool.

- Due to merger, consolidated four company sales teams into one unified account management group; maintained responsibility for staff selection of eight managers, budget, vision and mission.
- Led newly-consolidated group to exceed goals by 15% in the first year after merger.
- Developed and implemented new standards and policies; led to a 15% improvement in productivity.
- Redesigned company-wide processes in outage restoration and new customer connection that resulted in meeting previously unmet customer expectations.
- Oversaw Large C & I energy efficiency program and power quality offering.

Strategic Sales Manager

1996-1999

Responsible for leading group of 10 sales professionals.

- Led group to successfully exceed goals by a minimum of 15% each year.
- Redesigned compensation program to improve sales margins by 7% over a two-year period.
- Led CRM implementation (Callback) to sales and delivery group

Account Executive

1994-1996

- Sold value added products, energy efficiency products and managed customer relationships with 30 large industrial accounts.
- Exceeded sales goals each year; top sales person for PSS product line for two years.
- Negotiated complex problem resolution with dissatisfied customer.

TRIGEN BOSTON ENERGY CORP, Boston, MA

1989 – 1994

BRIAN M. BALCOM

44 Purchase Street

Newburyport, MA. 01950

(617) 293-0824

brianmbalcom@gmail.com

\$35M steam distribution company

Manager of Steam Marketing

Managed Sales, Marketing and Customer Service Area for 230 customers.

- Developed and implemented Marketing plan for system expansion and AC retention program
- Managed group to exceed company sales goals; exceeded personal sales goals by 10%.
- Successfully managed Customer Service department; provided in-depth customer service training that reduced complaints by 50%.
- Initiated trouble call management system that reduced second call trips by 10%.

SHOOSHANIAN ENGINEERING ASSOC., Boston, MA

1987 – 1989

250 employee Engineering Consulting Firm

HVAC Engineer

Engineered HVAC design and specification on all types of HVAC systems.

Responsibilities included conceptual design, budget pricing, complete contract documentation, construction management, and systems startup. Projects included high-rise new construction and tenant fitup modification.

CROWLEY ENGINEERING, Middleboro, MA

1986 – 1987

50 employee Engineering Consulting Firm

HVAC Engineer

Drafted and designed HVAC systems, energy audits, and computer heating and cooling load analysis.

US ARMY RESERVES

Company Commander, Combat Engineering Company

Responsible for 120 soldiers, 5 full time staff; Executive Officer; Platoon Leader; Captain Retired – 10 years service.

**EDUCATION/
LICENSING**

MBA, Framingham State University, Framingham, MA

B.S.M.E., Western New England University, Springfield, MA

MA. P.E. LICENSE – MECHANICAL (issued in 1993)

U.S. Army Engineer Officer Basic Course

U.S. Army Engineer Officer Advanced Course

OTHER

PCIC member

ASHRAE (1991-1994 Board of Directors)

AEE – Associate Member

Past Member of the Natick Town Planning Board (elected office)



CITY OF NEWBURYPORT
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SEAN R. REARDON, MAYOR

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MAYOR@CITYOFNEWBURYPORT.COM

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2023 AUG 16 A 8:24

To: President and Members of the City Council
From: Sean R. Reardon, Mayor
Date: August 28, 2023
Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as a member of the Planning Board. This term will expire on October 1, 2026.

Charles S. Palmisano
3 Jefferson Court
Newburyport, MA 01950



Charles S. Palmisano, Esq.

Attorney Palmisano has a wealth of experience assisting individuals and corporations with both purchases and sales of residential homes, multi-family, condominiums, and commercial buildings. Additionally, Attorney Palmisano is frequently consulted by real estate investors in the acquisition, sale, or financing of investment properties. Attorney Palmisano is also a guest lecturer for numerous Realtor groups in the region.

Attorney Palmisano graduated from Saint Michael's College with a B.S. degree in Economics and went on to graduate from New England School of Law. For over twenty-five years Attorney Palmisano has been involved in commercial and residential real estate matters including the representation of commercial and residential lenders, buyers, and sellers in connection with the financing, acquisition, and sale of commercial and residential properties. In this time Attorney Palmisano has personally handled over ten thousand residential closings in the greater Massachusetts region.

Attorney Palmisano currently lives in Newburyport, Massachusetts with his family. He is active outside of work participating in tennis, mountain biking, skiing, and boating.

Bar Admissions

- Commonwealth of Massachusetts, 1989
- U.S. District Court, District of Massachusetts, 1989
- U.S. Court of Appeals, 1990

Education

- Juris Doctorate, 1989, New England School of Law, Boston, Massachusetts
- B. S. in Economics, 1985 Saint Michael's College, Williston, VT

Counsel and Representation

Commercial Mortgages

- Residential Mortgages
- Purchase and Sales for Buyers and Sellers
- Commercial Buyer/Seller Representation
- Condominium Conversions
- Conveyancing and Closings

Bar Admissions

- Commonwealth of Massachusetts, 1989
- U.S. District Court, District of Massachusetts, 1989
- U.S. Court of Appeals, 1990

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Photography by Amanda Ambrose Photography



🏠 11A Liberty Street, Newburyport, MA 01950

☎ 978-462-8488

✉ info@libertylawma.com

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Committee Items – September 11, 2023

Public Works & Safety

In Committee:

- APPT00431_08_28_2023 Michael Hennessey PO Box 1636 Hampton, NH Tree Warden 10/1/2026
- APPT00434_08_28_2023 Jalen Howard 229 River Rd. West Newbury
Asst. Harbor/Shellfish Const/SP PO 10/1/2026
- COMM00497_08_28_2023 Ltr. Jim McCarthy Banner Locations
- COMM00498_08_28_2023 Ltr. Jim McCarthy Banner on High St.
- ODNC00159_08_28_2023 Handicapped Space - 42 Market St



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN R. REARDON, MAYOR

60 PLEASANT STREET - P.O. Box 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
MAYOR@CITYOFNEWBURYPORT.COM

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2023 AUG 14 A 9:42

To: President and Members
of the City Council

From: Sean R. Reardon, Mayor

Date: August 28, 2023

Subject: Appointment

I hereby appoint, subject to your approval, the following named individual as Tree Warden for Newburyport. This term will expire on October 1, 2026.

Michael P. Hennessey
P.O. Box 1636
Hampton, NH 03843

A handwritten signature in cursive script, appearing to read 'S. R. Reardon'.



Michael Hennessey

(978) 992-8093

hennalands1966@gmail.com

Hampton, NH 03842

SUMMARY

Hardworking and motivated Parks Manager with 32+ years of experience and record of success in the Landscaping/Parks industry, demonstrating high level of ownership and initiative. Possessing an exceptional work ethic and desire to go above and beyond to exceed expectations. Offering a knack for building productive working relationships. Successful in fast-paced, deadline-driven environments to manage goals and team development. Decisive leader with good planning and organizational skills.

SKILLS

- Project Planning/Management
- Budget/Fiscal Management
- Capital Improvement Planning
- Managing Operations and Efficiency
- Inter-Department Collaboration
- Work Planning and Prioritization
- Team Leadership
- Hiring and Training
- Staff Development
- Employee Coaching and Motivation
- Problem Resolution
- Calm Under Pressure

EDUCATION AND TRAINING

Bachelor of Science: Business Administration and Management

University of Lowell May 1989

Lowell, MA

CERTIFICATIONS

- Certified Playground Safety Inspector (CPSI) - [2022]
- Certified ISA Arborist - NE-7487A [2020]
- Mass. Hoisting Engineer Class 2A - [2014]
- NOFA Organic Landcare Professional - [2004]
- Mass. Certified Landscape Professional (MCLP#1012) - [1997]
- Mass. Pesticide License #18406 - [1989]
- CDL Class B - [1989]

EXPERIENCE

Parks Manager, Newburyport, MA

City of Newburyport/ Jun 2016 to Current

- Manage and maintain 26 municipal parks throughout the city.
- Extensive Tree Healthcare and Planning for the Parks Urban Forest
- Adept at Tree Hazard Identification and High Hazard Tree removal in emergency situations.
- Established and implemented an invasive species plan for City Parks and Rail Trails.
- Work with Tree Commission and Parks Commission on tree & plant selection. Purchase, receive and maintain trees for Tree Commission contractor planting
- Hire and supervise all subcontractors and tradesman.
- Maintained adequate staffing to meet objectives within budget.
- Enhanced team member performance through use of strategic and tactical approaches, motivational coaching and training.
- Exercised good judgment and decision-making in escalating concerns and resolving resident issues.
- Entered time and attendance logs in preparation for payroll.
- Maintain GIS Parks Tree Inventory program and information for tree removals as well as new trees

- Established and managed yearly budget of up to \$500,000
- Accomplished financial objectives by forecasting requirements, scheduling expenditures and preparing budgets.
- Leveraged leadership skills to identify deficiencies and opportunities to improve policies, procedures and controls.

President/Business Owner/Operator, Plaistow, NH

Hennessey Landscape Services, Inc./ Mar 1991 to Jun 2016

- Made financial and logistics decisions in best interest of company.
- Consulted with potential clients to determine how company could best meet needs.
- Developed estimates for Landscape Design and Arborist services based on in-depth knowledge of labor and material expenses.
- Determined pricing for products or services based on costs and competition.
- Managed operations budgeting, accounts payable and accounts receivable and payroll.
- Interviewed, trained and supervised employees.
- Improved company's quality and productivity by streamlining systems and processes.
- Established favorable relationships with vendors and contractors, facilitating contract negotiation.
- Developed business from ground up and prepared records and operations for smooth handover to new owners.

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

MEMORANDUM

2023 AUG 23 P 1:16

TO: City Council President and Councillors

FROM: Mayor Sean Reardon

RE: Tree Warden Appointment

DATE: August 22, 2023

Most recently, the position of tree warden has been filled by the Deputy Director of Public Services. This arrangement has allowed a high-ranking DPS employee with overall understanding of City projects to have final decision authority on trees, while also consulting with City arborists in order to make these decisions.

When on-boarding Wayne Amaral as Director of Public Services, the Administration discussed alternative structures to the Tree Warden position that would better align the duties of the position to the capacity of the Department. The City's Code of Ordinances, Section 12-173 under Article VI, Protection of Public Trees, defines the tree warden as follows:

Tree warden: A mayor-appointed official with the qualifications of a certified arborist, or with relevant training and/or experience. If a certified arborist cannot be employed in the position of tree warden, the city may retain the services of a certified arborist as a consultant available to provide expert supervision as needed.

The City's Code of Ordinances states that the tree warden is the City's authorized agent to enforce all regulations related to public trees, and has responsibilities that are laid out in other sections of the Code. The position also has responsibilities under Massachusetts General Law as described in Chapter 87 on Shade Trees. MGL specifies that the tree warden, in communities that provide by ordinance that the tree warden shall be appointed, is appointed by the Mayor with the approval of the City Council, and that the term shall be three years.

The Mayor and Director Amaral decided to create a part time position for a current employee with duties that would take place outside of work hours and that the position would be compensated through a stipend. The City will request additional funding for this position in its supplemental budget request, with the total compensation for this position expected to be no more than \$12,288 annually. We believe this compensation is fair based on the extra 8-10 hours a week, the responsibility of working with the Tree Commission in their meetings, and other duties that will occur.

This job description was posted internally on July 14th and we had one applicant, Parks Manager Mike Hennessey. He was interviewed in early August, and the Mayor is happy to appoint him to the tree warden position now. Mr. Hennessey is a licensed arborist with years of experience both in Newburyport and through his previous work running his own landscaping company. We received a number of letters of recommendation from relevant board and commission members in support of Mr. Hennessey's appointment. We look forward to him officially taking on the position of tree warden in the coming weeks.



CITY OF NEWBURYPORT
OFFICE OF THE MAYOR
SEAN R. REARDON, MAYOR

60 PLEASANT STREET - P.O. BOX 550
NEWBURYPORT, MA 01950
978-465-4413 PHONE
MAYOR@CITYOFNEWBURYPORT.COM

To: President and Members of the
City Council

From: Sean R. Reardon, Mayor

Date: August 28, 2023

Subject: Appointment

I hereby appoint, subject to your approval, the following
named individual as Assistant Harbormaster/Shellfish
Constable and Special Police Officer for the purposes of
local, State and Federal laws and regulations with respect
to waterways, marine activities and boating. This term will
expire on October 1, 2026.

Jalen I. Howard
229 River Road, Unit A
West Newbury, MA 01985

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2023 AUG 22 A 10:20

JALEN I. HOWARD
Howardjalen93@yahoo.com
(908)-525-2759

EDUCATION

Federal Law Enforcement Training Center

Boarding Officer School
Authority and Jurisdiction
Drug Identification
Arrest Procedures

*Charleston, SC
Jun 2022-Jul 2022*

Training Center Yorktown

Boatswain Mate A-School
Boat Seamanship and Navigation
Apprentice Leadership Program

*Yorktown, VA
Feb 2021-Jun-2021*

Montclair State University

College of Humanities and Social Science
Major - B.A. Justices Studies with a concentration in Justice Systems

*Little Falls, NJ
Class of 2015*

Union County College

Major - Business Administration

*Cranford, NJ
Jan 2012 - May 2012*

Mount Ida College

Major - Criminal Justice

*Newton, MA
Sep 2010 - Dec 2011*

EXPERIENCE

United States Coast Guard

Petty Officer Third Class

*Newburyport, MA
Sep 2019 - Present*

- Responsible for supervising five Seaman/E-3 subordinates at the small boat station unit and conducting daily maintenance on two 1.2 million dollar 47ft Motor Life Boat and one 400,000 dollars Response Boat-Small.
- Responsible for the safety and readiness of the unit while conducting risk management before taking on each mission performed.
- Team lead as the boarding officer, which conducts various law enforcement missions such as recreational and living marine resources boardings. To ensure compliance for both commercial and recreational vessels under all applicable federal laws that are carried out under 14USC522.
- Additional responsibilities as the boarding officer are seizure of evidence, drug identification, arrest procedures, statement writing, and enforcing boating under the influence laws.
- Provides support as a boat crew member which is responsible for conducting various duties such as search and rescue, administering first aid, operating emergency damage control equipment, boat handling, surface swimmer, navigation, and lookout.
- Responsible for purchasing unit equipment and supplies to ensure unit operational readiness.
- Oversee liaison with other government agencies while performing daily operations.

Cranford Police Department

Auxiliary Police Officer

*Cranford, NJ
May 2018- Aug 2019*

- Prevents and controls panic, disorder, hysteria and mob actions.
- Enforces laws and regulations, apprehend violators and detain suspicious persons when directed to do so by the proper authority or during an emergency
- Patrols assigned area(s) or post as directed on foot or in a vehicle.
- Directs traffic and provides right of way for emergency vehicles or traffic.

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

To: Richard Jones
City Clerk of Newburyport
60 Pleasant St
Newburyport, MA 01950

2023 AUG 14 A 9:54

From: Jim McCarthy
17 Russia St
Newburyport, MA 01950

By Hand

14 August 2023

Re: Request for City Council to Affirm Allowed Banner Locations

Several years ago the City updated Chapter 12 of the Ordinance, and in Section 12-1.3 (d)(2), detailed procedures that allow for banner requests in the public rights of way. According to this section, "The city council may, in addition to Atkinson Common and Fuller Field fence, designate additional areas within public ways where....." To my knowledge the Council has never affirmed other locations, but two are routinely used.

I hereby request that the Council make a formal determination as to the allowed locations of banners, and suggest that, in addition to Atkinson, and Fuller field, the Council add the High Street bridge over Route One, and the fence at the Little River Trailhead.

Thank you for your consideration.



Jim McCarthy
17 Russia St
Newburyport, MA 01950

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2023 AUG 14 A 9: 54



To: Richard Jones
City Clerk of Newburyport
60 Pleasant St
Newburyport, MA 01950

From: Port Parks Alliance
83 High Street
Newburyport, MA 01950

By Hand

Re: Banner Request

14 August 2023

In accordance with Newburyport Ordinance, Chapter 9, Article II, and Chapter 12, Sec 12-1.3 (d) (2), on behalf of the Port Parks Alliance, I hereby request to place our 3' X 5' banner on the High Street bridge during the period 1-15 Sept 2023. We will remain in compliance with the ordinance at all times, except the 20' foot high requirement, and take the Mayor's approval as a waiver from this provision. Please forward to Mayor, or his representative for approval. Thank you.

A handwritten signature in black ink, appearing to read "Jim McCarthy", is written over a horizontal line.

Jim McCarthy
Treasurer,
Port Parks Alliance

CITY OF NEWBURYPORT



IN CITY COUNCIL

ORDERED:

August 28, 2023

AN AMENDMENT TO AN ORDINANCE TO ADD A NEW HANDICAPPED PARKING SPACE PURUSANT TO SECTION 179 OF CHAPTER 13 (TRAFFIC AND MOTOR VEHICLES) OF THE MUNICIPAL CODE

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13	Traffic and Motor Vehicles
Article 4	Specific Street Schedules
Division 6	Stopping, Standing and Parking
Section 13-179	Handicapped Zones

Amend Section 13-179 by inserting a new line, as follows, with deletions ~~double-stricken through~~, and additions double-underlined:

No person, without a duly authorized handicapped vehicle registration or placard, as described in M.G.L.A. c. 90, § 2 shall park a vehicle in any of the following described parking spaces as designated by signs and symbols:

Market Street

One (1) space on the west side located in front of 42 Market Street for a period of two years.

Councillor Heather L. Shand

In City Council August 28, 2023:

Motion to refer to Public Works & Safety by Councillor McCauley, seconded by Councillor Preston.
Roll call vote, 11 yes, motion passes.

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2023 AUG 16 P 4:43

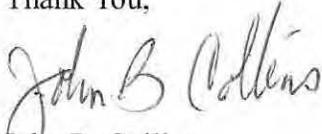
August 16, 20023

City of Newburyport
City Clerk

RE: 42 Market Street Handicapped Parking Permit

My wife's illness requires her to use a wheelchair to get from our house to our car. Our driveway is not wide enough to allow our car and wheelchair to be beside each other. Therefore we have to go to the sidewalk curb where our car is parked in order for her to transition from the wheelchair to the car. Having a Handicapped Parking Permit in the front of our house will enable us to come and go on our schedule.

Thank You,



John B. Collins
42 Market Street
Newburyport, MA 01950