CITY COUNCIL MEETING AGENDA - VERSION 1
June 25, 2012

7:30 PM

1. **OPENING MOMENT OF SILENCE**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **LATE FILE ITEMS**
5. **PUBLIC COMMENT**

CONSENT AGENDA

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

6. **APPROVAL OF MINUTES**
   June 11, 2012 (Approve)

7. **COMMUNICATIONS**
   1. Block Party Request Congress Street (Buck to Olive) August 4, 2012 (Approve)
   2. Block Party Request Woodland Street (Howard to Walnut) July 21, 2012 (Approve)
   3. Newburyport Energy Advisory Committee letter re street lights (R&F)
   4. Maritime Landing Condo Assoc. letter re: traffic hazards due to visibility (R&F)

8. **APPOINTMENTS – First Reading**

Appointments

1. Jared Eigerman	83 High Street	Zoning Board of Appeals	June 1, 2015

Re-Appointments

2. Stephen J. Moore	10 North Atkinson St.	Conservation Commission	June 1, 2015

END OF CONSENT AGENDA

REGULAR AGENDA

9. **TRANSFERS**
   1. Mayor Free Cash $67,486 to Mayor Cable Non-Profit $67,486
   2. DPS Highway Snow & Ice Labor $32,000 to DPS Maintenance City Wide $32,000
   3. City Clerk/Auditor Unemplmt Claims $1,800 to Bd of Reg – Elect & Reg $1,800
   4. Police Dept. Officer Holiday Pay $13,814.60 to Cruisers $13,814.60
   5. Police Dept. Salary of Officers $14,621.60 to Maint. Of Equip. $14,621.60
   6. Fire Dept. Zero Sick Day Usage $1,544 to Vehicle Maintenance $1,544
   7. Fire Dept. Retirement $2,300 to Vehicle Maintenance $2,300
   8. Fire Dept. Longevity $70.00 to Dispatcher Holiday $70.00
   9. Fire Dept. Retirement $2,100 to Dispatcher Salary $2,100
   10. Fire Dept. EMT $4,000 to Vehicle Maintenance $4,000
   11. Fire Dept. Heat/Electricity $6,200 to Fuel Vehicles $6,200

10. **APPOINTMENTS-Second Reading**

Re-Appointments

1. Janice Kelley	24 Dorothy Lucey Dr.	Council on Aging	May 31, 2017
2. Fran Munroe	7 Christopher St.	Council on Aging	May 31, 2017
3. Scott A. Mortimer	59 Marlboro St.	Moseley Woods Commission	March 31, 2015

Appointments

4. Richard Goulet	19 Kent St.	Zoning Board of Appeals	June 30, 2016

11. ORDER

1. Cushing Park
2. FY2013 Budget

12. ORDINANCES

1. Amend Zoning Ordinance Section XII-B , FEMA Maps
2. Newburyport Tree Ordinance
3. Amend Ord. 6.5 Environment Article II Wetlands – Wetlands Protection
4. Amend Ord. 3.27 Animals, Dogs, Licensing of dogs and kennels

13. COMMITTEE ITEMS

Budget & Finance

In Committee:

1. Mayor/Harbormaster Capital Outlay $2750 to Harbormaster Salary $2750 **03/12/2012*
2. Mayor/Youth Svcs Free Cash $24,000 to Gen Admin Maint/Repair City Hall $24,000 **03/12/2012*
3. Police Dept. Off. Sal. $30,739.78 to Ret. Acct $24,671.78, to Mayor's Training Acct $6, 068.00 **05/14/2012*
4. Mayor/Library Free Cash $22,000 to Library Building Maintenance $22,000 **05/14/2012*
5. FY2013 Budget **05/14/2012*
6. Fire Dept. Retirement $20,000 to Radios/Pagers $20,000 **06/11/2012*
7. Mayor/Fire Free Cash $16,327.50 to Radios/Pagers $12,847.50, to Gen. Admin. M/R Building $2,575, to Gen. Admin. Supplies (CH) $905 **06/11/2012*
8. DPS-Sewer Retained Earnings $615,000 to GIP-Graf Rd Force Main $450,000, CIP-West End Easement $50,000, CIP-Sewer Main Replacement $50,000, CIP-Meter Replacement Prog $50,000, CIP-DPS Network Expansion $15,000 **06/11/2012*
9. DPS-Sewer Primary Clarifiers $100,000 to CIP-WWTF Primary Clarifiers $100,000 **06/11/2012*
10. DPS-Water Retained Earnings $727,163.68 to CIP-Tank Maintenance $562,163.68, to CIP-Wtr Main Replacement $100,000, to CIP-Meter Replacement Prog. $50,000, to CIP-DPS Network Expansion $15,000 **06/11/2012*
11. DPS-Water Salary Bus. Manager $2,000 to FICA $2,000 **06/11/2012*
12. Auditor/HarbmstrIns Claims RSV APP $23,401.59 to Harbmstr M/R Boat $23,401.59 **06/11/2012*
13. Health Dept. Health Dues & Membership $480 to Health Misc. Expenses $480 **06/11/2012*
14. Community Preservation Committee Recommendations **06/11/2012*

General Government

In Committee:

1. Campaign Finance Reports – Municipal Forms website posting **05/14/2012*
2. Establishment of Human Resources Dept. and Finance Dept. per Charter **05/29/2012*

Joint Education

In Committee:

License & Permits

In Committee:

1. Purple Onion Amended Outdoor Seating for food – expanded area **05/14/2012*
2. Warren Street Market & Deli Outdoor Seating for food **05/29/2012*
3. Coastal Trails Coalition 2nd Annual Slow Bike Race at Cushing Park August 1, 2012 **06/11/2012*
4. The Exchange Club Tent request multiple summer dates in Market Square **06/11/2012*

Neighborhoods & City Services

In Committee:

Planning & Development
In Committee:

1. Communication regarding Zoning Changes on Storey Avenue **05/29/2012*

Public Safety
In Committee:

1. Amend Ord. 10-9 Miscellaneous offenses – use or consumption of marijuana **11/28/2011*
2. Nbpt Labor Day Festival request for 3 day downtown event Sept. 1-3, 2012 **01/30/2012*
3. Amend Ord. 13-180 Parking Resident Harris St. **01/30/2012*
4. Community Giving Tree of Boxford donation box **04/30/2012*

Public Utilities Committee
In Committee:

1. Street Lighting Recommendation **09/21/2011*
2. Drain Layer/Utility Contractor Jamco Excavators, LLC **05/14/2012*
3. Drain Layer/Utility Contractor United Utility Corp. **05/14/2012*
4. Drain Layer/Utility Contractor LAD Company **05/29/2012*
5. Drain Layer/Utility Contractor Shamrock Landscaping **05/29/2012*

Rules Committee
In Committee:

14. GOOD OF THE ORDER

15. EXECUTIVE SESSION

16. ADJOURNMENT

CONSENT AGENDA

CITY COUNCIL MEETING MINUTES - VERSION 1
June 11, 2012

6:45 PM

Public Hearing – Establishment of Finance and Human Resources Departments

At 6:45pm President O'Brien called the hearing to order by asking the clerk to read the roll call, 9 present, 2 absent (Heartquist, Jones). The clerk read the notice of public hearing for the establishment of the Finance and Human Resources departments for the City of Newburyport pursuant to the new home rule charter section 10-6. President O'Brien instructed all those to speak in favor and all those who wished to speak against; having heard from no one he entertained a motion to close the hearing.

Motion to close the hearing by Councillor Cronin, seconded by Councillor Cameron. So voted.

7:15 PM

Pole Hearing – Storey Ave. and Low St., National Grid & Verizon, relocate a pole

At 7:15pm President O'Brien called the hearing to order. The clerk read the roll, 10 present, 1 absent (Heartquist). The clerk read the notice of public hearing for the relocation of the pole at Storey Ave. and Low Street. David Aguar spoke for National Grid. President O'Brien asked for those in favor. No one spoke. President O'Brien asked for those against. Bethann Schmitt of 232 Low Street spoke against.

Motion to close the hearing by Councillor Cronin, seconded by Councillor Derrivan. So voted. Motion to approve by Councillor Jones, seconded by Councillor Herzog. 4 yes (Connell, Earls, Herzog, Sullivan), 6 no, 1 absent (Heartquist). Motion failed.

Pole Hearing - 27 Hale Street, National Grid & Verizon, install new pole

At 7:35pm President O'Brien called the hearing to order. The clerk read the roll, 10 present, 1 absent (Heartquist). The clerk read the notice of public hearing for a new pole at 27 Hale Street. David Aguar spoke for National Grid. President O'Brien asked for those in favor. No one spoke. President O'Brien asked for those against. No one spoke.

Motion to close the hearing by Councillor Cronin, seconded by Councillor Herzog. So voted. Motion to approve by Councillor Cronin, seconded by Councillor Jones. 10 yes, 1 absent (Heartquist).

7:30 PM

Council President O'Brien called the meeting to order at 7:42 pm. A moment of silence was held. This was followed by the Pledge of Allegiance. He then instructed the City Clerk to call the roll. The following Councillors answered present: Cameron, Connell, Cronin, Derrivan, Earls, Herzog, Ives, Jones, Sullivan, and O'Brien. 10 present, 1 absent (Heartquist).

1. **LATE FILES** – Communication #4 from the Board of Health

Motion to waive the rules by Councillor Jones, seconded by Councillor Connell. 10 yes, 1 absent (Heartquist). So voted.

2. **PUBLIC COMMENT - None**

3. **APPROVAL OF MINUTES**

   May 29, 2012 (Approved)

4. **COMMUNICATIONS**

   1. Neurofibromatosis Northeast fundraiser Sept. 8, 2012 Coast to the Cure Bike Ride (Approved)
   2. Coastal Trails Coalition 2nd Annual Slow Bike Race at Cushing Park August 1, 2012 (L&P)

Removed by Councillor Earls.

   3. The Exchange Club Tent request multiple summer dates in Market Square (L&P)

5. **APPOINTMENTS – First Reading**

Re-Appointments

1. Janice Kelley	24 Dorothy Lucey Dr.	Council on Aging	May 31, 2017
2. Fran Munroe	7 Christopher St.	Council on Aging	May 31, 2017
3. Scott A. Mortimer	59 Marlboro St.	Moseley Woods Commission	March 31, 2015

Appointments

4. Richard Goulet	19 Kent St.	Zoning Board of Appeals	June 30, 2016

END OF CONSENT AGENDA

Motion to approve as amended by Councillor Earls, seconded by Councillor Jones. So voted.

REGULAR AGENDA

6. TRANSFERS

1. Fire Dept. Retirement $20,000 to Radios/Pagers $20,000

Motion to refer to Budget & Finance by Councillor Jones, seconded by Councillor Connell. Motion to approve by Councillor Jones, seconded by Councillor Connell.

2. Mayor/Fire Free Cash $16,327.50 to Radios/Pagers $12,847.50, to Gen. Admin. M/R Building $2,575, to Gen. Admin. Supplies (CH) $905

Motion to move transfers #2, 5, 6, 7, 8, 9, and 10 to Budget & Finance concurrently by Councillor Cameron, seconded by Councillor Herzog. Roll call vote, 10 yes, 1 absent (Heartquist).

3. Fire Dept. Retirement $28,000 to Firefighter Overtime $28,000

Motion to approve by Councillor Cameron, seconded by Councillor Jones. 9 yes, 1 present (Sullivan), 1 absent (Heartquist).

4. Fire Dept. Firefighter Salaries to Firefighter Overtime $22,000

Motion to approve by Councillor Cameron, seconded by Councillor Jones. 9 yes, 1 present (Sullivan), 1 absent (Heartquist).

5. DPS-Sewer Retained Earnings $615,000 to GIP-Graf Rd Force Main $450,000, CIP-West End Easement $50,000, CIP-Sewer Main Replacement $50,000, CIP-Meter Replacement Prog $50,000, CIP-DPS Network Expansion $15,000

Motion to move transfers #2, 5, 6, 7, 8, 9, and 10 to Budget & Finance concurrently by Councillor Cameron, seconded by Councillor Herzog. Roll call vote, 10 yes, 1 absent (Heartquist).

6. DPS-Sewer Primary Clarifiers $100,000 to CIP-WWTF Primary Clarifiers $100,000

Motion to move transfers #2, 5, 6, 7, 8, 9, and 10 to Budget & Finance concurrently by Councillor Cameron, seconded by Councillor Herzog. Roll call vote, 10 yes, 1 absent (Heartquist).

7. DPS-Water Retained Earnings $727,163.68 to CIP-Tank Maintenance $562,163.68, to CIP-Wtr Main Replacement $100,000, to CIP-Meter Replacement Prog. $50,000, to CIP-DPS Network Expansion $15,000

Motion to move transfers #2, 5, 6, 7, 8, 9, and 10 to Budget & Finance concurrently by Councillor Cameron, seconded by Councillor Herzog. Roll call vote, 10 yes, 1 absent (Heartquist).

8. DPS-Water Salary Bus. Manager $2,000 to FICA $2,000

Motion to move transfers #2, 5, 6, 7, 8, 9, and 10 to Budget & Finance concurrently by Councillor Cameron, seconded by Councillor Herzog. Roll call vote, 10 yes, 1 absent (Heartquist).

9. Auditor/Harbormaster Ins Claims RSV APP $23,401.59 to Harbormaster M/R Boat $23,401.59

Motion to move transfers #2, 5, 6, 7, 8, 9, and 10 to Budget & Finance concurrently by Councillor Cameron, seconded by Councillor Herzog. Roll call vote, 10 yes, 1 absent (Heartquist).

10. Health Dept. Health Dues & Membership $480 to Health Misc. Expenses $480

Motion to move transfers #2, 5, 6, 7, 8, 9, and 10 to Budget & Finance concurrently by Councillor Cameron, seconded by Councillor Herzog. Roll call vote, 10 yes, 1 absent (Heartquist).

7. COMMUNICATIONS

2. Coastal Trails Coalition 2nd Annual Slow Bike Race at Cushing Park August 1, 2012

Motion to approve by Councillor Earls contingent that they not use any permanent markings, seconded by Councillor Derrivan. So voted.

3. LATE FILE – Lyme Disease Presentation Sponsored by the City Health Dept.

Motion to approve by Councillor Jones, seconded by Councillor Derrivan. So voted.

8. ORDER

1. Community Preservation Committee Recommendations

Motion to refer to Budget & Finance and Planning & Development by Councillor Cameron, seconded by Councillor O'Connor Ives. So voted.

Motion to take #2-18 collectively by Councillor Jones, seconded by Councillor Cameron. So voted. Motion to approve #2-18 by Councillor Jones, seconded by Councillor Cameron. So voted.

2. Revolving Funds Building Dept. Plumbing Inspector
3. Revolving Funds Building Dept. Gas Inspector
4. Revolving Funds Building Dept. Electrical Inspector
5. Revolving Funds COA Council on Aging.
6. Revolving Funds Gen Gov City Hall Maintenance
7. Revolving Funds Health Animal Control
8. Revolving Funds Health Transient Vendors
9. Revolving Funds Health Medicare/Medicaid
10. Revolving Funds Library South End Branch
11. Revolving Funds Parking Clerk Downtown Paid Parking
12. Revolving Funds Planning Historical Commission
13. Revolving Funds Planning Planning and Zoning
14. Revolving Funds Planning Engineering Services
15. Revolving Funds Planning Disabilities Commission
16. Revolving Fund Veterans Veteran's Benefits
17. Revolving Fund Youth Services Recreational Services
18. Revolving Fund Youth Services Middle School Drop In Center

9. COMMITTEE ITEMS

Budget & Finance

In Committee:

1. Mayor/Harbormaster Capital Outlay $2750 to Harbormaster Salary $2750 **03/12/2012*
2. Mayor/Youth Svcs Free Cash $24,000 to Gen Admin Maint/Repair City Hall $24,000 **03/12/2012*
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Joint Education

In Committee:

License & Permits

In Committee:

1. Purple Onion Amended Outdoor Seating for food – expanded area **05/14/2012*
2. Warren Street Market & Deli Outdoor Seating for food **05/29/2012*

Neighborhoods & City Services

In Committee:

Planning & Development
In Committee:

1. Amend Zoning Ordinance Section XII-B , FEMA Maps **04/30/2012*

Motion to remove by Councillor Connell, seconded by Councillor Derrivan. So voted. Motion to approve first reading and order published by Councillor Connell, seconded by Councillor Derrivan. Roll call vote, 10 yes, 1 absent (Heartquist).

2. Communication regarding Zoning Changes on Storey Avenue **05/29/2012*

Public Safety
In Committee:

1. Amend Ord. 10-9 Miscellaneous offenses – use or consumption of marijuana **11/28/2011*
2. Nbpt Labor Day Festival request for 3 day downtown event Sept. 1-3, 2012 **01/30/2012*
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Public Utilities Committee
In Committee:

1. Street Lighting Recommendation **09/21/2011*
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5. Drain Layer/Utility Contractor Shamrock Landscaping **05/29/2012*

Rules Committee
In Committee:

10. GOOD OF THE ORDER

Councillor Cameron noted that the Budget & Finance committee meeting on the FY2013 budget postponed from June 6, 2012 is June 12, 2012 at 6:30pm in the Council Chamber.

11. ADJOURNMENT

Motion to adjourn at 8:15 by Councillor Cameron, seconded by Councillor Herzog. So voted.

TRANSFERS

Transfer #1
June 25, 2012

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN 19 P 2:44

Department: Mayor
Submitted by: Mayor Holaday **Date Submitted:** 6/19/2012

Transfer From:

Account Name	Free Cash	YTD Bal:	$ 730,183.57
Account Number:	01-35900	Trans In:	$ -
Amount:	$67,486.00	Trans Out:	$ 1,060,904.43

Why are Funds Available: *Funds are available for any purpose with the approval of the Mayor and a majority vote of the City Council. Currently, a transfer for $16,327.50 is pending before the City Council. Passage of this pending transfer, plus the one now being submitted, will result is a Free Cash balance of $646,370.07, which is within the City policy of retaining a medium balance of $500,000 at year-end.*

Transfer To:

Account Name	Cable Non-Profit	YTD Bal:	$ 6,207.60
Account Number:	2955-10400	Trans In:	$ -
Amount:	$67,486.00	Trans Out:	$ -

Why are Funds Required: *See attached memo.*

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	

Why are Funds Required:

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	

Why are Funds Required:

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 6/19/12
William B. Squillace, Auditor — Date: 6/19/12
City Council Approval: (Stamp)

PortMedia Proposal for Upgrade of City Council Chambers Television Production Equipment

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Executive Summary

PortMedia is the local Public, Education, and Government cable television access center in Newburyport. Channels 8 and 9 are available in almost 7,000 households in Newburyport, as well as in schools, city buildings, local nursing homes, and Anna Jaques Hospital.

PortMedia presently cablecasts City Council Meetings and School Committee Meetings. The cameras in City Council Chamber are failing and the quality of the picture and audio is poor. PortMedia responds to messages about the previous night's poor audio or visual quality from residents on a regular basis on Tuesday mornings. It is especially important to note that the current equipment failed to record the April 30th City Council meeting. This exact issue occurred once before. We have not been able to recreate it, do not know its cause and expect it to happen again.

PortMedia proposes to upgrade and make permanent all the equipment used for the cablecasts from City Council Chambers, move the School Committee meeting venue to the Nock School Library, re-locate some of the existing City Council Chambers equipment to the library and replace the current mobile production computer. This will improve the quality of both the City Council Meeting and School Committee Meeting cablecasts. It will add an additional venue from which government meetings and civic events can be cablecast, while keeping upgrade costs as low as possible by only requiring the upgrade of one location.

If implemented, this proposal will increase the transparency into City government workings, educate and inform the residents of Newburyport, and encourage and enable a more open dialog between government and the public.

An RFP has been issued and a vendor with favorable pricing has been secured. The cost of the proposed upgrade will be $67,486 (after camera rebates, $65,986).

Overview

PortMedia cablecasts all City Council and School Committee meetings on Newburyport's Government Access Channel 9. The cablecasts of these meetings provide the residents of Newburyport with transparency into City government, informs and educates its residents, and encourages those residents that may not consider participating in or attending these meeting to do so.

Most often these meetings are cablecast live, though occasionally they are recorded for later cablecast. Some reasons that a meeting may not be cablecast live are, on the rare occasion when a City Council and School Committee Meeting occur simultaneously; or, if unforeseen technical issues prevent a live cablecast. Regardless of whether the meeting is originally cablecast live, or on a delayed basis, they are always also re-cablecast several times on various dates and times prior to the next scheduled meeting and uploaded to the internet for on-demand viewing via city, school and PortMedia websites.

Present

City Council Meetings

Presently, for the cablecast of City Council Meetings, City Council Chambers are served by 3 fixed mount, robotically controlled standard definition video cameras of an unknown age. They are controlled remotely from a newly-built control room in the City Hall Basement, roughly under City Council Chambers.

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2012 JUN 19 P 2:44

City Council Chambers are served by 7 wired microphones, distributed as follows:

- City Clerk – 1 wired microphone on a floor stand
- City Council President – 1 wired microphone on a floor stand
- Public Comment – 1 wired microphone on a floor stand
- 5 City Councilors, Left side of Chambers – 2 shared, wired microphones on floor stands
- 5 City Councilors, Right side of Chambers – 2 shared, wired microphones on floor stands

Audio mixing and distribution and audio/video modulation (i.e., the process by which audio and video signals are formatted for transmission to PortMedia's offices over the cable system) are handled by equipment permanently mounted and stored in the small control room in the City Hall basement.

Video and audio switching and recording are handled by a mobile computer recording and mixing system ("TriCaster"), which must, for each City Council Meeting, be transported to City Hall and set up prior to each meeting, and torn down and transported to the PortMedia office after each meeting. This system includes the TriCaster, computer monitor, keyboard, mouse, headphones, and a variety of cables. PortMedia has only one such system, so it cannot be stored at City Hall, as it is needed for School Committee Meetings, as well as other remote productions, such as High School athletic events, civic events, such as this autumn's City Councilor At-Large Candidate Debate, and High School Graduation, for instance. The equipment is of a size and weight that it is difficult, if not impossible, for some PortMedia volunteers and staff to carry into the basement of City Hall where it is needed for each meeting. The TriCaster has undergone several repairs and shows signs that failure is imminent. As such, in order to extend its life as much as possible, use of the TriCaster must be limited to only those "must do" cablecasts, and may only be operated by a small group of PortMedia staff and volunteers.

School Committee Meetings

Presently, School Committee Meetings are held in Room 118 at Newburyport High School. Room 118 is not served by any equipment stored or mounted at the High School. All audio and video equipment needed for the cablecast of School Committee Meetings, for every meeting, must be transported to the High School and set up prior to each meeting, and torn down and transported to the PortMedia office after each meeting. Not counting the actual meeting time, transporting , setup and striking the equipment generally takes 2 – 2.5 "person hours."

School Committee Meetings require the following equipment for the cablecast of meetings:

- 1 Canon GL2 video camera, and required cables
- 1 Tripod
- 1 Audio Mixing Board
- 1 TriCaster mobile computer recording and mixing system (as described above)

- 1 Video monitor
- 1 Audio/Video modulator
- 1 Audio "snake" cable (actually, a number of cables wrapped together permanently, with numerous audio connectors, designed to more easily run audio cable from a number of microphones to an audio mixing board)
- 12 wired lavaliere, desktop, and handheld microphones (one each for 9 committee members, Superintendent of Schools, Assistant Superintendent, Public Comment)
- 1 large duffel bag of needed additional audio cables, video cables, power cables, etc.

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Video Storage and Archiving

All meeting video footage is presently stored for playback and archived on a variety of non-redundant hard disk drives. As a reference point, for each hour of video shot, storage requirements are approximately five gigabytes of hard disk space.

Discussion

The cameras located in City Council Chambers have limited remaining life. Viewing video from these cameras makes it obvious that the quality of the video is marginal, with one camera in particular being worse than the other two. Due to a lack of equipment, it is presently impossible to avoid the need to store most of the equipment needed for the cablecasting of meetings at PortMedia's offices, and transport the equipment to/from each meeting site, and set up (at least as far as the School Committee Meetings are concerned) a complete mobile production studio for each and every meeting. This adds unnecessarily to the wear and tear of equipment, resulting in progressively poorer production qualities of the meetings. It is inefficient, and limits the pool of qualified staff and volunteers capable of producing, shooting, and directing these meetings. Furthermore, due to a lack of equipment it is impossible to shoot and cablecast more than one meeting at any given time. Finally, because of the configuration of Room 118 at the High School, and the inability to effectively use more than one camera to shoot School Committee Meetings, the production qualities of the cablecasts of School Committee Meetings are very low, making the meetings, as described by more than one person that has communicated with PortMedia, "unwatchable." Nock School staff is confident that a location for the permanent storage and use of the equipment is available.

Proposal

After numerous internal discussions among PortMedia staff and volunteers involved in producing the meeting cablecasts, as well as discussions with the Mayor, Superintendent of Schools, and Vice-Chairman of the School Committee, PortMedia has come to the conclusion that: (a) the most efficient use of human and equipment resources; (b) the most cost-effective manner of covering City Council and School Committee Meetings; (c) the most effective manner of improving the production qualities of the meeting cablecasts; and, (d) the most effective way of increasing public viewing of and participation in City government is to:

1. Upgrade the equipment used to produce cablecasts of the meetings held in City Council Chambers, as discussed below.
2. Move School Committee Meetings from the High School to the Nock School Library.
3. Move some of the equipment that presently serves City Council Chambers to the Nock School Library.

4. Replace the current mobile production computer.

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NEWBURYPORT, MA
2012 JUN 19 P 2:44

By implementing this multi-faceted approach, several goals are met, the City's need and desire to be better communicate with the public is better served, and PortMedia's ability to provide quality [illegible] and civic programming is improved, as follows:

- School Committee Meetings will be more watchable
  - The meetings will be covered by 3 controllable, rather than 1 stationary camera.
  - The sound quality will be improved.
  - Public commenters will, unlike now, be within the frame of the picture.
  - In the event of a meeting with a larger attendance than usual, unlike Room 118 at the High School, the library can accommodate the influx of people.
- City Council Meeting cablecasts will improve
  - The video quality will improve with new cameras.
  - The sound quality will improve due to the use of wireless microphones, so when Councilors stand and move within Chambers, they will not go "off mic."
  - The appearance, inconvenience, and safety issue caused by wired microphones will improve.
- Nock School Library will become a viable site for occasional meetings and events to be cablecast
  - Presently, cablecasting from any site other than PortMedia requires a great deal of setup and "jury-rigging" of equipment, with less than ideal production quality.
  - Civic and government events not normally seen beyond the walls of the Nock School Library could be cablecast live and archived for future use.
  - In the rare circumstance when it occurs, simultaneous events in City Council Chambers and the Nock School Library could be recorded and cablecast.
- City Hall Auditorium will become a more viable location from which events may be cablecast
  - Presently, in order to cablecast an event from the Auditorium, the setting up and tearing down of equipment is similar to, and in some respects, greater than that to cablecast from City Council Chambers. Permanently installed equipment in the PortMedia room in the City Hall Basement will significantly reduce the setup needed to cablecast from the Auditorium.
  - With the recent renovation of the Auditorium, this venue can be better used for cablecast events, increasing the visibility into City Hall, increasing the number of events that may be viewed by Newburyport residents, and increasing civic pride resulting from these events.
- By permanently storing equipment in control stations at City Hall and the Nock School Library:
  - More people will be qualified to produce live cablecasts and pre-recorded programming from City Hall Chambers and the Nock School Library (because no extensive setup and break down will be required).
  - More events from City Hall and the Nock School Library may be cablecast.
  - No conflicts of equipment scheduling will occur.
  - Graduation, sports, inaugurations, parades and other live events may be covered by a less fatigued, more reliable mobile production unit.

Below find the equipment, and cost of same, that PortMedia is recommending for the upgrade:

Description	Cost
3 Sony BRCZ700 HD PTZ cameras	$ 20,979.00
3 Sony BRBKHDSI HDSDI output cards	$ 4,239.00
3 wall mount for BRCZ700 camera wall mounts	$ 840.00
3 custom camera power supplies	$ 1,158.00
1 Vaddio ProductionVIEW camera controller	$ 1,899.00
3 Blackmagic ATEM 1 M/E production switchers	$ 6,888.00
5 Blackmagic Analog to SDI Mini Converters	$ 1,395.00
6 HP DV6-6117dx quad-core laptop computers	$ 4,074.00
3 Vizio E260MV 26" 1080p TV/video monitors	$ 1,167.00
3 Cisco RVS4000 gigabit routers	$ 417.00
3 Magnavox MDR515H HDD / DVD-R decks	$ 864.00
cables + miscellaneous supplies	$ 1,880.00
12 Sennheiser ew112G3 lav mic kits	$ 6,780.00
4 Sennheiser ew135G3 handheld mic kits	$ 2,152.00
2 Sennheiser G3FRONTKIT8 reciever antenna kits	$ 2,324.00
2 Middle Atlantic PD915RM rack mount power supplies	$ 218.00
2 Middle-Atlantic rack mount cases	$ 1,572.00
1 Marathon MA-10UEDHW rack mount case	$ 274.00
1 Buffalo 8TB TeraStation III redundant NAS file storage	$ 1,118.00
custom design, installation, loaner program	$ 6,980.00
shipping	$ 568.00
Total Upgrade Cost (before $1,500 camera rebate)	**$ 67,486.00**

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2012 JUN 18 P 2:45

PortMedia staff will be happy to answer any questions concerning this proposal. Please direct any questions to:

Chris Miller
Director of Operations
PortMedia
(978) 961-0350
chrism@PortMedia.org

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

Transfer #2
June 25, 2012

RECEIVED
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NEWBURYPORT, MA
2012 JUN 19 P 2:4

Department: DPS Highway
Submitted by: Tony Furnari, Director **Date Submitted:** 6/19/2012

Transfer From:

Account Name	DPS Highway - Snow and Ice Labor	YTD Bal:	$	33,338.50
Account Number:	01423001-51301	Trans In:	$	-
Amount:	$32,000.00	Trans Out:	$	20,000.00
Why are Funds Available:	*Funds are available due mild winter weather conditions this past year.*			

Transfer To:

Account Name	DPS- Maintenance City-Wide	YTD Bal:	$	738.68
Account Number:	01421002-52410	Trans In:	$	-
Amount:	$32,000.00	Trans Out:	$	-
Why are Funds Required:	*Funds are required to repair the Virginia Lane Swale.*			

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 6/19/12
William B. Squillace, Auditor — [signature] — Date: 6/19/12
City Council Approval: (Stamp)

CITY OF NEWBURYPORT
OFFICE OF PLANNING AND DEVELOPMENT
60 PLEASANT STREET • P.O. BOX 550
NEWBURYPORT, MA 01950
(978) 465-4400 • (978) 465-4452 (FAX)

MEMORANDUM

TO: **Honorable members of the City Council**

FROM: **Andrew Port, Director of Planning & Development**

CC: **Donna D. Holaday, Mayor**

RE: **Transfer Request – Virginia Lane Drainage Improvements**

DATE: **June 19th, 2012**

The purpose of this memorandum is to provide additional background regarding the above referenced Transfer Request which is before the Council on June 25, 2012.

For several years now the City has monitored a drainage problem in the vegetated swale located between two culverts on Virginia Lane and Storeybrooke Road. The swale was originally designed to convey stormwater from the piped municipal stormwater system in the Storybrooke Subdivision toward the forested I-95 corridor. In recent years the swale has become overgrown with invasive wetland species thereby collecting sediment and blocking the proper flow of water. As a result the Hennigar family at 13 Virginia Lane has experienced an increase in flooding both to their adjacent driveway and even at times into their garage and basement.

A plan was prepared by Oak Engineers to remove the built-up sediment and invasive phragmites vegetation in the swale, replacing it with a rip-rap stone channel. The relocated drainage pipes and repaired outfalls along with a stone channel will allow the municipal stormwater to travel through this swale without causing flooding and erosion issues on adjacent properties.

Your assistance is requested with this transfer ($32,000) to allow us to proceed with this project, addressing a long-standing drainage problem in the area. The Department of Public Services will be completing the clearing and grading work in order to reduce costs to the City by approximately $18,000. Thank you in advance for your consideration. Please do not hesitate to contact me if you have any questions regarding this, or any other, projects.

Transfer #3
June 25, 2012

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

RECEIVED
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NEWBURYPORT, MA
2012 JUN 19 P 2:45

Department: City Clerk / City Auditor

Submitted by: Richard Jones, City Clerk
William Squillace, City Auditor

Date Submitted: 6/19/2012

Transfer From:

Account Name	Unemployment Claims	YTD Bal:	$ 29,575.01
Account Number:	01913001-51780	Trans In:	$ -
Amount:	$1,800.00	Trans Out:	$ -
Why are Funds Available:	*Variable expense depending on number of unemployment claims filed.*		

In FY 2012, the number of unemployment claims were less than anticipated.

Transfer To:

Account Name	Board of Registrars - Elect. & Regis.	YTD Bal:	$ 2,243.84
Account Number:	01163007-57808	Trans In:	$ 35,000.00
Amount:	$1,800.00	Trans Out:	$ -
Why are Funds Required:	*To pay for bills associated with election and registration work including*		

special election held in June 2012.

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	$ -
Amount:		Trans Out:	$ -
Why are Funds Required:			

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 6/19/12
William B. Squillace, Auditor — [signature] — Date: 6/19/12
City Council Approval: (Stamp)

Transfer #4
June 25, 2012

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN 19 P 2:45

Department: POLICE DEPARTMENT
Submitted by: Thomas Howard, Marshal **Date Submitted:** 6/19/2012

Transfer From:

Account Name	Officer Holiday Pay	YTD Bal:	$	13,814.60
Account Number:	01210001-51402	Trans In:	$	-
Amount:	$13,814.60	Trans Out:	$	3,600.00

Why are funds available? *Funds are available due to three retirements/ resignations.*

Transfer To:

Account Name	Cruisers	YTD Bal:	$	29,607.65
Account Number:	01210008-58502	Trans In:	$	36,500.00
Amount:	$13,814.60	Trans Out:	$	-

Whay are funds needed? *Car 2, a 1999 Ford Crown Vic, is deemed unsafe by highway dept and will not pass state inspection. The frame on the vehicle has rotted out and the vehicle needs to be replaced. (See attached memo).*

Transfer To:

Account Name		YTD Bal:		
Account Number:		Trans In:	$	-
Amount:		Trans Out:	$	-

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	

Why are Funds Required:

Donna D. Holaday, Mayor	Donna D. Holaday	Date:	6/19/12
William B. Squillace, Auditor		Date:	6/19/12
City Council Approval: (Stamp)			

CITY OF NEWBURYPORT

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2012 JUN 19 P 2:45

POLICE DEPARTMENT

THOMAS. H. HOWARD
CITY MARSHAL
&
EMERGENCY MANAGEMENT DIRECTOR

4 GREEN ST

NEWBURYPORT, MA 01950

TEL: 978.462-4413

FAX: 978.462-0396

June 11, 2012
TO: Mayor Donna Holaday

FR: Thomas Howard

RE: Purchase of Used Cruisers

Referencing the above captioned matter, I want to advise you of the status of two of our unmarked cruisers. As you are aware from my conversation with you last week, there is some money left in the purchase cruiser account from a crash on Route One in Newbury when a Newbury ambulance hit us on black ice.

This funding is not enough to purchase a new cruiser, however I have found two decent used marked cruisers with approximately 45,000 miles on both of them. We have negotiated a price of $12,000 for the pair of them with most of the equipment being retained in them. There is some additional cost (approximately $2,000) to have them lettered and install our radios. I believe these cars will be able to provide service to Newburyport for the next two years with a substantial savings.

There was also $6,000 transferred into this cruiser account as part of a supplemental budget to purchase used unmarked cruiser for the inspector's office. This cruiser would replace a 2004 Dodge Interpret that has over 100.000 miles and needs extensive repairs. The cost of used cars has skyrocketed and this funding amount is insufficient to make a purchase.

The mechanics at the DPS have also notified the department the cruiser assigned to Lt Siemasko has serious rotting of its frame, a slipping transmission and will not meet the standards for its state inspection.

Using some of the funding left from the crash cruiser account coupled with the supplemental budgeted $6,000 and the remaining $15,000 in the Officer Holiday Account, I believe would be enough funding to by two late model used unmarked cruisers.

In summary, using the $6,000 from the supplemental budget and the remaining $15,000 in Holiday pay could be enough funding to purchase the two needed unmarked (used) cruisers.

Transfer #5
June 25, 2012

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN 19 P 2:45

Department: POLICE DEPARTMENT
Submitted by: Thomas Howard, Marshal **Date Submitted:** 6/19/2012

Transfer From:

Account Name	Salary of Officers	YTD Bal:	$	114,821.83
Account Number:	01210001-51142	Trans In:	$	-
Amount:	$14,621.60	Trans Out:	$	-
Why are funds available:	The money available is due to three retirements/resignations.			

Transfer To:

Account Name	Maintenance of Equipment	YTD Bal:	$	4,798.56
Account Number:	01210002-52402	Trans In:	$	-
Amount:	$14,621.60	Trans Out:	$	-

This transfer is needed to cover costs for new holsters. The original holsters failed at range with safety concerns. Also dive tanks need replacing. The ones we have are out dated and have expired, they are over 15 years old (see attached memo).

Transfer To:

Account Name		YTD Bal:		
Account Number:		Trans In:	$	-
Amount:		Trans Out:	$	-

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 6/19/12
William B. Squillace, Auditor — Date: 6/14/12
City Council Approval: (Stamp)

CITY OF NEWBURYPORT

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CITY CLERK'S OFFICE
NEWBURYPORT, MA

2012 JUN 19 P 2:45

POLICE DEPARTMENT

THOMAS. H. HOWARD
CITY MARSHAL
&
EMERGENCY MANAGEMENT
DIRECTOR

4 GREEN ST

NEWBURYPORT, MA 01950

TEL: 978.462-4413

FAX: 978.462-0396

June 11, 2012

TO: Mayor Donna Holaday

FR: Thomas Howard

RE: Malfunctioning Holsters

Referencing the above captioned matter, I want to advise you of a major safety concern involving our firearm holsters. Sergeant Maguire, our firearm instructor, detected a large number of the safety locking devices on our firearm holsters failed during testing at the firearm range last week.

These holsters are made by a company named Strong and are model H345-490 with a thumb safety switch, which is designed to stop the weapon from being accessed by a suspect. This safety switch reduces the risk of an officer's weapon being accessible by an adversary.

While engaged in training at the firearm range, a number of officers detected the switch failed to secure the weapon from being taken away during a confrontation. This failure of the switch allowed the free access to the weapon. The design of this safety switch has caused serious concern for officer safety and need to be replaced.

Upon learning of this failure I had our firearm instructors' research a number of holsters to determine the best solution for replacing these holsters with a more secure and safe style holster. The Safariland model 6390 has been selected as the replacement. It is a level-II retention holster with and automatic locking system, which secures the weapon once holstered. It also allows for simple straight up draw once the thumb release is activated.

These holsters are on the State bid list for $75.00 per holster. There are 40 holsters that need to be replaced at a total cost of $3,000.

The police department has funding within our salary of officers which could be transferred to fund these holsters.

Please advise at your earliest convenience how you want to proceed with situation.

CITY OF NEWBURYPORT

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2012 JUN 19 P 2:45

POLICE DEPARTMENT

THOMAS. H. HOWARD
CITY MARSHAL
&
EMERGENCY MANAGEMENT DIRECTOR

4 GREEN ST

NEWBURYPORT, MA 01950

TEL: 978.462-4413

FAX: 978.462-0396

June 11, 2012

TO: Mayor Donna Holaday

FR: Thomas Howard

RE: Dive Team Equipment

Referencing the above captioned matter, I want to advise you of an equipment improvement needed by our dive team. As you are aware from the age and condition of the dive suits earlier this year the some of the dive team equipment was purchased in 1998. The age along with saltwater has brought some of the safety equipment to the end of its life.

The first item Buoyancy Control Device is a stab jacket containing a bladder which is worn by divers to establish neutral buoyancy underwater and positive buoyancy on the surface, when needed. The buoyancy is controlled by adjusting the volume of air in the bladder. This equipment allows a diver to submerge himself into the water and as a means to resurface.

The second item air tanks, range from 15 – 18 years old. They have also been subjected to years of diving in saltwater and the having air compressed into them over and over. These tanks ore inspected according to state mandated inspections and tests. Each officer has two tanks assigned to them and are fully charged in the ready mode at the police station. Due to the failure to several of these tanks, officers are now limited to one tank and in some instances are sharing tanks. With more of the tanks slated to have their certification to expire we need to replace them.

The purchase of this equipment will help insure the safety and availability of our dive team in the future. These officers train monthly and are called upon often to perform operations with the waters around Newburyport.

BCD Vest (5)	$600.00	$3,000
Dive tanks (10)	$300.00	$3,000

The police department has funding within our salary of officers which could be transferred to fund this equipment.

Transfer #6
June 25, 2012

City of Newburyport
FY20 12
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN 19 P 2:45

Department: Fire Department
Submitted by: Chief Cutter **Date Submitted:** 6/14/2012

Transfer From:

Account Name	Zero Sick Day Usage	YTD Bal:	$ 1,544.00
Account Number:	01220001-51408	Trans In:	$ -
Amount:	$1,544.00	Trans Out:	$ -
Why are Funds Available:	*Persons that we budgeted for to not use sick time, used sick time thus reducing funding requirements in this line item.*		

Transfer To:

Account Name	Vehicle Maintenance	YTD Bal:	$ 2,257.87
Account Number:	01220002-52403	Trans In:	$ -
Amount:	$1,544.00	Trans Out:	$ -
Why are Funds Required:	*To repair the hydraulic generator and pump panel control unit on an engine.*		

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 6/19/12
William B. Squillace, Auditor — [signature] — Date: 6/19/12
City Council Approval: (Stamp)

Transfer #7
June 25, 2012

City of Newburyport
FY20 12
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2012 JUN 19 P 2:45

Department: Fire Department
Submitted by: Chief Cutter **Date Submitted:** 6/14/2012

Transfer From:

Account Name	Retirement	YTD Bal:	$	4,448.00
Account Number:	01220002-52101	Trans In:	$	-
Amount:	$2,300.00	Trans Out:	$	32,555.00
Why are Funds Available:	*Did not have an expected retirement*			

Transfer To:

Account Name	Vehicle Maintenance	YTD Bal:	$	2,257.87
Account Number:	01220002-52403	Trans In:	$	-
Amount:	$2,300.00	Trans Out:	$	-
Why are Funds Required:	*To repair the hydraulic generator and pump panel control unit on an engine*			

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 6/19/12
William B. Squillace, Auditor — [illegible] — Date: 6/19/12
City Council Approval: (Stamp)

Transfer #8
June 25, 2012

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN 19 P 2:45

Department: Fire Department
Submitted by: Chief Cutter **Date Submitted:** 6/14/2012

Transfer From:

Account Name: Fire - Longevity — YTD Bal: $ 152.82
Account Number: 01220001-51401 — Trans In: $ 2,110.00
Amount: $70.00 — Trans Out: $ -
Why are Funds Available: *Person did not get the higher pay because he did not get to his next educational step.*

Transfer To:

Account Name: Dispatcher Holiday — YTD Bal: $ (69.18)
Account Number: 01220001-51403 — Trans In: $ -
Amount: $70.00 — Trans Out: $ -
Why are Funds Required: *Our new dispatcher that was hired to replace a dispatcher came from the AFSCME union and brought over his seniority and a hired pay grade than the one promoted to firefighter.*

Transfer To:

Account Name — YTD Bal:
Account Number: — Trans In:
Amount: — Trans Out:
Why are Funds Required:

Transfer To:

Account Name — YTD Bal:
Account Number: — Trans In:
Amount: — Trans Out:
Why are Funds Required:

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 6/19/12
William B. Squillace, Auditor — Date: 6/19/12
City Council Approval: (Stamp)

City of Newburyport
FY20 12
BUDGET TRANSFER REQUEST

Transfer #9
June 25, 2012

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN 19 P 2:45

Department: Fire Department
Submitted by: Chief Cutter **Date Submitted:** 6/14/2012

Transfer From:

Account Name	Retirement	YTD Bal:	$	4,448.00
Account Number:	01220001-51901	Trans In:	$	-
Amount:	$2,100.00	Trans Out:	$	32,555.00
Why are Funds Available:	*Did not have an expected retirement this year.*			

Transfer To:

Account Name	Dispatcher Salary	YTD Bal:	$	1,044.00
Account Number:	01220001-51156	Trans In:	$	-
Amount:	$2,100.00	Trans Out:	$	-
Why are Funds Required:	*One of the dispatchers was promoted to firefighter. When we replaced him with an ASFCME employee that employee brought over his seniority with him. This person had more years than the person promoted and therefore was at a higher step level. This caused the shortfall.*			

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 6/19/12
William B. Squillace, Auditor — William B. Squillace — Date: 6/19/12
City Council Approval: (Stamp)

Transfer #10
June 25, 2012

City of Newburyport
FY20 12
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN 19 P 2:45

Department: Fire Department
Submitted by: Chief Cutter **Date Submitted:** 6/18/2012

Transfer From:

Account Name: EMT — YTD Bal: $ 4,000.00
Account Number: 01220001-51413 — Trans In: $ -
Amount: $4,000.00 — Trans Out: $ -
Why are Funds Available: *Did not have personnel retire and get new EMT's and did not have some personnel get their EMT that we expected.*

Transfer To:

Account Name: Vehicle Maintenance — YTD Bal: $ 2,257.87
Account Number: 01220002-52403 — Trans In: $ -
Amount: $4,000.00 — Trans Out: $ -
Why are Funds Required: *To repair the hydraulic generator and a pump control unit on an engine and the steering pump on the bucket truck*

Transfer To:

Account Name — YTD Bal:
Account Number: — Trans In:
Amount: — Trans Out:
Why are Funds Required:

Transfer To:

Account Name — YTD Bal:
Account Number: — Trans In:
Amount: — Trans Out:
Why are Funds Required:

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 6/19/12
William B. Squillace, Auditor — Date: 6/19/12
City Council Approval: (Stamp)

Transfer #11

City of Newburyport
FY20 12
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2012 JUN 19 P 2:45

Department: Fire Department

Submitted by: Chief Cutter **Date Submitted:** 6/14/2012

Transfer From:

Account Name	Heat / Electricity	YTD Bal:	$ 12,778.00
Account Number:	01220002-52101	Trans In:	$ -
Amount:	$6,200.00	Trans Out:	$ -
Why are Funds Available:	*A milder winter than expected and cheaper fuel prices than expected.*		

Transfer To:

Account Name	Fuel Vehicles	YTD Bal:	$ 1,026.13
Account Number:	01220004-54801	Trans In:	$ -
Amount:	$6,200.00	Trans Out:	$ -
Why are Funds Required:	*Due to higher than expected cost earlier in the year and a decrease in the initial funding request for this line item. Presently running in the red.*		

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 6/19/12

William B. Squillace, Auditor — [signature] — Date: 6/19/12

City Council Approval: (Stamp)

COMMUNICATIONS

Communication #1
June 25, 2012

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2012 JUN -8 A 11: 2

CITY OF NEWBURYPORT
60 PLEASANT STREET
NEWBURYPORT, MA 01950

BLOCK PARTY APPLICATION

Please fill out the application below and obtain the approving signatures for the street closure. Mail or drop off the completed signed application at: City Clerk's Office, City Hall, 60 Pleasant St., Newburyport, MA 01950 **at least 8 business days prior to** a City Council meeting. The requested Block Party needs approval by the City Council. For any questions, please contact The City Clerk's Office at (978)465-4407.

DATE OF REQUEST: June 1 2012

CONTACT INFORMATION

FIRST AND LAST NAME: Jamie Chabot

MAILING ADDRESS: 4 Congress St.

PHONE NUMBER: 775-240-6836 cell

E-MAIL ADDRESS: Jamie Chabot1@gmail.com

BLOCK PARTY INFORMATION

BLOCK PARTY DATE: August 4 (Annual Block Party)

DESIRED STREET CLOSING LOCATION: Congress St. (Buck to Olive)
Please indicate cross streets when requesting the closing of street sections

STREET TO BE BARRICADED: Congress (Buck to Olive

DESIRED STREET CLOSING TIME: 4pm - 10pm
Block Parties should run no later than 10:00 p.m.

AMPLIFIED MUSIC: _____ YES ✓ NO

REGULATIONS

By signing, I agree that I am a legal adult 18 years of age or older and understand this permit does not release me of any liability for damages that may result from the conducting of this Block Party. Further, I agree to comply with all requirements listed below:

I understand that applications for block party permits may take up to four weeks to process.

Block parties will be conducted only on low-volume residential streets, dead-end streets, or cul-de-sacs, No thoroughfares or collector streets may be used.

It is hereby agreed that, by signing and presenting this application, signer(s) represents to the City of Newburyport that the following statements are true and correct, and agrees to and will abide by the following:

1. All residents living on the street or block for which the party is planned request the Block party, or have been contacted and do not object to the Block Party.
2. To be responsible for placement, maintenance and removal of barricades.
3. A block party permit does not allow the sale of alcohol or the consumption of alcohol on public property (in city streets, sidewalks, parks, etc.) alcohol is allowed only on private property. All state and city alcohol laws still apply during Block Parties.
4. Amplified music shall be permitted with permission of the City Council.
5. To leave **AT LEAST a TWELVE (12) FOOT AISLE** in the street to permit passage of emergency vehicles or vehicles of residents. Failure to maintain a ten foot aisle during the entire period of the party will necessitate denial of requests for subsequent block parties. **Public safety personnel will monitor the party for strict adherence to this rule**.
6. To maintain adult supervision at all times during the party.
7. Applicant(s) shall be responsible for the pick-up of trash and garbage within 2 hours of the end the party.
8. Streets may not be barricaded later than 10:00 P.M.
9. No residents of the area designated shall be prohibited from attending the party.
10. No such act ivity may be conducted within 500 feet of any school, church, hospital, nursing home or similar operation unless endorsed by the management of such institution e
11. Onl y approved readily removable Barricades will be permitted such as, orange cones and sawhorses with a sign. No vehicles will permitted to be used as a Barricade.
12. Block parties are permitted 10AM -10PM

Applicant Signature _____ Date June 19, 2012

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE

CITY MARSHALL _____ Lt Sierra 6/1/12
4 Green Street

FIRE CHIEF _____ 6/1/12
Greenleaf Street

DEPUTY DIRECTOR _____ DIRECTOR
1 Perry Way

CITY CLERK _____
60 Pleasant St.

City use only:

Approved_____-Denied_____Date_____

Communciation #2
June 25, 2012

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2012 JUN -8 A 10:44

CITY OF NEWBURYPORT
60 PLEASANT STREET
NEWBURYPORT, MA 01950

BLOCK PARTY APPLICATION

Please fill out the application below and obtain the approving signatures for the street closure. Mail or drop off the completed signed application at: City Clerk's Office, City Hall, 60 Pleasant St., Newburyport, MA 01950 **at least 8 business days prior to** a City Council meeting. The requested Block Party needs approval by the City Council. For any questions, please contact The City Clerk's Office at (978)465-4407.

DATE OF REQUEST: 5/30/12 PH 781-864-9159

CONTACT INFORMATION

FIRST AND LAST NAME: Steven Presti

MAILING ADDRESS: 15 Woodland St

PHONE NUMBER: 781-864-9159

E-MAIL ADDRESS: s.presti@me.com

BLOCK PARTY INFORMATION

BLOCK PARTY DATE: July 21, 2012

DESIRED STREET CLOSING LOCATION: Between Hanover St. + Walnut St.
Please indicate cross streets when requesting the closing of street sections

STREET TO BE BARRICADED: Small section of Woodland St

DESIRED STREET CLOSING TIME: 3pm - 8pm
Block Parties should run no later than 10:00 p.m.

REGULATIONS

By signing, I agree that I am a legal adult 18 years of age or older and understand this permit does not release me of any liability for damages that may result from the conducting of this Block Party. Further, I agree to comply with all requirements listed below:

I understand that applications for block party permits may take up to four weeks to process.

Block parties will be conducted only on low-volume residential streets, dead-end streets, or cul-de-sacs, No thoroughfares or collector streets may be used.

It is hereby agreed that, by signing and presenting this application, signer(s) represents to the City of Newburyport that the following statements are true and correct, and agrees to and will abide by the following:

1. All residents living on the street or block for which the party is planned request the Block party, or have been contacted and do not object to the Block Party.
2. To be responsible for placement, maintenance and removal of barricades.
3. A block party permit does not allow the sale of alcohol or the consumption of alcohol on public property (in city streets, sidewalks, parks, etc.) alcohol is allowed only on private property. All state and city alcohol laws still apply during Block Parties.
4. Amplified music shall be permitted with permission of the City Council.
5. To leave **AT LEAST a TWELVE (12) FOOT AISLE** in the street to permit passage of emergency vehicles or vehicles of residents. Failure to maintain a ten foot aisle during the entire period of the party will necessitate denial of requests for subsequent block parties. **Public safety personnel will monitor the party for strict adherence to this rule**.
6. To maintain adult supervision at all times during the party.
7. Applicant(s) shall be responsible for the pick-up of trash and garbage within 2 hours of the end the party.
8. Streets may not be barricaded later than 10:00 P.M.
9. No residents of the area designated shall be prohibited from attending the party.
10. No such activity may be conducted within 500 feet of any school, church, hospital, nursing home or similar operation unless endorsed by the management of such institution e
11. Only approved readily removable Barricades will be permitted such as, orange cones and sawhorses with a sign. No vehicles will permitted to be used as a Barricade.
12. Block parties are permitted 10AM-10PM

Applicant Signature _____ Date 5/30/12

APPROVAL SIGNATURES REQUIRED FOR STREET CLOSURE

CITY MARSHALL _____
4 Green Street

FIRE CHIEF Dep SHB
Greenleaf Street

DEPUTY DIRECTOR Assistant Director
1 Perry Way

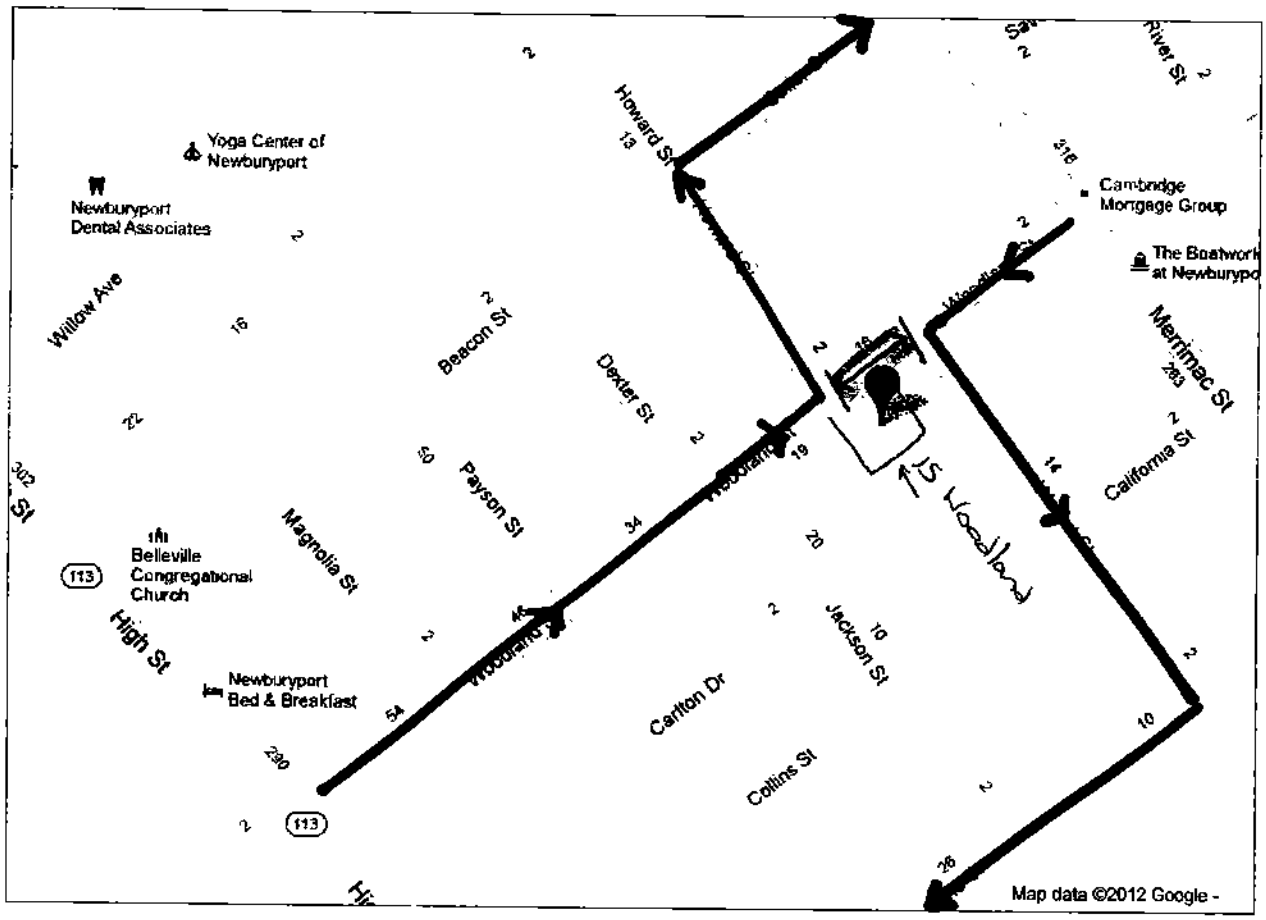
CITY CLERK _____
60 Pleasant St.

City use only:

Approved_____ -Denied_____ Date_____

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.

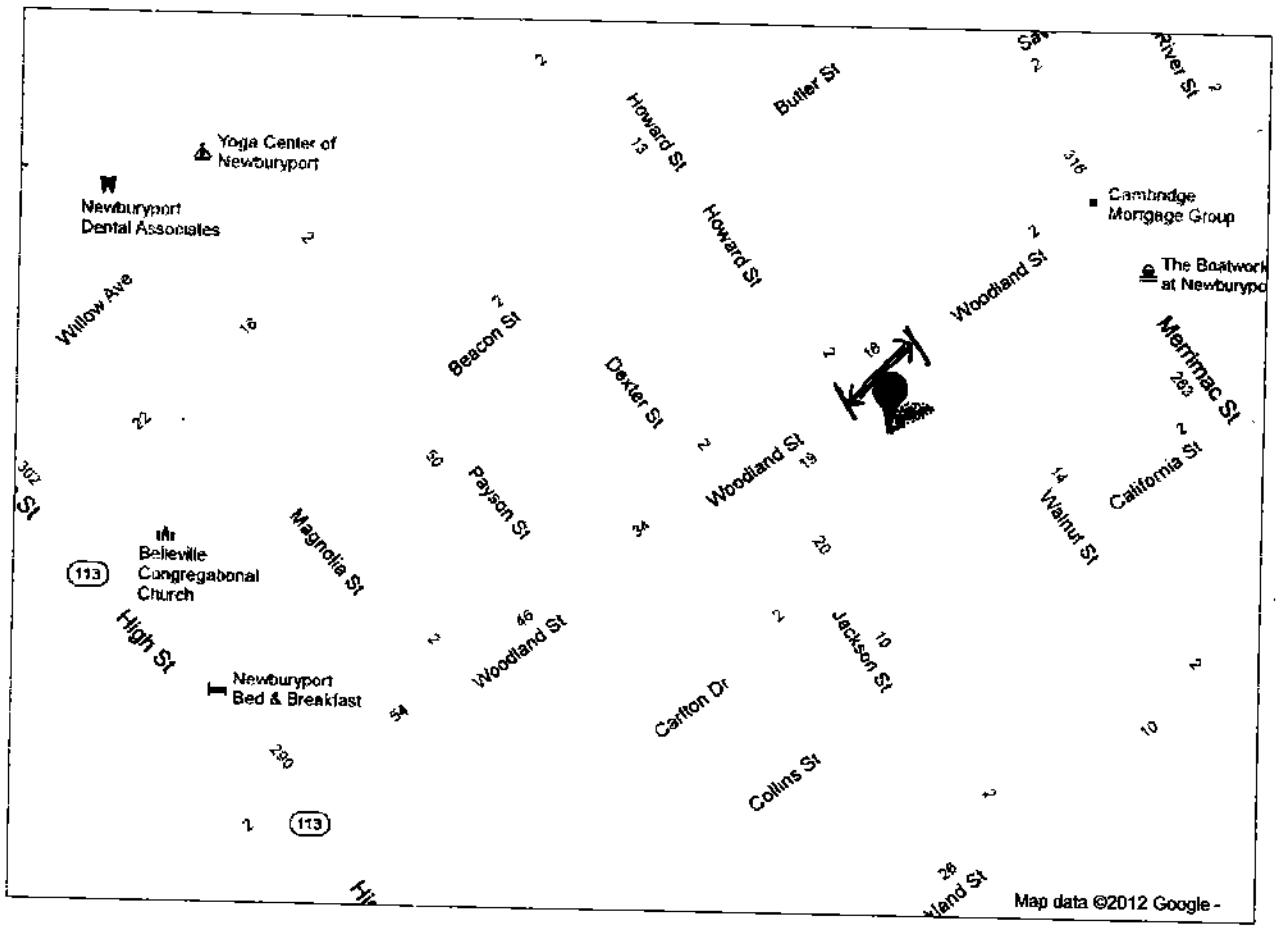


- Coming down Woodland (From High St.) motorists are able to turn left on Howard St. to get to Merrimac St.

- Coming up Woodland (From Merrimac St) motorists are able to turn Right on Walnut St. to get to High St.

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.



June 8, 2012 (by email)

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2012 JUN 13 P 5: 04

Dear Councilor Herzog,

As Chair of the Newburyport Energy Advisory Committee, I am recommending to the Public Utilities Committee of the City Council, that eleven overhead street lights be shut off permanently because they are redundant with surrounding decorative colonial style streetlights.

In particular, the Energy Advisory Committee is recommending the City request to National Grid in writing that these lights be shut off. Shutting these lights should have no effect on pedestrian's ability to see clearly.

Below is a list of the eleven lights with appropriate location identifiers.

Sincerely

Michael T. Strauss Ph.D
Chair, Newburyport Energy Advisory Committee

Pole No	Pole Suffix	Light Sequ No	Street Name	N.Grid Route No	Source Type	Pole Use	Component Type	Bill Print Description
0010	001	2	MERRIMAC	5	Overhead	Distribution	Luminare	LUM HPS RWY 250W
0045	001	2	MERRIMAC	5	Overhead	Distribution	Luminare	LUM HPS RWY 100W
0046	001	2	MERRIMAC	5	Overhead	Distribution	Luminare	LUM HPS RWY 100W
0047	001	2	MERRIMAC	5	Overhead	Distribution	Luminare	LUM HPS RWY 100W
0048	001	2	MERRIMAC	5	Overhead	Distribution	Luminare	LUM HPS RWY 100W
0049	001	2	MERRIMAC	5	Overhead	Distribution	Luminare	LUM HPS RWY 250W
0009	001	2	PLEASANT	169	Overhead	Distribution	Luminare	LUM HPS RWY 250W
0011	001	2	PLEASANT	169	Overhead	Distribution	Luminare	LUM HPS RWY 250W
0011	001	2	PLEASANT	169	Overhead	Distribution	Luminare	LUM HPS RWY 50W
0001	001	2	PROSPECT	81	Overhead	Distribution	Luminare	LUM HPS RWY 50W
0003	001	3	PROSPECT	81	Overhead	Distribution	Luminare	LUM HPS RWY 50W

Steven Stanganelli
12 Amidon Avenue
Amesbury, MA 01913
978-388-0020 (Office)

Maritime Landing Condominium Association
c/o Suzanne Supovada, Property Manager
Great North Property Management
3 Holland Way, Suite 201
Exeter, NH 03833
(603) 436-4100

RE: Traffic Hazards Posed by Visibility Issues on Woodman Way

I am wiring to you to respectfully request that action be taken to mitigate the traffic hazards posed by lack of a clear sight-line created by landscaping at the edge of the property abutting the driveway exit from Provident Bank and Institution for Savings.

The shrubberies placed at the edge of the property make it impossible and impractical for vehicles exiting the bank driveway onto Woodman Way to stop without encroaching onto the sidewalk.

In order to properly see vehicles traveling on Woodman Way from the right toward Storey Avenue, a car must block the sidewalk to come to a stop on Woodman Way. This is a dangerous situation for pedestrians, joggers and cyclists who may be using the sidewalk.

As a customer of The Provident Bank I occasionally use the Storey Avenue branch. On two separate occasions while rolling to a stop at the exit, I have been surprised by a pedestrian with a baby carriage and a distracted cyclist wearing ear buds. Since there is no clear way to see vehicle or pedestrian traffic approaching from the right without encroaching onto the sidewalk, this poses a significant risk to drivers and pedestrians alike.

I urge you to reconsider a reconfiguration of the landscaping at this area or at least a sign advising drivers exiting the driveway to honk their horns.

This incident was particularly jarring for me as I was transporting my infant son and am a cyclist sensitive to the need to share the road.

I do not know who has responsibility for this particular parcel where these incidents occur so I have forwarded this letter to the management of both banks and the neighborhood's city councilor in hopes that a coordinated effort may help improve traffic safety in this area.

I sincerely appreciate your prompt attention to this matter for all our sakes.

Sincerely,

Steven Stanganelli

cc.

Mr. Gary Coltin
Vice President – Retail
The Provident Bank
P.O. Box 37
Amesbury, MA 01913

Ms Tammy Roeger
Senior Vice President – Retail
Institution for Savings
93 State Street
P.O. Box 510
Newburyport, MA 01950

Mr. Thomas O'Brien
Ward 6 Councillor
City of Newburyport
11 Moseley Avenue
Newburyport, MA 01950

Richard Jones
City Clerk
City of Newburyport
60 Pleasant Street
Newburyport, MA 01950
Sent via email to RJones@CityofNewburyport.com

APPOINTMENTS

Appointment #1
June 25, 2012

City of Newburyport

Office of the Mayor
Donna D. Holaday, Mayor

60 Pleasant Street - P.O. Box 550
Newburyport, MA 01950
978-465-4413 phone
978-465-4402 fax

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN 19 P 1:27

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Subject: Appointment

Date: June 19, 2012

I hereby appoint, subject to your confirmation, the following named individual as a member of the Zoning Board of Appeals. This term will expire on June 1, 2015.

Jared Eigerman
83 High Street
Newburyport, MA 01950

Jared Eigerman
83 High Street
Newburyport, MA 01950
jaredeigerman@yahoo.com

June 18, 2012

VIA EMAIL (mayor@cityofnewburyport.com)

Hon. Donna D. Holaday, Mayor
City Hall, Office of the Mayor
60 Pleasant Street
Newburyport, MA 01950

RE: Vacancy on the Zoning Board of Appeals

Dear Madam Mayor:

Thank you for considering me as a possible nominee to the Zoning Board of Appeals (ZBA). I make a living representing real estate developers before all types of government permitting bodies, including municipal ZBAs. Currently, most of my clients operate in Boston, but I am also admitted in California, where I broke in as a deputy city attorney in 1998. I have no clients operating in Newburyport. For further details, please refer to my resume, which is enclosed.

What my resume will not tell you that I am also a native-born Newburyporter. I returned in 2008 to raise my family, after having moved away as a boy in the 1970s. I would be proud to serve.

Thank you again.

Sincerely,

Jared Eigerman

Enclosure

JARED EIGERMAN

83 High Street, Newburyport, MA 01950, (978) 376-6355, jaredeigerman@yahoo.com

CURRENT POSITIONS

2011-
Partner

DALTON & FINEGOLD, LLP **Andover, MA**

Trained as a lawyer and a city planner, practices land use law, specializing in real estate development. Represents residential, commercial and institutional owners and developers to secure all necessary government approvals at the federal, state and local levels. Expertise includes conducting zoning and permitting due diligence, devising and implementing permitting strategies, including community outreach, and writing zoning and permitting opinions for financing. Project experience includes development at all scales, ranging from rehabilitation of historic structures to high-density transit-oriented projects, mixed-use proposals on tidelands subject to the public trust, eminent domain, and inverse condemnation actions. Admitted in California and Massachusetts.

Publications and speaking engagements in recent years include:

Speaker Zoning & Building Codes, NEAR REAL ESTATE ACADEMY: REAL ESTATE BROKERS & SALESPERSONS CONTINUING ED., Lawrence, MA, 2011.

Author Trends in Sustainability Regulation, HOTEL SUSTAINABLE DEVELOPMENT (American Hotel & Lodging Association: 2011).

Speaker Trends in Property Regulation to Mitigate Climate Change, INVESCO REAL ESTATE CONFERENCE, Amsterdam, Netherlands, 2009.

Moderator State Transportation Reform & the Future of Air Rights Development in Massachusetts, BOSTON BAR ASSOCIATION, Boston, MA, 2009.

Speaker Transit Oriented Development Districts, NEW PARTNERS FOR SMART GROWTH CONFERENCE, Washington, DC, 2008.

2011-
Of Counsel
2000-07
Partner;

REUBEN & JUNIUS, LLP **San Francisco, CA**

Land use attorney, representing real estate developers to secure all necessary government approvals at the federal, state and local levels. Representative projects have included:

- Secured entitlements for San Francisco's largest new residential project in 60 years, with 1,900 units (360 rent-controlled) and 60,000 square feet of retail.
- Secured entitlements for 360 dwelling-unit brownfields project, including the only supermarket serving San Francisco's Bayview/Hunter's Point district.
- Represented world's largest outdoor advertising company in legislative and administrative matters regarding hundreds of sign locations in San Francisco.

JARED EIGERMAN

83 High Street, Newburyport, MA 01950, (978) 376-6355, jaredeigerman@yahoo.com

PREVIOUS POSITIONS

2008-11 — **GOULSTON & STORRS – A PROFESSIONAL CORPORATION** — **Boston, MA**
Senior Counsel
Land use attorney, representing real estate developers to secure government approvals at the federal, state and local levels. Major projects included:

- Obtained government approvals for commercial developer to demolish historic warehouse and build 202-unit apartment building in Boston, MA.
- Secured entitlements to redevelop 12-acre San Mateo, CA, site with transit-oriented development of 599 apartments, 60,000 s.f. retail, and open space.
- Obtained government approvals for commercial developer's deep energy retrofit of 500-unit subsidized apartment complex in Boston, MA.

1998-2000 — **OFFICE OF THE CITY ATTORNEY, LAND USE TEAM** — **San Francisco, CA**
Dep. City Attorney
Litigated environmental, eminent domain and inverse condemnation actions, including for *Moscone Convention Center* expansion. Advised city agencies.

1993-94 — **GEMINI CONSULTING, GEMINI C⁴ LAB** — **Cambridge, MA**
Analyst
Conducted and synthesized strategic research on converging communications, computer, consumer products and content industries. Published newsletter.

1992-93 — **SEMCOR EUROPE, KFT.** — **Budapest, HUNGARY**
Analyst
Designed, conducted and analyzed investigation of American Express Hungary's market problem of high penetration of vendors but consistently low revenues.

EDUCATION

1988-92 — **HARVARD UNIVERSITY** — **Cambridge, MA**
Artium Baccalaureus, cum laude, Harvard College

1994-98 — **UNIVERSITY OF CALIFORNIA**
Juris Doctor, cum laude, Hastings College of the Law — **San Francisco, CA**
Master of City Planning, College of Environmental Design — **Berkeley, CA**

ACCREDITATIONS / MEMBERSHIPS

AMERICAN PLANNING ASSOCIATION, *Member*
STREET LAB, INC. (http://www.bostonstreetlab.org/), *Board Member*
URBAN LAND INSTITUTE, *Member*
US GREEN BUILDING COUNCIL, *LEED AP Operations + Maintenance*

Appointment #2
June 25, 2012

City of Newburyport

Office of the Mayor
Donna D. Holaday, Mayor

60 Pleasant Street - P.O. Box 550
Newburyport, MA 01950
978-465-4413 phone
978-465-4402 fax

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2012 JUN 19 P 1:27

To: President and Members of the City Council

From: Donna D. Holaday, Mayor

Date: June 19, 2012

RE: Re-Appointment

I hereby re-appoint, subject to your approval, the following named individual as a member of the Conservation Commission. This term will expire on June 1, 2015.

Stephen J. Moore
10 North Atkinson Street
Newburyport, MA 01950

Stephen J. Moore

10 North Atkinson St.
Newburyport, MA 01950
(978) 462-8059
scan-moores@juno.com

SUMMARY:

Systems Engineer skilled in developing detailed project requirements for broad-based telephony products. Experienced Project Manager capable of assuming total responsibility for small to large software projects. Solid background in software development and system testing for ASCII and GUI user interfaces. Qualified to deliver technical customer training at all levels.

PROFESSIONAL EXPERIENCE:

Measured Progress, Dover, NH

Production Control Manager Feb., 2002 – Present

- Responsible for developing and maintaining project plans for multi year assessment contracts. Plans cover all handoffs between functional groups from awarding of contracts to delivery of final reports.
- Coordinate with other managers when conflicts developed between contracts.
- Responsible for monitoring movement of tests, test results, and reports into and out of facility.
- Developed tracking metrics for actual performance against plan for several functional groups

State Street Properties, Newburyport, MA

Maintenance Specialist July 2001 – Feb. 2002

- Responsible for all aspects of property maintenance for a property management company. Duties included yard maintenance, building renovation, and responding to emergencies.

Lucent Technologies (AT&T Bell Laboratories), N Andover, MA

Systems Engineer 2000 – July, 2001

- Responsible for writing requirements for content and appearance of Craft Interface Terminal for a family of SONET and SDH Telephony products.
- Translated high-level requirements into detailed requirements and the TL1 commands necessary to complete the user actions.
- Consistently rated highly by customers for quality and on time requirements.
- Developed proficiency in Adobe Frame Maker and DOORS database tools to complete this assignment.

Project Manager 1996 - 2000

- Project managed a 4 year, 2 million NCSL software portion of a flagship project.
- Developed critical path schedules.
- Created Web site to communicate work items to Software Technical Managers
- Developed agendas/ran weekly status meetings for Worldwide Managers and Engineers.
- Tracked all project deliverables and status in Microsoft Project plan.
- Generated weekly status reports for Senior Management and staff.
- Proficient with Microsoft Project, Excel, Word, and PowerPoint.

System Tester 1988 – 1996

- Developed and executed test cases for ASCII and GUI user interfaces.
- Wrote test plans and automated test case execution.
- Developed simulated data for automation of test cases.
- Won President's Award for Quality.

Software Developer 1992 – 1993

- Developed ASCII user interface.
- Wrote code for new screens for several releases of the product.
- Delivered tested code on time with minimal bugs.

Technical Trainer 1990 – 1996

- Successfully developed and delivered user training for internal and external users of complex Operations Support system that monitored Call Irregularity Messages from an Electronic Switching System.
- Delivered training twice a year to internal AT&T customers at the Network Operations Center and the two Regional Network Operations Centers.
- Delivered training on demand to external customers such as NYNEX, Pacific Bell, and Bell South.
- Course was well received and influenced customers to purchase release updates.

Experience Prior to 1985

- Consultants & Designers, Inc., Plaistow, NH
  Contractor at AT&T Bell Laboratories
- Essex Technical Institute, Hathorne, MA
  Junior College Instructor
- Texas Instruments, Inc. Dallas, Texas
  Senior Marine Biologist

EDUCATION:

- MS, Software Engineering, Boston University
- AS, Computer Technology, Northern Essex Community College
- MS, Marine Science, University of South Florida
- BA, Botany, Minor in Geology, University of New Hampshire

COMMUNITY SERVICE:

- Newburyport Conservation Commission, 2006 – Present
- Newburyport Open Space Committee, 2001 – 2006
- Newburyport Public Library Board of Directors, 1999 - Present
- Elementary Outreach Program at Baron School, Salem, NH, Volunteer 1988 - 2001
- Technology Task Force, Newburyport Public Schools, 1992-1993

END OF CONSENT AGENDA

BEGINNING OF REGULAR AGENDA

APPOINTMENTS
SECOND READING

MAYOR'S APPOINTMENTS
June 25, 2012
SECOND READING

Re-Appointments

1.	Janice Kelley	24 Dorothy Lucey Dr.	Council on Aging	May 31, 2017
2.	Fran Munroe	7 Christopher St.	Council on Aging	May 31, 2017
3.	Scott A. Mortimer	59 Marlboro St.	Moseley Woods Commission	March 31, 2015

Appointments

4.	Richard Goulet	19 Kent St.	Zoning Board of Appeals	June 30, 2016

In City Council June 11, 2012
Motion to approve the Consent Agenda as amended by Councillor Cameron, seconded by Councillor Jones. 10 yes, 1 absent (Earls). So voted.

ORDERS

Order #1
June 25, 2012

CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED: **Date:**

June 29, 2012

That the City Council of the City of Newburyport transfer the land known as Cushing Park located at Kent, Washington, and Buck Streets from the Mayor for the purposes of a Senior Center and Municipal Parking to the Mayor for the purposes of Municipal Parking.

Councillor Edward C. Cameron

Councillor Robert J. Cronin

w/ ORDER

LEONARD KOPELMAN
DONALD G. PAIGE
ELIZABETH A. LANE
JOYCE FRANK
JOHN W. GIORGIO
JOEL B. BARD
JOSEPH L. TEHAN, JR.
THERESA M. DOWDY
DEBORAH A. ELIASON
RICHARD BOWEN
DAVID J. DONESKI
JUDITH C. CUTLER
KATHLEEN E. CONNOLLY
DAVID C. JENKINS
MARK R. REICH
BRIAN W. RILEY
DARREN R. KLEIN
JONATHAN M. SILVERSTEIN
ANNE-MARIE M. HYLAND
GEORGE X. PUCCI
WILLIAM HEWIG III
JEANNE S. McKNIGHT
LAUREN F. GOLDBERG
MICHELE E. RANDAZZO
ILANA M. QUIRK

JANET HETHERWICK PUMPHREY
DIRECTOR WESTERN OFFICE

KOPELMAN AND PAIGE, P. C.
ATTORNEYS AT LAW
101 ARCH STREET
BOSTON, MA 02110-1109
(617) 556-0007
FAX (617) 654-1735

LENOX OFFICE
(413) 637-4300

NORTHAMPTON OFFICE
(413) 585-8632

WORCESTER OFFICE
(508) 752-0203

KATHLEEN M. O'DONNELL
PATRICIA A. CANTOR
THOMAS P. LANE, JR.
MARY L. GIORGIO
THOMAS W. MCENANEY
KATHARINE I. DOYLE
JEFFREY A. HONIG
GREGG J. CORBO
RICHARD T. HOLLAND
ELIZABETH R. CORBO
KATHARINE LORD KLEIN
MARIA C. ROTA
VICKI S. MARSH
JOHN J. GOLDROSEN
SHIRIN EVERETT
JONATHAN D. EICHMAN
JOSEPH S. FAIR
LAURA H. PAWLE
CAROLYN M. MURRAY
JACKIE COWIN
JEFFREY T. BLAKE
BRIAN M. MASER
BRIAN J. WINNER
ROBERT H. McKERTICH
ANNE C. ROSENBERG
KATHERINE D. LAUGHMAN
JEFFERY D. UGINO
MATTHEW R. KIROUAC
MICHAEL B. CABRAL

RECEIVED
APR 25 2007
MAYOR'S OFFICE

April 23, 2007

BY FACSIMILE - (978) 465-4402
AND BY FIRST CLASS MAIL

Hon. John F. Moak
Mayor of Newburyport
Newburyport City Hall
60 Pleasant Street
Newburyport, MA 01950

Re: Cushing Park Senior Center

Dear Mayor Moak:

You have requested an opinion as to the purpose for which a portion of City-owned land known as Cushing Park is held and what board or officer has custody of such portion. You have also asked whether the reuse of such portion for a senior center would require legislative approval under Article 97 of the Amendments to the Massachusetts Constitution ("Article 97").

It is my opinion, for the reasons set forth in this letter, that:

(1) the portion of the land known as Cushing Park that is proposed for senior center purposes (the "Property") was acquired for general municipal purposes and has been held since 1954 to the present in the care, custody, management and control of the Mayor for municipal parking purposes;

(2) because the Property was acquired for general municipal purpose and has been held for municipal parking purposes since 1954, it is not subject to the protection of Article 97 and thus no legislative approval is required to use the Property for a senior center; and

(3) to use the property for a senior center, you must determine that the Property is no longer needed for municipal parking purposes or solely for municipal parking purposes and the City Council must vote by a two-thirds vote of its members to transfer the Property from the Mayor for municipal parking purposes to the Mayor for senior center purposes or for senior center purposes and municipal parking purposes.

You provided certain records from the City's archives and I conducted limited research of land and probate records of the Essex County Registry of Deeds and Registry of Probate. This research yielded a will executed by John Greenleaf on September 25, 1827, appointing Robert Jenkins as Executor and bestowing upon him the power of sale of Mr. Greenleaf's property; I also found a deed from Robert Jenkins, Executor of the Estate of John Greenleaf, to the Town of Newburyport, dated October 1, 1831, for property bounded by Buck Street, Congress Street and Kent Street in Newburyport, of which a portion is the Property. Neither the will nor the deed imposes any trust upon the municipality (then a town, now a city) to use the Property for any specific public purpose. It appears from the City records you provided that said land was not acquired for any stated specific purpose, but rather it can be assumed to have been purchased for general municipal purposes.

Based on the following analysis, although the Property appears to have been dedicated to park purposes by formal Council vote in 1899, its use was changed in 1954, again by formal Council vote, to municipal parking purposes. For this reason, the Property is not subject to the restrictions of Article 97 regarding the sale or change in use of public parkland. However, the City must still follow the process outlined in G.L. c.40, §15A to change the purpose for which the Property is held.

History of Acquisition and Use of the Property

As mentioned above, the Property is part of a larger parcel that was acquired by deed from Robert Jenkins, executor of the will of John Greenleaf, dated October 1, 1831, recorded with the Essex Registry of Deeds in Book 262, Page 149. The deed does not mention any specific public purpose for which the land was acquired. You have indicated that Town Meeting records of that era show an appropriation of money to purchase the land, but no specific public purpose is stated for which the land would be used, although mention is made in historical accounts of the town authorities being in want of gravel for the roads and using the land initially as a gravel source.

A public way now known as Washington Street was laid out across the land from Buck Street to Kent Street by order of the Aldermen on December 30, 1861. The Property is now bounded on three sides by Buck Street, Washington Street and Kent Street and on the third side

by a playground and by improved parcels of land that were conveyed by the City to private parties.

On January 3, 1889, the Council heard a report of the committee on public property giving a value for the land then known as "Kent street common: of $6,006.00. On January 23, 1899, by joint action of the Board of Aldermen and the Common Council, an order was approved changing the name of Kent street common to Cushing Park. According to a contemporaneous newspaper report, note was made at the meeting of "improvements" having been made, that in the coming year the park would be "beautified" and that it would be named for the first mayor of Newburyport, Caleb Cushing.

On June 16, 1906, according to a contemporaneous newspaper report, a fountain (now gone) was formally dedicated at Cushing Park to the memory of the late William H. Bartlett. The fountain was a gift from Mr. Bartlett's family to the City.

On December 6, 1954, according to a contemporaneous newspaper report, the Council adopted an order authorizing the removal of two buildings, a highway barn and a building used for voting purposes, from Cushing Park and providing that a portion of Cushing Park would be "taken" for a municipally owned and operated metered parking lot in order to provide parking for the nearby CBS Hytron plant. You provided a copy of the plan that was then presented to show the parking area.

A portion of the Cushing Park land, to the south of the parking lot, on the corner of Buck Street and Congress Street, was not part of the land transferred to parking lot purposes, but remained as a small park known as Ayer's Playground. This playground is presently improved with children's' play equipment and you have indicated that no portion of Ayers Playground will be used for the senior center.

You provided a narrative regarding Cushing Park and Ayers Playground indicating that at some point after CBS Hytron ceased to operate, a basketball court was installed at the Buck Street end of the parking lot. You indicated that the basketball court area would be used for parking when there were events at the senior center that would attract a large crowd, but that the basketball court would otherwise continue in use. You provided a sketch plan showing the new senior center building to be erected along the Kent Street side of the Property, with parking in the middle portion of the Property, and the basketball court/auxiliary parking area at the Buck Street end of the Property.

In my opinion, based on the above facts, the portion of Cushing Park that is shown on the 1954 parking lot plan is held in the care, custody, management and control of the Mayor for

municipal parking purposes. This opinion is based on the information you have provided and I have done no independent research.

Article 97 of the Amendments to the Massachusetts Constitution

Article 97 of the Amendments to the Massachusetts Constitution prohibits the sale or change in use of public parkland without special legislative approval granted by a super-majority vote. Article 97 provides, in pertinent part, as follows: "Land and easements taken or acquired for such purposes shall not be used for other purposes or otherwise disposed of except by laws enacted by a two thirds vote, taken by yeas and nays, of each branch of the general court."

By its express terms, this prohibition applies to all public land that was "taken or acquired" for the conservation purposes, including park purposes, that Article 97 was designed to protect. If land was "taken or acquired" for such purposes, then Article 97 approval must be obtained. Conversely, if land was not "taken or acquired" for such purposes, then Article 97 does not apply. Pursuant to a recent case in the Supreme Judicial Court, Board of Selectmen of Hanson v. Lindsay, 444 Mass. 502, 508-509 (2005), Article 97 may also apply in cases where, although the land was not "taken or acquired" for conservation purposes, it was later dedicated by the town for as such, as long as a deed or other instrument is recorded that formally imposes such a restriction on the land.

Here, Cushing Park was not "taken or acquired" for park purposes, nor is the portion of Cushing Park to be used for the senior center and related parking being held for such purposes presently, as discussed above. Because the Property is not held for park purposes, compliance with the provisions of Article 97 is not required and the City need not obtain legislative approval for a change of its use. See Lindsay, 444 Mass. at 509. However, in order to change the use of the property from a municipal parking lot to the site of a senior center, the Mayor and the City Council must follow the procedures set forth in G.L. c.40, §15A, as outlined below.

Massachusetts General Laws c.40, §15A

G.L. c.40, §15A establishes the process by which the care, custody, management and control of certain land held by a city for a specific municipal purpose is transferred from one municipal board or officer to the same or another board or officer for another specific purpose. Pursuant to this statute, the board or officer having charge of the land must first determine that the land is no longer needed for the specific purpose for which it is held, or solely for that purpose, and must give notice of such determination to the city council, which may then transfer the land upon a two-thirds vote of all of its members.

Accordingly, in order for the City to proceed with its construction of a senior center on the parking-lot portion of the Cushing Park land, the Mayor, being the officer with custody and control over the Property, must first determine that the Property is no longer needed for the purpose for which it is currently held, municipal parking, or that the Property is no longer needed solely for that purpose. Once the Mayor gives notice to the City Council of this determination, the City Council may vote to transfer the Property from the Mayor for the purposes of municipal parking to the Mayor for the purposes of a senior center. Alternatively, the Council could vote to transfer the Property from the Mayor solely for municipal parking purposes to the Mayor for purposes of a senior center and municipal parking. As long as the City Council achieves a vote of two-thirds of all of its members, the transfer will be valid under G.L. c.40, §15A.

For all of the reasons set forth above, it is my opinion that the portion of the land known as Cushing Park proposed to be used for senior center purposes was not "taken or acquired" for public parkland purposes and has not been formally held for such purposes since 1954. As land held for municipal parking, it is not subject to the restrictions of Article 97. In order to change the use of the Property from a parking lot to the site of a senior center, the Mayor must determine that the property is no longer needed for its present use (or solely for its present use) and the City Council must vote, by two-thirds of all of its members, to change its specified use.

If you have further questions regarding this matter, please feel free to contact me.

Very truly yours,

Jeanne S. McKnight

JSM/ASW/smm

312663/NBPT/0001

Order #2
June 25, 2012

CITY OF NEWBURYPORT

IN CITY COUNCIL

June 19, 2012

ORDERED:

THAT the budget for the City of Newburyport for **Fiscal Year 2013** (July 1, 2012through June 30, 2013) be approved in the amount of $, and $25,341452 of the above amount is established as a School Department Budget for Fiscal Year 2013.

The following Enterprise Fund budgets are also included in the above budget amount and approved as follows:

Water Enterprise Fund	$3,920,877.07
Sewer Enterprise Fund	$5,315,691.17
Harbormaster Enterprise Fund	$ 351,245.46

The above approved budget represents the budget submitted by Mayor Holaday on May 14, 2012 as amended.

Budget and Finance Committee

Councillor Edward C. Cameron, Chairperson

Councillor Robert J. Cronin

Councillor Ari B. Herzog

In City Council May 14, 2012:
Motion to refer the budget to Budget & Finance by Councillor Jones, seconded by Councillor Cameron. So voted.

In City Council June 25, 2012:
Motion to approve the budget

Approve: _____
Donna D. Holaday, Mayor

Attest: _____
Richard B. Jones, City Clerk

Date: _____

ORDINANCES

CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED: Date: June 11, 2012

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF NEWBURYPORT

Be it ordained by the City Council of the City of Newburyport as follows:

Zoning Ordinance Amendment:

THAT the Zoning Ordinance of the City of Newburyport be amended pursuant to Section XII-B "Adoption and Amendment" as follows:

Section III: Establishment of Districts

III-A Establishment of Districts

Add the following Zoning District:

Floodplain Overlay District FOD

III-B Description of Districts

Delete the Term and description of "Floodplain District" in its entirety, and replace said language with the following.

Full text and maps available in the City Clerk's office and the Planning office.

Councillor Allison Heartquist

In City Council April 30, 2012
Motion to refer to Planning & Development and Planning Board by Councillor Jones, seconded by Councillor Connell. Roll call vote, 9 yes, 2 absent (Ives, O'Brien).

In City Council June 11, 2012
Motion to remove from committee by Councillor Connell, seconded by Councillor Derrivan. Motion to approve first reading and order published by Councillor Connell, seconded by Councillor Derrivan. Roll call vote, 10 yes, 1 absent (Heartquist).

CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED:

February 22, 2010

AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED STREETS, SIDEWALKS AND OTHER PUBLIC PLACES.
Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 12 Streets and Sidewalks
Article VI Protection of Public Trees

Sec. 12-171. Purpose
Sec. 12-172. Tree Commission
Sec. 12-173. Definitions
Sec. 12-174. Applicability
Sec. 12-175. Non-Applicability.
Sec. 12-176. Ergencies and Exemptions.
Sec. 12-177. Tree Regulations.
Sec. 12-178. Enforcement.
Sec. 12-179. Application Fees & Financial Security.
Sec. 12-180. Tree work permit required.
Sec. 12-181. City Tree Plan.
Sec. 12-182. Listing of Trees Acceptable for Planting.
Sec. 12-183. Spacing Between Street Trees.
Sec. 12-184. Plantings Near Curbs and Sidewalks.
Sec. 12-185. Reserved.
Sec. 12-186. Reserved.
Sec. 12-187. Reserved.
Sec. 12-188. Trimming of Public Trees by Utility Companies.
Sec. 12-189. Planting, Maintenance and Removal.
Sec. 12-190. Topping of Trees
Sec. 12-191. Pruning and Removal of Non-Public Trees that May Affect Public Safety.
Sec. 12-192. Reserved.
Sec. 12-193. Removal of Tree Stumps.
Sec. 12-194. Installation of Tree Lights, Signs or Hardware.
Sec. 12-195 Damage, removal and replacement of city-owned trees
Sec. 12-196 Tree Valuation, Mitigation and Replacement Costs

Sec. 12-197 Building and Development
Sec. 12-198 Surety.
Sec. 12-199 Severability.

Full text available in the City Clerk's office.

In City Council July 22, 2011
Motion to refer to Planning and Development and Neighborhood and City Services by Councillor Connell, seconded by Councillor Hutcheson. 9 yes, 2 absent (Heartquist, Herzog).

In City Council May 29, 2012
Motion to remove from Planning and Development and Neighborhood and City Services by Councillor Connell, seconded by Councillor Cameron. So voted. Motion to approve by Councillor Connell, seconded by Councillor Derrivan. Roll call vote, 10 yes, 1 no (Sullivan).

CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED:

November 28, 2011

AN ORDINANCE ENTITLED WETLANDS PROTECTION ORDINANCE

Be it ordained by the City Council of the City of Newburyport as follows:

Ordinance Amendment:

THAT the Newburyport Code of Ordinances be amended as follows:

Chapter 6.5: Environment

Article II: Wetlands

Delete said section in its entirety and replace it with a new section (Article II) entitled "Wetlands Protection Ordinance" as prepared by the Newburyport Conservation Commission and Office of Planning and Development, 23 pages, dated 5/15/2012, a copy of which is attached hereto.

Full text available in the City Clerk's office.

Councillor Barry N. Connell
Councillor Kathleen O'Connor Ives

In City Council November 28, 2012
Motion to refer to Planning and Development by Councillor Ives, seconded by Councillor Connell. So voted on a unanimous voice vote.

In City Council May 29, 2012
Motion to remove by Councillor Connell, seconded by Councillor O'Connor Ives. Motion to approve first reading and order printed by Councillor Connell, seconded by Councillor Cameron. Roll call vote, 11 yes.

Ordinance #4
June 25, 2012

CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED:

Date:

June 25, 2012

AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED ANIMALS

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 3 Animals
Article II Dogs
Section 3-27 Licensing of dogs and kennels.

Delete (c)

Add (c)

The owner or keeper of an unlicensed or untagged dog after June first shall be fined fifty dollars ($50.00) per dog in addition to the license fee. The owner or keeper of an unlicensed or untagged dog after July first shall be fined seventy-five dollars ($75.00) per dog in addition to the license fee. The owner or keeper of an unlicensed or untagged dog after August first shall be fined one hundred dollars ($100.00) per dog in addition to the license fee. All dogs are required to be licensed and tagged while at-large in the city. All monies collected for licenses and fines shall be retained by the city.

Councillor Ari B. Herzog

COMMITTEE ITEMS

Transfer #6
March 12, 2012

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

2012 MAR -5 P 3:21

Department: Mayor / Harbormaster
Submitted by: Mayor Holaday **Date Submitted:** 3/6/2012

Transfer From:

Account Name	Harbormaster - Capital Outlay	YTD Bal:	$ 35,505.49
Account Number:	652008-58500	Trans In:	$ -
Amount:	$2,750.00	Trans Out:	$ -

Why are Funds Available: *The FY 2012 Harbormaster's budget anticipated a capital expenditure of $39,000 to install paid parking equipment at Cashman Park. However, funding was available from the State and local funds were not required.*

Transfer To:

Account Name	Harbormaster - Salary	YTD Bal:	$ 15,692.46
Account Number:	652001-51101	Trans In:	$ -
Amount:	$2,750.00	Trans Out:	$ -

Why are Funds Required: *This is a needed wage adjustment for the Harbormaster who has historically been paid less than his peers in other communities. The Harbormaster has implemented several new policies and procedures which have generated substantial revenues for the department. An annual salary increase from $51,000 to $62,000 is being requested. This transfer will fund the increase through the reminder of this fiscal year. See attached information from the Harbor Commission.*

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 3/12/12
William B. Squillace, Auditor — Date: 3/6/12

T. Bradley Duffin, Chairman
Neil G. Bleicken, Secretary
Andrew Casson
Paul Dahn
Robert Dow
Justin Dutcher
Steven D. Hines
James Knapp
Paul J. Rooney, Jr.

Paul Hogg, Harbormaster

CITY OF NEWBURYPORT
HARBOR COMMISSION

2011 DEC -5 P 3:21

December 4, 2011

The Honorable Donna D. Holaday
Mayor
City of Newburyport
60 Pleasant Street
Newburyport, Massachusetts 01950

Dear Mayor Holaday:

I am writing this letter to report to you that the Harbor Commission, by unanimous vote at our last meeting, vigorously supports Paul Hogg as he undergoes his regular performance review with you and, in particular, to support, as much as is it is possible to support, a significant increase in his annual compensation. We strongly support Mr. Hogg and believe that he has done an outstanding job as our Harbormaster. We further offer the following specific points in support of an increase in his compensation:

1. First and foremost, Mr. Hogg has done an excellent job of ensuring the safety and wellbeing of all who transit our waterways and visit our beaches. While I believe the Coast Guard is generally prohibited from offering official opinions in such matters, I can assert with authority that Mr. Hogg's working relationship with Station Merrimack River is in excellent condition and is far superior to that of his predecessor. It is also the Commission's firm belief that after reviewing the Harbormaster Department's involvement in many emergency responses, we believe Mr. Hogg has done an outstanding job of ensuring the safety and wellbeing of boaters and beach goers alike.
2. In further regard to the issue of public safety, we would draw your attention specifically to the excellent work Mr. Hogg performed with his swift and expert resolution of the shoaling hazard that formed at the mouth of the Merrimack River earlier this year. We believe that by working effectively with you, members of the City Council, Station Merrimack River, and the Massachusetts Environmental Police, Mr. Hogg did a great deal to prevent a potential disaster.
3. With respect to less dramatic but also important operational issues, Mr. Hogg exercised impressive fiscal responsibility and personnel management throughout his Department.

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In particular, for the first time ever the Plum Island parking lot reported positive cash flow in FY 2011 and receipts for that facility increased 14% when compared to the average of the previous five years. In addition, we are aware that Mr. Hogg and the Harbormaster's Department received numerous compliments and positive feedback from Plum Island residents on the conduct of the lot, its related facilities, and the lifeguards at Plum Island Point who are under his authority.

4. In FY 2011 the Harbormaster sold just over 1,400 waterways stickers, a 12% increase over FY 2010 and a 24% increase over the highest number collected in any year prior to Mr. Hogg's appointment as Harbormaster. We believe these impressive results are the direct result of the Harbormaster's more effective enforcement of the legal requirement to acquire these stickers and reflect great credit upon his diligence.
5. As a result of the Harbormaster more effectively enforcing compliance with the citations he has issued, the Harbormaster's Department has witnessed a significant increase in the fees generated from the tickets he and his Department have written.
6. Again as a result of Mr. Hogg more effectively executing his professional duties, the Harbormaster's Department has witnessed a significant increase in the fees collected from the docking of vessels at the Central Waterfront. Specifically, in the past 5 years the greatest total of fees collected in any one year at the Central Waterfront was $38,531 which took place in FY 2006. In only the first five months of FY 2012 (July, August, September, October and November of 2011) the Harbormaster's Department has collected $41,933 in fees at the central waterfront which greatly exceeds the prior peak result of 2006.
7. Mr. Hogg just recently installed an inexpensive but effective ticket collection system at Cashman Park at no cost to the City. As a result, we are seeing the early signs of increased revenue at Cashman and are projecting this positive trend to continue. Mr. Hogg personally monitors this lot every day, several times a day during high season and we think his good judgment and diligent effort will likely reap significant rewards in this regard.
8. Prior to Mr. Hogg's appointment, there was no system in place to ensure that boating related excise taxes were paid to the City prior to the purchase of a waterways permit. Mr. Hogg is correcting this problem and is, in fact, in the process of collecting fees from delinquent boaters from the 2009 and 2010 seasons which so far have totaled $22,892.
9. To summarize these impressive fiscal results it is instructive to review 2011, the first full fiscal year Mr. Hogg was our Harbormaster. In that year, his department generated income of $339,172 and had expenses of $252,364. In addition, for that year the department, with the assistance of the Harbor Commission, budgeted expenses $304,354. Therefore, the combination of Mr. Hogg more effectively collecting a variety of fees and better managing his department (which was $51,720 below budget) added $86,358 to the Retained Earnings of the Harbormaster's Department.
10. It is also important to note that Mr. Hogg has done an excellent job of better managing the mooring fields and plans to add a minimum of 15 people to the fields from the waiting list.

In this discussion it is important to review the compensation of similar harbormasters departments in the Commonwealth and we have learned the following:

City/Town	Position	Total Compensation/Year
Beverly	Harbormaster	$52,000
Falmouth	Harbormaster	$89,000 (40 hrs/wk + $46.42/hr OT)
Gloucester	Harbormaster	$58,000 (+ vehicle expenses)
Lynn	Harbormaster	$55,000
Manchester-By-The-Sea	Harbormaster	$70,000
Marblehead	Harbormaster	$77,455
Marblehead	First Assistant	$56,456 (37 hrs/wk)
Marblehead	Second Assistant	$48,000 (37 hrs/wk)
Salem	Harbormaster	$64,000
Salisbury	Harbormaster	$10,500 (for title/all dept. is hourly)
Scituate	Harbormaster	$72,000
Scituate	FT Assistant	$55,000
Winthrop	Harbormaster	$65,000

2012 MAR -6 P 3:21

We would also note that in none of the above listed locations does the Harbormaster have their beaches and lifeguards as part of the harbormaster's responsibility and, in the summer, Mr. Hogg has 40 employees reporting to him which is much larger than any of the departments listed above. I have also learned that Paul is working three jobs in order to support his family.

We believe, very strongly, that the Harbormaster is a critically important official in the life of the City of Newburyport and Mr. Hogg has performed his duties with great care, diligence, hard work, and professionalism. By recognizing this work and excellent performance with higher pay, we believe the City would be doing both the "right thing" and the "smart thing." Mr. Hogg has been an excellent steward of our vitally important Harbor, Cashman Park, and the City's beaches and public facilities at Plum Island Point. Indeed, the more we incent this continued excellence through, among other things, increased compensation, the more, we believe, the City will benefit. We recommend strongly, and without reservation, that Mr. Hogg be recognized for his excellence with a significant and permanent increase in his pay and our recommendation is that you consider an increase in the range of xxxxxxxxxxxx per year as an initial effort in this regard.

I look forward to discussing this matter with you or anyone else in this process as needed and thank you very much for the opportunity to express the Harbor Commission's opinion on this important matter.

Sincerely,
T. Bradley Duffin
Chairman

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City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

Department: Mayor / Youth Services
Submitted by: Mayor Holaday **Date Submitted:** 3/12/2012

Transfer From:

Account Name	General Fund - Free Cash	YTD Bal:	$	1,333,388.00
Account Number:	01-35900	Trans In:	$	-
Amount:	$26,400.00	Trans Out:	$	457,700.00

Why are Funds Available: *Free Cash is available for expenditure with the approval of the Mayor and a majority vote of the City Council.*

Transfer To:

Account Name	Youth Services - Kelley School Exp	YTD Bal:	$	1,603.88
Account Number:	01542007-57843	Trans In:	$	2,500.00
Amount:	$2,400.00	Trans Out:	$	-

Why are Funds Required: *Funds are required to purchase heating fuel the Kelley School Youth Center.*

Transfer To:

Account Name	Gen. Admin. Maint/Repair City Hall	YTD Bal:	$	2,574.72
Account Number:	01129002-52401	Trans In:	$	5,000.00
Amount:	$24,000.00	Trans Out:	$	-

Why are Funds Required: *Funds are required to remodel the City Hall Kitchen. This remodeling project will make it possible to expand rental opportunities and the generation of fees to cover City Hall maintenance and repairs in future years. Funds are also required to provide general City Hall maintenance for the remainder of this fiscal year.*

Donna D. Holaday, Mayor — Date: 3/12/12
William B. Squillace, Auditor — Date: 3/12/12
City Council Approval: (Stamp)

Transfer #2
May 14, 2012

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 MAY -8 P 1:48

Department: POLICE DEPARTMENT
Submitted by: Thomas Howard, Marshal **Date Submitted:** 5/3/2012

Transfer From:

Account Name	Officer Salary	YTD Bal:	$	322,874.22
Account Number:	01210001-51142	Trans In:	$	36,100.00
Amount:	$30,739.78	Trans Out:	$	53,569.53

Why are funds available: *The funds are available due to the retirements of 3 officers and as a result, funds are left over in this account.*

Transfer To:

Account Name	Retirement Account	YTD Bal:	$	-
Account Number:	01210001-61510	Trans In:	$	46,169.53
Amount:	$24,671.78	Trans Out:	$	-

Why are funds required: *This amount is needed to cover a buy-out for a retiring police officer.*

Transfer To:

Account Name	Mayor's Training account	YTD Bal:	$	14,058.84
Account Number:	01129002-53004	Trans In:	$	9,400.00
Amount:	$6,068.00	Trans Out:	$	-

Why are funds required: *This money is needed to cover training classes. Dispatchers are being trained in a quality assurance certification class which is mandated by the State and will be reimbursed to the City. In addition, a newly promoted Sgt. and two officers, will be attending a leadership training class.*

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 5/6/12
William B. Squillace, Auditor — Date:
City Council Approval: (Stamp)

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

Transfer #3
May 14, 2012

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2012 MAY -8 P 1:49

Department: Library

Submitted by: Mayor Holaday / Cynthia Diminture **Date Submitted:** 5/8/2012

Transfer From:

Account Name: Free Cash
Account Number: 01-35900
Amount: $22,000.00
Why are Funds Available: *Funds are available for any purpose with the approval of the Mayor and a majority vote of the City Council.*

YTD Bal: $ 784,377.07
Trans In: $ -
Trans Out: $ 1,006,710.93

Transfer To:

Account Name: Library - Building Maintenance
Account Number: 01610002-52401
Amount: $22,000.00
Why are Funds Required: *Funds are required to purchase new carpeting for the upstairs of the main library building. The existing carpeting is in poor condition and needs to be replaced.*

YTD Bal: $ 149.41
Trans In: $ -
Trans Out: $ -

Transfer To:

Account Name:
Account Number:
Amount:
Why are Funds Required: *of the City computer system (see attached).*

YTD Bal:
Trans In:
Trans Out:

Transfer To:

Account Name:
Account Number:
Amount:
Why are Funds Required:

YTD Bal:
Trans In:
Trans Out:

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 5/6/12
William B. Squillace, Auditor — Date:
City Council Approval: (Stamp)

Transfer #1
June 11, 2012

City of Newburyport

FY20 12

BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2012 JUN -5 P 2:56

Department: Fire Department

Submitted by: Chief Cutter **Date Submitted:** 6/4/2012

Transfer From:

Account Name	Retirement	YTD Bal:	$	52,848.00
Account Number:	01220001-51901	Trans In:	$	-
Amount:	$20,000.00	Trans Out:	$	4,555.00
Why are Funds Available:	*We did not have an anticipated retirement.*			

Transfer To:

Account Name	Radios/Pagers	YTD Bal:	$	-
Account Number:	01220002-52412	Trans In:	$	-
Amount:	$20,000.00	Trans Out:	$	-
Why are Funds Required:	*To purchase new pagers to meet the new FCC Narrow Band requirments.*			

(See attached).

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

6/11/12 Auto BF

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 6/5/12

William B. Squillace, Auditor — Date: 6/5/12

City Council Approval: (Stamp)

CITY OF NEWBURYPORT

FIRE DEPARTMENT

0 Greenleaf Street, Newburyport, MA 01950
(978) 465-4427 FAX (978) 463-9177

STEPHEN J. CUTTER
FIRE CHIEF

STEPHEN BRADBURY
DEPUTY CHIEF

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN 5 P 2:56

To: Mayor Holaday

From: Stephen Cutter
Fire Chief

Date: May 23, 2012

Re: Fire Department Pagers

Attached is the quote for the new pagers for the department.

As we discussed in the budget meeting we must narrow band our radio system by January 1, 2013. All of the area departments have narrow banded already or are preparing to do so.

We have applied for and received our narrow band license. We can't complete our change-over because our present pagers, Minitor IV's, are not narrow band capable. These pagers are over nine (9) years old. We wish to purchase the newer Minitor V, which is narrow band capable and compliant with the new federal standard.

I have attached the quote from TCS communications in Salisbury who is on the State and Plymouth County Bid list which we are a member of.

The price for the pagers, spare battery, chargers, carrying case and the five year warranty is **$32,847.50**. The cost includes the extended 5 year warranty which we had in the past and is worth the purchase.

The fifty (50) pagers requested we replace the full time and call firefighter pagers and give us a couple of spares.

I have also attached an informational sheet on the Minitor V for you.

Thank you for your assistance with this.

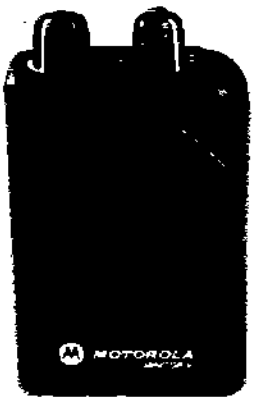
Stephen Cutter
Fire Chief

MOTOROLA SOLUTIONS

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2012 JUN -5 P 2:56

Overview



The Motorola MINITOR V™ two-tone voice pager is ideal for fire departments as well as businesses and other organizations that must react quickly in times of emergency. Its customizable options and dependable reception make it ideal in any rapid-response situation.

How to Buy

Call +1.888.325.9336

Resources Spotlight

Wide and narrow-band programmable channel spacing
Available on VHF and UHF models only

Expanded stored voice
Records up to 8 minutes of voice message for playback.

Silent scan (Dual-frequency model)
Scans both channels silently, alerts on either channel.

Priority scan (Dual-frequency model)
Plays all traffic on Channel 2, alerts on Channel 1.

12 alert tones per channel
Supports 8 two-tone pairs and 4 individual long-tone alerts

Programmable Alerts
Supports 10 different musical alerts.

Function mode announcement (Stored Voice option)
Announces programmed operating mode

Certified for hazardous locations
Sealed and sturdy for rugged conditions.

Looking for mobile phones, accessories or other consumer electronics? Or video, voice & data equipment, software and broadband access solutions?

TCS COMMUNICATIONS
85 Lafayette Road
P.O. Box 5192
978-465-7932
tcscommunications.com

Quote

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

Quote #: 00040490

2012 JUN -5 P 2:57

Bill To: Newburyport Fire Dept.
0 Greenleaf Street
Newburyport, MA 01950
USA

Ship To: Newburyport Fire Dept.
0 Greenleaf Street
Newburyport, MA 01950
USA

SALESPERSON	YOUR NO.	SHIP VIA	COL	PPD	SHIP DATE	TERMS	DATE	PG.
Todd Williams						Net 30	1/1/2012	1

QTY.	ITEM NO.	DESCRIPTION	PRICE	EXTENDED	TX.
50	A03KMS9239	Minitor V 2CH S/V Vibra Pager	$500.00	$25,000.00	
50	R522AA	Express 5 year Warranty 7	$80.00	$4,000.00	
50	R336	Express 3 Year Warranty 5 OK	$45.00	$2,250.00	
50	RLN5707A	Minitor V Battery Pack	$19.95	$997.50	
50	RLN5700	Minitor V Nylon Case	$12.00	$600.00	

SALE AMT.	$32,847.50
FREIGHT	$0.00
SALES TAX	$0.00
TOTAL AMT.	$32,847.50
PAID TODAY	$0.00
BALANCE DUE	$32,847.50

WITH 5 yr WARRANTY

Transfer #2
June 11, 2012

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN -5 P 2:57

Department: Mayor /Fire

Submitted by: Mayor Holaday /Chief Cutter **Date Submitted:** 5/14/2012

Transfer From:

Account Name	Free Cash	YTD Bal:	$ 730,183.57
Account Number:	01-35900	Trans In:	$ -
Amount:	$16,327.50	Trans Out:	$ 1,060,904.43
Why are Funds Available:	*Funds are available for any legal purpose with the approval of the Mayor and a majority vote of the City Council.*		

Transfer To:

Account Name	Fire - Radios/Pagers	YTD Bal:	$ -
Account Number:	01220002-52412	Trans In:	$ -
Amount:	$12,847.50	Trans Out:	$ -
Why are Funds Required:	*To purchase new pagers to meet the new FCC Narrow Band requirements. Total cost is $32,847.50 and the extra $20,000 needed will come from a transfer from the Fire Retirement Account.*		

Transfer To:

Account Name	Gen Admin. M/R Building	YTD Bal:	$ 36.40
Account Number:	01129002-52401	Trans In:	$ 9,913.50
Amount:	$2,575.00	Trans Out:	$ -
Why are Funds Required:	*To pay for emergency repairs to the City Hall elevator.*		

Transfer To:

Account Name	Gen Admin. - Supplies (CH)	YTD Bal:	$ 316.42
Account Number:	01129004-54301	Trans In:	$ -
Amount:	$905.00	Trans Out:	$ -
Why are Funds Required:	*Additional funding is required to purchase supplies for City Hall.*		

2, 5, 6, 7, 8, 9, 10

Donna Holaday, Mayor — Donna D. Holaday — Date: 6/5/12
William B. Squillace, Auditor — Date: 6/5/12
City Council Approval: (Stamp)

Transfer #5
June 11, 2012

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

Department: DPS - SEWER

Submitted by: Anthony Furnari, Director **Date Submitted:** JUN/2012 P 2:57

Transfer From:

Account Name	RETAINED EARNINGS	YTD Bal:	$ 1,546,412.51
Account Number:	61-35900	Trans In:	$ -
Amount:	$615,000.00	Trans Out:	$ 529,413.49

Why are Funds Available: *Certified retained earnings balance from FY2011.*

Transfer To:

Account Name	CIP-GRAF ROAD FORCE MAIN	YTD Bal:	$ -
Account Number:		Trans In:	$ -
Amount:	$450,000.00	Trans Out:	$ -

Why are Funds Required: *The Graf Road Force Main is one of the most important components of the system. It was installed in the mid 1980's using ductile iron and has failed twice in the past two years. The integrity of the pipe is compromised and needs to be replaced with PVC.*

Transfer To:

Account Name	CIP-WEST END EASEMENT	YTD Bal:	$ 159,690.12
Account Number:	3406-35900	Trans In:	$ -
Amount:	$50,000.00	Trans Out:	$ -

Why are Funds Required: *This project will provide access to the primary sewer line that services the West End. Phase 1 will consist of the evaluation of the current infrastructure and identification of current and future easements. The outcome of Phase 1 will determine the final cost for Phase 2. This project is necessary to provide access to the line in the event of a sewer line break or back-up.*

Transfer To:

Account Name	CIP-SEWER MAIN REPLACEMENT	YTD Bal:	$ -
Account Number:		Trans In:	$ -
Amount:	$50,000.00	Trans Out:	$ -

Why are Funds Required: *Funds are needed for design work related to the replacement of the Turkey Hill sewer main and surrounding manholes. The 3,000 foot main and manholes have been compromised as a result of heavy hydrogen sulfite (H_2S) and need to be replaced. DPS hopes to slip line the pipe given the depth, rather than digging, if possible. The total cost of the project will be determined during the initial design phase.*

(Continued on Next Page)

Transfer To:

Account Name: CIP-METER REPLACEMENT PROG — YTD Bal: $ -

Account Number: — Trans In: $ -

Amount: $50,000.00 — Trans Out: $ -

Why are Funds Required: *The City conducted a system-wide meter replacement program in 2008 at a cost of over $1 million. Given that meters have a life expectancy of 12-15 years, it is recommended that $50,000 be funded each year from both the Water and Sewer Enterprise Funds until 2020.*

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN -5 P 2:57

Transfer To:

Account Name: CIP-DPS NETWORK EXPANSION — YTD Bal: $ -

Account Number: — Trans In: $ -

Amount: $15,000.00 — Trans Out: $ -

Why are Funds Required: *To provide licensed 18 GHz 300 Mb full duplex microwave links to the DPS facility on Perry Way. This design will provide DPS with 300 Mb of bandwidth simultaneously in both directions for a total of 600 Mb. Current connectivity is poor and needs to be improved before the facility is expanded later in the year. Funding will be split evenly between the Water, Sewer and Highway divisions.*

Donna D Holaday, Mayor — Donna D Holaday — Date: 6/5/12

William B. Squillace, Auditor — Date: 6/5/12

City Council Approval: (Stamp)

Transfer #6
June 11, 2012

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2012 JUN -5 P 2:57

Department: DPS - SEWER

Submitted by: Anthony Furnari, Director **Date Submitted:** 6/5/2012

Transfer From:

Account Name	PRIMARY CLARIFIERS	YTD Bal:	$ 100,000.00
Account Number:	61-58710	Trans In:	$ -
Amount:	$100,000.00	Trans Out:	$ 100,000.00

Why are Funds Available: *Given the ongoing construction at the Wastewater Treatment Facility (WWTF), other elements of the WWTF modernization project need to be completed before the primary clarifiers can be replaced. Therefore, funds could not be used in FY2012.*

Transfer To:

Account Name	CIP-WWTF PRIMARY CLARIFIERS	YTD Bal:	$ -
Account Number:		Trans In:	$ -
Amount:	$100,000.00	Trans Out:	$ -

Why are Funds Required: *There are two primary clarifiers at the WWTF, both of which are at the end of their expected lives. As only one clarifier can be replaced at a time, we expect to replace one in FY2013 and complete the second replacement when the first clarifier is back online.*

Donna D Holaday, Mayor — Donna D Holaday — Date: 6/5/12
William B. Squillace, Auditor — William B. Squillace — Date: 6/5/12
City Council Approval: (Stamp)

Transfer #7
June 11, 2012

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN -5 P 2:57

Department: DPS - WATER

Submitted by: Anthony Furnari, Director **Date Submitted:** 6/5/2012

Transfer From:

Account Name	RETAINED EARNINGS	YTD Bal:	$	1,503,696.45
Account Number:	60-35900	Trans In:	$	-
Amount:	$727,163.68	Trans Out:	$	6,000.00
Why are Funds Available:	*Certified retained earnings balance from FY2011.*			

Transfer To:

Account Name	CIP-TANK MAINTENANCE	YTD Bal:	$	137,836.32
Account Number:	3402-50000	Trans In:	$	-
Amount:	$562,163.68	Trans Out:	$	-
Why are Funds Required:	*To fund the repainting and refurbishment of the March's Hill water tower.*			

Several areas of concern were noted during an inspection of the tank and it was recommended that rehabilitation (painting) is needed in the immediate future to preserve the integrity of the structure.

Transfer To:

Account Name	CIP-WTR MAIN REPLACEMENT	YTD Bal:	$	80,713.82
Account Number:	35-58800	Trans In:	$	-
Amount:	$100,000.00	Trans Out:	$	-
Why are Funds Required:	*Annual funding is needed to execute scheduled improvements to the City's*			

aging water distribution infrastructure. In an effort to minimize the impact on the operating budget, funds have been designated each year to this capital account.

Transfer To:

Account Name	CIP-METER REPLACEMENT PROG	YTD Bal:	$	-
Account Number:		Trans In:	$	-
Amount:	$50,000.00	Trans Out:	$	-
Why are Funds Required:	*The City conducted a system-wide meter replacement program in 2008*			

at a cost of over $1 million. Given that meters have a life expectancy of 12-15 years, it is recommended that $50,000 be funded each year from both the Water and Sewer Enterprise Funds until 2023.

(Continued on Next Page)

Transfer To:

Account Name	CIP-DPS NETWORK EXPANSION	YTD Bal:	$
Account Number:		Trans In:	$
Amount:	$15,000.00	Trans Out:	$

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN 5 P 2:57

Why are Funds Required: *To provide licensed 18 GHz 300 Mb full duplex microwave links to the DPS facility on Perry Way. This design will provide DPS with 300 Mb of bandwidth simultaneously in both directions for a total of 600 Mb. Current connectivity is poor and needs to be improved before the facility is expanded later in the year. Funding will be split evenly between the Water, Sewer and Highway divisions.*

Donna D Holaday, Mayor — Donna D Holaday — Date: 6/5/12

William B. Squillace, Auditor — Date: 6/5/12

City Council Approval: (Stamp)

Transfer #8
June 11, 2012

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN -5 P 2:57

Department: DPS - WATER

Submitted by: Anthony Furnari, Director **Date Submitted:** 6/5/2012

Transfer From:

Account Name	Salary - Business Manager	YTD Bal:	$ 12,692.25
Account Number:	60450001 51103	Trans In:	$ -
Amount:	$2,000.00	Trans Out:	$ -
Why are Funds Available:	*The position went unfilled for three months.*		

Transfer To:

Account Name	FICA	YTD Bal:	$ 1,962.44
Account Number:	60450001 51770	Trans In:	$ -
Amount:	$2,000.00	Trans Out:	$ -

Why are Funds Required: *This transfer is needed to fully fund FICA expenses through the end of the fiscal year. During FY12, vacant and new positions were filled, which increased the amount of FICA charged to the Water Enterprise Fund each pay period.*

Donna D Holaday, Mayor — Donna D Holaday — Date: 6/5/12
William B. Squillace, Auditor — William B Squillace — Date: 6/5/12
City Council Approval: (Stamp)

Transfer #9
June 11, 2012

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA
2012 JUN -5 P 2:57

Department: Auditor / Harbormaster

Submitted by: William Squillace, City Auditor **Date Submitted:** 6/5/2012

Paul Hogg, Harbormaster

Transfer From:

Account Name	Insurance Claims-RSV APP	YTD Bal:	$	16,930.00
Account Number:	2741-10400	Trans In:	$	-
Amount:	$23,401.59	Trans Out:	$	44,522.26

Why are Funds Available: *Revenue account used to deposit funds received from insurance companies for covered insurance losses and deductible payments. Funds were received from the insurance company to pay for damage to an outboard motor and potential boat repairs.*

Transfer To:

Account Name	Harbormaster - M/R Boat	YTD Bal:	$	2,072.39
Account Number:	652002-52420	Trans In:	$	-
Amount:	$23,401.59	Trans Out:	$	-

Why are Funds Required: *During a spring storm the Harbormaster's pump out boat took on water due to a failed bilge pump and the motor and stern of the boat were submerged underwater. The insurance adjuster determined the motor was a total loss and provided an allowance for potential future problems to the stern / boat.*

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 6/5/12

William B. Squillace, Auditor — Date: 6/5/12

City Council Approval: (Stamp)

Transfer #10
June 11, 2012

City of Newburyport
FY 2012
BUDGET TRANSFER REQUEST

RECEIVED
CITY CLERK'S OFFICE
NEWBURYPORT, MA

2012 JUN -5 P 2:57

Department: Health Department

Submitted by: Robert Bracey **Date Submitted:** 5/22/2012

Transfer From:

Account Name	Health Dues & Membership	YTD Bal:	$ 1,842.00
Account Number:	0151007-57300	Trans In:	
Amount:	$480.00	Trans Out:	$ 480.00
Why are Funds Available:			

Funds needed for dues and membership renewals were less than anticipated

Transfer To:

Account Name	Health Misc. Expense	YTD Bal:	$ 350.94
Account Number:	01510004-54200	Trans In:	$ 480.00
Amount:	$480.00	Trans Out:	$ -
Why are Funds Required:			

To fund purchase of required Beach Signs (10) posting the hours that the beaches are open.

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Transfer To:

Account Name		YTD Bal:	
Account Number:		Trans In:	
Amount:		Trans Out:	
Why are Funds Required:			

Donna D. Holaday, Mayor — Donna D. Holaday — Date: 6/5/12
William B. Squillace, Auditor — [illegible] — Date: 6/5/12
City Council Approval: (Stamp)

CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED: **Date:**

May 29, 2012

THAT the City Council of the City of Newburyport approves the following Drain Layer / Utility Contractor application for the 2012 construction year:

Shamrock Landscaping
15 Dexter Street
Haverhill, MA 01830

Paperwork on file in the City Clerk's office.

Councillor Ari B. Herzog
Public Utilities Chairperson

PU
PFI
EC
SV

Order #1
May 29, 2012

CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED: **Date:**

May 29, 2012

THAT the City Council of the City of Newburyport approves the following Drain Layer / Utility Contractor application for the 2012 construction year:

L.A.D. Company
65 Storey Avenue
Newburyport, MA 01950

Paperwork on file in the City Clerk's office.

Councillor Ari B. Herzog
Public Utilities Chairperson

refer
PU
pH
DC

Late File - Order #4
May 14, 2012

PU

CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED:

Date:

May 14, 2012

THAT the City Council of the City of Newburyport approves the following Drain Layer / Utility Contractor application for the 2008 construction year:

Jamco Excavators, LLC
84 Exeter Road
South Hampton, NH 03827

Paperwork on file in the City Clerk's office.

Councillor Ari B. Herzog
Public Utilities Chairperson

Late File - Order #5
May 14, 2012

CITY OF NEWBURYPORT

IN CITY COUNCIL

ORDERED: **Date:**

May 14, 2012

THAT the City Council of the City of Newburyport approves the following Drain Layer / Utility Contractor application for the 2008 construction year:

United Utility Corp.
109 Washington Street
Rochester, NH 03867

Paperwork on file in the City Clerk's office.

Councillor Ari B. Herzog
Public Utilities Chairperson